MINUTES OF THE BOARDS
GOVERNING THE PUBLIC
LIBRARY OF FORT WAYNE
AND ALLEN COUNTY

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OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims January 11, 1989

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $860,688.25 on January 11, 1989. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks: 1/1/89 - 1/11/89			$344,987.52
void 1/10/89			(47.56)
Payroll: 1/6/89	gross $141,270.00	net	102,675.03
Accounts Payable Check Batches:			
December 30			372,488.78
January 10			40,584.48
Voids			0.00
Accounts Payable Subtotal:			$413,073.26
Grand Total			$ 860,688.25

Mrs. Riley, Mrs. Koehlinger, Mrs. Gates, and Mr. Carmean approved and signed the register of claims as presented by the director.

Patricia E. Riley
Patricia E. Riley, President

Rae Gates
Rae Gates, Secretary Pro Tempore

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF FINANCE

Meeting of January 11, 1989

The Board of Finance of the Allen County Public Library met on Wednesday, January 11, 1989, at 3:30 p.m. in the board room of the main library, for the purpose of electing officers. Those present were Mrs. Riley, Mrs. Koehlinger, Mr. Carmean and Mrs. Gates. Mrs. Gates was nominated for president and Mr. Carmean was nominated for secretary. There being no other nominations, Mrs. Gates and Mr. Carmean were unanimously elected president and secretary, respectively.

The secretary was then directed to send notices to each eligible financial institution with a principal office or branch in Allen County, inviting proposals for the deposit of library funds. February 9, 1989, at 3:30 p.m. was established as the date and time for the next meeting of the Board of Finance, at which time proposals will be opened and considered, and depositories designated for the next two years.

There being no further business, the meeting adjourned at 3:40 p.m.

Rae Gates

Rae Gates, President

Jack M. Carmean

Jack M. Carmean, Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES

Meeting of January 11, 1989

The Board of Trustees of the Allen County Public Library met on Wednesday, January 11, 1989, at 3:30 p.m. in the board room of the main library, for the purpose of electing officers. Those present were Mrs. Riley, Mrs. Koehlinger, Mr. Carmean and Mrs. Cutler. Mrs. Cutler was nominated for president and Mr. Carmean was nominated for secretary. There being no other nominations, Mrs. Cutler and Mr. Carmean were unanimously elected president and secretary, respectively.

The secretary was then directed to send notices to each township fiscal constitution with a principal office or branch in Allen County, inviting proposals for the deposit of library funds. February 9, 1989, at 3:30 p.m. was established as the date and time for the next meeting of the Board of Trustees, at which time proposals will be opened and considered, and depositories designated for the next two years.

There being no further business, the meeting adjourned at 3:45 p.m.

Ann Cutler, President

Jack N. Carmean, Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
January 26, 1989
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of December 29, 1989, and approval of claims, on January 11, 1989, and the meeting of the Board of Finance on January 11, 1989.

4. Resolution No. 1989-1, "Resolution Recognizing Mary M. Koehlinger for Dedicated Service as President of the Board of Library Trustees of the Allen County Public Library."

5. Financial report for December, 1988.

6. Approval of claims.

7. Report of director.

8. Committee reports.

9. Personnel - Appointments.

10. Appointment of committees for 1989.

11. Resolution No. 1989-2, "Resolution to Transfer Appropriations Within the Operating Fund."

12. Resolution No. 1989-3, "Resolution Awarding Bid and Authorizing the Officers to Enter into Temporary Loan and Tax Warrant."

13. Final approval of contracts for employee benefits program.

14. Resolution No. 1989-4, "Resolution to Approve a Contract with the Indiana State Library for Administration of a Major Urban Resource Library (MURL) Grant Under the Library Services and Construction Act in the Amount of $13,148."

15. Resolution No. 1989-5, "Resolution to Request an Advance on Tax Money Collected for Distribution to the Allen County Public Library."

16. Other business.

17. Adjournment.

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
January 24, 1989
7:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of December 27, 1988, and approval of claims on January 11, 1989) and the meeting of the Board of Finance on January 11, 1989.

4. Resolution No. 1988-2, "Resolution Recognizing Mary M. Doughtery for Dedicated Service as President of the Board of Library Trustees of the Allen County Public Library."

5. Financial report for December, 1988

6. Approval of claims.

7. Report of director.

8. Committee reports.

9. Personnel - Specialists.

10. Appointment of committees for 1989.

11. Resolution No. 1989-1, "Resolution to Transfer Appropriations within the Operation Fund."

12. Resolution No. 1989-2, "Resolution Awarding Bid and Authorizing the Officers to Enter into Temporary Loan and Tax Warrant."

13. Final approval of contracts for employee benefits program.

14. Resolution No. 1989-4, "Resolution to Approve a Contract with the Indiana State Library for Administration of a Major-Urban Resource Library (MURL) Grant Under the Library Services and Construction Act in the Amount of $15,444."

15. Resolution No. 1989-5, "Resolution to Request an Advance on Tax Money Collected for Distribution to the Allen County Public Library."

16. Other business.

17. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of January 26, 1989, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, January 26, 1989, at 3:00 p.m. in room 4 of the main library. Those present were Mrs. Riley, presiding, Mr. Andorfer, Mrs. Koehlinger, Mrs. Gates, Mr. Carmean, and Mr. Coleman. Absent: Mr. McMahan.

On motion of Mrs. Koehlinger the minutes of the regular meeting of December 29, 1988, were approved as written.

Mr. Carmean next moved the approval of the minutes of the approval of claims on January 11, 1989, and the motion carried.

Then on motion of Mrs. Gates the minutes of the meeting of the Board of Finance on January 11, 1989 were approved.

Mrs. Riley introduced and read Resolution No. 1989-1. "Resolution Recognizing Mary M. Koehlinger for Dedicated Service as President of the Board of Library Trustees of the Allen County Public Library."

Mr. Coleman moved that this resolution be adopted by the board. The motion carried and the resolution so adopted is appended to and made a part of these minutes.

Mr. Reitenour stated that there would be no financial report for December because the library's accounting system computer has been out of order for more than a week and is in Indianapolis being repaired. The December report will be prepared as soon as the computer is back in service.

The director certified that the claims summarized below were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. Carmean the claims were approved for payment.

Manual checks:	1/12/89-1/27/89	4300-4335	$172,469.66
	p/r 12/30/88	47693-47695	281.05

Payroll:	Gross	$141,129.44	Net	$102,429.40

Accounts Payable Check Batches:	
NONE -- SYSTEM NOT OPERATING	
Accounts Payable Subtotal:	$0.00
Grand Total	$275,180.11

The director then presented his report, assisted by Mr. Fortriede.

Circulation of library materials for the year 1988 totaled 2,951,711, an increase of 1.3 percent over 1987. Reference questions answered totaled 280,333, a decrease of 9.4 percent over the preceding year. The decrease may be explained in part by the fact that some new information technology products enable library patrons to obtain more information on their own. Librarians, therefore, are consulted less frequently but the questions they do receive tend to be more complex, requiring more time and professional expertise to answer.

Planning for the capital improvement project is moving on schedule. Bi-weekly meetings are being held with the architect teams for the various project groups. Conceptual studies for the southwest, north, Tecumseh, and New Haven branches have progressed to the point where a presentation to the Facilities and Branch Development Committee can be scheduled in the near future.

At the main library, architects and engineers are studying the building and reviewing all items identified in the facilities survey. Other major issues at the main library include the need to expand the Genealogy Department, reorganize the main library circulation desk, and redesign the main floor layout. Elimination of the card catalog at a future date will permit relocation of service desks. There is also a need to consolidate reference materials so they are convenient for staff and patron use. If short term public parking is provided in the rear of the building, the entrance near the auditorium will become a major traffic point and this has implications for the design of the main floor service points and collections.

The remaining nine branches are being reviewed one by one by the architect team. As specific plans are developed, approvals are sought by the architects from the owner team. All architect teams feel that they are well within the established timetable.

As to the automation project, retrospective conversion work by AMIGOS is to be completed January 28. Loading of tapes into the library's computer will begin as soon as they are received. Planning has begun on the labeling and linking phase of the project which will be contracted to temporary help agencies.

The library's 1987 annual report received an award from the Mohawk Paper Company, presented through Carpenter Paper Company.

On motion of Mrs. Gates the following personnel appointment was approved.

Lisa Springer	Page, Genealogy	#348	$11,124.36

Mrs. Riley made the following appointments to the committees of the board for 1989.

Compensation & Personnel

Mr. McMahan, Chairman
Mr. Coleman
Mrs. Gates

Finance, Gifts & Insurance

Mr. Andorfer, Chairman
Mrs. Koehlinger
Mr. Carmean
Mr. McMahan

Facilities & Branch Development

Mrs. Gates, Chairman
Mrs. Koehlinger
Mr. McMahan

Automation

Mr. Carmean, Chairman
Mr. Coleman
Mr. Andorfer

Mr. Andorfer moved the adoption of Resolution No. 1989-2, "Resolution to Transfer Appropriations Within the Operating Fund." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

The Director, Jeffrey Krull, presented to the Board his statements and recommendations relative to the making of temporary loans, for the General Fund.

After due consideration, on motion duly made, seconded, and unanimously carried, the following was adopted:

Resolution No. 1989-3

WHEREAS, the Board of Trustees of Allen County Public Library, Allen County, Indiana now finds that an emergency exists for the borrowing of money with which to meet the expenses of the Allen County Public Library that will be incurred in 1989, to be paid from the General Fund of said Allen County Public Library, which expenses must be met prior to the receipt of the June, 1989 and December, 1989, settlements and distribution of taxes for the year, 1988, payable in 1989: and

WHEREAS, the Board of Trustees of Allen County Public Library now finds that the net assessed valuation of the taxable property in the taxing district, as shown by the assessment made for state and county taxes in the year 1988, for the taxes payable in the year 1989, is in the approximate amount of $1,654,277,840.00, and that the levy for collection in the year 1989, is $0.3709 (est) for the General Fund of Allen County Public Library on each $100.00, taxable valuation, which is estimated to produce at least $6,135,390.00 in the General Fund, at the June and December settlement and distribution of taxes in 1989, and the Director presented to the Board his recommendation that temporary loans be made for the General Fund in the amount and subject to the terms hereinafter set forth;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, of Allen County Public Library, Allen County, Indiana, that a temporary loan or loans be made for and on behalf of the General Fund of said Allen County Public Library in the amount not to excess of $2,000,000.00, all of the proceeds of which loan shall be placed in the General Fund, and shall be used for meeting expenses of budget and appropriations adopted for the year, 1989, which expenses must be met prior to the June and December settlements and distributions of taxes in the year 1989.

Such temporary loan or loans to the General Fund shall be evidenced by warrants of Allen County Public Library, dated as of the date of delivery thereof in such denomination or denominations as shall be requested by the purchasers, numbered consecutively from one up, bearing interest at a rate to be determined by bidding, which interest shall be payable at the time of the payment of the principal of said warrants, and said warrants for the General Fund shall mature and be payable as follows: warrants shall be pre-payable at any time pursuant to the tax covenants approved hereafter, but in no case shall they mature after December 31, 1989.

Interest shall be calculated on a 365 day basis. A sufficient amount of the revenue of Allen County Public Library to be derived from the General Fund levy is hereby appropriated and pledged for payment of the principal and interest amounts of said warrants to be issued for the General Fund at maturity on account of taxes for

said General Fund and for the year 1988, collectible in the year, 1989. The Treasurer of said Board is hereby authorized and directed to pay the principal and interest amounts of the General Fund warrants out of the tax revenues of the General Fund. The warrants for the General Fund will be delivered on or about January 26, 1989, and thereafter as the accumulated cash deficit as hereinafter defined may require up to and including $2,000,000.00.

BE IT FURTHER RESOLVED, by the Board of Trustees of Allen County Library, Allen County, Indiana, that the temporary loan warrants for the General Fund of Allen County Public Library heretofore authorized shall be in such form and be delivered, as set forth in this Resolution.
Said warrants shall be payable at Summit Bank, Fort Wayne, Indiana, or at such other bank in Allen County, Indiana, as the purchaser or purchasers shall designate. Each of said warrants shall, on the face thereof, indicate that said warrant is issued and payable out to the General Fund.

All warrants shall be issued in substantially the following form, all blanks to be filled in prior to delivery.

UNITED STATES OF AMERICA

State of Indiana
No._____

County of Allen
$_____

ALLEN COUNTY PUBLIC LIBRARY
ALLEN COUNTY, INDIANA
TEMPORARY LOAN WARRANT

FOR VALUE RECEIVED, Allen County Public Library, Allen County, Indiana, will pay to the bearer at Summit Bank, in the city of Fort Wayne, Indiana, on December 31, 1989 or earlier, the sum of _____Dollars ($_____) with interest thereon, at the rate of 7.24% per annum computed from the date of issuance to the date of redemption or maturity, calculated on a 365 day basis.

This warrant is one of an issue evidencing a temporary loan aggregating not to exceed Two Million Dollars ($2,000,000.00), authorized by a resolution passed and adopted by the Board of Trustees of Allen County Public Library, Allen County, Indiana, on January 26, 1989, in accordance with Indiana Code, Article 20, Title 14, Chapter 3, and all other acts amendatory thereof or supplemental thereto, for the purpose of procuring a temporary loan for the General Fund of Allen County Public Library.

This warrant is issued in anticipation of the tax levy made for the General Fund in the year, 1989, which tax levy is now in the course of collection; and to the payment of the principal and interest amounts of this warrant, a sufficient amount of the revenues to be derived from the General Fund levy have been and are hereby appropriated and pledged.

It is hereby certified that, in the execution of this warrant, all provisions of the Constitution and statutes of the State of Indiana, relating thereto, have been complied with, that the General Fund tax levy from the proceeds of which the principal and interest amounts of this warrant is payable, together with other revenues in that Fund, are valid and legal levies, and that said Allen County Public Library will reserve a sufficient amount in the General Fund for the payment of the principal and interest of this warrant.

This warrant may be redeemed at anytime either partially or in full without penalty. If a partial redemption is made, this warrant shall be surrendered and a new warrant for the remaining unpaid principal amount issued.

This warrant shall not be transferable without the written permission of the Allen County Public Library.

IN WITNESS WHEREOF, Allen County Public Library, Allen County, Indiana, has caused this warrant to be signed in its name by the Treasurer, and attested by the Director of said Library, as of the _____ day of _____, 1989.

The Director presented to the Board proofs of publication of the notice of the solicitation of bids for providing short term financing for the General Fund, such notice having been published in the Fort Wayne News Sentinel and in the Fort Wayne Journal Gazette on December 20, 1988, and on December 27, 1988. These proofs of publication were found to be sufficient and in compliance with the law and were ordered filed. The Director announced to the Board that he had opened the bids received for the short term financing for the General Fund in an amount not to exceed $2,000,000.00, on January 18, at 3:00 p.m., which were as set forth below.

GENERAL FUND

Bidder	Due Date	Interest Rate	Premium
Summit Bank	12/31/88	7.24%	----
Lincoln National Bank	12/31/88	75% of Nat'l Prime Rate fully adjustable	----
Fort Wayne Nat'l Bank	12/31/88	7.25%	----

Indiana National Bank	12/31/88	83% of Prime Rate optionally adjustable	----

Upon motion duly made, seconded, and unanimously carried, the Board of Trustees awarded the temporary loan warrants for the General Fund in the total amount not to exceed $2,000,000.00, as follows: The full principal amount, over the entire term, with an interest rate of 7.24%, to Summit Bank.

The Director next indicated that said Form Temporary Loan Warrants would be issued as accumulated debt would require. The Board directed and authorized the Treasurer to execute and the Director to attest, on or about January 26, 1989 and thereafter as needed, warrants up to and including $2,000,000.00 to evidence said temporary loan.

The Board further reviewed the tax covenants and warrants proposed to control the issuance of said warrants which covenants and warrants were then made of record. The Board on motion duly made, seconded, and unanimously passed, approved and adopted said warranties and covenants and authorized the Treasurer to execute same on behalf of the Allen County Public Library.

In order to preserve the exclusion of interest on the warrants from gross income for federal income tax purposes and as an inducement to purchasers of the warrants, the Allen County Public Library by its Board of Trustees further represents, covenants and agrees that:

(a) No other person or entity, other than the Allen County Public Library or another governmental unit, will use proceeds of the warrants or property financed by the warrant proceeds other than as a member of the general public. No person or entity other than the Allen County Public Library or another governmental unit will own property finance by warrant proceeds or will have actual or beneficial use of such property pursuant to a lease, a management or incentive payment contract or any other type or arrangement that differentiates that person's or entity's use of such property from the use by the public at large.

(b) No warrant proceeds will be loaned to any entity or person. No warrant proceeds will be transferred, directly or indirectly, or deemed transferred to a non-governmental person in any manner that would in substance constitute a loan of the warrant proceeds.

(c) The Allen County Public Library will, to the extent necessary to preserve the exclusion of interest on the warrants from gross income for federal income tax purposes, rebate all required arbitrage profits on warrant proceed or other moneys treated as warrant proceeds to the federal government as provided in Section 148 of the Internal Revenue Code of 1986, and will set aside such moneys in a Rebate Account to be held by the Treasurer in trust for such purpose.

(d) The Allen County Public Library will file an information report with the Internal Revenue Service as required by Section 149 of the Internal Revenue Code of 1986.

(e) The Allen County Public Library will not take any action nor fail to take any action with respect to the warrants that would result in the loss of the exclusion from gross income for federal income tax purposes of interest on the warrants pursuant to Section 103 of the Internal Revenue Code of 1986, as existing on the date of issuance of the warrants, nor will with Allen County Public Library act in any other manner which would adversely affect such exclusion.

The Allen County Public Library represents that bonds, warrants, and other evidence of indebtedness issued by it or on its behalf, during calendar year 1989 will be less than $10,000,000.00 principal amount of tax-exempt obligations. This amount includes all obligations issued by, or on behalf of the Allen County Public Library, including building corporation bonds. The Allen County Public Library hereby designates the warrants as qualified obligations pursuant to Section 265 (b) (3) of the Internal Revenue Code of 1986, relating to the disallowance of 100% of the deduction for interest expense allocable to tax-exempt obligations acquired after August 7, 1986.

Mr. Krull presented and reviewed contracts that have been received for components of the library's 1989 employee benefit program, including the following: Physician's Health Plan - Health and Major Medical Coverage; Mutual Benefit Life - Term Life and Disability Coverage; Benefit Consultants Inc. - Consultation with library administration on all aspects of the library's benefits program. Mrs. Koehlinger moved that the contracts with the foregoing firms be approved and the motion carried. Final contracts have not yet been received from Mutual Benefit Life for dental coverage and from First Penn Pacific Life Insurance Company for optional life insurance coverage to be offered to those staff members who elect it, payable by the employee.

Mrs. Koehlinger moved the adoption of Resolution No. 1989-4. "Resolution to Approve a Contract With the Indiana State Library For Administration of a Major Urban Resource Library (MURL) Grant Under the Library Services and Construction Act in the Amount of $13,148." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

Mr. Carmean moved the adoption of Resolution No. 1989-5, "Resolution to Request an Advance on Tax Money Collected for Distribution to the Allen County Public Library." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

Mr. Krull presented a contract for the purchase of real estate at the southwest corner of Coldwater and Dupont Roads from Rogers Markets, Inc. for the site of the new north branch library. The price for the 1.5 acre site is $100,000. Mr. Hood, the library's legal counsel,

stated that he had reviewed the contract and found it in order with the following qualifications, namely, that a clause be inserted stating that the sale is subject to the library's obtaining a qualified appraisal for an amount of at least $100,000, and that the clause in the contract stating that the seller has the right to re-purchase the property if construction is not commenced within ninety days of closing be re-negotiated with the seller to extend the re-purchase period to at least 180 days, or to eliminate the clause entirely. After discussion, Mr. Carmean moved that the contract for the purchase of the said property be approved, subject to conditions outlined by Mr. Hood. The motion carried.

Mrs. Koehlinger moved the approval of a bond in the amount of $100,000 for the treasurer of the library, premium to be payable by the library. The motion carried.

Mr. Krull announced that the Foellinger Foundation has awarded the library a grant of up to $250,000 for the purchase of the 1920 Census Schedules on microfilm for the Genealogy Department. The Census will be available in 1992. He recognized the work of the Development Committee of the Allen County Public Library Foundation for their hard work in helping to secure this vital grant. Members of the Development Committee are John F. Bonsib, William F. McNagny, and Robert Harper. Mr. Coleman moved that the grant of the Foellinger Foundation be accepted with the sincere gratitude of the board. The motion carried unanimously. Mrs. Koehlinger then moved that a special thanks be extended to the members of the Development Committee of the Allen County Public Library Foundation on behalf of the library board. The motion carried unanimously.

The board considered a request to mention the Allen County Public Library in a commercial advertisement by Page Alert. On motion of Mrs. Koehlinger, this request was denied.

There being no further business to come before the board the meeting adjourned at 4:05 p.m.

Patricia E. Riley

Patricia E. Riley, President

Charles E. Coleman

Charles E. Coleman, Secretary Pro Tempore

HELEN COUNTY [illegible] PUBLIC LIBRARY

COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS

AT DECEMBER 31, 1988

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	DECEMBER 31 1988	DECEMBER 31 1987
ASSETS									
CASH ON DEPOSIT	1,051,465.23	5,408.53	338,033.98	1,230,729.35	3,465.97			2,629,103.06	3,188,627.06
CASH ON HAND	3,286.00							3,286.00	3,260.60
CASH WITH FISCAL AGENT			452.50					452.50	1,050.00
INVESTMENTS AT COST OR AMORTIZED COST				400,000.00				400,000.00	759,000.00
TAXES DUE FROM COUNTY GOVERNMENT								0.00	0.00
ACCRUED INTEREST				2,716.81				2,716.81	13,208.68
DUE FROM OTHER GOVERNMENTS								0.00	737.58
DUE FROM OTHER FUNDS			0.00					0.00	0.00
ACCOUNTS RECEIVABLE	9,000.00							9,000.00	0.00
FIXED ASSETS:								0.00	
LAND						1,427,900.48		1,427,900.48	1,427,900.48
BUILDINGS						7,782,544.69		7,782,544.69	7,782,544.69
LESS ACCUMULATED DEPRECIATION						(2,715,184.07)		(2,715,184.07)	(2,715,184.07)
FURNITURE AND EQUIPMENT						4,521,118.32		4,521,118.32	5,003,454.32
LESS ACCUMULATED DEPRECIATION						(3,125,304.83)		(3,125,304.83)	(3,125,304.33)
ACPL LIBRARY COLLECTION						26,302,216.40		26,302,216.40	26,302,216.40
AVAILABLE IN DEBT SERVICE FUND							338,033.98	338,033.98	632,077.21
AMT TO BE PROVIDED--RETIREMENT OF L/T DEBT & LEASES							3,417,550.02	3,417,550.02	3,692,720.79
AMOUNT TO BE PROVIDED--VACATION PAY LIABILITY							235,847.71	235,847.71	215,392.53
TOTAL ASSETS	1,063,751.23	5,408.53	338,486.48	1,633,446.16	3,465.97	34,193,290.99	4,191,431.71	41,429,281.07	43,172,903.44
LIABILITIES & FUND EQUITY									
LIABILITIES:									
ACCOUNTS PAYABLE	289.00	0.00		0.00				289.00	188,383.25
TEMPORARY LOANS/FINANCING	0.00							0.00	0.00
ACCRUED WAGES & BENEFITS	188,069.92						235,847.71	423,917.63	371,661.63
UNREMITTED WITHHOLDINGS	35,132.82							35,132.82	38,971.56
RECORD DEPOSITS PAYABLE	0.00							0.00	25,389.55
DUE TO OTHER FUNDS	0.00							0.00	50.00
LEASES PAYABLE	0.00						30,584.00	30,584.00	0.00
MATURED BONDS PAYABLE	0.00							0.00	0.00
MATURED INTEREST PAYABLE	0.00		452.50					452.50	138,865.32
GENERAL OBLIGATION BONDS PAYABLE	0.00						3,925,000.00	3,925,000.00	4,525,000.00
TOTAL LIABILITIES	223,491.74	0.00	452.50	0.00	0.00	0.00	4,191,431.71	4,415,375.95	5,288,741.11
FUND EQUITY:								0.00	
INVESTMENT IN GENERAL FIXED ASSETS						34,193,290.99		34,193,290.99	34,575,626.99
FUND BALANCES:								0.00	
RESERVED FOR ENCUMBRANCES	116,945.43	150.00		1,273,722.55				1,390,817.98	1,312,121.02
RESERVED FOR PREPAID ITEMS								0.00	0.00
RESTRICTED-SPECIAL REVENUE		5,258.53						5,258.53	0.00
DESIGNATED FOR DEBT SERVICE			338,033.98					338,033.98	294,264.19
UNDESIGNATED	723,314.06	0.00		359,723.61	3,465.97			1,086,503.64	1,130,150.13
TOTAL FUND EQUITY	840,259.49	5,408.53	338,033.98	1,633,446.16	3,465.97	34,193,290.99	0.00	37,013,905.12	37,972,162.33
TOTAL LIABILITIES & FUND EQUITY	1,063,751.23	5,408.53	338,486.48	1,633,446.16	3,465.97	34,193,290.99	4,191,431.71	41,429,281.07	43,172,903.44

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ALLEN COUNTY PUBLIC LIBRARY
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN F BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED DECEMBER 31, 1988

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	EXPENDABLE TRUST	YEAR-TO-DATE DEC 31, 1988	YEAR-TO-DATE DEC 31, 1987
REVENUES:							
AUTO EXCISE TAX	863,436.10		47,541.41			910,977.51	971,247.61
REAL PROPERTY TAX LEVY	5,897,693.33		324,731.32			6,222,424.65	6,469,701.62
INTANGIBLES TAX	107,259.96		5,979.58			113,239.54	119,910.64
USER FEES	229,803.70					229,803.70	215,278.38
INTERGOVERNMENTAL REVENUE	147,122.33	10,627.00				157,749.33	182,601.43
PARKING FEES	146,794.40					146,794.40	112,224.36
GIFTS & DONATIONS	2,957.18	11,674.01				14,631.19	4,153.24
INTEREST	37,738.95			128,900.37	177.26	166,816.58	200,829.85
OTHER REVENUES	42,351.65					42,351.65	53,801.82
TOTAL REVENUES	7,475,157.60	22,301.01	378,252.31	128,900.37	177.26	8,004,788.55	8,329,648.95
EXPENDITURES--CURRENT:							
COMPENSATION & BENEFITS	4,189,844.45	9,024.44				4,198,868.89	3,957,600.24
SUPPLIES	252,581.27	2,036.40		8,910.97		263,548.64	335,027.14
PROFESSIONAL SERVICES	80,876.12	880.00		24.00		81,880.12	105,479.33
COMMUNICATION & TRANSPORTATION	182,867.61			133.18		183,000.79	176,233.53
INSURANCE	35,321.00					35,321.00	133,550.68
UTILITY SERVICES	397,083.64					397,083.64	376,088.44
REPAIRS & MAINTENANCE	265,196.82			6,038.83		271,235.65	494,922.67
LEASING & MISCELLANEOUS SERVICES	242,123.13	135.00		353,671.08		595,929.21	227,859.13
EXPENDITURES--CAPITAL OUTLAY:							
GENERAL FIXED ASSETS	322,220.11	351.00		335,173.21		657,744.32	466,932.56
LIBRARY MATERIALS	1,427,053.96	6,160.67		26,402.46		1,459,617.09	1,356,369.00
EXPENDITURES--DEBT SERVICE:							
PRINCIPAL RETIREMENT			400,000.00			400,000.00	495,000.00
INTEREST CHARGES			272,297.54			272,297.54	407,723.98
TOTAL EXPENDITURES	7,395,188.11	18,607.51	672,297.54	730,353.73	0.00	8,816,446.89	8,522,794.70
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	79,969.49	3,693.50	(294,045.23)	(601,453.36)	177.26	(811,658.34)	(193,145.75)
OTHER FINANCING SOURCES (USES):							
PROCEEDS OF G. O. BONDS						0.00	0.00
OPERATING TRANSFERS IN						0.00	518,040.36
OPERATING TRANSFERS OUT						0.00	(518,040.36)
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	79,969.49	3,693.50	(294,045.23)	(601,453.36)	177.26	(811,658.34)	(193,145.75)
FUND BALANCES-JANUARY 1, 1988	760,400.58	1,715.03	632,079.21	2,234,799.82	3,288.71	3,632,272.47	3,204,423.47
FUND BALANCE ADJUSTMENTS FROM JAN 1	(110.50)	0.00		110.50		0.00	285,257.62
FUND BALANCES-DECEMBER 31, 1988	840,259.49	5,408.53	338,033.98	1,633,446.16	3,465.97	2,820,614.13	3,296,535.34

ALLEN COUNTY PUBLIC LIBR[illegible]
INTERNAL BUDGETARY STATEMENT--GENER[illegible]UND ONLY
FOR THE YEAR-TO-DATE ENDED DECEMBER 31, 1988

GL#	CATEGORY	1988 APPROPRIATION ADVERTISED	1988 APPROPRIATION CURRENT	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/87 (+)	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 (-)	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:												
5101	AUTO EXCISE TAX	802,259	802,259	863,436.10				863,436.10					
5102	REAL PROPERTY TAX LEVY	5,843,229	5,843,229	5,897,693.33				5,897,693.33					
5103	INTANGIBLES TAX	98,964	98,964	107,259.96				107,259.96					
	TOTAL LOCAL TAX REVENUES	6,744,452	6,744,452	6,868,389		0.00	0.00	6,868,389.39					
5201	PHOTOCOPYING FEES	106,000	106,000	114,776.61				114,776.61					
5202	EXTENDED USE FEES	112,000	112,000	115,003.09		(24.00)	0.00	115,027.09					
	TOTAL USER FEES	218,000	218,000	229,779.70		(24.00)	0.00	229,803.70					
5301	FEDERAL OPERATING GRANTS	0	0	0.00				0.00					
5302	STATE OPERATING GRANTS	31,500	31,500	96,067.35				96,067.35					
5303	CITY OPERATING GRANTS	0	0	51,054.98				51,054.98					
	TOTAL GRANTS	31,500	31,500	147,122.33		0.00	0.00	147,122.33					
5401	PARKING REVENUES-239 W WAYNE	76,400	76,400	70,800.00				70,800.00					
5402	PARKING REVENUES-900 S HARRI	76,400	76,400	70,800.00				70,800.00					
5403	PARKING REVENUES-236 W WASHI	300	300	3,941.42				3,941.42					
5404	OTHER PARKING REVENUES	0	0	1,252.98		9,000.00	9,000.00	1,252.98					
	TOTAL PARKING REVENUES	153,000	153,000	146,794.40		9,000.00	9,000.00	146,794.40					
5501	SERVICE CENTER RENT	9,120	9,120	9,600.00				9,600.00					
5502	OTHER RENTAL INCOME			660.00				660.00					
5601	UNRESTRICTED GIFTS & DONATIO	2,500	2,500	2,957.18				2,957.18					
5650	INTEREST	18,000	18,000	37,738.95				37,738.95					
5701	ACPL PUBLICATIONS	0	0	499.26			0.00	499.26					
5702	RESEARCH SERVICES	0	0	9,586.91				9,586.91					
5703	LOST/DAMAGED LIBRARY MATERIA	9,000	9,000	12,134.72				12,134.72					
5704	REFUNDS/DISCOUNTS EARNED	0	0	4,575.79				4,575.79					
5705	INSURANCE CLAIM PAYMENTS	0	0	0.00				0.00					
5706	OTHER REVENUES	25,000	25,000	5,294.97				5,294.97					
	TOTAL MISCELLANEOUS REVENUES	34,000	34,000	32,091.65		0.00	0.00	32,091.65					
	TOTAL REVENUES	7,210,572	7,210,572	7,475,133.60		8,976.00	9,000.00	7,475,157.60					

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ALLEN COUNTY PUBLIC LIB
INTERNAL BUDGETARY STATEMENT--GENE FUND ONLY
FOR THE YEAR-TO-DATE ENDED DECEMBER 31, 1988

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GL#	CATEGORY	1988 APPROPRIATION ADVERTISED	1988 APPROPRIATION CURRENT	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/87 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:												
	** PERSONAL SERVICES **												
1101	SALARIED TIME WORKED	2,297,000	2,339,106	2,269,828.99	2.96%	63,166.74	110,879.00	2,317,541.25	0.92%		2,269,828.99	69,277.01	2.96%
1102	SALARIED OVERTIME	6,000	3,400	3,370.34	0.87%			3,370.34	0.87%		3,370.34	29.66	0.87%
1103	SALARIED VACATION	168,500	176,500	176,475.83	0.01%			176,475.83	0.01%		176,475.83	24.17	0.01%
1104	SALARIED SICK PAY	66,400	55,500	55,490.29	0.02%			55,490.29	0.02%		55,490.29	9.71	0.02%
1105	SALARIED DISABILITY PAY	8,100	3,550	6,544.32	-84.35%			6,544.32	-84.35%		6,544.32	(2,994.32)	-84.35%
1106	SALARIED HOLIDAY	91,400	94,300	94,258.50	0.04%			94,258.50	0.04%		94,258.50	41.50	0.04%
1107	SALARIED JURY DUTY	200	450	426.15	5.30%			426.15	5.30%		426.15	23.85	5.30%
1108	SALARIED DEATH-IN-FAMILY	3,400	3,850	3,794.66	1.44%			3,794.66	1.44%		3,794.66	55.34	1.44%
1109	SALARIED TRAVEL/MEETINGS	40,000	36,000	35,958.24	0.12%			35,958.24	0.12%		35,958.24	41.76	0.12%
1110	SALARIED PREMIUM TIME	12,000	13,550	13,555.69	-0.04%			13,555.69	-0.04%		13,555.69	(5.69)	-0.04%
1111	SALARIED TAXABLE FRINGE BENE	0	0	0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	2,000	2,700	2,674.11				2,674.11			2,674.11	25.89	0.96%
	TOTAL SALARIES	2,685,800	2,722,906	2,662,377.12	2.44%	63,166.74	110,879.00	2,710,089.38	0.69%	0.00	2,662,377.12	66,528.88	2.44%
1201	HOURLY TIME WORKED	685,400	712,294	709,803.74	0.35%	47,250.88	30,391.00	692,943.86	2.72%		709,803.74	2,490.26	0.35%
1202	HOURLY OVERTIME	1,000	6,250	6,233.74	0.26%			6,233.74	0.26%		6,233.74	16.26	0.26%
1203	HOURLY VACATION	28,800	30,000	29,960.91	0.13%			29,960.91	0.13%		29,960.91	39.09	0.13%
1204	HOURLY SICK PAY	1,800	1,900	1,854.43	2.40%			1,854.43	2.40%		1,854.43	45.57	2.40%
1205	HOURLY DISABILITY PAY	0	4,350	4,327.84				4,327.84			4,327.84	22.16	
1206	HOURLY HOLIDAY	13,000	15,050	15,003.93	0.31%			15,003.93	0.31%		15,003.93	46.07	0.31%
1207	HOURLY JURY DUTY	110	60	26.35	56.08%			26.35	56.08%		26.35	33.65	56.08%
1208	HOURLY DEATH-IN-FAMILY	700	900	895.55	0.49%			895.55	0.49%		895.55	4.45	0.49%
1209	HOURLY TRAVEL/MEETINGS	1,825	1,325	1,310.81	1.07%			1,310.81	1.07%		1,310.81	14.19	1.07%
	TOTAL HOURLY WAGES	724,635	772,129	769,417.30	0.35%	47,250.88	30,391.00	752,557.42	2.53%	0.00	769,417.30	2,711.70	0.35%
1301	SUMMER EMPLOYEES- TIME WORKE	115,000	110,050	110,028.56	0.02%			110,028.56	0.02%		110,028.56	21.44	0.02%
1302	SUMMER EMPLOYEES-OVERTIME	0	50	44.49				44.49			44.49	5.51	
1401	SHORT-TERM STAFF TIME WORKED	22,000	28,500	28,477.30	0.08%			28,477.30	0.08%		28,477.30	22.70	0.08%
1402	SHORT-TERM STAFF OVERTIME	0	0	0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAF	137,000	138,600	138,550.35	0.04%	0.00	0.00	138,550.35	0.04%	0.00	138,550.35	49.65	0.04%
	TOTAL COMPENSATION	3,547,435	3,639,635	3,570,344.77	1.90%	110,417.62	141,270.00	3,601,197.15	1.06%	0.00	3,570,344.77	69,290.23	1.90%
1501	EMPLOYER FICA	265,500	272,000	267,251.57	1.75%	6,211.68	10,603.00	263,643.89	0.86%		267,251.57	4,748.43	1.75%
1502	UNEMPLOYMENT REIMBURSEMENT	5,400	3,272	2,888.03	11.74%		0.00	2,888.03	11.74%		2,888.03	383.97	11.74%
1503	EMPLOYER PERF	127,500	133,400	132,838.87	0.42%	33,264.92	36,190.92	135,764.87	-1.77%		132,838.87	561.13	0.42%
1504	GROUP INSURANCE	173,460	180,760	180,532.23	0.13%	196.72	0.00	180,345.51	0.23%		180,532.23	227.77	0.13%
	TOTAL EMPLOYEE BENEFITS	571,860	589,432	583,510.70	1.00%	41,663.32	46,799.92	588,647.30	0.13%	0.00	583,510.70	5,921.30	1.00%
	TOTAL PERSONAL SERVICES	4,119,295	4,229,067	4,153,855.47	1.78%	152,080.94	188,069.92	4,189,844.45	0.93%	0.00	4,153,855.47	75,211.53	1.78%

DECEMBER 31 UNAUDITED
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INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED DECEMBER 31, 1988

GL#	CATEGORY	1988 APPROPRIATION ADVERTISED	CURRENT	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/87 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **													
2101	OFFICE SUPPLIES	65,000	30,700	28,779.82	6.25%	1,078.06	0.00	27,701.76	9.77%	944.97	28,646.73	2,053.27	6.69%
	TOTAL OFFICE SUPPLIES	65,000	30,700	28,779.82	6.25%	1,078.06	0.00	27,701.76	9.77%	944.97	28,646.73	2,053.27	6.69%
2201	CLEANING SUPPLIES	16,000	24,000	22,761.44	5.16%	702.54	0.00	22,058.90	8.09%	470.20	22,529.10	1,470.90	6.13%
2202	VEHICLE FUEL	13,000	13,000	12,808.93	1.53%	59.44	0.00	12,741.49	1.99%		12,741.49	258.51	1.99%
2203	HEATING OIL	10,000	4,000	3,407.97	14.80%		0.00	3,407.97	14.80%		3,407.97	592.03	14.80%
2204	COPIER SUPPLIES	34,500	44,500	42,831.49	3.75%	1516.87	0.00	41,314.62	7.16%	297.02	41,611.64	2,888.36	6.49%
2205	LIBRARY MATERIALS SUPPLIES	13,000	26,000	26,451.91	-1.74%		0.00	26,451.91	-1.74%	0.00	26,451.91	(451.91)	-1.74%
2206	MATERIALS ACCESS SUPPLIES	16,000	11,000	10,561.66	4.53%		0.00	10,501.66	4.53%	161.34	10,663.00	337.00	3.06%
2207	CRAFT SUPPLIES	5,500	4,500	4,161.59	7.52%	31.12	0.00	4,130.47	8.21%	0.00	4,130.47	369.53	8.21%
2208	OTHER OPERATING SUPPLIES	92,000	97,000	87,807.83	9.48%	1727.55	0.00	86,080.28	11.26%	2,317.21	88,397.49	8,602.51	8.87%
	TOTAL OPERATING SUPPLIES	200,000	224,000	210,724.82	5.93%	4,037.52	0.00	206,687.30	7.73%	3,245.77	209,933.07	14,066.93	6.28%
2301	MAINTENANCE SUPPLIES	13,000	12,500	11,054.97	11.56%	147.94	0.00	10,907.03	12.74%	135.80	11,042.83	1,457.17	11.66%
2302	REPAIR PARTS	17,000	9,000	7,637.13	15.14%	351.95	0.00	7,285.18	19.05%	261.66	7,546.84	1,453.16	16.15%
	TOTAL MAINTENANCE SUPPLIES	30,000	21,500	18,692.10	13.06%	499.89	0.00	18,192.21	15.39%	397.46	18,589.67	2,910.33	13.54%
	TOTAL SUPPLIES	300,000	276,200	258,196.74	6.52%	5,615.47	0.00	252,581.27	8.55%	4,588.20	257,169.47	17,030.53	6.89%

ALLEN COUNTY PUBLIC LIBR
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED DECEMBER 31, 1988

GL#	CATEGORY	1988 APPROPRIATION ADVERTISED	1988 APPROPRIATION CURRENT	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/87 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** OTHER SERVICES AND CHARGES **													
3101	CONSULTING	37,000	3,560	3,560.00	0.00%			3,560.00	0.00%	0.00	3,560.00	0.00	0.00%
3102	ENGINEERING & ARCHITECTURAL	5,000	45,500	45,710.75	-0.46%	3,264.00	0.00	42,446.75	6.71%	0.00	42,446.75	3,053.25	6.71%
3103	LEGAL SERVICES	2,500	6,000	4,558.25	24.03%	304.00	289.00	4,543.25	24.28%	0.00	4,543.25	1,456.75	24.28%
3104	PROGRAM PRESENTERS	5,500	2,500	1,971.50	21.14%	0.00	0.00	1,971.50	21.14%	0.00	1,971.50	528.50	21.14%
3105	TEMPORARY HELP SERVICES	47,000	15,000	14,598.33	2.68%	1,218.79	0.00	13,379.54	10.80%	0.00	13,379.54	1,620.46	10.80%
3106	OTHER PROFESSIONAL SERVICES	8,000	19,440	15,067.59	22.49%	72.51	0.00	14,995.08	22.86%	10.00	15,005.08	4,434.92	22.81%
	TOTAL PROFESSIONAL SERVICES	105,000	92,000	85,466.42	7.10%	4,859.30	289.00	80,896.12	12.07%	10.00	80,906.12	11,093.88	12.06%
3201	TELEPHONE SERVICE	85,000	83,000	80,337.04	3.21%	1,030.72	0.00	79,306.32	4.45%	0.00	79,306.32	3,693.68	4.45%
3202	POSTAGE & SHIPPING	58,000	64,000	62,949.70	1.64%	35.84	0.00	62,914.06	1.70%	1.00	62,915.06	1,084.94	1.70%
3203	TRAVEL & MEETINGS	26,000	24,000	22,328.90	6.96%		0.00	22,328.90	6.96%	0.00	22,328.90	1,671.10	6.96%
3204	RECRUITING	4,500	4,500	3,554.24	21.02%		0.00	3,554.24	21.02%	0.00	3,554.24	945.76	21.02%
3205	TRAINING & DEVELOPMENT	15,000	9,000	8,238.00	8.47%		0.00	8,238.00	8.47%	0.00	8,238.00	762.00	8.47%
	COMMUNICATION & TRANSPORTATI	188,500	184,500	177,408.08	3.84%	1,066.56	0.00	176,341.52	4.42%	1.00	176,343	8,157	4.42%
3301	PUBLICATION OF LEGAL NOTICES	700	700	277.72	60.33%		0.00	277.72	60.33%	0.00	277.72	422.28	60.33%
3302	OUTSIDE VENDOR PRINTING	9,000	7,060	6,473.37	7.52%	225.00	0.00	6,248.37	10.74%	39.00	6,287.37	712.63	10.18%
	TOTAL PUBLICATION & PRINTING	9,700	7,700	6,751.09	12.32%	225.00	0.00	6,526.09	15.25%	39.00	6,565.09	1,134.91	14.74%
3401	INSURANCE	110,000	86,300	38,955.00	54.86%	3,634.00	0.00	35,321.00	59.07%	0.00	35,321.00	50,979.00	59.07%
	TOTAL INSURANCE	110,000	86,300	38,955.00	54.86%	3,634.00	0.00	35,321.00	59.07%	0.00	35,321.00	50,979.00	59.07%
3501	NATURAL GAS	92,600	83,600	80,522.33	3.68%		0.00	80,522.33	3.68%	0.00	80,522.33	3,077.67	3.68%
3502	ELECTRICITY	272,000	319,000	301,644.25	5.44%		0.00	301,644.25	5.44%	0.00	301,644.25	17,355.75	5.44%
3503	WATER & SEWER	9,000	9,000	8,578.06	4.69%		0.00	8,578.06	4.69%	0.00	8,578.06	421.94	4.69%
3504	TRASH DISPOSAL	6,400	6,400	6,339.00	0.95%		0.00	6,339.00	0.95%	0.00	6,339.00	61.00	0.95%
	TOTAL UTILITY SERVICES	380,000	418,000	397,083.64	5.00%	0.00	0.00	397,083.64	5.00%	0.00	397,083.64	20,916.36	5.00%
3601	BUILDING REPAIR & MAINTENANC	80,000	40,000	31,292.44	21.77%	139.39	0.00	31,153.05	22.12%	5,470.00	36,623.05	3,376.95	8.44%
3602	HVAC SERVICE	17,000	26,000	23,211.58	10.72%	1,953.58	0.00	21,258.00	18.24%	799.50	22,057.50	3,942.42	15.16%
3603	LANDSCAPING SERVICES	16,000	18,000	17,231.77	4.27%	0.00	0.00	17,231.77	4.27%	214.00	17,445.77	554.23	3.08%
3604	COMPUTER MAINTENANCE	135,000	125,000	110,812.70	11.35%	23,995.40	0.00	86,817.30	30.55%	9,394.50	96,211.80	28,788.20	23.03%
3605	COPIER SERVICE	25,000	29,000	27,383.91	5.57%	1,800.00	0.00	25,583.91	11.78%	1,093.00	26,676.91	2,323.09	8.01%
3606	VEHICLE SERVICE	23,000	23,000	19,688.16	14.75%	61.25	0.00	19,546.91	15.01%	1,445.95	20,992.86	2,007.14	8.73%
3607	OTHER EQUIPMENT SERVICE	50,000	70,000	65,006.93	7.13%	1,401.13	0.00	63,605.80	9.13%	3,923.01	67,528.81	2,471.19	3.53%
	TOTAL REPAIRS & MAINTENANCE	346,000	331,000	294,547.49	11.01%	29,350.67	0.00	265,196.82	19.88%	22,339.96	287,536.78	43,463.22	13.13%
3701	REAL ESTATE RENTAL/LEASING	2,700	2,760	2,760.00	0.00%		0.00	2,760.00	0.00%	0.00	2,760.00	0.00	0.00%
3702	EQUIPMENT RENTAL/LEASING	44,000	53,940	51,241.36	5.00%	1,466.24	0.00	49,775.12	7.72%	1,381.92	51,157.04	2,782.96	5.16%
	LEASING & RENTALS	46,700	56,700	54,001.36	4.76%	1,466.24	0.00	52,535.12	7.35%	1,381.92	53,917.04	2,782.96	4.91%

ALLEN COUNTY PUBLIC LIB
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED DECEMBER 31, 1988

GL#	CATEGORY	1989 APPROPRIATION ADVERTISED	1989 APPROPRIATION CURRENT	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/87 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3901	DUES & MEMBERSHIPS	6,900	7,700	7,390.74	4.02%		0.00	7,390.74	4.02%	0.00	7,390.74	309.26	4.02%
3902	INTEREST ON TEMPORARY LOANS	50,000	21,000	19,515.33	7.07%		0.00	19,515.33	7.07%	0.00	19,515.33	1,484.67	7.07%
3903	TAXES & ASSESSMENTS	3,300	3,300	3,201.04	3.00%		0.00	3,201.04	3.00%	0.00	3,201.04	98.96	3.00%
3904	TRANSFER TO LIRF FUND	0	0	0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVI	50,000	37,500	37,679.42	-0.48%	1,425.14	0.00	36,254.28	3.32%	0.00	36,254.28	1,245.72	3.32%
3906	COMPUTER SERVICES	110,000	138,000	126,073.02	8.64%	2,846.40	0.00	123,226.62	10.71%	2,246.80	125,473.42	12,526.58	9.08%
	TOTAL MISCELLANEOUS SERVICES	220,200	207,500	193,859.55	6.57%	4,271.54	0.00	189,588.01	8.63%	2,246.80	191,834.81	15,665.19	7.55%
	TOTAL OTHER SERVICES & CHARGES	1,406,100	1,383,700	1,248,072.63	9.80%	44,873.31	289.00	1,203,488.32	13.02%	26,018.68	1,229,507.00	154,193.00	11.14%
	*** CAPITAL OUTLAYS ***												
4401	FURNITURE & EQUIPMENT	222,710	103,464	89,778.99	13.23%	1,905.52	0.00	87,873.47	15.07%	2,334.00	90,207.47	13,256.11	12.81%
4403	COMPUTER EQUIPMENT	10,000	10,000	7,042.24	29.58%		0.00	7,042.24	29.58%	0.00	7,042.24	2,957.76	29.59%
4405	TELEVISION EQUIPMENT	10,000	89,599	79,486.20	11.29%		0.00	79,486.20	11.29%	0.00	79,486.20	10,112.80	11.29%
4407	VEHICLES	30,000	23,000	22,561.78	1.91%		0.00	22,561.78	1.91%	0.00	22,561.78	438.22	1.91%
4409	BUILDINGS	0	125,246	125,236.42	0.01%		0.00	125,236.42	0.01%	0.00	125,236.42	10.00	0.01%
4411	LAND	0	1,000	20.00			0.00	20.00		0.00	20.00	980.00	98.00%
	GENERAL FIXED ASSETS	272,710	352,309	324,125.63	8.00%	1,905.52	0.00	322,220.11	8.54%	2,334.00	324,554.11	27,754.89	7.88%
4510	BOOKS	1,431,895	1,361,895	1,149,925.90	15.56%	41,018.99	0.00	1,108,906.91	18.58%	67,937.65	1,176,844.56	185,050.44	13.59%
4520	PERIODICALS	200,000	230,000	204,214.57	11.21%	3,459.40	0.00	200,755.17	12.72%	3,052.40	203,807.57	26,192.43	11.39%
4530	NON-PRINT MATERIALS	160,000	160,000	120,894.07	24.44%	3,502.19	0.00	117,391.88	26.63%	13,014.50	130,406.38	29,593.62	18.50%
	TOTAL LIBRARY MATERIALS	1,791,895	1,751,895	1,475,034.54	15.80%	47,980.58	0.00	1,427,053.96	18.54%	84,004.55	1,511,058.51	240,836.49	13.75%
	TOTAL CAPITAL OUTLAYS	2,064,605	2,104,204	1,799,160.17	14.50%	49,886.10	0.00	1,749,274.07	16.87%	86,338.55	1,835,612.62	268,591.38	12.76%
	TOTAL EXPENDITURES	7,890,000	7,993,171	7,459,285.01	6.68%	252,455.82	188,358.92	7,395,188.11	7.48%	116,945.43	7,476,144.56	517,026.44	6.47%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(679,428)	(782,599)	15,848.59		(243,479.82)	(179,358.92)	79,969.49		(116,945.43)	(7,476,144.56)	(517,026.44)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

January 26, 1989	)	
	)	
RESOLUTION RECOGNIZING MARY M. KOEHLINGER	)	
FOR DEDICATED SERVICE AS PRESIDENT OF THE	)	No. 1989-1
BOARD OF LIBRARY TRUSTEES, ALLEN COUNTY	)	
PUBLIC LIBRARY	)	

WHEREAS, Mary M. Koehlinger has served with skill and dedication as president of the board of library trustees of the Allen County Public Library during 1988, and

WHEREAS, her strong leadership has guided the library through a challenging period of significant accomplishment, including the planning of a major capital improvement program for the entire library system, now, therefore,

BE IT RESOLVED, By the Board of Library Trustees of the Allen County Public Library, Allen County, Indiana, that this board does hereby express its thanks and appreciation to Mary M. Koehlinger for her strong and dedicated leadership of the library and for her commitment to the high standards of community service on which the library has founded its reputation.

Adopted by the Board of Library Trustees and signed this 26th day of January, 1989.

Charles E. Olerne

Patricia E. Riley

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

January 26, 1989)
)
A RESOLUTION TO TRANSFER APPROPRIATIONS) No. 1989-2
WITHIN THE GENERAL FUND)

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library, and

WHEREAS, It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is therefore

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana:

Section 1. That for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
3102 Eng. & Arch. Services	$ 425,000.00
Total	$ 425,000.00

Section 2. That the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND	AMOUNT REDUCED
4510 Books	$ 250,000.00
4520 Periodicals	$ 35,000.00
4530 Non-Print Materials	$ 40,000.00
3601 Build. Repair & Main	$ 100,000.00
Total	$ 425,000.00

Presented to the Allen County Public Library Board, read in full and adopted this 26th day of January, 1989, by the following aye and nay vote.

Aye	Nay
Charles E. Coleman	
[illegible]	
Joe Yates	
Mary Zeeburger	
Patricia E. Riley	
C. Shirley Anderson	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

January 26, 1989	)	
	)	
RESOLUTION TO APPROVE A CONTRACT WITH THE INDIANA STATE LIBRARY FOR ADMINISTRATION OF A MAJOR URBAN RESOURCE LIBRARY (MURL) GRANT UNDER THE LIBRARY SERVICES AND CONSTRUCTION ACT IN THE AMOUNT OF $13,148	)	No. 1989-4

WHEREAS, The Allen County Public Library has been awarded a Major Urban Resource Library (MURL) grant under the Library Services and Construction Act in the amount of $13,148, to be administered under contract with the Indiana State Library, and said contract has been presented to this Board for its approval,

RESOLVED, by the Board of Library Trustees, Allen County Public Library, Allen County, Indiana,

1. Approval of the contract by the Board of Library Trustees, Allen County Public Library;

2. Patricia A. Riley and Jeffrey R. Krull are hereby authorized to execute the contract for and on behalf of the Board of Library Trustees, Allen County Public Library.

Adopted this 26th day of January, 1989.

Patricia E. Riley

Patricia E. Riley, President

C. Philip Andorfer

C. Philip Andorfer, Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

January 26, 1989	)	
	)	
RESOLUTION TO REQUEST AN ADVANCE ON TAX	)	
MONEY COLLECTED FOR DISTRIBUTION TO THE	)	No. 1989-5
ALLEN COUNTY PUBLIC LIBRARY.	)	

WHEREAS, IC 5-12-1-5 gives municipal corporations the power to request an advance on tax money collected for distribution to the various units within the county,

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that a request is hereby to be made to the Treasurer of Allen County for an advance on tax money collected for distribution to the Allen County Public Library.

Adopted this 26th day of January, 1989.

Patricia E. Riley
President

C. Shirley Andorfer
Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims February 9, 1989

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $420,167.56 on February 9, 1989. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks: None			$0.00
Payroll: 2/3/89	gross $140,997.25	net	102,252.51
Accounts Payable Check Batches:			
12/31/88			110,506.12
02/03/89			41,628.32
02/10/89			165,780.61
Accounts Payable Subtotal:			$317,915.05
Grand Total			$ 420,167.56

Mrs. Koehlinger, Mr. Carmean, Mr. Andorfer, Mr. McMahan, and Mr. Coleman approved and signed the register of claims as presented by the director.

Jack M. Carmean, Vice President

Charles E. Coleman, Secretary Pro Tempore

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF FINANCE

Meeting of February 9, 1989

The Board of Finance of the Allen County Public Library met on Thursday, February 9, 1989 for the purpose of designating depositories for the public funds of the Allen County Public Library. Those present were Mrs. Koehlinger, Mr. Carmean, Mr. McMahan, Mr. Andorfer, and Mr. Coleman.

Mr. Carmean called the meeting to order at 3:30 p.m. Mr. Krull reported that proposals to receive public funds had been received from the following eligible financial institutions:

Fort Wayne National Bank, Lincoln National Bank, Indiana National Bank, Summit Bank, Standard Federal Bank, Grabill Bank, Farmers and Merchants Bank, and Home Loan Savings Bank.

On motion of Mrs. Koehlinger the financial institutions listed were designated as depositories for the public funds of the Allen County Public Library for the ensuing two years.

There being no further business, the meeting adjourned at 3:40 p.m.

Rae Gates

Rae Gates, President

Jack M. Carmean

Jack M. Carmean, Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
February 23, 1989
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of January 26, 1989, and approval of claims, of February 9, 1989, and the meeting of the Board of Finance of February 9, 1989.

4. Financial report for January, 1989.

5. Approval of claims.

6. Report of director.

7. Committee reports.

8. Personnel - Appointments.

9. Resolution No. 1989-6, "Resolution to Transfer Appropriations Within the Operating Fund."

10. Resolution No. 1989-7, "Resolution to Compensate the Director of the Library for Tax Liability Under Certain Provisions of Section 89 of the Tax Reform Act of 1986."

11. Other business.

    a. Approval of grant application to Cable Television Programming Advisory Committee.

    b. Amendment to architectural contract with Martin Riley Architects/Consultants.

    c. Resolution No. 1989-8, "Resolution to Transfer Funds Temporarily from the Library Improvement Reserve Fund to the Operating Fund."

d. Report on bids received for investment cash management program and award account.

e. Approval of joint promotional activity.

f. Resolution No. 1989-9, "Resolution to Establish a Policy on use of FAX machines."

12. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of February 23, 1989, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, February 23, 1989, at 3:00 p.m. in room 4 of the main library. Those present were Mrs. Riley, presiding, Mrs. Koehlinger, Mr. Coleman, Mrs. Gates, Mr. Carmean, and Mr. McMahan. Absent: Mr. Andorfer.

On motion of Mrs. Koehlinger a revised agenda was adopted as distributed to board members at the meeting.

On motion of Mr. McMahan the minutes of the regular meeting of January 26, 1989, the approval of claims of February 9, 1989 and the meeting of the Board of Finance of February 9, 1989 were approved as written.

Mr. Reitenour presented the monthly financial report for January, 1989. The December, 1988 financial report was mailed to the board earlier in the month after the computer system was restored to operation.

The director certified that the claims summarized below were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. McMahan the claims were approved for payment.

Manual checks: NONE		$0.00
Payroll		
02/17/89	gross $138,597.91	net $100,500.28
Accounts Payable Check Batches (See "Vendor Check History" for detail of total)		
Dated 02/17/89		$ 63,189.98
		$ 229,888.32
Accounts Payable Check Batches Subtotal:		$ 293,078.30
Grand Total		$ 393,578.58

The report of the director followed.

The first two tapes containing retrospective bibliographic records of the library have been received and are being read into the CLSI system. Tests on the records will be performed and if all is satisfactory the records will be fully loaded into the automation system.

Mr. Fortriede gave a report on circulation and service statistics for the month of January.

Genie Murphy, manager of the Monroeville branch library presented a report on the results of Monroeville's recent adult reading promotion. Nearly every business in Monroeville participated in sponsoring prizes for the promotion and circulation reflected a substantial increase during the reading program.

The board next heard the following report from Bernard T. Perry of Municipal Consultants, Inc. on financing options for the library's capital improvement project.

The library board has two alternatives for financing major improvements to the library: (1) the issuance of general obligation bonds (GOB) pursuant to public sale (2) the issuance of a term lease pursuant to a negotiated contract with an investment banking firm.

The first alternative can be more reasonably evaluated by the board and its financial advisor after the second alternative has been quantified as to cost, investment risk, acceptance by local citizens and certain procedural questions. This process began with a direct inquiry to investment bankers. That inquiry, formulated by Municipal Consultants, Inc. in the form of a request for proposals (RFP), was distributed to thirteen investment banking firms on December 19, 1988.

Six firms responded. After due consideration and evaluation the working group chose two respondents to interview, principally based on financial factors.

In the rational evaluation of the Respondent interviews, there are certain objective and subjective criteria to consider that take precedence in determining cost and risk to the board. Weighing of these factors, coupled with face-to-face impressions, will form the ultimate basis for the final selection of an investment banker to undertake the lease financing program.

OBJECTIVE FACTORS

1. Total lease payment required.
2. Indexed interest rate guarantee.
3. Credit assumptions.
4. Underwriters discount.
5. Financial responsibility.

SUBJECTIVE FACTORS

1. Innovation and experience.
2. Knowledge of Indiana procedures.
3. General reputation and references.
4. Ability to work with library staff and other professionals engaged by the board.
5. Capability and experience of underwriter personnel assigned to the project.

Municipal Consultants recommends the term lease form of financing over general obligation bonds for the library's current capital project, for reasons of flexibility and cost in the current market. Two investment banking firms have been interviewed, Summers & Co. and Raffensperger Hughes/Shearson Lehman Hutton. Further information and clarifications on certain points will be requested from these two firms, with the goal working with the board to make a final selection of one of the firms within the next several weeks.

The board accepted this report and agreed to follow the procedures outlined to come to a decision on the financing of the capital improvement project.

Mr. McMahan moved the adoption of Resolution No. 1989-6, "Resolution to Transfer Appropriations Within the Operating Fund." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

Mrs. Koehlinger moved the adoption of Resolution No. 1989-7, "Resolution to Compensate the Director of the Library for Tax Liability Under Certain Provisions of Section 89 of the Tax Reform Act of 1986." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

Mr. McMahan moved the approval of a grant application to the Cable Television Programming Advisory Committee in the amount of $40,491.43 for the following purposes: $32,491.43 for the salary and benefits for the Educational Access Coordinator (Channel 27) and $8,000 for production equipment for Channel 10. The motion carried.

Mr. McMahan moved the approval of an amendment to the architectural contract with Martin Riley Architects/Consultants to change the architects' compensation from a percentage of construction cost to a fixed amount of $141,598.00.

Mr. Coleman moved the adoption of Resolution No. 1989-8, "Resolution to Transfer Funds Temporarily from the Library Improvement Reserve Fund to the Operating Fund." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

Mr. Reitenour reported on bids received for an investment cash management program for the library. Bids were received from Lincoln National Bank, Summit Bank, Fort Wayne National Bank and Indiana National Bank. The following factors were considered in evaluating the bids:

1. Total charges to the library for all banking services relative to the cash management program.

2. Expected return on funds invested based on daily interest rates recorded by bidders for the last quarter of 1988.

3. Ability of the bidder to accommodate the operating needs of the library.

Based on these criteria, Mr. Reitenour recommended that the bid of Summit Bank was the most competitive and offered the maximum return on the library's funds, and that Summit Bank should be awarded the cash management account. Mr. McMahan then moved that the library's cash management account be awarded to Summit Bank, and the motion carried.

On motion of Mrs. Koehlinger the following joint promotional activity was approved: Sponsorship of the Young Adult Summer Reading Program by Burger Management Burger Kings who will provide free food coupons to each young adult who reads at least five books.

Mr. McMahan moved the adoption of Resolution No. 1989-9, "Resolution to Establish a Policy on Use of FAX Machines." The motion carried and the resolution so adopted is appended to and made a part of these minutes. At the suggestion of Mr. Coleman the board requested an update report on the operation of this new policy after several months of experience.

There being no further business to come before the board, the meeting adjourned at 3:45 p.m.

Patricia E. Riley

Patricia E. Riley, President

Charles E. Coleman

Charles E. Coleman, Secretary Pro Tempore

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	JANUARY 31 1989	JANUARY 31 1988
ASSETS									
CASH ON DEPOSIT	686,266.89	5,399.29	0.00	1,638,074.01	3,465.97			2,333,206.16	2,267,402.59
CASH ON HAND	2,700.00							2,700.00	3,047.60
CASH WITH FISCAL AGENT			452.50					452.50	64,670.00
INVESTMENTS AT COST OR AMORTIZED COST				0.00				0.00	750,000.00
TAXES DUE FROM COUNTY GOVERNMENT								0.00	0.00
ACCRUED INTEREST				0.00				0.00	15,897.04
DUE FROM OTHER GOVERNMENTS								0.00	737.58
DUE FROM OTHER FUNDS			0.00	6,143.54				6,143.54	0.00
ACCOUNTS RECEIVABLE	9,000.00							9,000.00	0.00
FIXED ASSETS:								0.00	
LAND						1,427,900.48		1,427,900.48	1,427,900.48
BUILDINGS						7,782,544.69		7,782,544.69	7,782,544.69
LESS ACCUMULATED DEPRECIATION						(2,715,184.07)		(2,715,184.07)	(2,715,184.07)
FURNITURE AND EQUIPMENT						4,521,118.32		4,521,118.32	5,003,454.32
LESS ACCUMULATED DEPRECIATION						(3,125,304.83)		(3,125,304.83)	(3,125,304.83)
ACPL LIBRARY COLLECTION						26,302,216.40		26,302,216.40	26,302,216.40
AVAILABLE IN DEBT SERVICE FUND							0.00	0.00	273,606.69
AMT TO BE PROVIDED--RETIREMENT OF L/T DEBT & LEASES							3,740,584.00	3,740,584.00	3,831,393.31
AMOUNT TO BE PROVIDED--VACATION PAY LIABILITY							221,401.69	221,401.69	215,392.53
TOTAL ASSETS	697,974.89	5,399.29	452.50	1,644,217.55	3,465.97	34,193,290.99	3,961,985.69	40,506,786.88	42,117,774.33
LIABILITIES & FUND EQUITY									
LIABILITIES:									
ACCOUNTS PAYABLE	389.00	0.00		0.00				389.00	208,751.35
TEMPORARY LOANS/FINANCING	0.00							0.00	0.00
ACCRUED WAGES & BENEFITS	195,253.00						221,401.69	416,654.69	317,382.50
UNREMITTED WITHHOLDINGS	23,874.11							23,874.11	15,218.45
RECORD DEPOSITS PAYABLE	0.00							0.00	25,304.55
DUE TO OTHER FUNDS	0.00		6,143.54					6,143.54	50.00
LEASES PAYABLE	0.00						30,584.00	30,584.00	0.00
MATURED BONDS PAYABLE	0.00							0.00	0.00
MATURED INTEREST PAYABLE	0.00		452.50					452.50	19,012.50
GENERAL OBLIGATION BONDS PAYABLE	0.00						3,710,000.00	3,710,000.00	4,170,000.00
TOTAL LIABILITIES	219,416.11	0.00	6,596.04	0.00	0.00	0.00	3,961,985.69	4,187,997.84	4,755,719.35
FUND EQUITY:									
INVESTMENT IN GENERAL FIXED ASSETS						34,193,290.99		34,193,290.99	34,675,626.99
FUND BALANCES:								0.00	
RESERVED FOR ENCUMBRANCES	386,075.76	182.21		1,273,722.55				1,660,000.72	2,055,696.37
RESERVED FOR PREPAID ITEMS								0.00	0.00
RESTRICTED-SPECIAL REVENUE		5,217.08						5,217.08	1,557.03
DESIGNATED FOR DEBT SERVICE			(6,143.54)					(6,143.54)	294,264.19
UNDESIGNATED	92,482.32	0.00		370,495.00	3,465.97			466,423.79	334,810.40
TOTAL FUND EQUITY	478,558.78	5,399.29	(6,143.54)	1,644,217.55	3,465.97	34,193,290.99	0.00	36,318,789.04	37,362,054.98
TOTAL LIABILITIES & FUND EQUITY	697,974.89	5,399.29	452.50	1,644,217.55	3,465.97	34,193,290.99	3,961,985.69	40,506,786.88	42,117,774.33

FOR THE YEAR-TO-DATE ENDED JANUARY 31, 1989

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	EXPENDABLE TRUST	YEAR-TO-DATE JAN 31, 1989	YEAR-TO-DATE JAN 31, 1988
REVENUES:							
AUTO EXCISE TAX	0.00		0.00			0.00	0.00
REAL PROPERTY TAX LEVY	0.00		0.00			0.00	0.00
INTANGIBLES TAX	0.00		0.00			0.00	0.00
USER FEES	23,491.19					23,491.19	17,318.76
INTERGOVERNMENTAL REVENUE	0.00	3,204.00				3,204.00	2,733.00
PARKING FEES	12,248.38					12,248.38	7,166.67
GIFTS & DONATIONS	5.30	71.60				76.90	44.05
INTEREST	7,792.35			10,771.39	0.00	18,563.74	18,008.98
OTHER REVENUES	2,599.17					2,599.17	2,961.19
TOTAL REVENUES	46,135.39	3,275.60	0.00	10,771.39	0.00	60,183.38	50,232.65
EXPENDITURES--CURRENT:							
COMPENSATION & BENEFITS	351,355.17	3,271.84				354,527.01	274,979.24
SUPPLIES	145.21	13.00		0.00		159.21	14,823.39
PROFESSIONAL SERVICES	50.00	0.00		0.00		50.00	15,141.59
COMMUNICATION & TRANSPORTATION	7,315.88			0.00		7,315.88	11,218.47
INSURANCE	0.00					0.00	3,038.00
UTILITY SERVICES	29,797.67					29,797.67	24,906.85
REPAIRS & MAINTENANCE	1,339.72			0.00		1,339.72	18,521.13
RENTING & MISCELLANEOUS SERVICES	533.25	3.27		0.00		533.25	5,534.76
EXPENDITURES--CAPITAL OUTLAY:							
GENERAL FIXED ASSETS	0.00	0.00		0.00		0.00	151,515.45
LIBRARY MATERIALS	7,359.47	0.00		0.00		7,359.47	29,350.72
EXPENDITURES--DEBT SERVICE:							
PRINCIPAL REPAYMENT			215,000.00			215,000.00	0.00
INTEREST CHARGES			129,177.52			129,177.52	0.00
TOTAL EXPENDITURES	407,786.37	3,284.84	344,177.52	0.00	0.00	755,248.73	650,340.00
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(361,649.93)	9.24)	(344,177.52)	10,771.39	0.00	(695,065.35)	(612,107.35)
OTHER FINANCING SOURCES (USES):							
PROCEEDS OF G. O. BONDS						0.00	0.00
OPERATING TRANSFERS IN			6,143.54			6,143.54	0.00
OPERATING TRANSFERS OUT				6,143.54		6,143.54	0.00
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	6,143.54	6,143.54	0.00	12,287.08	0.00
EXCESS OF REVENUES AND OTHER SOURCES OF (UNDER) EXPENDITURES & OTHER USES	(361,[illegible])	9.24)	(338,033.98)	16,914.93	0.00	(682,778.27)	(612,107.35)
FUND BALANCES-JANUARY 1, 1989	840,259.49	5,483.53	338,033.93	1,533,446.16	3,465.97	2,820,614.13	3,2[illegible],535.34
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00		0.00		0.00	0.00
FUND BALANCES-JANUARY 31, 1988	478,609.51	5,379.29	(0.00)	1,550,361.09	3,465.97	2,137,835.86	2,486,427.99

ALLEN COUNTY PUBLI[redacted]RY
INTERNAL BUDGETARY STATEMENT--[redacted]ERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED JANUARY 31, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 (+)	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 01/31/89 (-)	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:													
5101	AUTO EXCISE TAX	783,851	783,851		0.00				0.00					
5102	REAL PROPERTY TAX LEVY	6,135,717	6,135,717		0.00				0.00					
5103	INTANGIBLES TAX	104,187	104,187		0.00				0.00					
	TOTAL LOCAL TAX REVENUES	7,023,755	7,023,755	0.00	0.00		0.00	0.00	0.00					
5201	PHOTOCOPYING FEES	112,000	112,000		11,274.61				11,274.61					
5202	EXTENDED USE FEES	114,000	114,000		12,216.58		0.00	0.00	12,216.58					
	TOTAL USER FEES	226,000	226,000	0.00	23,491.19		0.00	0.00	23,491.19					
5301	FEDERAL OPERATING GRANTS	0	0		0.00				0.00					
5302	STATE OPERATING GRANTS	0	0		0.00				0.00					
5303	CITY OPERATING GRANTS	52,171	52,171		0.00				0.00					
	TOTAL GRANTS	52,171	52,171	0.00	0.00		0.00	0.00	0.00					
5401	PARKING REVENUES-800 W WAYNE	70,000	70,000		6,000.00				6,000.00					
5402	PARKING REVENUES-900 E MAIN	70,000	70,000		6,000.00				6,000.00					
5403	PARKING REVENUES-836 W WASHI	2,000	2,000		248.38				248.38					
5404	OTHER PARKING REVENUES	0	0		0.00		9,000.00	9,000.00	0.00					
	TOTAL PARKING REVENUES	142,000	142,000	0.00	12,248.38		9,000.00	9,000.00	12,248.38					
5501	SERVICE CENTER RENT	9,600	9,600		0.00				0.00					
5502	OTHER RENTAL INCOME	0	0		0.00				0.00					
5601	UNRESTRICTED GIFTS & DONATIO	1,000	1,000		5.30				5.30					
5650	INTEREST	20,000	20,000		7,792.35				7,792.35					
5701	ACPL PUBLICATIONS	0	0		60.93			0.00	60.93					
5702	RESEARCH SERVICES	7,000	7,000		889.28				889.28					
5703	LOST/DAMAGED LIBRARY MATERIA	9,000	9,000		1,394.28				1,394.28					
5704	REFUNDS/DISCOUNTS EARNED	0	0		63.46				63.46					
5705	INSURANCE CLAIM PAYMENTS	0	0		0.00				0.00					
5706	OTHER REVENUES	7,500	7,500		191.22				191.22					
	TOTAL MISCELLANEOUS REVENUES	23,500	23,500	0.00	2,599.17		0.00	0.00	2,599.17					
	TOTAL REVENUES	7,498,026	7,498,026	0.00	46,136.39		9,000.00	9,000.00	46,136.39					

ALLEN COUNTY PUBLIC [illegible]RY
INTERNAL BUDGETARY STATEMENT--[illegible]RAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED JANUARY 31, 1988

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 01/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:													
	** PERSONAL SERVICES **													
1101	SALARIED TIME WORKED	2,489,200	2,489,200		167,131.63	93.29%	110,879.00	128,657.00	184,909.63	92.57%		167,131.63	2,322,068.37	93.29%
1102	SALARIED OVERTIME	3,000	3,000		14.64	99.51%			14.64	99.51%		14.64	2,985.36	99.51%
1103	SALARIED VACATION	160,000	160,000		19,122.35	88.05%			19,122.35	88.05%		19,122.35	140,877.65	88.05%
1104	SALARIED SICK PAY	58,000	58,000		5,589.79	90.36%			5,589.79	90.36%		5,589.79	52,410.21	90.36%
1105	SALARIED DISABILITY PAY	9,000	9,000		718.19	92.02%			718.19	92.02%		718.19	8,281.81	92.02%
1106	SALARIED HOLIDAY	70,000	70,000		23,529.50	66.39%			23,529.50	66.39%		23,529.50	46,470.50	66.39%
1107	SALARIED JURY DUTY	300	300		0.00	100.00%			0.00	100.00%		0.00	300.00	100.00%
1108	SALARIED DEATH-IN-FAMILY	2,500	2,500		112.60	95.50%			112.60	95.50%		112.60	2,387.40	95.50%
1109	SALARIED TRAVEL/MEETINGS	40,000	40,000		2,457.10	93.86%			2,457.10	93.86%		2,457.10	37,542.90	93.86%
1110	SALARIED PREMIUM TIME	14,000	14,000		729.58	94.79%			729.58	94.79%		729.58	13,270.42	94.79%
1111	SALARIED TAXABLE FRINGE BENE	0	0		0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	4,000	4,000		0.00				0.00			0.00	4,000.00	100.00%
	TOTAL SALARIES	2,850,000	2,850,000	0.00	219,405.39	92.30%	110,879.00	128,657.00	237,183.38	91.68%	0.00	219,405.38	2,630,594.62	92.30%
1301	HOURLY TIME WORKED	754,400	754,400		50,404.69	93.32%	30,391.00	42,886.00	62,899.69	91.66%		50,404.69	703,995.31	93.32%
1302	HOURLY OVERTIME	1,500	1,500		134.64	91.02%			134.64	91.02%		134.64	1,365.36	91.02%
1303	HOURLY VACATION	29,000	28,000		2,038.06	92.72%			2,038.06	92.72%		2,038.06	25,961.94	92.72%
1304	HOURLY SICK PAY	2,000	2,000		187.36	90.63%			187.36	90.63%		187.36	1,812.64	90.63%
1305	HOURLY DISABILITY PAY	1,000	1,000		0.00				0.00			0.00	1,000.00	100.00%
1306	HOURLY HOLIDAY	15,000	15,000		5,826.32	61.16%			5,826.32	61.16%		5,826.32	9,173.68	61.16%
1307	HOURLY JURY DUTY	100	100		0.00	100.00%			0.00	100.00%		0.00	100.00	100.00%
1308	HOURLY DEATH-IN-FAMILY	500	500		0.00	100.00%			0.00	100.00%		0.00	500.00	100.00%
1309	HOURLY TRAVEL/MEETINGS	1,500	1,500		32.66	97.82%			32.66	97.82%		32.66	1,467.34	97.82%
	TOTAL HOURLY WAGES	804,000	804,000	0.00	58,623.73	92.71%	30,391.00	42,886.00	71,118.73	91.15%	0.00	58,623.73	745,376.27	92.71%
1321	SUMMER EMPLOYEES- TIME WORKE	45,000	45,000		0.00	100.00%			0.00	100.00%		0.00	45,000.00	100.00%
1322	SUMMER EMPLOYEES-OVERTIME	0	0		0.00				0.00			0.00	0.00	
1401	SHORT-TERM STAFF TIME WORKED	22,000	22,000		1,455.81	93.38%			1,455.81	93.38%		1,455.81	20,544.19	93.38%
1402	SHORT-TERM STAFF OVERTIME	0	0		0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAF	67,000	67,000	0.00	1,455.81	97.83%	0.00	0.00	1,455.81	97.83%	0.00	1,455.81	65,544.19	97.83%
	TOTAL COMPENSATION	3,721,000	3,721,000	0.00	279,484.92	92.49%	141,270.00	171,543.00	309,757.92	91.68%	0.00	279,484.92	3,441,515.08	92.49%
1501	EMPLOYER FICA	280,000	280,000		20,989.22	92.50%	10,689.00	12,883.00	23,263.22	91.69%		20,989.22	259,010.78	92.50%
1502	UNEMPLOYMENT REIMBURSEMENT	5,400	5,400		0.00	100.00%		0.00	0.00	100.00%		0.00	5,400.00	100.00%
1503	EMPLOYER PERF	135,000	135,000		30,638.45	77.30%	36,190.92	10,827.06	5,274.59	96.09%		30,638.45	104,361.55	77.30%
1504	GROUP INSURANCE	200,000	200,000		12,959.44	93.52%	0.00	0.00	12,959.44	93.52%		12,959.44	187,040.56	93.52%
	TOTAL EMPLOYEE BENEFITS	620,400	620,400	0.00	64,587.11	89.59%	46,799.92	23,710.06	41,497.25	93.31%	0.00	64,587.11	555,812.89	89.59%
	TOTAL PERSONAL SERVICES	4,341,400	4,341,400	0.00	344,072.03	92.07%	188,069.92	195,253.06	351,255.17	91.91%	0.00	344,072.03	3,997,327.97	92.07%

ALLEN COUNTY PUBLIC [redacted]RY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED JANUARY 31, 1988

ELA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 01/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **														
2101	OFFICE SUPPLIES	48,000	48,000	944.97	0.00	100.00%	0.00	0.00	0.00	100.00%	4,337.28	4,337.28	44,607.69	92.93%
	TOTAL OFFICE SUPPLIES	48,000	48,000	944.97	0.00	100.00%	0.00	0.00	0.00	100.00%	4,337.28	4,337.28	43,662.72	90.96%
2201	CLEANING SUPPLIES	16,000	16,000	470.20	0.00	100.00%	0.00	0.00	0.00	100.00%	2,056.97	2,056.97	14,413.23	90.08%
2202	VEHICLE FUEL	13,000	13,000		0.00	100.00%	0.00	0.00	0.00	100.00%		0.00	13,000.00	100.00%
2203	HEATING OIL	10,000	10,000		0.00	100.00%		0.00	0.00	100.00%		0.00	10,000.00	100.00%
2204	COPIER SUPPLIES	32,000	32,000	297.82	0.00	100.00%	0	0.00	0.00	100.00%	14,422.52	14,422.52	17,874.50	55.86%
2205	LIBRARY MATERIALS SUPPLIES	34,000	34,000		0.00	100.00%		0.00	0.00	100.00%	4,995.13	4,995.13	29,004.87	85.31%
2206	MATERIALS ACCESS SUPPLIES	0	0	161.34	0.00	ERR		0.00	0.00	ERR	161.34	161.34	0.00	
2207	CRAFT SUPPLIES	4,500	4,500		0.00	100.00%	0	0.00	0.00	100.00%	164.34	164.34	4,335.66	96.35%
2208	OTHER OPERATING SUPPLIES	0	0	2,317.21	146.21	ERR	0	0.00	146.21	ERR	2,372.21	2,518.42	(201.21)	
2209	PROGRAMMING SUPPLIES	5,000	5,000		0.00	100.00%	0	0.00	0.00	100.00%	0.00	0.00	5,000.00	100.00%
2210	PRINTING SUPPLIES	35,000	35,000		0.00	100.00%	0	0.00	0.00	100.00%	0.00	0.00	35,000.00	100.00%
2211	OTHER OPERATING SUPP N.E.C.	45,000	45,000		0.00	100.00%	0	0.00	0.00	100.00%	0.00	0.00	45,000.00	100.00%
	TOTAL OPERATING SUPPLIES	194,500	194,500	3,245.77	146.21	99.92%	0.00	0.00	146.21	99.92%	24,172.51	24,318.72	170,181.28	87.50%
2301	MAINTENANCE SUPPLIES	17,500	17,500	135.80	0.00	100.00%	0	0.00	0.00	100.00%	4,626.32	4,626.32	13,007.48	74.34%
2302	REPAIR PARTS	10,000	10,000	261.66	0.00	100.00%	0	0.00	0.00	100.00%	571.29	571.29	9,690.37	96.90%
	TOTAL MAINTENANCE SUPPLIES	27,500	27,500	397.46	0.00	100.00%	0.00	0.00	0.00	100.00%	5,197.61	5,197.61	22,302.39	81.12%
	TOTAL SUPPLIES	270,000	270,000	4,588.20	146.21	99.95%	0.00	0.00	146.21	99.95%	33,707.40	33,853.61	236,146.39	87.46%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED JANUARY 31, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 01/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** OTHER SERVICES AND CHARGES **														
3101	CONSULTING	1,000	1,000		0.00	100.00%			0.00	100.00%	0.00	0.00	1,000.00	100.00%
3102	ENGINEERING & ARCHITECTURAL	2,000	427,000		0.00	100.00%	0.00	0.00	0.00	100.00%	0.00	0.00	427,000.00	100.00%
3103	LEGAL SERVICES	4,000	4,000		0.00	100.00%	289.00	289.00	0.00	100.00%	0.00	0.00	4,000.00	100.00%
3104	PROGRAM PRESENTERS	4,000	4,000		50.00	98.75%	0.00	0.00	50.00	98.75%	130.00	180.00	3,820.00	95.50%
3105	TEMPORARY HELP SERVICES	35,000	35,000		0.00	100.00%	0.00	0.00	0.00	100.00%	0.00	0.00	35,000.00	100.00%
3106	OTHER PROFESSIONAL SERVICES	8,000	8,000	10.00	0.00	100.00%	0.00	0.00	0.00	100.00%	2,590.00	2,590.00	5,420.00	67.75%
	TOTAL PROFESSIONAL SERVICES	54,000	479,000	10.00	50.00	99.99%	289.00	289.00	50.00	99.99%	2,720.00	2,770.00	476,230.00	99.42%
3201	TELEPHONE SERVICE	88,000	88,000		5,209.13	94.05%	0.00	0.00	5,209.13	94.05%	0.00	5,209.13	82,790.87	94.06%
3202	POSTAGE & SHIPPING	64,000	64,000	1.00	898.47	98.60%	0.00	0.00	898.47	98.60%	23,001.00	22,899.47	43,101.53	67.35%
3203	TRAVEL & MEETINGS	0	0		1,275.28	ERR		0.00	1,275.28	ERR	0.00	1,275.28	(1,275.28)	
3204	RECRUITING	4,500	4,500		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	4,500.00	100.00%
3205	TRAINING & DEVELOPMENT	0	0		233.00	ERR		0.00	233.00	ERR	0.00	233.00	(233.00)	
3206	TRAVEL AND TRAINING	37,000	37,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	37,000.00	100.00%
	COMMUNICATION & TRANSPORTATI	193,500	193,500	1.00	7,615.88	96.06%	0.00	0.00	7,615.88	96.06%	20,001.00	27,617	165.883	85.73%
3301	PUBLICATION OF LEGAL NOTICES	700	700		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	700.00	100.00%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	39.00	0.00	100.00%	0.00	0.00	0.00	100.00%	501.00	501.00	8,533.00	94.87%
	TOTAL PUBLICATION & PRINTING	9,700	9,700	39.00	0.00	100.00%	0.00	0.00	0.00	100.00%	501.00	501.00	9,199.00	94.84%
3401	INSURANCE	115,000	115,000		0.00	100.00%	0.00	0.00	0.00	100.00%	0.00	0.00	115,000.00	100.00%
	TOTAL INSURANCE	115,000	115,000	0.00	0.00	100.00%	0.00	0.00	0.00	100.00%	0.00	0.00	115,000.00	100.00%
3501	NATURAL GAS	94,000	94,000		15,828.48	83.16%		0.00	15,828.48	83.16%	0.00	15,828.48	78,171.52	83.16%
3502	ELECTRICITY	285,000	285,000		23,375.41	91.80%		0.00	23,375.41	91.80%	0.00	23,375.41	261,624.59	91.80%
3503	WATER & SEWER	9,500	9,500		593.78	93.75%		0.00	593.78	93.75%	0.00	593.78	8,906.22	93.75%
3504	TRASH DISPOSAL	6,600	6,600		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	6,600.00	100.00%
	TOTAL UTILITY SERVICES	395,100	395,100	0.00	39,797.67	89.93%	0.00	0.00	39,797.67	89.93%	0.00	39,797.67	355,302.33	89.93%
3601	BUILDING REPAIR & MAINTENANC	100,000	80,000	5,470.00	0.00	100.00%	0.00	0.00	0.00	100.00%	6,855.15	6,855.15	78,614.85	98.27%
3602	HVAC SERVICE	20,000	20,000	799.50	0.00	100.00%	0.00	0.00	0.00	100.00%	3,351.90	3,351.90	17,447.60	87.24%
3603	LANDSCAPING SERVICES	17,000	17,000	214.00	0.00	100.00%	0.00	0.00	0.00	100.00%	1,674.25	1,674.25	15,539.75	91.41%
3604	COMPUTER MAINTENANCE	135,000	135,000	9,394.50	0.00	100.00%	0.00	0.00	0.00	100.00%	9,494.50	9,494.50	134,900.00	99.93%
3605	COPIER SERVICE	26,000	26,000	1,093.00	0.00	100.00%	0.00	0.00	0.00	100.00%	1,093.00	1,093.00	26,000.00	100.00%
3606	VEHICLE SERVICE	23,000	23,000	1,445.95	1,338.72	94.18%	0.00	0.00	1,338.72	94.18%	1,820.69	3,159.41	21,236.54	92.55%
3607	OTHER EQUIPMENT SERVICE	55,000	55,000	3,923.01	0.00	100.00%	0.00	0.00	0.00	100.00%	46,994.63	46,994.63	11,929.38	21.69%
	TOTAL REPAIRS & MAINTENANCE	456,000	356,000	22,339.96	1,338.72	99.62%	0.00	0.00	1,338.72	99.62%	71,284.12	72,622.84	283,377.16	79.60%

ALLEN COUNTY PUBLIC [illegible]RY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED JANUARY 31, 1989

BUD#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 01/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,000	3,000		230.00	92.33%		0.00	230.00	92.33%	2,760.00	2,990.00	10.00	0.33%
3702	EQUIPMENT RENTAL/LEASING	45,000	45,000	1,381.92	0.00	100.00%	0.00	0.00	0.00	100.00%	26,565.19	26,565.19	19,016.73	44.04%
	LEASING & RENTALS	48,000	48,000	1,381.92	230.00	99.52%	0.00	0.00	230.00	99.52%	29,325.19	29,555.19	18,444.81	38.43%
3901	DUES & MEMBERSHIPS	7,500	7,500		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	7,500.00	100.00%
3902	INTEREST ON TEMPORARY LOANS	50,000	50,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	50,000.00	100.00%
3903	TAXES & ASSESSMENTS	3,500	3,500		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	3,500.00	100.00%
3904	TRANSFER TO LIRF FUND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVI	30,000	30,000		0.00	100.00%	0.00	0.00	0.00	100.00%	0.00	0.00	30,000.00	100.00%
3906	COMPUTER SERVICES	115,000	115,000	2,246.80	293.25	99.75%	0.00	0.00	293.25	99.75%	12,002.80	12,296.05	104,950.75	91.26%
	TOTAL MISCELLANEOUS SERVICES	206,000	206,000	2,246.80	293.25	99.86%	0.00	0.00	293.25	99.86%	12,002.80	12,296.05	193,703.95	94.00%
	TOTAL OTHER SERVICES & CHARGES	1,477,300	1,002,300	26,015.63	49,325.52	97.26%	289.00	289.00	49,325.52	97.26%	135,234.11	185,159.63	1,617,140.37	89.73%
	*** CAPITAL OUTLAYS ***													
--01	FURNITURE & EQUIPMENT	100,000	100,000	2,334.00	0.00	100.00%	0.00	0.00	0.00	100.00%	2,334.00	2,334.00	100,000.00	100.00%
--03	COMPUTER EQUIPMENT	10,000	10,000		0.00	100.00%		0.00	0.00	100.00%	85.00	85.00	9,915.00	99.15%
--05	TELEVISION EQUIPMENT	20,000	20,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	20,000.00	100.00%
--07	VEHICLES	20,000	20,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	20,000.00	100.00%
--09	BUILDINGS	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
--11	LAND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	150,000	150,000	2,334.00	0.00	100.00%	0.00	0.00	0.00	100.00%	2,419.00	2,419.00	147,581.00	98.39%
4510	BOOKS	1,296,941	1,046,941	67,937.65	7,059.47	99.33%	0.00	0.00	7,059.47	99.33%	188,233.54	195,293.01	919,585.64	87.84%
4520	PERIODICALS	235,000	200,000	3,052.40	0.00	100.00%	0.00	0.00	0.00	100.00%	6,737.70	6,737.70	196,314.70	98.16%
4530	NON-PRINT MATERIALS	180,000	140,000	13,014.50	0.00	100.00%	0.00	0.00	0.00	100.00%	19,164.21	19,164.21	133,850.29	95.61%
	TOTAL LIBRARY MATERIALS	1,711,941	1,386,941	84,004.55	7,059.47	99.49%	0.00	0.00	7,059.47	99.49%	214,135.45	221,194.92	1,165,746.08	84.05%
	TOTAL CAPITAL OUTLAYS	1,861,941	1,536,941	86,338.55	7,059.47	99.54%	0.00	0.00	7,059.47	99.54%	216,554.45	223,613.92	1,313,327.08	85.45%
	TOTAL EXPENDITURES	7,950,641	7,950,641	116,945.43	400,603.23	94.96%	188,358.92	195,542.06	407,786.37	94.87%	386,895.96	786,699.19	7,163,941.81	90.11%
	EXCESS OF REVENUES OVER (UNDER-- EXPENDITURES	(452,615)	(452,615)	(116,945.43)	(354,466.84)		(179,358.92)	(186,542.06)	(361,649.98)		(386,895.96)	(786,699.19)	(7,163,941.81)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBREARY TRUSTEES

February 23, 1989)
)
A RESOLUTION TO TRANSFER APPROPRIATIONS) No. 1989-6
WITHIN THE OPERATING FUND)

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library, and

WHEREAS, It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is therefore

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana:

Section 1. That for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
3103 Legal Services.....	$ 3,000.00
Total	$ 3,000.00

Section 2. That the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND	AMOUNT REDUCED
3105 Temporary Help Services.....	$ 3,000.00
Total	$ 3,000.00

Presented to the Allen County Public Library Board, read in full and adopted this 23rd day of February, 1989, by the following aye and nay vote.

Aye	Nay
Dean McMeekin	
Chuck C. Coleman	
[illegible]	
Rae Hitt	
Mary Foellinger	
Patricia E. Riley	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

February 23, 1989)
)
RESOLUTION TO COMPENSATE THE DIRECTOR)
OF THE LIBRARY FOR TAX LIABILITY UNDER) No. 1989-7
CERTAIN PROVISIONS OF SECTION 89 OF THE)
TAX REFORM ACT OF 1989)

WHEREAS, According to certain provisions of Section 89 of the Tax Reform Act of 1986, the director of the library is subject to a tax liability on the value of benefits he receives under the library's current benefit program, which value is calculated to be $3,746.00 for the calendar year 1989, and

WHEREAS, It is the desire and intent of this board that the director shall be compensated for the said tax liability,

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the salary of the director, Jeffrey R. Krull, be and is hereby increased by the amount of $1,683.00, which is the amount required to provide full compensation for the aforesaid tax liability for the calendar year 1989, to be paid over the pay periods remaining in 1989.

Adopted this 23rd day of February, 1989.

Patricia E. Riley
President

Charles E. Coleman
Secretary Pro Tempore

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

February 23, 1989)
)
RESOLUTION TO TRANSFER FUNDS TEMPORARILY) No. 1989-8
FROM THE LIBRARY IMPROVEMENT RESERVE FUND)
TO THE OPERATING FUND)

WHEREAS, The current cash resources of the Allen County Public Library are insufficient to meet current operating expenses of the library, and

WHEREAS, There will come into the library district on or about June 30, 1989 tax revenues for the current year sufficient to meet all budgeted expenses of the library,

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that:

Section 1. In anticipation of the receipt of tax revenues noted above, the sum of $29,046.45 be temporarily transferred from the Library Improvement Reserve Fund to the Operating Fund;

Section 2. The sum specified in Section 1 shall be returned to the Library Improvement Reserve Fund when it is needed to meet the obligations of that fund, but not later than June 30, 1989.

Adopted this 23rd day of February, 1989.

Patricia E. Riley

Patricia E. Riley, President

Charles E. Coleman

Charles E. Coleman, Secretary Pro Tempore

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

February 23, 1989)
)
RESOLUTION TO ADOPT A POLICY ON) NO. 1989-9
USE OF LIBRARY FAX MACHINES)

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the following policy on use of library FAX machines be, and is hereby adopted, to become effective immediately upon the adoption of this resolution.

The Allen County Public Library provides FAX machines for purposes of obtaining or distributing information by patrons and staff.

Use by staff The library will absorb all costs, as necessary, for incoming or outgoing material when that material is received or sent for purposes related to the administration of the library. Examples of such use include, but are not limited to: obtaining material for the collection, exchanges of materials or information with other libraries, materials sent to or from consultants, architects, or suppliers, and materials related to ALA, ILA, or similar professional organization work by staff.

Use by or for patrons The library will absorb costs, as necessary, for obtaining library-related materials for patrons, subject to such limitation on total cost for obtaining materials as may be established, from time to time, by the board. Examples of patron use include, but are not limited to, document delivery and interlibrary loan. Staff will assist with operation of the machines to assure proper operation and efficient use of connect time and supplies. Staff members are expected to guide patrons to the most effective method for obtaining the needed materials.

Use for non-library purposes The library will allow use of its FAX machines at times when they are not used for library related purposes, by or for persons who have non-library related communications needs. In such cases, the library will charge a fee of two dollars for each page sent or received. Staff will assist with operation of the machine to assure proper operation and efficient use of connect time and supplies.

Adopted this 23rd day of February, 1989, by the Board of Library Trustees of the Allen County Public Library.

Patricia E. Riley

Patricia E. Riley, President

Charles E. Coleman

Charles E. Coleman, Secretary Pro Tempore

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims March 10, 1989

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $208,334.18 on March 10, 1989. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks: 4336			$125.00
Payroll: 3/3/89	gross $138,464.80	net	100,443.47
Accounts Payable Check Batches:			
(see "Vendor Check History" for detail of total)			
Dated 03/03/89			39,653.66
Dated 03/10/89			68,117.76
Less: Void on 03/01/89			(5.7)
Accounts Payable Check Batches Subtotal:			$107,765.71
Grand Total			$ 208,334.18

Mrs. Koehlinger, Mr. Carmean, Mrs. Riley, and Mrs. Gates approved and signed the register of claims as presented by the director.

Patricia E. Riley

Patricia E. Riley, President

Rae Gates

Rae Gates, Secretary Pro Tempore

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of March 15, 1989, in Special Session

The Board of Library Trustees of the Allen County Public Library met in special session on Wednesday, March 15, 1989, at 10:00 a.m. in Room 4 of the main library. Those present were Mrs. Riley, presiding, Mr. Carmean, Mr. McMahan, Mrs. Gates, Mrs. Koehlinger, and Mr. Coleman. Absent: Mr. Andorfer.

Bernard Perry of Municipal Consultants, Inc., the library's financial adviser, reported on further studies of the proposals of Summers & Company and Raffensperger Hughes to provide investment banking services for the library's proposed capital improvement project. Mr. Perry stated that after interviewing these two firms on February 17, 1989, Municipal Consultants felt that further clarifications were needed to make a recommendation.

Accordingly, each of the firms was asked to respond with debt service schedules which levelized annual tax rate requirements by including in their calculations presently outstanding general obligation bonds of the library. Both were further requested to quote interest cap guarantees based on the same index, and to recognize the full participation by the board and Municipal Consultants in preparation and approval of disclosure documents and financing structures. Both respondents cooperated with these requests.

Mr. Perry stated his opinion that, based upon the objective factors used in the evaluation process, namely, total lease payments required, indexed interest rate guarantee, credit assumptions, underwriter's discount, and financial responsibility, there is not enough difference in economic proposals to make a definitive choice. He then recommended that, since both respondents appear qualified in terms of demonstrated commitment and capability to undertake this financing, the board select the local investment banker, Summers & Company.

Mr. Carmean then moved, "that the recommendation of Municipal Consultants be accepted, and that Summers & Company be selected as the investment banker for the library's capital improvement project." The motion carried.

There being no further business to come before the board, the meeting adjourned at 10:10 a.m.

Patricia E. Riley

Patricia E. Riley, President

Rae Gates

Rae Gates, Secretary Pro Tempore

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
March 23, 1989
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of February 23, 1989, and approval of claims, of March 10, 1989, and the special meeting of March 15, 1989.

4. Financial report for February, 1989.

5. Approval of claims.

6. Report of director.

7. Committee reports.

8. Resolution No. 1989-10, "Resolution to Transfer Appropriations Within the Operating Fund."

9. Personnel - Appointments.

10. Application for distribution of state funds.

11. Approval of joint promotional activity.

12. Other business.

    a. Final approval of revised purchase contract for Dupont Crossing branch site.

    b. Resolution No. 1989-11, "Resolution to Designate Summit Bank as a Depository for Library Funds for the Checking and Cash Management Account."

    c. Resolution No. 1989-12, "Resolution Electing to Enlarge Participation in the Public Employees' Retirement Fund."

13. Presentations by architectural teams on capital improvement project.

14. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of March 23, 1989, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, March 23, 1989, at 3:00 p.m. in room 4 of the main library. Those present were Mrs. Riley, presiding, Mrs. Koehlinger, Mr. Coleman, Mrs. Gates, and Mr. Carmean. Absent, Mr. McMahan and Mr. Andorfer.

On motion of Mrs. Gates a revised agenda was adopted as distributed to board members at the meeting. Mrs. Gates was appointed secretary pro tempore.

On motion of Mr. Carmean the minutes of the regular meeting of February 23, 1989, were approved as written. On motion of Mrs. Koehlinger the minutes of the approval of claims of March 10, 1989, and the special meeting of March 15, 1989 were approved as written.

Mr. Reitenour presented the monthly financial report for February, 1989. A copy of this report is appended to and made a part of these minutes.

The director certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mrs. Koehlinger the claims were approved for payment.

Manual checks: 4337 (Automation Fund CD 3/22/89)			$1,000,000.00
Payroll			
03/17/89	gross $138,475.49	net	$100,341.34
Accounts Payable Check Batches (See "Vendor Check History" for detail of total)			
Dated 03/17/89			47,490.41
Dated 03/24/89			250,083.28
Less: Void on 03/22/89			(3.75)
Accounts Payable Check Batches Subtotal:			297,569.94
Grand Total			$1,397,911.28

The report of the director followed.

Luana Stanley reported on the automation project. All tapes containing the bibliographic records for the library's holdings have been received and are being loaded into the CLSI system. 575,842 title records are contained on these tapes which can be loaded at the rate of forty to forty-five thousand per week. Tape loading is expected to be completed in several months.

Mr. Fortriede reported on circulation and service statistics through the month of February, 1989.

Cheryl Hackworth gave a progress report on plans for the ILA/ILTA Annual Conference to be held in Fort Wayne May 10-13, 1989. Nearly $15,000 in sponsorships for conference programs has been raised including sponsorship of the library's gala reception to be held on Thursday evening, May 11. CLSI and Baker & Taylor will co-sponsor the gala reception. Registration materials will be mailed shortly and all board members are encouraged to attend the conference.

Mr. Krull reported that the library capital projects bill has passed the State House of Representatives and has been referred to the Senate Finance Committee. Efforts will now be concentrated on obtaining a hearing for the bill in the Finance Committee. The House budget bill which includes a request for $5.4 million in state funding for the Indiana Library and Information Services Network has passed the House. The original $5.4 million request has been cut back but the bill still contains an increase of approximately $1.5 million in state funding for library services.

Mr. Carmean moved the adoption of Resolution No. 1989-10, "Resolution to Transfer Appropriations Within the Operating Fund." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

On motion of Mrs. Koehlinger the following personnel appointments were approved.

Elizabeth Machall	Production Asst. Television Svcs.	#384	$12,050.22
Benita Browning	Clerk Circulation Svcs.	#449	$10,200.06
Deborah Bair	Housekeeper Housekeeping Svcs.	#473	$10,200.06
Barbara Geistwhite	Librarian I Georgetown Branch	#111	$18,000.06
Ken Gerard	Lead Officer Security Svcs.	#524	$12,050.22

Jill Reicke	Desk Shift Leader Circulation Svcs.	#457	$12,980.24

Mr. Coleman moved the approval of an application for distribution of state funds to public libraries for the year 1989. The motion carried.

Mrs. Koehlinger moved the approval of a joint promotional activity involving Burger King, which will provide free coupons in conjunction with a non-fiction reading program at the New Haven branch library.

On motion of Mr. Carmean final approval was given for the execution of the contract for the purchase of real estate at the southwest corner of Coldwater and Dupont Roads from Rogers Markets, Inc. for the site of the new north branch library, all conditions established by the board at their preliminary approval of the contract on January 26, 1989 having been fully met by the sellers.

Mr. Coleman moved the adoption of Resolution No. 1989-11, "Resolution to Designate Summit Bank as a Depository for Library Funds for the Checking and Cash Management Account." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

Mrs. Gates moved the adoption of Resolution No. 1989-12, "Resolution Electing to Enlarge Participation in the Public Employees' Retirement Fund." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

Next, the board heard progress reports from the four architect teams working on the library's system-wide capital improvement project. The board generally approved the direction being taken by the architect teams and will issue formal approval letters with any exceptions or conditions noted therein.

There being no further business to come before the board, the meeting adjourned at 4:30 p.m.

Patricia E. Riley
President

Pat Gates
Secretary Pro Tempore

AT FEBRUARY 28, 1989

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	FEBRUARY 28 1989	FEBRUARY 29 1988
ASSETS									
CASH ON DEPOSIT	109,659.98	8,171.46	0.00	1,607,990.08	3,465.97			1,729,287.49	1,627,536.19
CASH ON HAND	2,656.00							2,656.00	2,579.00
CASH WITH FISCAL AGENT			452.50					452.50	24,870.00
INVESTMENTS AT COST OR AMORTIZED COST				0.00				0.00	750,000.00
TAXES DUE FROM COUNTY GOVERNMENT								0.00	0.00
ACCRUED INTEREST				0.00				0.00	14,941.54
DUE FROM OTHER GOVERNMENTS								0.00	737.58
DUE FROM OTHER FUNDS	775.00		0.00	35,189.99				35,964.99	293,606.69
ACCOUNTS RECEIVABLE	9,000.00							9,000.00	0.00
FIXED ASSETS:								0.00	
LAND						1,427,900.48		1,427,900.48	1,427,900.48
BUILDINGS						7,782,544.69		7,782,544.69	7,782,544.69
LESS ACCUMULATED DEPRECIATION						(2,715,184.07)		(2,715,184.07)	(2,715,184.07)
FURNITURE AND EQUIPMENT						4,521,118.32		4,521,118.32	5,003,454.32
LESS ACCUMULATED DEPRECIATION						(3,125,304.83)		(3,125,304.83)	(3,125,304.83)
ACPL LIBRARY COLLECTION						26,302,216.40		26,302,216.40	26,302,216.40
AVAILABLE IN DEBT SERVICE FUND							0.00	0.00	293,606.69
AMT TO BE PROVIDED--RETIREMENT OF L/T DEBT & LEASES							3,740,584.00	3,740,584.00	3,831,393.31
AMOUNT TO BE PROVIDED--VACATION PAY LIABILITY							410,747.01	410,747.01	215,392.53
TOTAL ASSETS	122,090.98	8,171.46	452.50	1,643,180.07	3,465.97	34,193,290.99	4,151,331.01	40,121,982.98	41,730,290.52
LIABILITIES & FUND EQUITY									
LIABILITIES:									
ACCOUNTS PAYABLE	18,867.60	0.00		0.00				18,867.60	52,037.61
TEMPORARY LOANS/FINANCING	0.00							0.00	0.00
ACCRUED WAGES & BENEFITS	202,475.20						410,747.01	613,222.21	391,536.41
UNREMITTED WITHHOLDINGS	26,095.65							26,095.65	23,259.46
RECORD DEPOSITS PAYABLE	0.00							0.00	25,299.55
DUE TO OTHER FUNDS	29,046.45		6,143.54	775.00				35,964.99	293,606.69
LEASES PAYABLE	0.00						30,584.00	30,584.00	0.00
MATURED BONDS PAYABLE	0.00							0.00	0.00
MATURED INTEREST PAYABLE	0.00		452.50					452.50	14,162.50
GENERAL OBLIGATION BONDS PAYABLE	0.00						3,710,000.00	3,710,000.00	4,135,000.00
TOTAL LIABILITIES	276,484.90	0.00	6,596.04	775.00	0.00	0.00	4,151,331.01	4,435,186.95	4,934,902.22
FUND EQUITY:									
INVESTMENT IN GENERAL FIXED ASSETS						34,193,290.99		34,193,290.99	34,675,626.99
FUND BALANCES:								0.00	
RESERVED FOR ENCUMBRANCES	630,094.42	191.14		1,276,357.64				1,906,643.20	2,195,461.94
RESERVED FOR PREPAID ITEMS								0.00	0.00
RESTRICTED-SPECIAL REVENUE		7,980.32						7,980.32	0.00
DESIGNATED FOR DEBT SERVICE			(6,143.54)					(6,143.54)	294,264.19
UNDESIGNATED	(784,488.34)	0.00		366,047.43	3,465.97			(414,974.94)	(370,013.92)
TOTAL FUND EQUITY	(154,393.92)	8,171.46	(6,143.54)	1,642,405.07	3,465.97	34,193,290.99	0.00	35,686,796.03	36,795,339.20
TOTAL LIABILITIES & FUND EQUITY	122,090.98	8,171.46	452.50	1,643,180.07	3,465.97	34,193,290.99	4,151,331.01	40,121,982.98	41,730,241.42

FEBRUARY 89
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ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED FEBRUARY 28, 1989

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	EXPENDABLE TRUST	YEAR-TO-DATE FEB 28, 1989	YEAR-TO-DATE FEB 29, 1988
REVENUES:							
AUTO EXCISE TAX	0.00		0.00			0.00	0.00
REAL PROPERTY TAX LEVY	0.00		0.00			0.00	0.00
INTANGIBLES TAX	0.00		0.00			0.00	0.00
USER FEES	43,030.21					43,030.21	36,108.70
INTERGOVERNMENTAL REVENUE	35,666.30	9,390.00				45,056.30	5,416.00
PARKING FEES	25,330.68					25,330.68	21,666.32
GIFTS & DONATIONS	7.36	139.56				146.92	105.55
INTEREST	11,264.08			20,900.01	0.00	32,164.07	28,170.77
OTHER REVENUES	9,044.23					9,044.23	6,032.50
TOTAL REVENUES	124,342.86	9,529.56	0.00	20,900.01	0.00	154,772.43	97,499.84
EXPENDITURES--CURRENT:							
COMPENSATION & BENEFITS	668,484.02	6,543.68				675,027.70	648,751.16
SUPPLIES	33,629.73	192.99		105.04		33,927.76	39,217.29
PROFESSIONAL SERVICES	6,391.19	0.00		775.00		7,166.19	38,553.30
COMMUNICATION & TRANSPORTATION	27,686.55			0.00		27,686.55	26,171.94
INSURANCE	98,774.50					98,774.50	3,028.00
UTILITY SERVICES	76,181.10					76,181.10	74,689.54
REPAIRS & MAINTENANCE	50,802.54			0.00		50,802.54	55,115.52
LEASING & MISCELLANEOUS SERVICES	29,147.52	0.00		10,729.06		39,876.58	79,210.05
EXPENDITURES--CAPITAL OUTLAY:							
GENERAL FIXED ASSETS	4,322.95	0.00		332.00		4,654.95	129,006.45
LIBRARY MATERIALS	123,576.17	29.96		0.00		123,606.13	180,579.72
EXPENDITURES--DEBT SERVICE:							
PRINCIPAL RETIREMENT			215,000.00			215,000.00	0.00
INTEREST CHARGES			129,177.52			129,177.52	0.00
TOTAL EXPENDITURES	1,118,996.27	6,766.63	344,177.52	11,941.10	0.00	1,481,881.52	1,274,322.97
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(994,653.41)	2,762.93	(344,177.52)	8,958.91	0.00	(1,327,109.09)	(1,176,823.13)
OTHER FINANCING SOURCES (USES):							
PROCEEDS OF G. O. BONDS						0.00	0.00
OPERATING TRANSFERS IN			6,143.54	775.00		6,918.54	0.00
OPERATING TRANSFERS OUT	(775.00)			(6,143.54)		(6,918.54)	0.00
TOTAL OTHER FINANCING SOURCES (USES):	(775.00)	0.00	6,143.54	(5,368.54)	0.00	0.00	0.00
EXCESS OF REVENUES AND OTHER SOURCES (UNDER) EXPENDITURES & OTHER USES	(995,428.41)	2,762.93	(339,033.98)	3,590.37	0.00	(1,327,109.09)	(1,176,823.13)
FUND BALANCES-JANUARY 1, 1989	840,259.49	5,408.53	338,233.98	1,633,446.16	3,465.97	2,820,614.13	3,296,535.34
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00		0.00		0.00	0.00
FUND BALANCES-FEBRUARY 28, 1989	(155,168.92)	8,171.46	(0.00)	1,637,036.53	3,465.97	1,493,505.04	2,119,712.21

ALLEN COUNTY PU[illegible]LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED FEBRUARY 28, 1989

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 02/28/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:													
5101	AUTO EXCISE TAX	783,851	783,851		0.00				0.00					
5102	REAL PROPERTY TAX LEVY	6,135,717	6,135,717		0.00				0.00					
5103	INTANGIBLES TAX	104,187	104,187		0.00				0.00					
	TOTAL LOCAL TAX REVENUES	7,023,755	7,023,755	0.00	0.00		0.00	0.00	0.00					
5201	PHOTOCOPYING FEES	112,000	112,000		21,210.38				21,210.38					
5202	EXTENDED USE FEES	114,000	114,000		21,819.83		0.00	0.00	21,819.83					
	TOTAL USER FEES	226,000	226,000	0.00	43,030.21		0.00	0.00	43,030.21					
5301	FEDERAL OPERATING GRANTS	0	0		0.00				0.00					
5302	STATE OPERATING GRANTS	0	0		0.00				0.00					
5303	CITY OPERATING GRANTS	52,171	52,171		35,666.30				35,666.30					
	TOTAL GRANTS	52,171	52,171	0.00	35,666.30		0.00	0.00	35,666.30					
5401	PARKING REVENUES-239 W WAYNE	70,000	70,000		12,500.00				12,500.00					
5402	PARKING REVENUES-900 S HARRI	70,000	70,000		12,500.00				12,500.00					
5403	PARKING REVENUES-236 W WASHI	2,000	2,000		330.68				330.68					
5404	OTHER PARKING REVENUES	0	0		0.00		9,000.00	9,000.00	0.00					
	TOTAL PARKING REVENUES	142,000	142,000	0.00	25,330.68		9,000.00	9,000.00	25,330.68					
5501	SERVICE CENTER RENT	9,600	9,600		1,600.00				1,600.00					
5502	OTHER RENTAL INCOME	0	0		300.00				300.00					
5601	UNRESTRICTED GIFTS & DONATIO	1,000	1,000		7.36				7.36					
5650	INTEREST	20,000	20,000		11,264.08				11,264.08					
5701	ACPL PUBLICATIONS	0	0		67.73			0.00	67.73					
5702	RESEARCH SERVICES	7,000	7,000		2,086.19				2,086.19					
5703	LOST/DAMAGED LIBRARY MATERIA	9,000	9,000		2,650.62				2,650.62					
5704	REFUNDS/DISCOUNTS EARNED	0	0		1,422.09				1,422.09					
5705	INSURANCE CLAIM PAYMENTS	0	0		0.00				0.00					
5706	OTHER REVENUES	7,500	7,500		917.55				917.55					
	TOTAL MISCELLANEOUS REVENUES	23,500	23,500	0.00	7,144.23		0.00	0.00	7,144.23					
	TOTAL REVENUES	7,498,326	7,498,326	0.00	124,342.86		9,000.00	9,000.00	124,342.86					

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED FEBRUARY 28, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 (+)	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 02/28/89 (-)	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:													
	** PERSONAL SERVICES **													
1101	SALARIED TIME WORKED	2,489,200	2,489,200		367,754.41	85.23%	110,879.00	126,225.00	383,100.41	84.61%		367,754.41	2,121,445.59	85.23%
1102	SALARIED OVERTIME	3,000	3,000		64.82	97.84%			64.82	97.84%		64.82	2,935.18	97.84%
1103	SALARIED VACATION	160,000	160,000		24,506.93	84.68%			24,506.93	84.68%		24,506.93	135,493.07	84.68%
1104	SALARIED SICK PAY	58,000	58,000		13,271.39	77.12%			13,271.39	77.12%		13,271.39	44,728.61	77.12%
1105	SALARIED DISABILITY PAY	9,000	9,000		718.19	92.02%			718.19	92.02%		718.19	8,281.81	92.02%
1106	SALARIED HOLIDAY	70,000	70,000		23,529.50	66.39%			23,529.50	66.39%		23,529.50	46,470.50	66.39%
1107	SALARIED JURY DUTY	300	300		0.00	100.00%			0.00	100.00%		0.00	300.00	100.00%
1108	SALARIED DEATH-IN-FAMILY	2,500	2,500		783.63	68.65%			783.63	68.65%		783.63	1,716.37	68.65%
1109	SALARIED TRAVEL/MEETINGS	40,000	40,000		3,815.06	90.46%			3,815.06	90.46%		3,815.06	36,184.94	90.46%
1110	SALARIED PREMIUM TIME	14,000	14,000		2,267.75	83.80%			2,267.75	83.80%		2,267.75	11,732.25	83.80%
1111	SALARIED TAXABLE FRINGE BENE	0	0		0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	4,000	4,000		0.00				0.00			0.00	4,000.00	100.00%
	TOTAL SALARIES	2,850,000	2,850,000	0.00	436,711.68	84.68%	110,879.00	126,225.00	432,057.68	84.14%	0.00	436,711.68	2,413,288.32	84.68%
1201	HOURLY TIME WORKED	754,400	754,400		107,511.86	85.75%	30,391.00	42,075.00	119,195.86	84.20%		107,511.86	646,888.14	85.75%
1202	HOURLY OVERTIME	1,500	1,500		234.88	84.34%			234.88	84.34%		234.88	1,265.12	84.34%
1203	HOURLY VACATION	28,000	28,000		3,491.85	87.53%			3,491.85	87.53%		3,491.85	24,508.15	87.53%
1204	HOURLY SICK PAY	2,000	2,000		301.72	84.91%			301.72	84.91%		301.72	1,698.28	84.91%
1205	HOURLY DISABILITY PAY	1,000	1,000		0.00				0.00			0.00	1,000.00	100.00%
1206	HOURLY HOLIDAY	15,000	15,000		5,826.32	61.16%			5,826.32	61.16%		5,826.32	9,173.68	61.16%
1207	HOURLY JURY DUTY	100	100		0.00	100.00%			0.00	100.00%		0.00	100.00	100.00%
1208	HOURLY DEATH-IN-FAMILY	500	500		46.40	90.72%			46.40	90.72%		46.40	453.60	90.72%
1209	HOURLY TRAVEL/MEETINGS	1,500	1,500		49.84	96.68%			49.84	96.68%		49.84	1,450.16	96.68%
	TOTAL HOURLY WAGES	804,000	804,000	0.00	117,462.87	85.39%	30,391.00	42,075.00	129,146.87	83.94%	0.00	117,462.87	686,537.13	85.39%
1301	SUMMER EMPLOYEES- TIME WORKE	45,000	45,000		0.00	100.00%			0.00	100.00%		0.00	45,000.00	100.00%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0.00				0.00			0.00	0.00	
1401	S-OPT-TERM STAFF TIME WORKED	22,000	22,000		1,991.01	90.95%			1,991.01	90.95%		1,991.01	20,008.99	90.95%
1402	S-OPT-TERM STAFF OVERTIME	0	0		0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAF	67,000	67,000	0.00	1,991.01	97.03%	0.00	0.00	1,991.01	97.03%	0.00	1,991.01	65,008.99	97.03%
	TOTAL COMPENSATION	3,721,000	3,721,000	0.00	556,165.56	85.05%	141,270.00	168,300.00	593,195.56	84.33%	0.00	556,165.56	3,164,834.44	85.05%
1501	EMPLOYER FICA	280,000	280,000		41,433.21	85.20%	10,609.00	12,639.00	43,463.21	84.48%		41,433.21	238,566.79	85.20%
1502	UNEMPLOYMENT REIMBURSEMENT	5,400	5,400		192.00	96.44%		0.00	192.00	96.44%		192.00	5,208.00	96.44%
1503	EMPLOYEE PERS	135,000	135,000		30,500.01	77.41%	36,190.92	21,536.20	15,345.29	88.26%		30,500.01	104,499.99	77.41%
1504	GROUP INSURANCE	200,000	200,000		25,787.96	87.11%	0.00	0.00	25,787.96	87.11%		25,787.96	174,212.04	87.11%
	TOTAL EMPLOYEE BENEFITS	620,400	620,400	0.00	97,913.18	84.22%	46,799.92	34,175.20	85,288.46	86.25%	0.00	97,913.18	522,486.82	84.22%
	TOTAL PERSONAL SERVICES	4,341,400	4,341,400	0.00	654,078.74	84.93%	188,069.92	202,475.20	668,484.02	84.60%	0.00	654,078.74	3,687,321.26	84.93%

FS#68 [redacted]
FEBRUARY 28 1989 UNAUDITED
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ALLEN COUNTY PU[redacted]LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED FEBRUARY 28, 1989

09-Mar-89

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 02/28/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **														
2101	OFFICE SUPPLIES	48,000	48,000	944.97	3,290.59	93.14%	0.00	0.00	3,290.59	93.14%	5,317.69	8,608.28	40,336.69	84.03%
	TOTAL OFFICE SUPPLIES	48,000	48,000	944.97	3,290.59	93.14%	0.00	0.00	3,290.59	93.14%	5,317.69	8,608.28	40,336.69	84.03%
2201	CLEANING SUPPLIES	16,000	16,000	470.20	2,377.11	85.14%	0.00	0.00	2,377.11	85.14%	2,144.61	4,521.72	11,948.48	74.68%
2202	VEHICLE FUEL	13,000	13,000		1,249.24	90.39%	0.00	0.00	1,249.24	90.39%	0.00	1,249.24	11,750.76	90.39%
2203	HEATING OIL	10,000	10,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	10,000.00	100.00%
2204	COPIER SUPPLIES	32,000	32,000	297.02	12,282.31	61.62%	0	0.00	12,282.31	61.62%	2,612.40	14,894.71	17,402.31	54.38%
2205	LIBRARY MATERIALS SUPPLIES	34,000	34,000		2,171.91	93.61%		0.00	2,171.91	93.61%	4,579.60	6,751.51	27,248.49	80.14%
2206	MATERIALS ACCESS SUPPLIES	0	0	161.34	161.34	ERR		0.00	161.34	ERR	0.00	161.34	0.00	
2207	CRAFT SUPPLIES	4,500	4,500		164.34	96.35%	0	0.00	164.34	96.35%	0.00	164.34	4,335.66	96.35%
2208	OTHER OPERATING SUPPLIES	0	0	2,317.21	2,316.21	ERR	0	0.00	2,316.21	ERR	1.00	2,317.21	0.00	
2209	PROGRAMMING SUPPLIES	5,000	5,000		346.17	93.08%	0	0.00	346.17	93.08%	4,426.44	4,772.61	227.39	4.55%
2210	PRINTING SUPPLIES	35,000	35,000		993.73	97.17%	0	1,993.13	2,983.86	91.47%	3,006.98	5,990.84	29,009.16	82.88%
2211	OTHER OPERATING SUPP N.E.C.	45,000	45,000		1,972.15	95.62%	0	0.00	1,972.15	95.62%	15,774.11	17,746.26	27,253.74	60.56%
	TOTAL OPERATING SUPPLIES	194,500	194,500	3,245.77	24,031.51	87.64%	0.00	1,993.13	26,024.64	86.62%	32,545.14	58,569.78	139,175.99	71.56%
3301	MAINTENANCE SUPPLIES	17,500	17,500	135.80	3,779.25	78.40%	0	0.00	3,779.25	78.40%	1,943.81	5,723.06	11,912.74	68.07%
3302	REPAIR PARTS	10,000	10,000	261.66	535.25	94.65%	0	0.00	535.25	94.65%	174.29	709.54	9,552.12	95.52%
	TOTAL MAINTENANCE SUPPLIES	27,500	27,500	397.46	4,314.50	84.31%	0.00	0.00	4,314.50	84.31%	2,118.10	6,432.60	21,464.85	78.05%
	TOTAL SUPPLIES	270,000	270,000	4,588.20	31,636.60	88.28%	0.00	1,993.13	33,629.73	87.54%	39,980.93	73,610.66	200,977.54	74.44%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED FEBRUARY 28, 1989

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 02/28/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** OTHER SERVICES AND CHARGES **														
3101	CONSULTING	1,000	1,000		0.00	100.00%			0.00	100.00%	7,200.00	7,200.00	(6,200.00)	-620.00%
3102	ENGINEERING & ARCHITECTURAL	2,000	427,000		4.80	100.00%	0.00	0.00	4.80	100.00%	0.00	4.80	426,995.20	100.00%
3103	LEGAL SERVICES	4,000	7,000		4,552.00	34.97%	289.00	0.00	4,263.00	39.10%	0.00	4,263.00	2,737.00	39.10%
3104	PROGRAM PRESENTERS	4,000	4,000		180.00	95.50%	0.00	0.00	180.00	95.50%	350.00	530.00	3,470.00	86.75%
3105	TEMPORARY HELP SERVICES	35,000	32,000		416.82	98.70%	0.00	0.00	416.82	98.70%	0.00	416.82	31,583.18	98.70%
3106	OTHER PROFESSIONAL SERVICES	8,000	9,000	10.00	1,523.57	80.96%	0.00	3.00	1,526.57	80.92%	2,501.60	4,028.17	3,981.83	49.77%
	TOTAL PROFESSIONAL SERVICES	54,000	479,000	10.00	6,677.19	98.61%	289.00	3.00	6,391.19	98.67%	10,051.60	16,442.79	462,567.21	96.57%
3201	TELEPHONE SERVICE	88,000	88,000		11,975.39	86.39%	0.00	0.00	11,975.39	86.39%	0.00	11,975.39	76,024.61	86.39%
3202	POSTAGE & SHIPPING	64,000	64,000	1.00	10,775.64	83.16%	0.00	18.00	10,793.64	83.13%	14,001.00	24,794.64	39,206.36	61.26%
3203	TRAVEL & MEETINGS	0	0		0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	4,500	4,500		976.21	78.31%		0.00	976.21	78.31%	0.00	976.21	3,523.79	78.31%
3205	TRAINING & DEVELOPMENT	0	0		0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	37,000	37,000		3,708.51	89.98%		0.00	3,708.51	89.98%	0.00	3,708.51	33,291.49	89.98%
	COMMUNICATION & TRANSPORTATI	193,500	193,500	1.00	27,435.75	85.82%	0.00	18.00	27,453.75	85.81%	14,001.00	41,455	152,046	78.58%
3301	PUBLICATION OF LEGAL NOTICES	700	700		20.80	97.03%		0.00	20.80	97.03%	0.00	20.80	679.20	97.03%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	39.00	212.00	97.64%	0.00	0.00	212.00	97.64%	426.00	638.00	8,401.00	93.34%
	TOTAL PUBLICATION & PRINTING	9,700	9,700	39.00	232.80	97.60%	0.00	0.00	232.80	97.60%	426.00	658.80	9,080.20	93.61%
3401	INSURANCE	115,000	115,000		82,097.50	28.61%	0.00	16,677.00	98,774.50	14.11%	0.00	98,774.50	16,225.50	14.11%
	TOTAL INSURANCE	115,000	115,000	0.00	82,097.50	28.61%	0.00	16,677.00	98,774.50	14.11%	0.00	98,774.50	16,225.50	14.11%
3501	NATURAL GAS	94,000	94,000		29,188.40	68.95%		0.00	29,188.40	68.95%	0.00	29,188.40	64,811.60	68.95%
3502	ELECTRICITY	285,000	285,000		45,839.79	83.92%		0.00	45,839.79	83.92%	0.00	45,839.79	239,160.21	83.92%
3503	WATER & SEWER	9,500	9,500		1,152.91	87.86%		0.00	1,152.91	87.86%	0.00	1,152.91	8,347.09	87.86%
3504	TRASH DISPOSAL	6,600	6,600		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	6,600.00	100.00%
	TOTAL UTILITY SERVICES	395,100	395,100	0.00	76,181.10	80.72%	0.00	0.00	76,181.10	80.72%	0.00	76,181.10	318,918.90	80.72%
3601	BUILDING REPAIR & MAINTENANC	100,000	80,000	5,470.00	5,915.65	92.61%	0.00	0.00	5,915.65	92.61%	1,929.00	7,844.65	77,625.35	97.03%
3602	HVAC SERVICE	20,000	20,000	799.50	213.65	99.93%	0.00	0.00	213.65	98.93%	3,104.50	3,318.15	17,481.35	87.41%
3603	LANDSCAPING SERVICES	17,000	17,000	214.00	3,351.75	80.28%	0.00	0.00	3,351.75	80.28%	1.00	3,352.75	13,861.25	81.54%
3604	COMPUTER MAINTENANCE	135,000	135,000	9,394.50	21,278.00	84.24%	0.00	0.00	21,278.00	84.24%	118,709.00	139,987.00	4,407.50	3.26%
3605	COPIER SERVICE	26,000	26,000	1,093.00	4,248.00	83.66%	0.00	0.00	4,248.00	83.66%	0.00	4,248.00	22,845.00	87.87%
3606	VEHICLE SERVICE	23,000	23,000	1,445.95	4,194.92	81.76%	0.00	0.00	4,194.92	81.76%	200.00	4,394.92	20,051.03	87.18%
3607	OTHER EQUIPMENT SERVICE	55,000	55,000	3,923.01	11,539.85	79.02%	0.00	60.72	11,600.57	78.91%	37,182.06	48,782.63	10,140.38	18.44%
	TOTAL REPAIRS & MAINTENANCE	456,000	356,000	22,339.96	50,741.82	85.75%	0.00	60.72	50,802.54	85.73%	161,125.56	211,928.10	166,411.86	46.74%

ALLEN COUNTY PU[illegible] LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED FEBRUARY 28, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 02/28/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,000	3,000		460.00	84.67%		0.00	460.00	84.67%	2,530.00	2,990.00	10.00	0.33%
3702	EQUIPMENT RENTAL/LEASING	45,000	45,000	1,381.92	5,506.28	87.76%	0.00	0.00	5,506.28	87.76%	23,303.68	28,809.96	17,571.96	39.05%
	LEASING & RENTALS	48,000	48,000	1,381.92	5,966.28	87.57%	0.00	0.00	5,966.28	87.57%	25,833.68	31,799.96	17,581.96	36.63%
3901	DUES & MEMBERSHIPS	7,500	7,500		1,245.00	83.40%		0.00	1,245.00	83.40%	0.00	1,245.00	6,255.00	83.40%
3902	INTEREST ON TEMPORARY LOANS	50,000	50,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	50,000.00	100.00%
3903	TAXES & ASSESSMENTS	3,500	3,500		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	3,500.00	100.00%
3904	TRANSFER TO LIRF FUND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVI	30,000	30,000		3,911.09	86.96%	0.00	0.00	3,911.09	86.96%	0.00	3,911.09	26,088.91	86.96%
3906	COMPUTER SERVICES	115,000	115,000	2,246.80	18,025.15	84.33%	0.00	0.00	18,025.15	84.33%	11,989.00	30,014.95	87,231.85	75.85%
	TOTAL MISCELLANEOUS SERVICES	206,000	206,000	2,246.80	23,181.24	88.75%	0.00	0.00	23,181.24	88.75%	11,989.00	35,171.04	173,075.76	84.02%
	TOTAL OTHER SERVICES & CHARGES	1,477,300	1,802,300	26,018.68	272,513.68	84.88%	289.00	16,758.72	288,983.40	83.97%	223,427.64	512,411.04	1,315,907.64	73.01%
	*** CAPITAL OUTLAYS ***													
4401	FURNITURE & EQUIPMENT	100,000	100,000	2,334.00	4,187.80	95.81%	0.00	0.00	4,187.80	95.81%	18,430.50	22,618.30	79,715.70	79.72%
4403	COMPUTER EQUIPMENT	10,000	10,000		135.15	98.65%		0.00	135.15	98.65%	6,005.00	6,140.15	3,859.85	38.60%
4405	TELEVISION EQUIPMENT	20,000	20,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	20,000.00	100.00%
4407	VEHICLES	20,000	20,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	20,000.00	100.00%
4409	BUILDINGS	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	150,000	150,000	2,334.00	4,322.95	97.12%	0.00	0.00	4,322.95	97.12%	24,435.50	28,758.45	123,575.55	82.38%
4510	BOOKS	1,296,941	1,046,941	67,937.65	78,050.21	92.54%	0.00	0.00	78,050.21	92.54%	320,137.60	398,187.81	716,690.84	68.46%
4520	PERIODICALS	235,000	200,000	3,052.40	35,673.01	82.16%	0.00	0.00	35,673.01	82.16%	3,481.33	39,154.34	163,898.06	81.95%
4530	NON-PRINT MATERIALS	180,000	140,000	13,014.50	9,847.39	92.97%	0.00	5.56	9,852.95	92.96%	18,631.42	28,484.37	124,530.13	88.95%
	TOTAL LIBRARY MATERIALS	1,711,941	1,386,941	84,004.55	123,570.61	91.09%	0.00	5.56	123,576.17	91.09%	342,250.35	465,826.52	1,005,119.03	72.47%
	TOTAL CAPITAL OUTLAYS	1,861,941	1,536,941	86,338.55	127,893.56	91.68%	0.00	5.56	127,899.12	91.68%	366,685.85	494,584.97	1,128,694.58	73.44%
	TOTAL EXPENDITURES	7,950,641	7,950,641	116,945.43	1,086,122.58	86.34%	188,358.92	221,232.61	1,118,996.27	85.93%	630,094.42	1,734,685.41	6,332,901.02	79.65%
	EXCESS OF REVENUES OVER UNDER EXPENDITURES	(452,615)	(452,615)	(116,945.43)	(961,779.72)		(188,358.92)	(212,232.61)	(994,653.41)		(630,094.42)	(1,734,685.41)	(6,332,901.02)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBREARY TRUSTEES

March 23, 1989)
)
A RESOLUTION TO TRANSFER APPROPRIATIONS) No. 1989-10
WITHIN THE OPERATING FUND)

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library, and

WHEREAS, It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is therefore

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana:

Section 1. That for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
3101 Consulting	$ 7,000.00
Total	$ 7,000.00

Section 2. That the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND	AMOUNT REDUCED
3105 Temporary Help Services	$ 7,000.00
Total	$ 7,000.00

Presented to the Allen County Public Library Board, read in full and adopted this 23rd day of March, 1989, by the following aye and nay vote.

Aye	Nay
Chuck E. Clemen	
Mary M. Kiesinger	
[illegible]	
Lee Gates	
Patricia E. Riley	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

March 23, 1989

RESOLUTION TO DESIGNATE SUMMIT BANK AS A DEPOSITORY FOR LIBRARY FUNDS FOR THE CHECKING AND CASH MANAGEMENT ACCOUNT	)	NO. 1989-11

RESOLVED, by the Board of Library Trustees, Allen County Public Library, Allen County, Indiana,

1. That Summit Bank be and it hereby is designated as a depository in which funds of this Corporation may be deposited by its officers, agents or employees, and that any of said officers, agents, or employees of this Corporation be, and each of them hereby is, authorized for the purpose of deposit with said depository, to the account or accounts of this Corporation, to endorse in the name of this Corporation any and all checks, drafts, and orders for the payment of money either belonging to or coming into the possession of this Corporation, and that such endorsements may be written or stamped in the name of this Corporation without designation of the individual officer, agent, or employee making such endorsement.

2. That Summit Bank be and it hereby is authorized to pay out funds on deposit with it from time to time to the credit of this Corporation upon any and all checks, drafts, and orders drawn upon said depository and signed in the name of this Corporation by the Treasurer, of this Corporation, including any and all checks, drafts, and orders drawn to the individual order of any officer or other person signing or countersigning the same or tendered for deposit to the individual account of any such officer or person; the facsimile signature of the officer set forth above shall be as effective as the original signature of any of such officer, and Summit Bank shall be entitled to honor and to charge this Corporation for such checks, drafts or other orders, regardless of by whom or by what means the actual or purported facsimile signatures thereon may have been affixed thereto, even if the check, draft or other signature on such check, draft or other order, so long as any of such signatures resemble a facsimile specimen of the signatures with the Bank.

3. That the Treasurer shall be and hereby is further authorized, without the concurrence of any other officer or persons:

To identify, approve and guarantee the endorsements of any payee or endorser of any and all checks and drafts drawn by this Corporation, and

To waive presentment, demand, protest and notice of dishonor or protest and to give instructions in regard to the handling or delivery of any negotiable or non-negotiable papers or documents involved in any of said transactions, and

To act for this Corporation in the transaction of all other business (whether or not it is of the kind, nature or character specified in these resolutions) for its account with Summit Bank.

4. That Summit Bank, as such depository, shall be entitled to rely upon the terms of these resolutions as vesting in the designated officers of the Corporation and other persons complete authority to act on its behalf in the manner and to the extent herein set forth, and shall be under no obligation to make further inquiry with respect thereto and shall assume no responsibility or liability for the application of any of the funds deposited with it or borrowed from it pursuant to the provisions of these resolutions.

5. That the Secretary of this Corporation is directed to file with Summit Bank a copy of these resolutions, and to certify likewise from time to time a list of the names of the persons that are the duly elected and qualified officers of the Corporation hereby empowered to act hereunder, and that Summit Bank shall be entitled as against this Corporation to assume conclusively that the authority of the persons so certified as such officers and of the other person or persons named hereinabove, to act on behalf of this Corporation, continues until expressly notified in writing to the contrary.

6. That Summit Bank shall be entitled to assume conclusively that each of the foregoing resolutions continues in full force and effect until express written notice of its rescission duly certified by the Secretary of the Corporation, shall have been delivered to it at its office in the City of Fort Wayne, Indiana, and shall be indemnified and saved harmless from any loss suffered or liability incurred by it in reliance on the authority delegated by the terms of said resolutions prior to receipt of such notice of rescission or modification; specifically, the Corporation hereby agrees to release, hold harmless and indemnify (including reasonable attorney's fees) Summit Bank from any and all claims made against it or losses suffered by it arising from the Bank's payment of any checks, drafts, or other such orders for the payment of money drawn in this Corporation's name and out of the funds of this Corporation which may be signed by facsimile signature, regardless of by whom or by what means the actual or purported facsimile signatures thereon may have been affixed thereto, if such signatures resemble this facsimile specimen of the signatures duly certified to and filed with Summit Bank.

7. That these resolutions shall supersede any and all previous resolutions of similar import.

Adopted this 23rd day of March, 1989, by the Board of Trustees of the Allen County Public Library.

Patricia E. Riley

Patricia E. Riley, President

ENLARGE

ALLEN COUNTY PUBLIC LIBRARY

Resolution No. 1989-12

RESOLUTION ELECTING TO ENLARGE PARTICIPATION IN
THE PUBLIC EMPLOYEES' RETIREMENT FUND

WHEREAS, the Board of Library Trustees is the governing body of the Allen County Public Library in Allen County in the State of Indiana, and

WHEREAS, the actuary for the Public Employees' Retirement Fund has furnished such governing body with certain cost estimates to become a participant in such Fund as established by the Acts of 1945, Chapter 340, and all Acts amendatory and supplemental thereto and

WHEREAS, such governing body is fully cognizant that the percentage of cost of gross annual payroll of covered employees has been set at 4.75% % and $ $0 by the actuary of the Fund, and that at five year intervals, or more often if directed by the Board of Trustees of the Public Employees' Retirement Fund, the actuary will review the status of the employees covered and shall adjust the cost percentage accordingly so that the FUND will remain on an actuarially sound basis, and

WHEREAS, such governing body acknowledges its liability and that, pursuant to law, it and its successors in office, must appropriate sufficient funds each year to retire the employees' prior service liability in an orderly manner and also fund the current cost accruing annually.

NOW THEREFORE, BE IT ORDAINED by the governing body of the Allen County Public Library in Allen County, in the State of Indiana:

SECTION ONE: The Allen County Public Library elects to enlarge its participation in the Public Employees' Retirement Fund by including additional classes of employees as stated below in the coverage under Chapter 340 of the Acts of 1945, all Acts amendatory and supplemental thereto. This agreement supplements the original dated 27 June 1985.

SECTION TWO: The Allen County Public Library agrees to make the required contributions under the Public Employees' Retirement Fund Act, which is the Act of 1945, Chapter 340, and all Acts amendatory thereof and supplemental thereto, including specifically the Acts of 1955, Chapter 329, commonly designated as "The Indiana Public Employees' Social Security Integration and Supplemental Retirement Benefit Act."

SECTION THREE: The positions listed on Appendix A are declared to be covered by the Fund.

SECTION FOUR: It is hereby declared that none of the classifications or positions specified in Section Three are compensated on a fee basis or of an emergency nature, or in a part-time category.

SECTION FIVE: The active participating membership of the person referred to in Section 3 shall begin on 1 July 1989

SECTION SIX: This Resolution shall be in full force and effect from date of passage and upon approval of the Board of Trustees of the Public Employees' Retirement Fund of Indiana, except that active participating membership shall begin on the date set forth in Section Five.

SIGNATURES OF GOVERNING BODY

Dated this 23rd day of March, 1989

By: Patricia E. Riley
Chairman

Charles E. Coleman

PUBLIC EMPLOYEES' RETIREMENT FUND

ACTUARIAL SURVEY FORM

UNIT NAME Allen County Public Library

ADDRESS 900 Webster Street, Fort Wayne, IN 46801

TELEPHONE NO. (219) 424-7241

CONTACT NAME Charlene Holly

NEW UNIT

ENLARGEMENT XXXX ACCOUNT 410

PRIOR SERVICE CREDIT DATE 14 October 1985

Employee Name	Social Security Number	Position Name/ Number	Sex	Date of Birth	Present Annual Salary	*Number Years and Months With Current Employer Thru 3/23/89	Total Service With Current Employer In This Full-time Position thru 3/23/89	Enter Past 5 Years Salary on Back
1. Catherine Curtis Wise	498-82-9891	Education Access Co-ordinator	F	7/20/64	$15,450.24	3 yrs. 5 mos.	6 mos.	
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
12.								
13.								
14.								
15.								

* This column should re[illegible]ct only the years and months of service to be [illegible]anted.

1. $ 1,951.03 - 1985
10,744.85 - 1986
13,179.43 - 1987
14,245.81 - 1988
yr. to date 3,565.44 - 1989

2.

3.

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OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims April 14, 1989

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $376,440.86 on April 14, 1989. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	4338				$1,116.00
Payroll:	3/31/89	gross	$139,538.13	net	$101,273.76
	4/14/89		140,530.26	net	101,966.19

Accounts Payable Check Batches:

(see "Vendor Check History" for detail of total)

Dated 03/31/89	$ 39,650.81
Dated 04/14/89	132,467.35
Less: Void on 03/29/89	(24.25)
Less: Void on 04/14/89	(9.00)
Accounts Payable Check Batches Subtotal:	$172,084.91
Grand Total	$ 376,440.86

Mrs. Koehlinger, Mr. McMahan, Mrs. Riley, and Mrs. Gates approved and signed the register of claims as presented by the director.

Patricia E Riley
President

C Shirley Gates
Secretary

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

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Mrs. Koehlinger, Mr. McMahan, Mrs. Riley, and Mrs. Gates approved and signed the register of claims as presented by the director.

Patricia E. Riley
President

C. Shirley Koehlinger
Secretary

AGENDA WITH NOTES

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
April 27, 1989
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of March 23, 1989, and approval of claims, of April 14. 1989.

4. Financial report for March, 1989.

5. Approval of claims.

6. Report of director.

7. Committee reports.

8. Personnel - Appointments.

9. Approval of library closings: Thursday, May 11, 6:00 p.m., for ILA reception, and Monday, November 13, all day for staff development day.

10. Ratification of Design Development Document Approval on Capital Improvement Project Groups 1-4.

11. Approval of new position of Properties Assistant, consolidating and replacing three current positions.

12. Other business.

    a. Resolution No. 1989-13, "Resolution to Transfer Appropriations Within the Operating Fund."

    b. Resolution No. 1989-14, "Resolution Authorizing the Director to Advertise for Construction Bids for Library Capital Improvement Projects."

13. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of April 27, 1989, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, April 27, 1989, at 3:00 p.m. in room 4 of the main library. Those present were Mrs. Riley, presiding, Mrs. Koehlinger, Mr. Coleman, Mrs. Gates, Mr. Andorfer and Mr. Carmean. Absent, Mr. McMahan.

On motion of Mrs. Gates the agenda was adopted as distributed.

On motion of Mrs. Koehlinger, the minutes of the regular meeting of March 23, 1989, were approved, and on motion of Mrs. Gates the minutes of the approval of claims of April 14, 1989, were approved.

Mr. Reitenour presented the monthly financial report for March, 1989. A copy of this report is appended to and made a part of these minutes.

The director certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mrs. Koehlinger the claims were approved for payment.

Manual checks: 4340 change order --- 4/21/89			$1,293.00
Payroll			
04/28/89	gross $140,774.75	net	$102,106.00
Accounts Payable Check Batches (See "Vendor Check History" for detail of total)			
Dated 04/28/89			$353,224.10
Less: Void on 04/25/89			(5.00)
Accounts Payable Check Batches Subtotal:			$353,219.10
Grand Total			$456,618.10

The report of the director followed.

Luana Stanley reported that 20 of the 30 tapes containing bibliographic records of library books and other materials have now been loaded into the CLSI system. A plan is being prepared for implementation of the labeling and linking phase of the project which will commence when all tapes have been loaded.

Mr. Fortriede gave a report on circulation and service statistics through the month of March. He noted that reference service in the branches is on the increase, most likely in response to an increased emphasis on this aspect of branch library service. A special allocation within the book budget has been directed toward building up the reference collections in the branch libraries so that branches can offer a more well rounded range of service to patrons.

Mr. Krull reported that the capital improvement projects are all on schedule and current plans call for bidding the projects in four groups over several weeks. The goal will be to increase the number and competitiveness of bids received from contractors.

Mr. Krull reminded board members of the upcoming ILA/ILTA Conference scheduled for May 10-13 at the Grand Wayne Center. He encouraged all board members to attend the Thursday evening gala reception at the library, and suggested a number of conference programs and events that might be of interest to trustees.

On motion of Mrs. Koehlinger the following personnel appointments were approved.

Mindy Ramm	Shift Leader Circulation Svcs.	#446	$12,980.24
Robert Brubaker	Manager AMAV	#280	$27,000.22
Tom Shatzer	Housekeeper Housekeeping Svcs.	#478	$10,200.06

Mrs. Koehlinger moved the approval of the following library closings: Thursday, May 11, 1989, 6:00 p.m. for ILA/ILTA reception, and Monday, November 13, 1989, all day for Staff Development Day. The motion carried.

Mr. Krull noted that following last month's presentations by the library's four architect teams, letters were issued giving each team authorization to proceed with the construction documents phase of their respective projects, subject to certain stipulations. These letters were mailed to board members with their agendas. Mr. Krull requested that the board ratify these letters, and on motion of Mr. Carmean, the letters were so ratified and approved.

Mr. Coleman moved the approval of a new position on the authorized staffing table, that of Properties Assistant. This position replaces three current positions which will be eliminated, namely, Security Manager, Security Supervisor, and Properties Clerk. The motion for approval of the new position carried.

Mrs. Koehlinger moved the adoption of Resolution No. 1989-13, "Resolution to Transfer Appropriations Within the Operating Fund." The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

Mr. Andorfer moved the adoption of Resolution No. 1989-14, "Resolution Authorizing the Director to Advertise for Construction Bids for Library Capital Improvement Projects." The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

There being no further business to come before the board, the meeting adjourned at 3:45 p.m.

Patricia E. Riley
President

C. Philip Andorfer
Secretary

COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT MARCH 31, 1989

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	MARCH 31 1989	MARCH 31 1988
ASSETS									
CASH ON DEPOSIT	10,456.32	10,501.31	0.00	577,071.62	3,465.97			601,495.22	1,515,081.39
CASH ON HAND	3,684.00							3,684.00	3,385.96
CASH WITH FISCAL AGENT			452.50					452.50	14,125.00
INVESTMENTS AT COST OR AMORTIZED COST				1,000,000.00				1,000,000.00	750,000.00
TAXES DUE FROM COUNTY GOVERNMENT								0.00	0.00
ACCRUED INTEREST				2,478.08				2,478.08	4,511.77
DUE FROM OTHER GOVERNMENTS								0.00	737.58
DUE FROM OTHER FUNDS	1,350.00		0.00	35,189.99				36,539.99	293,606.69
ACCOUNTS RECEIVABLE	9,000.00							9,000.00	0.00
FIXED ASSETS:								0.00	
LAND						1,427,900.48		1,427,900.48	1,427,900.48
BUILDINGS						7,782,544.69		7,782,544.69	7,782,544.69
LESS ACCUMULATED DEPRECIATION						(2,715,184.07)		(2,715,184.07)	(2,715,184.07)
FURNITURE AND EQUIPMENT						4,521,118.32		4,521,118.32	5,003,454.32
LESS ACCUMULATED DEPRECIATION						(3,125,304.83)		(3,125,304.83)	(3,125,304.83)
ACPL LIBRARY COLLECTION						26,302,216.40		26,302,216.40	26,302,216.40
AVAILABLE IN DEBT SERVICE FUND							0.00	0.00	293,606.69
AMT TO BE PROVIDED--RETIREMENT OF L/T DEBT & LEASES							3,740,584.00	3,740,584.00	3,831,393.31
AMOUNT TO BE PROVIDED--VACATION PAY LIABILITY							410,747.01	410,747.01	215,392.53
TOTAL ASSETS	24,490.32	10,501.31	452.50	1,614,739.69	3,465.97	34,193,290.99	4,151,331.01	39,998,271.79	41,597,467.85
LIABILITIES & FUND EQUITY									
LIABILITIES:									
ACCOUNTS PAYABLE	93,843.49	0.00		0.00				93,843.49	167,155.32
TEMPORARY LOANS/FINANCING	548,000.00							548,000.00	430,000.00
ACCRUED WAGES & BENEFITS	101,585.40						410,747.01	512,332.41	440,774.67
UNREMITTED WITHHOLDINGS	40,398.96							40,398.96	27,574.78
RECORD DEPOSITS PAYABLE	0.00							0.00	25,289.55
DUE TO OTHER FUNDS	29,046.45		6,143.54	1,350.00				36,539.99	293,606.69
LEASES PAYABLE	0.00						30,584.00	30,584.00	0.00
MATURED BONDS PAYABLE	0.00							0.00	0.00
MATURED INTEREST PAYABLE	0.00		452.50					452.50	13,467.50
GENERAL OBLIGATION BONDS PAYABLE	0.00						3,710,000.00	3,710,000.00	4,125,000.00
TOTAL LIABILITIES	812,874.30	0.00	6,596.04	1,350.00	0.00	0.00	4,151,331.01	4,972,151.35	5,522,868.51
FUND EQUITY:									
INVESTMENT IN GENERAL FIXED ASSETS						34,193,290.99		34,193,290.99	34,675,626.99
FUND BALANCES:								0.00	
RESERVED FOR ENCUMBRANCES	577,555.99	160.45		1,236,364.76				1,814,081.20	2,079,629.00
RESERVED FOR PREPAID ITEMS								0.00	0.00
RESTRICTED-SPECIAL REVENUE		10,340.86						10,340.86	1,860.58
DESIGNATED FOR DEBT SERVICE			(6,143.54)					(6,143.54)	294,264.19
UNDESIGNATED	(1,365,939.97)	0.00		377,024.93	3,465.97			(985,449.07)	(976,781.37)
TOTAL FUND EQUITY	(788,383.98)	10,501.31	(6,143.54)	1,613,389.69	3,465.97	34,193,290.99	0.00	35,026,120.44	36,074,599.34
TOTAL LIABILITIES & FUND EQUITY	24,490.32	10,501.31	452.50	1,614,739.69	3,465.97	34,193,290.99	4,151,331.01	39,998,271.79	41,597,467.85

UNAUDITED
MARCH 89
COMRE039

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED MARCH 31, 1989

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	EXPENDABLE TRUST	YEAR-TO-DATE MAR 31, 1989	YEAR-TO-DATE MAR 31, 1988
REVENUES:							
AUTO EXCISE TAX	0.00		0.00			0.00	0.00
REAL PROPERTY TAX LEVY	0.00		0.00			0.00	0.00
INTANGIBLES TAX	0.00		0.00			0.00	0.00
USER FEES	67,125.37					67,125.37	57,862.31
INTERGOVERNMENTAL REVENUE	35,666.30	14,898.00				50,564.30	13,400.00
PARKING FEES	38,716.28					38,716.28	33,962.44
GIFTS & DONATIONS	9.36	5,369.56				5,378.92	344.55
INTEREST	13,059.95			32,562.54	0.00	45,622.49	41,681.15
OTHER REVENUES	12,705.54					12,705.54	8,998.71
TOTAL REVENUES	167,282.80	20,267.56	0.00	32,562.54	0.00	220,112.90	156,249.16
EXPENDITURES--CURRENT:							
COMPENSATION & BENEFITS	1,032,838.82	11,451.44				1,044,290.26	1,011,090.67
SUPPLIES	70,317.53	281.17		261.74		70,860.44	83,561.16
PROFESSIONAL SERVICES	9,021.78	0.00		1,362.00		10,383.78	50,493.70
COMMUNICATIONS & TRANSPORTATION	43,552.85			0.00		43,552.85	38,233.58
INSURANCE	98,774.50					98,774.50	22,520.00
UTILITY SERVICES	116,836.12					116,836.12	127,134.43
REPAIRS & MAINTENANCE	73,056.40			137.87		73,194.27	77,806.15
LEASING & MISCELLANEOUS SERVICES	46,181.95	0.00		45,191.40		91,373.35	242,695.16
EXPENDITURES--CAPITAL OUTLAY:							
GENERAL FIXED ASSETS	25,841.81	0.00		5,666.00		31,507.81	137,337.51
LIBRARY MATERIALS	279,641.19	3,442.17		0.00		283,083.36	262,939.79
EXPENDITURES--DEBT SERVICE:							
PRINCIPAL RETIREMENT			215,000.00			215,000.00	0.00
INTEREST CHARGES			129,177.52			129,177.52	0.00
TOTAL EXPENDITURES	1,796,062.95	15,174.78	344,177.52	52,619.01	0.00	2,208,034.26	2,053,812.15
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(1,628,780.15)	5,092.78	(344,177.52)	(20,056.47)	0.00	(1,987,921.36)	(1,897,562.99)
OTHER FINANCING SOURCES (USES):							
PROCEEDS OF G. O. BONDS						0.00	0.00
OPERATING TRANSFERS IN			6,143.54	1,350.00		7,493.54	0.00
OPERATING TRANSFERS OUT	(1,350.00)			(6,143.54)		(7,493.54)	0.00
TOTAL OTHER FINANCING SOURCES (USES):	(1,350.00)	0.00	6,143.54	(4,793.54)	0.00	0.00	0.00
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(1,630,130.15)	5,092.78	(338,033.98)	(24,850.01)	0.00	(1,987,921.36)	(1,897,562.99)
FUND BALANCES-JANUARY 1, 1989	840,396.17	5,408.53	338,033.98	1,633,446.16	3,465.97	2,820,750.81	3,296,535.34
FUND BALANCE ADJUSTMENTS FROM JAN 1		0.00				0.00	0.00
FUND BALANCES-MARCH 31	(789,733.98)	10,501.31	(0.00)	1,608,596.15	3,465.97	832,829.45	1,398,972.35

INTERNAL BUDGETARY STATEM[illegible]GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED MARCH 31, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 (+)	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 03/31/89 (-)	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:													
5101	AUTO EXCISE TAX	783,851	783,851		0.00				0.00					
5102	REAL PROPERTY TAX LEVY	6,135,717	6,135,717		0.00				0.00					
5103	INTANGIBLES TAX	104,187	104,187		0.00				0.00					
	TOTAL LOCAL TAX REVENUES	7,023,755	7,023,755	0.00	0.00		0.00	0.00	0.00					
5201	PHOTOCOPYING FEES	112,000	112,000		33,796.47				33,796.47					
5202	EXTENDED USE FEES	114,000	114,000		33,328.90		0.00	0.00	33,328.90					
	TOTAL USER FEES	226,000	226,000	0.00	67,125.37		0.00	0.00	67,125.37					
5301	FEDERAL OPERATING GRANTS	0	0		0.00				0.00					
5302	STATE OPERATING GRANTS	0	0		0.00				0.00					
5303	CITY OPERATING GRANTS	52,171	52,171		35,666.30				35,666.30					
	TOTAL GRANTS	52,171	52,171	0.00	35,666.30		0.00	0.00	35,666.30					
5401	PARKING REVENUES-237 W WAYNE	70,000	70,000		18,900.00				18,900.00					
5402	PARKING REVENUES-900 S HARRI	70,000	70,000		18,900.00				18,900.00					
5403	PARKING REVENUES-236 W WASHI	2,000	2,000		616.28				616.28					
5404	OTHER PARKING REVENUES	0	0		300.00		9,000.00	9,000.00	300.00					
	TOTAL PARKING REVENUES	142,000	142,000	0.00	38,716.28		9,000.00	9,000.00	38,716.28					
5501	SERVICE CENTER RENT	9,600	9,600		2,400.00				2,400.00					
5502	OTHER RENTAL INCOME	0	0		310.00				310.00					
5601	UNRESTRICTED GIFTS & DONATIO	1,000	1,000		9.36				9.36					
5650	INTEREST	20,000	20,000		13,059.95				13,059.95					
5701	ACPL PUBLICATIONS	0	0		80.18			0.00	80.18					
5702	RESEARCH SERVICES	7,000	7,000		3,176.67				3,176.67					
5703	LOST/DAMAGED LIBRARY MATERIA	9,000	9,000		3,868.15				3,868.15					
5704	REFUNDS/DISCOUNTS EARNED	0	0		1,675.81				1,675.81					
5705	INSURANCE CLAIM PAYMENTS	0	0		0.00				0.00					
5706	OTHER REVENUES	7,500	7,500		1,194.73				1,194.73					
	TOTAL MISCELLANEOUS REVENUES	23,500	23,500	0.00	9,995.54		0.00	0.00	9,995.54					
	TOTAL REVENUES	7,493,026	7,498,026	0.00	167,282.80		9,000.00	9,000.00	167,282.80					

INTERNAL BUDGETARY STATE[illegible]GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED MARCH 31, 1989

GL#	CATEGORY	1987 APPROPRIATION SBTC APPROV	1987 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 03/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:													
	** PERSONAL SERVICES **													
1101	SALARIED TIME WORKED	2,489,200	2,489,200		663,913.16	73.33%	110,879.00	44,352.00	597,386.16	75.98%		663,913.16	1,825,286.84	73.33%
1102	SALARIED OVERTIME	3,000	3,000		445.14	85.16%			445.14	85.16%		445.14	2,554.86	85.16%
1103	SALARIED VACATION	160,000	160,000		37,871.15	76.33%			37,871.15	76.33%		37,871.15	122,128.85	76.33%
1104	SALARIED SICK PAY	58,000	58,000		22,936.96	60.45%			22,936.96	60.45%		22,936.96	35,063.04	60.45%
1105	SALARIED DISABILITY PAY	9,000	9,000		733.35	91.85%			733.35	91.85%		733.35	8,266.65	91.85%
1106	SALARIED HOLIDAY	70,000	70,000		23,529.50	66.39%			23,529.50	66.39%		23,529.50	46,470.50	66.39%
1107	SALARIED JURY DUTY	300	300		0.00	100.00%			0.00	100.00%		0.00	300.00	100.00%
1108	SALARIED DEATH-IN-FAMILY	2,500	2,500		890.57	64.38%			890.57	64.38%		890.57	1,609.43	64.38%
1109	SALARIED TRAVEL/MEETINGS	40,000	40,000		5,322.60	86.69%			5,322.60	86.69%		5,322.60	34,677.40	86.69%
1110	SALARIED PREMIUM TIME	14,000	14,000		4,473.28	68.05%			4,473.28	68.05%		4,473.28	9,526.72	68.05%
1111	SALARIED TAXABLE FRINGE BENE	0	0		0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	4,000	4,000		0.00				0.00			0.00	4,000.00	100.00%
	TOTAL SALARIES	2,850,000	2,850,000	0.00	760,115.71	73.33%	110,879.00	44,852.00	694,088.71	75.65%	0.00	760,115.71	2,089,884.29	73.33%
1201	HOURLY TIME WORKED	754,400	754,400		193,848.15	74.30%	30,391.00	14,951.00	178,408.15	76.35%		193,848.15	560,551.85	74.30%
1202	HOURLY OVERTIME	1,500	1,500		472.86	68.48%	-		472.86	68.48%		472.86	1,027.14	68.48%
1203	HOURLY VACATION	28,000	28,000		4,539.45	83.79%			4,539.45	83.79%		4,539.45	23,460.55	83.79%
1204	HOURLY SICK PAY	2,000	2,000		492.58	75.37%			492.58	75.37%		492.58	1,507.42	75.37%
1205	HOURLY DISABILITY PAY	1,000	1,000		29.58				29.58			29.58	970.42	97.04%
1206	HOURLY HOLIDAY	15,000	15,000		5,826.32	61.16%			5,826.32	61.16%		5,826.32	9,173.68	61.16%
1207	HOURLY JURY DUTY	100	100		0.00	100.00%			0.00	100.00%		0.00	100.00	100.00%
1208	HOURLY DEATH-IN-FAMILY	500	500		66.04	86.79%			66.04	86.79%		66.04	433.96	86.79%
1209	HOURLY TRAVEL/MEETINGS	1,500	1,500		93.84	93.74%			93.84	93.74%		93.84	1,406.16	93.74%
	TOTAL HOURLY WAGES	804,000	804,000	0.00	205,368.82	74.46%	30,391.00	14,951.00	189,928.82	76.38%	0.00	205,368.82	598,631.18	74.46%
1301	SUMMER EMPLOYEES- TIME WORKE	45,000	45,000		0.00	100.00%			0.00	100.00%		0.00	45,000.00	100.00%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0.00				0.00			0.00	0.00	
1401	SHORT-TERM STAFF TIME WORKED	22,000	22,000		2,787.67	87.33%			2,787.67	87.33%		2,787.67	19,212.33	87.33%
1402	SHORT-TERM STAFF OVERTIME	0	0		0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAF	67,000	67,000	0.00	2,787.67	95.84%	0.00	0.00	2,787.67	95.84%	0.00	2,787.67	64,212.33	95.84%
	TOTAL COMPENSATION	3,721,000	3,721,000	0.00	968,272.20	73.98%	141,270.00	59,803.00	886,805.20	76.17%	0.00	968,272.20	2,752,727.80	73.98%
1501	EMPLOYER FICA	280,000	280,000		71,983.66	74.32%	10,609.00	4,491.00	65,785.66	76.51%		71,983.66	208,016.34	74.32%
1502	UNEMPLOYMENT REIMBURSEMENT	5,400	5,400		497.08	90.79%			497.08	90.79%		497.08	4,902.92	90.79%
1503	EMPLOYER PERF	135,000	135,000		30,292.35	77.56%	36,190.92	37,291.40	31,392.83	76.75%		30,292.35	104,707.65	77.56%
1504	GROUP INSURANCE	200,000	200,000		48,358.05	75.82%	0.00		48,358.05	75.82%		48,358.05	151,641.95	75.82%
	TOTAL EMPLOYEE BENEFITS	620,400	620,400	0.00	151,631.14	75.65%	46,799.92	41,782.40	146,033.62	76.46%	0.00	151,031.14	469,368.86	75.65%
	TOTAL PERSONAL SERVICES	4,341,400	4,341,400	0.00	1,119,323.34	74.22%	188,069.92	101,585.40	1,032,838.82	76.21%	0.00	1,119,323.34	3,222,076.66	74.22%

INTERNAL BUDGETARY STATE[illegible]GENERAL FUND ONLY
FOR THE YEAR-TO-DATE E[illegible] MARCH 31, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 03/31/89	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **														
2101	OFFICE SUPPLIES	48,000	48,000	944.97	4,727.36	90.15%	0.00	2,506.39	7,233.75	84.93%	4,316.07	11,549.82	37,395.15	77.91%
	TOTAL OFFICE SUPPLIES	48,000	48,000	944.97	4,727.36	90.15%	0.00	2,506.39	7,233.75	84.93%	4,316.07	11,549.82	37,395.15	77.91%
2201	CLEANING SUPPLIES	16,000	16,000	470.20	3,691.02	76.93%	0.00	800.90	4,491.92	71.93%	493.69	4,985.61	11,484.59	71.78%
2202	VEHICLE FUEL	13,000	13,000		2,189.91	83.15%	0.00	0.00	2,189.91	83.15%	0.00	2,189.91	10,810.09	83.15%
2203	HEATING OIL	10,000	10,000		249.40	97.51%		0.00	249.40	97.51%	0.00	249.40	9,750.60	97.51%
2204	COPIER SUPPLIES	32,000	32,000	297.02	14,979.25	53.19%	0	362.45	15,341.70	52.06%	5,408.33	20,750.03	11,546.99	36.08%
2205	LIBRARY MATERIALS SUPPLIES	34,000	34,000		4,236.42	87.54%		484.03	4,720.45	86.12%	5,585.36	10,305.81	23,694.19	69.69%
2206	MATERIALS ACCESS SUPPLIES	0	0	161.34	161.34	ERR		0.00	161.34	ERR	0.00	161.34	0.00	
2207	CRAFT SUPPLIES	4,500	4,500		200.65	95.54%	0	12.00	212.65	95.27%	155.40	368.05	4,131.95	91.82%
2208	OTHER OPERATING SUPPLIES	0	0	2,317.21	2,316.21	ERR	0	0.00	2,316.21	ERR	1.00	2,317.21	0.00	
2209	PROGRAMMING SUPPLIES	5,000	5,000		1,804.57	63.91%	0	250.00	2,054.57	58.91%	3,111.08	5,165.65	(165.65)	-3.31%
2210	PRINTING SUPPLIES	35,000	35,000		6,596.09	81.15%	0	418.17	7,014.26	79.96%	2,629.54	9,643.80	25,356.20	72.45%
2211	OTHER OPERATING SUPP N.E.C.	45,000	45,000		7,196.06	84.01%	0	10,017.66	17,213.72	61.75%	1,979.72	19,193.44	25,806.56	57.35%
	TOTAL OPERATING SUPPLIES	194,500	194,500	3,245.77	43,620.92	77.57%	0.00	12,345.21	55,966.13	71.23%	19,364.12	75,330.25	122,415.52	62.94%
2301	MAINTENANCE SUPPLIES	17,500	17,500	135.80	6,367.59	63.61%	0	154.85	6,522.44	62.73%	489.11	7,011.55	10,624.25	60.71%
2302	REPAIR PARTS	10,000	10,000	261.66	580.03	94.20%	0	15.18	595.21	94.05%	208.96	804.07	9,457.59	94.58%
	TOTAL MAINTENANCE SUPPLIES	27,500	27,500	397.46	6,947.62	74.74%	0.00	170.03	7,117.65	74.12%	697.97	7,815.62	20,081.84	73.02%
	TOTAL SUPPLIES	270,000	270,000	4,589.20	55,295.90	79.52%	0.00	15,021.63	70,317.53	73.96%	24,378.16	94,695.69	179,892.51	66.63%

INTERNAL BUDGETARY STATE[illegible] GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED MARCH 31, 1989

GL#	CATEGORY	1989 APPROPRIATION SBIC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 03/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** OTHER SERVICES AND CHARGES **														
3101	CONSULTING	1,000	8,000		1,200.00	85.00%			1,200.00	85.00%	6,000.00	7,200.00	800.00	10.00%
3102	ENGINEERING & ARCHITECTURAL	2,000	427,000		4.80	100.00%	0.00	0.00	4.80	100.00%	0.00	4.80	426,995.20	100.00%
3103	LEGAL SERVICES	4,000	7,000		4,552.00	34.97%	289.00	0.00	4,263.00	39.10%	0.00	4,263.00	2,737.00	39.10%
3104	PROGRAM PRESENTERS	4,000	4,000		630.00	84.25%	0.00	0.00	630.00	84.25%	125.00	755.00	3,245.00	81.13%
3105	TEMPORARY HELP SERVICES	35,000	25,000		802.93	96.79%	0.00	0.00	802.93	96.79%	0.00	802.93	24,197.07	96.79%
3106	OTHER PROFESSIONAL SERVICES	8,000	8,000	10.00	1,882.35	76.47%	0.00	238.70	2,121.05	73.49%	1,898.71	4,019.76	3,980.24	49.85%
	TOTAL PROFESSIONAL SERVICES	54,000	479,000	10.00	9,072.08	98.11%	289.00	238.70	9,021.78	98.12%	8,023.71	17,045.49	461,964.51	96.44%
3201	TELEPHONE SERVICE	88,000	88,000		15,726.23	82.13%	0.00	0.00	15,726.23	82.13%	0.00	15,726.23	72,273.77	82.13%
3202	POSTAGE & SHIPPING	64,000	64,000	1.00	20,222.97	68.40%	0.00		20,222.97	68.40%	10,001.00	30,223.97	33,777.03	52.78%
3203	TRAVEL & MEETINGS	0	0		0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	4,500	4,500		1,137.14	74.73%		0.00	1,137.14	74.73%	0.00	1,137.14	3,362.86	74.73%
3205	TRAINING & DEVELOPMENT	0	0		0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	37,000	37,000		6,049.71	83.65%	-	0.00	6,049.71	83.65%	0.00	6,049.71	30,950.29	83.65%
	COMMUNICATION & TRANSPORTATI	193,500	193,500	1.00	43,136.05	77.71%	0.00	0.00	43,136.05	77.71%	10,001.00	53,137	140,364	72.54%
3301	PUBLICATION OF LEGAL NOTICES	700	700		20.80	97.03%		0.00	20.80	97.03%	0.00	20.80	679.20	97.03%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	39.00	396.00	95.60%	0.00	0.00	396.00	95.60%	698.50	1,094.50	7,944.50	88.27%
	TOTAL PUBLICATION & PRINTING	9,700	9,700	39.00	416.80	95.70%	0.00	0.00	416.80	95.70%	698.50	1,115.30	8,623.70	88.90%
3401	INSURANCE	115,000	115,000		82,097.50	28.61%	0.00	16,677.00	98,774.50	14.11%	0.00	98,774.50	16,225.50	14.11%
	TOTAL INSURANCE	115,000	115,000	0.00	82,097.50	28.61%	0.00	16,677.00	98,774.50	14.11%	0.00	98,774.50	16,225.50	14.11%
3501	NATURAL GAS	94,000	94,000		44,908.10	52.23%		0.00	44,908.10	52.23%	0.00	44,908.10	49,091.90	52.23%
3502	ELECTRICITY	285,000	285,000		69,104.30	75.75%		0.00	69,104.30	75.75%	0.00	69,104.30	215,895.70	75.75%
3503	WATER & SEWER	9,500	9,500		1,699.72	82.11%		0.00	1,699.72	82.11%	0.00	1,699.72	7,800.28	82.11%
3504	TRASH DISPOSAL	6,600	6,600		1,124.00	82.97%		0.00	1,124.00	82.97%	0.00	1,124.00	5,476.00	82.97%
	TOTAL UTILITY SERVICES	395,100	395,100	0.00	116,836.12	70.43%	0.00	0.00	116,836.12	70.43%	0.00	116,836.12	278,263.88	70.43%
3601	BUILDING REPAIR & MAINTENANC	180,000	80,000	5,470.00	6,614.22	91.73%	0.00	0.00	6,614.22	91.73%	3,405.00	10,019.22	75,450.78	94.31%
3602	HVAC SERVICE	20,000	20,000	799.50	4,083.65	79.58%	0.00	0.00	4,083.65	79.58%	2,936.50	7,020.15	13,779.35	68.90%
3603	LANDSCAPING SERVICES	17,000	17,000	214.00	3,458.75	79.65%	0.00	0.00	3,458.75	79.65%	1.00	3,459.75	13,754.25	80.91%
3604	COMPUTER MAINTENANCE	135,000	135,000	9,394.50	21,498.00	84.08%	0.00	3,542.08	25,040.08	81.45%	118,809.00	143,849.08	545.42	0.40%
3605	COPIER SERVICE	26,000	26,000	1,093.00	9,549.69	63.27%	0.00	0.00	9,549.69	63.27%	9,627.00	19,176.69	7,916.31	30.45%
3606	VEHICLE SERVICE	23,000	23,000	1,445.95	4,796.23	79.15%	0.00	0.00	4,796.23	79.15%	501.00	5,297.23	19,148.72	83.26%
3607	OTHER EQUIPMENT SERVICE	55,000	55,000	3,923.01	18,294.06	66.74%	0.00	1,219.72	19,513.78	64.52%	32,777.57	52,291.35	6,621.66	12.06%
	TOTAL REPAIRS & MAINTENANCE	456,000	356,000	22,339.96	68,294.60	80.82%	0.00	4,761.80	73,056.40	79.48%	168,057.07	241,113.47	137,225.49	38.58%

FOR THE YEAR-TO-DATE [illegible] MARCH 31, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 03/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,000	3,000		690.00	77.00%		0.00	690.00	77.00%	2,300.00	2,990.00	10.00	0.33%
3702	EQUIPMENT RENTAL/LEASING	45,000	45,000	1,381.92	8,685.93	80.70%	0.00	1,351.00	10,036.90	77.70%	19,346.06	29,382.96	16,998.96	37.78%
	LEASING & RENTALS	48,000	48,000	1,381.92	9,375.90	80.47%	0.00	1,351.00	10,726.90	77.65%	21,646.06	32,372.96	17,008.96	35.44%
3901	DUES & MEMBERSHIPS	7,500	7,500		1,765.00	76.47%		0.00	1,765.00	76.47%	0.00	1,765.00	5,735.00	76.47%
3902	INTEREST ON TEMPORARY LOANS	50,000	50,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	50,000.00	100.00%
3903	TAXES & ASSESSMENTS	3,500	3,500		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	3,500.00	100.00%
3904	TRANSFER TO LIRF FUND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVI	30,000	30,000		6,049.34	79.84%	0.00	2,076.86	8,126.20	72.91%	0.00	8,126.20	21,873.80	72.91%
3906	COMPUTER SERVICES	115,000	115,000	2,246.80	25,302.82	78.00%	0.00	261.03	25,563.85	77.77%	9,601.19	35,165.04	82,081.76	71.38%
	TOTAL MISCELLANEOUS SERVICES	206,000	206,000	2,246.80	33,117.16	83.92%	0.00	2,337.89	35,455.05	82.79%	9,601.19	45,056.24	163,190.56	79.22%
	TOTAL OTHER SERVICES & CHARGES	1,477,300	1,802,300	26,018.68	362,346.21	79.90%	289.00	25,366.39	387,423.60	78.50%	218,027.53	605,451.13	1,222,867.55	67.85%
	*** CAPITAL OUTLAYS ***													
4401	FURNITURE & EQUIPMENT	100,000	100,000	2,334.00	4,625.67	95.37%	0.00	18,530.99	23,156.66	76.84%	30,475.62	53,632.28	48,701.72	48.70%
4403	COMPUTER EQUIPMENT	10,000	10,000		2,346.15	76.54%		339.00	2,685.15	73.15%	3,455.00	6,140.15	3,859.85	38.60%
4405	TELEVISION EQUIPMENT	20,000	20,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	20,000.00	100.00%
4407	VEHICLES	20,000	20,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	20,000.00	100.00%
4409	BUILDINGS	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	150,000	150,000	2,334.00	6,971.82	95.35%	0.00	18,869.99	25,841.81	82.77%	33,930.62	59,772.43	92,561.57	61.71%
4510	BOOKS	1,296,941	1,046,941	67,937.65	175,988.15	83.19%	0.00	33,926.99	209,915.14	79.95%	271,463.38	481,378.52	633,500.13	60.51%
4520	PERIODICALS	235,000	200,000	3,052.40	48,782.69	75.61%	0.00	413.85	49,196.54	75.40%	4,914.89	54,111.43	146,940.97	74.47%
4530	NON-PRINT MATERIALS	180,000	140,000	13,014.50	20,523.51	85.34%	0.00	6.00	20,529.51	85.34%	24,841.41	45,370.92	107,643.58	70.89%
	TOTAL LIBRARY MATERIALS	1,711,941	1,386,941	84,004.55	245,294.35	82.31%	0.00	34,346.84	279,641.19	79.84%	301,219.68	580,860.87	890,084.68	64.18%
	TOTAL CAPITAL OUTLAYS	1,861,941	1,536,941	86,338.55	252,266.17	83.59%	0.00	53,216.83	305,483.00	80.12%	335,150.30	640,633.30	982,646.25	63.94%
	TOTAL EXPENDITURES	7,950,641	7,950,641	116,945.43	1,789,231.62	77.50%	188,358.92	195,190.25	1,796,062.95	77.41%	577,555.99	2,460,103.46	5,607,482.97	70.53%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(452,615)	(452,615)	(116,945.43)	(1,621,948.82)		(179,358.92)	(186,190.25)	(1,628,780.15)		(577,555.99)	(2,460,103.46)	(5,607,482.97)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBREARY TRUSTEES

April 27, 1989)
)
A RESOLUTION TO TRANSFER APPROPRIATIONS) No. 1989-13
WITHIN THE OPERATING FUND)

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library, and

WHEREAS, It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is therefore

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana:

Section 1. That for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
2209 Programming Supplies.....	$ 7,000.00
Total	$ 7,000.00

Section 2. That the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND	AMOUNT REDUCED
2203 Heating Oil.....	$ 3,000.00
2210 Printing Supplies.....	$ 3,000.00
2211 Other Operating Supplies N.E.C..	$ 1,000.00
Total.....	$ 7,000.00

Presented to the Allen County Public Library Board, read in full and adopted this 27th day of April, 1989, by the following aye and nay vote.

Aye	Nay
Charles L. Coleman	
Mary M. Koehlinger	
[illegible]	
Rae Gates	
C. Shirley Anderson	
Patricia E. Riley	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

April 27, 1989	)	
	)	
RESOLUTION AUTHORIZING THE	)	No. 1989-14
DIRECTOR TO ADVERTISE FOR	)	
CONSTRUCTION BIDS FOR LIBRARY	)	
CAPITAL IMPROVEMENT PROJECTS	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the director be, and is hereby authorized to advertise for construction bids for library capital improvement projects upon completion of all plans and specifications by the architect teams assigned to the respective projects.

Patricia E. Riley
President

C. Philip Gordanier
Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims May 12, 1989

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $609,629.53 on May 12, 1989. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks: #2838-2839				$352,804.00
Payroll: 5/12/89	gross	$141,436.38	net	$102,549.11
Accounts Payable Check Batches:				
(see "Vendor Check History" for detail of total)				
Dated 05/12/89				$154,286.42
Less: Void on 05/04/89				(10.00)
Accounts Payable Check Batches Subtotal:				$154,276.42
Grand Total				$ 609,629.53

Mrs. Koehlinger, Mr. McMahan, Mr. Andorfer, and Mrs. Gates approved and signed the register of claims as presented by the director.

C. Philip Andorfer
Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
May 25, 1989
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of April 27, 1989, and approval of claims, of May 12. 1989.

4. Financial report for April, 1989.

5. Approval of claims.

6. Report of director.

7. Committee reports.

8. Personnel - Appointments.

9. Ratification and approval of plans and specifications for capital improvement projects.

10. Other business.

11. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of May 25, 1989, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, May 25, 1989, at 3:00 p.m. in room 4 of the main library. Those present were Mrs. Riley, presiding, Mr. Coleman, Mr. Andorfer, and Mr. McMahan. Absent: Mrs. Koehlinger, Mrs. Gates, and Mr. Carmean.

On motion of Mr. McMahan the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mr. McMahan, the minutes of the regular meeting of April 27, 1989, were approved, and on motion of Mr. Andorfer the minutes of the approval of claims of May 12, 1989, were approved.

FINANCIAL REPORT

Mr. Reitenour presented the monthly financial report for April, 1989. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

The director certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. McMahan the claims were approved for payment.

Manual checks:	#2840-2843			$1,514,728.95
Payroll				
05/26/89	gross $142,099.25		net	$102,844.75
Accounts Payable Check Batches				
(See "Vendor Check History" for detail of total)				
Dated 05/26/89				$231,315.50
Less: Void on 04/25/89				(1,271.00)
Less: Void on 05/23/89				(64.00)
Accounts Payable Check Batches Subtotal:				$229,980.50
Grand Total				$1,847,554.20

REPORT OF DIRECTOR

Mr. Krull read a portion of a newsletter from the Foundation Center in which the Allen County Public Library is recognized for its excellent service as a member of the Foundation Center's cooperating collection network. The newsletter singles out Laura McCaffery and other members of the library's Readers' Services department for their outstanding work. Mr. Krull also shared an evaluation of a Children's Services program presented at Canterbury School. The evaluation praised children's librarian Phyllis Sherwin, and the whole Children's Services staff for their outstanding efforts to provide top quality library service to school children.

Mr. Krull reported on the survey of the library's collections made by conservation and preservation consultant Nancy Schrock, of Winchester, Massachusetts. The study was paid for by the Friends of the Library. Mrs. Schrock generally gave the library high marks for proper handling and shelving practices and environmental controls. A brief summary of her findings is as follows.

"Allen County Public Library already has in place several of the components of a preservation program, although these are not formally coordinated by a preservation administrator. The strongest areas are:

Environmental control - being handled with the current building renovations.
Disaster preparedness - in draft stage

Collections maintenance encompasses several operations with varying levels of success:

Storage and shelving - excellent storage and shelving conditions overseen by a good staff
Commercial binding - long history of financial support, but current contract does not reflect new standards and rebinding does not always contribute to the long-term preservation of books
In-house repair - inadequate
Conservation of materials with artifactual value - limited

Not being handled at all:
Brittle books
Preservation microfilming

The areas of weakness center around the physical treatment of materials. The Library needs to develop alternative methods of handling damaged books that are related to the long-term value of the items to the collections. This will involve adding new staff who can repair material, training circulation staff to recognize problems, incorporating a knowledge of preservation into collections decisions.

The various components of preservation activities need to be incorporated into a written preservation policy for the Allen County Public Library that will establish priorities and set goals for both circulating and research collections over the coming years."

Mr. Fortriede presented a report on service statistics through April, 1989. He then introduced Peggy Ballard, who gave a report on library outreach activities to nursing homes and nutrition centers. The board commended Ms. Ballard on her successful development of this growing program.

PERSONNEL

On motion of Mr. McMahan the following Personnel Appointments were approved:

Stephanie Tschannen	Records Supervisor, Circulation Svcs.	#441	$13,503.62
Pauline Lyons	Circulation Clerk, Circulation Svcs.	#448	$10,200.06
Nancy Bock	Properties Asst., Properties	#433	$19,000.00

APPROVAL OF FINAL DRAWINGS - CAPITAL IMPROVEMENT PROJECT
(RESOLUTION No. 1989-15)

Mr. McMahan moved the adoption of Resolution No. 1989-15, "Concerning Approval to the Final Drawings Presented by the Project Architects and Directs the Executive Director to Advertise for Bids on the New Construction and Remodeling Projects." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

APPROPRIATION TRANSFER
(RESOLUTION No. 1989-16)

Mr. McMahan moved the adoption of Resolution No. 1989-16, "Resolution to Transfer Appropriations Within the Operating Fund." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 3:35 p.m.

Patricia E. Kiley
President

C. Shirley Andersen
Secretary

COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT April 30, 1989

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE FUNDS GIFT	SPECIAL REVENUE FUNDS LSCA GRANTS	DEBT SERVICE	CAPITAL PROJECTS FUNDS LIRF	CAPITAL PROJECTS FUNDS AUTOMATION	CAPITAL PROJECTS FUNDS "89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	APRIL 30 1989	APRIL 30 1988
ASSETS												
CASH ON DEPOSIT	6,871.65	7,846.06	2,236.28	0.00		501,222.49	0.00	3,465.97			521,642.45	1,273,390.23
CASH ON HAND	3,217.00										3,217.00	3,251.44
CASH WITH FISCAL AGENT				452.50							452.50	570.00
INVESTMENTS AT COST						1,000,000.00	0.00				1,000,000.00	750,000.00
TAXES DUE FROM COUNTY GOVERNMENT											0.00	0.00
ACCRUED INTEREST						10,738.35	0.00				10,738.35	6,486.04
DUE FROM OTHER GOVERNMENTS											0.00	737.58
DUE FROM OTHER FUNDS	1,650.00			0.00	35,189.99		0.00				36,839.99	293,606.69
ACCOUNTS RECEIVABLE	9,000.00										9,000.00	0.00
FIXED ASSETS:											0.00	
LAND									1,427,900.48		1,427,900.48	1,427,900.48
BUILDINGS									7,782,544.69		7,782,544.69	7,782,544.69
LESS ACCUMULATED DEPRECIATION									(2,715,184.07)		(2,715,184.07)	(2,715,184.07)
FURNITURE AND EQUIPMENT									4,521,118.32		4,521,118.32	5,003,454.32
LESS ACCUMULATED DEPRECIATION									(3,125,304.83)		(3,125,304.83)	(3,125,304.83)
ACPL LIBRARY COLLECTION									26,302,216.40		26,302,216.40	26,302,216.40
AVAILABLE IN DEBT SERVICE FUND										0.00	0.00	293,606.69
AMT TO BE PROVIDED--RET OF DEBT										3,740,584.00	3,740,584.00	3,831,393.31
AMT TO BE PROVIDED--VAC PAY LIAB										443,032.89	443,032.89	215,392.53
TOTAL ASSETS	20,738.65	7,846.06	2,236.28	452.50	35,189.99	1,511,960.84	0.00	3,465.97	34,193,290.99	4,183,616.89	39,958,798.17	41,349,061.50
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	46,105.40		0.00				0.00				46,105.40	47,326.46
TEMPORARY LOANS/FINANCING	1,100,000.00										1,100,000.00	995,000.00
ACCRUED WAGES & BENEFITS	103,256.96									442,032.39	545,289.35	301,992.53
UNREMITTED WITHHOLDINGS	20,661.39										20,661.39	20,317.39
RECORD DEPOSITS PAYABLE	0.00										0.00	25,294.55
DUE TO OTHER FUNDS	29,046.45			6,143.54			1,650.00				36,839.99	293,606.69
LEASES PAYABLE	0.00									30,584.00	30,584.00	0.00
MATURED BONDS PAYABLE	0.00										0.00	0.00
MATURED INTEREST PAYABLE	0.00			452.50							452.50	(87.50)
GENERAL OBLIGATION BONDS PAYABLE	0.00									3,710,000.00	3,710,000.00	4,125,000.00
TOTAL LIABILITIES	1,307,070.20	0.00	0.00	6,596.04	0.00	0.00	1,650.00	0.00	0.00	4,183,616.89	5,498,933.13	5,816,440.12
FUND EQUITY:												
INVESTMENT IN FIXED ASSETS									34,193,290.99		0.00	
FUND BALANCES:											34,193,290.99	34,675,625.39
RESERVED FOR ENCUMBRANCES	551,183.19	722.65	0.00		0.00	1,160,612.77	2,650.00				0.00	
RESERVED FOR PREPAID ITEMS											1,714,579.61	2,194,111.73
RESTRICTED-SPECIAL REVENUE		7,112.41	2,236.28								9.00	0.00
DESIGNATED FOR DEBT SERVICE				(6,143.54)							9,348.69	1,921.07
UNDESIGNATED	(1,837,514.74)		0.00		35,189.99	351,948.07	(4,300.00)	3,465.97			(6,143.54)	894,264.19
											(1,451,212.71)	(1,633,312.60)
TOTAL FUND EQUITY	(1,286,331.55)	7,846.06	2,236.28	(6,143.54)	35,189.99	1,511,960.84	(1,650.00)	3,465.97	34,193,290.99	0.00	34,459,865.84	35,532,621.38
TOTAL LIABILITIES & FUND EQUITY	20,738.65	7,846.06	2,236.28	452.50	35,189.99	1,511,960.84	0.00	3,465.97	34,193,290.99	4,183,616.89	39,958,798.17	41,349,061.50

MODIFIED ACCRUAL
UNAUDITED
APRIL 89
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ALLEN COUNTY PUBLIC LIBRARY

--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--

ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED APRIL 30, 1989

19-May-89

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE GIFT	SPECIAL REVENUE LSCA	DEBT SERVICE	CAPITAL PROJECTS FUNDS LIRF	CAPITAL PROJECTS FUNDS AUTOMATION	CAPITAL PROJECTS FUNDS "89"	EXPENDABLE TRUST	YEAR-TO-DATE APR 30, 1989	YEAR-TO-DATE APR 30, 1988
REVENUES:										
AUTO EXCISE TAX	0.00			0.00					0.00	0.00
REAL PROPERTY TAX LEVY	0.00			0.00					0.00	0.00
INTANGIBLES TAX	0.00			0.00					0.00	0.00
USER FEES	89,496.95								89,496.95	76,626.73
INTERGOVERNMENTAL REVENUE	35,666.30		18,170.00						53,836.30	17,573.00
PARKING FEES	51,741.74								51,741.74	46,423.34
GIFTS & DONATIONS	10.91	5,469.56							5,480.47	2,639.99
INTEREST	13,645.36					44,818.64		0.00	58,464.00	52,774.94
OTHER REVENUES	16,519.40								16,519.40	12,377.65
TOTAL REVENUES	207,080.66	5,469.56	18,170.00	0.00	0.00	44,818.64	0.00	0.00	275,538.86	208,415.55
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	1,388,829.08	0.00	14,723.28						1,403,552.36	1,294,633.32
SUPPLIES	87,734.96	518.43	0.00			261.74			88,515.13	116,547.96
PROFESSIONAL SERVICES	11,438.63	0.00	0.00			24.00	1,640.00		13,102.63	56,544.69
COMMUNICATION & TRANSPORTATION	57,695.15					15.50			57,710.65	55,153.63
INSURANCE	99,117.50								99,117.50	22,528.00
UTILITY SERVICES	152,151.67								152,151.67	144,653.83
REPAIRS & MAINTENANCE	104,332.59					137.87			104,470.46	125,447.30
LEASING & MISCELLANEOUS SERVICES	56,462.35	0.00	0.00			45,598.86			102,061.21	360,780.12
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	27,341.45	0.00	0.00			85,076.00	10.00		112,427.45	178,651.12
LIBRARY MATERIALS	348,240.43	911.04	2,813.00			0.00			351,964.47	358,824.47
EXPENDITURES--DEBT SERVICE:										
PRINCIPAL RETIREMENT				215,000.00					215,000.00	0.00
INTEREST CHARGES				129,177.52					129,177.52	0.00
TOTAL EXPENDITURES	2,333,343.81	1,429.47	17,536.28	344,177.52	0.00	131,113.97	1,650.00	0.00	2,829,251.05	2,647,956.50
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(2,126,263.15)	4,040.09	633.72	(344,177.52)	0.00	(86,295.33)	(1,650.00)	0.00	(2,553,712.19)	(2,439,540.95)
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0.00
OPERATING TRANSFERS IN	29,046.45			6,143.54	0.00	0.00	1,650.00		36,839.99	0.00
OPERATING TRANSFERS OUT	(1,650.00)				(35,189.99)	0.00	0.00		(36,839.99)	0.00
TOTAL OTHER FINANCING SOURCES (USES):	27,396.45	0.00	0.00	6,143.54	(35,189.99)	0.00	1,650.00	0.00	0.00	0.00
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(2,098,866.70)	4,040.09	633.72	(338,033.98)	(35,189.99)	(86,295.33)	0.00	0.00	(2,553,712.19)	(2,439,540.95)
FUND BALANCES-JANUARY 1, 1989	840,396.17	3,805.97	1,222.56	338,033.98	35,189.99	1,633,446.16	1,633,446.16	3,465.97	4,489,386.96	2,236,533.34
FUND BALANCE ADJUSTMENTS FROM JAN 1		0.00	0.00						0.00	0.00
FUND BALANCES-APRIL 30	(1,258,470.53)	7,846.06	2,236.28	(0.00)	0.00	1,547,150.83	1,633,446.16	3,465.97	1,935,674.77	[illegible]

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ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED APRIL 30, 1989

19-May-89

SLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 (+)	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 04/30/89 (-)	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:													
5101	AUTO EXCISE TAX	783,851	783,851		0.00				0.00					
5102	REAL PROPERTY TAX LEVY	6,135,717	6,135,717		0.00				0.00					
5103	INTANGIBLES TAX	104,187	104,187		0.00				0.00					
	TOTAL LOCAL TAX REVENUES	7,023,755	7,023,755	0.00	0.00		0.00	0.00	0.00					
5201	PHOTOCOPYING FEES	112,000	112,000		45,509.75				45,509.75					
5202	EXTENDED USE FEES	114,000	114,000		43,987.20		0.00	0.00	43,987.20					
	TOTAL USER FEES	226,000	226,000	0.00	89,496.95		0.00	0.00	89,496.95					
5301	FEDERAL OPERATING GRANTS	0	0		0.00				0.00					
5302	STATE OPERATING GRANTS	0	0		0.00				0.00					
5303	CITY OPERATING GRANTS	52,171	52,171		35,666.30				35,666.30					
	TOTAL GRANTS	52,171	52,171	0.00	35,666.30		0.00	0.00	35,666.30					
5401	PARKING REVENUES-239 W WAYNE	70,000	70,000		25,300.00				25,300.00					
5402	PARKING REVENUES-960 S HARRISON	70,000	70,000		25,300.00				25,300.00					
5403	PARKING REVENUES-236 W WASHINGTON	2,000	2,000		841.74				841.74					
5404	OTHER PARKING REVENUES	0	0		300.00		9,000.00	9,000.00	300.00					
	TOTAL PARKING REVENUES	142,000	142,000	0.00	51,741.74		9,000.00	9,000.00	51,741.74					
5501	SERVICE CENTER RENT	9,600	9,600		3,200.00				3,200.00					
5502	OTHER RENTAL INCOME	0	0		330.00				330.00					
5601	UNRESTRICTED GIFTS & DONATIONS	1,000	1,000		10.91				10.91					
5650	INTEREST	20,000	20,000		13,645.36				13,645.36					
5701	ACPL PUBLICATIONS	0	0		207.82			0.00	207.82					
5702	RESEARCH SERVICES	7,000	7,000		3,907.68				3,907.68					
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		5,487.91				5,487.91					
5704	REFUNDS/DISCOUNTS EARNED	0	0		1,781.84				1,781.84					
5705	INSURANCE CLAIM PAYMENTS	0	0		0.00				0.00					
5706	OTHER REVENUES	7,500	7,500		1,604.25				1,604.25					
	TOTAL MISCELLANEOUS REVENUES	23,500	23,500	0.00	12,989.40		0.00	0.00	12,989.40					
	TOTAL REVENUES	7,498,026	7,498,026	0.00	207,880.66		9,000.00	9,000.00	207,880.66					

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED APRIL 30, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 04/30/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:													
**	PERSONAL SERVICES **													
1101	SALARIED TIME WORKED	2,489,200	2,489,200		861,303.13	65.40%	110,879.00	60,600.00	811,024.13	67.42%		861,303.13	1,627,896.87	65.40%
1102	SALARIED OVERTIME	3,000	3,000		1,122.59	62.58%			1,122.59	62.58%		1,122.59	1,877.41	62.58%
1103	SALARIED VACATION	160,000	160,000		50,585.93	68.38%			50,585.93	68.38%		50,585.93	109,414.07	68.38%
1104	SALARIED SICK PAY	58,000	58,000		27,373.83	52.80%			27,373.83	52.80%		27,373.83	30,626.17	52.80%
1105	SALARIED DISABILITY PAY	9,000	9,000		733.35	91.85%			733.35	91.85%		733.35	8,266.65	91.85%
1106	SALARIED HOLIDAY	70,000	70,000		23,529.50	66.39%			23,529.50	66.39%		23,529.50	46,470.50	66.39%
1107	SALARIED JURY DUTY	300	300		0.00	100.00%			0.00	100.00%		0.00	300.00	100.00%
1108	SALARIED DEATH-IN-FAMILY	2,500	2,500		1,434.44	42.62%			1,434.44	42.62%		1,434.44	1,065.56	42.62%
1109	SALARIED TRAVEL/MEETINGS	40,000	40,000		8,589.77	78.53%			8,589.77	78.53%		8,589.77	31,410.23	78.53%
1110	SALARIED PREMIUM TIME	14,000	14,000		5,870.52	58.07%			5,870.52	58.07%		5,870.52	8,129.48	58.07%
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	4,000	4,000		0.00				0.00			0.00	4,000.00	100.00%
	TOTAL SALARIES	2,850,000	2,850,000	0.00	980,543.06	65.59%	110,879.00	60,600.00	930,264.06	67.36%	0.00	930,543.06	1,869,456.94	65.59%
1201	HOURLY TIME WORKED	754,400	754,400		248,735.41	67.03%	30,391.00	20,200.00	238,544.41	68.38%		248,735.41	505,664.59	67.03%
1202	HOURLY OVERTIME	1,500	1,500		719.91	52.01%			719.91	52.01%		719.91	780.09	52.01%
1203	HOURLY VACATION	28,000	28,000		6,901.63	75.35%			6,901.63	75.35%		6,901.63	21,098.37	75.35%
1204	HOURLY SICK PAY	2,000	2,000		727.88	63.61%			727.88	63.61%		727.88	1,272.12	63.61%
1205	HOURLY DISABILITY PAY	1,000	1,000		29.58				29.58			29.58	970.42	97.04%
1206	HOURLY HOLIDAY	15,000	15,000		5,826.32	61.16%			5,826.32	61.16%		5,826.32	9,173.68	61.16%
1207	HOURLY JURY DUTY	100	100		0.00	100.00%			0.00	100.00%		0.00	100.00	100.00%
1208	HOURLY DEATH-IN-FAMILY	500	500		190.48	61.90%			190.48	61.90%		190.48	309.52	61.90%
1209	HOURLY TRAVEL/MEETINGS	1,500	1,500		131.54	91.23%			131.54	91.23%		131.54	1,368.46	91.23%
	TOTAL HOURLY WAGES	804,000	804,000	0.00	263,262.75	67.26%	30,391.00	20,200.00	253,071.75	68.52%	0.00	263,262.75	540,737.25	67.26%
1301	SUMMER EMPLOYEES- TIME WORKED	45,000	45,000		0.00	100.00%			0.00	100.00%		0.00	45,000.00	100.00%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0.00				0.00			0.00	0.00	
1401	SHORT-TERM STAFF TIME WORKED	22,000	22,000		2,856.88	87.01%			2,856.88	87.01%		2,856.88	19,143.12	87.01%
1402	SHORT-TERM STAFF OVERTIME	0	0		0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	67,000	67,000	0.00	2,856.88	95.74%	0.00	0.00	2,856.88	95.74%	0.00	2,856.88	64,143.12	95.74%
	TOTAL COMPENSATION	3,721,000	3,721,000	0.00	1,246,662.69	66.50%	141,270.00	80,800.00	1,186,192.69	68.12%	0.00	1,246,662.69	2,474,337.31	66.50%
1501	EMPLOYER FICA	280,000	280,000		92,503.11	66.96%	10,609.00	6,668.00	87,962.11	68.58%		92,503.11	187,496.89	66.96%
1502	UNEMPLOYMENT REIMBURSEMENT	5,400	5,400		497.08	90.79%			497.08	90.79%		497.08	4,902.92	90.79%
1503	EMPLOYER PERF	135,000	135,000		67,526.28	49.98%	36,198.92	16,388.96	47,724.32	64.65%		67,526.28	67,473.72	49.98%
1504	GROUP INSURANCE	200,000	200,000		66,452.88	66.77%	0.00		66,452.88	66.77%		66,452.88	133,547.12	66.77%
	TOTAL EMPLOYEE BENEFITS	620,400	620,400	0.00	226,979.35	63.41%	46,799.92	22,456.96	202,636.39	67.34%	0.00	226,979.35	393,420.65	63.41%

FS#600
April 30 1989 UNAUDITED
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ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED APRIL 30, 1989

19-May-89

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 04/30/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **														
2101	OFFICE SUPPLIES	48,000	48,000	944.97	7,862.73	83.62%	0.00	0.00	7,862.73	83.62%	6,111.71	13,974.44	34,970.53	72.86%
	TOTAL OFFICE SUPPLIES	48,000	48,000	944.97	7,862.73	83.62%	0.00	0.00	7,862.73	83.62%	6,111.71	13,974.44	34,970.53	72.86%
2201	CLEANING SUPPLIES	16,000	16,000	470.20	5,014.41	68.66%	0.00	18.31	5,032.72	68.55%	1,646.31	6,679.03	9,791.17	61.19%
2202	VEHICLE FUEL	13,000	13,000		3,254.49	74.97%	0.00	0.00	3,254.49	74.97%	0.00	3,254.49	9,745.51	74.97%
2203	HEATING OIL	10,000	7,000		249.40	96.44%		0.00	249.40	96.44%	0.00	249.40	6,750.60	96.44%
2204	COPIER SUPPLIES	32,000	32,000	297.02	19,066.83	40.42%	0	0.00	19,666.83	40.42%	2,521.59	21,588.42	10,708.60	33.46%
2205	LIBRARY MATERIALS SUPPLIES	34,000	34,000		10,859.25	68.06%		0.00	10,859.25	68.06%	2,021.43	12,880.68	21,119.32	62.12%
2206	MATERIALS ACCESS SUPPLIES	0	0	161.34	161.34	ERR		0.00	161.34	ERR	0.00	161.34	0.00	
2207	CRAFT SUPPLIES	4,500	4,500		644.39	85.68%	0	0.00	644.39	85.68%	876.34	1,520.73	2,979.27	66.21%
2208	OTHER OPERATING SUPPLIES	0	0	2,317.21	2,316.21	ERR	0	0.00	2,316.21	ERR	1.00	2,317.21	0.00	
2209	PROGRAMMING SUPPLIES	5,000	12,000		2,259.57	81.17%	0	1,787.04	4,046.61	66.28%	5,319.55	9,366.16	2,633.84	21.95%
2210	PRINTING SUPPLIES	35,000	32,000		8,463.30	73.55%	0	0.00	8,463.30	73.55%	2,460.90	10,924.20	21,075.80	65.86%
2211	OTHER OPERATING SUPP N.E.C.	45,000	44,000		18,408.83	58.16%	0	0.00	18,408.83	58.16%	5,423.10	23,831.93	20,168.07	45.84%
	TOTAL OPERATING SUPPLIES	194,500	194,500	3,245.77	70,698.02	63.65%	0.00	1,805.35	72,503.37	62.72%	20,270.22	92,773.59	104,972.18	53.97%
2301	MAINTENANCE SUPPLIES	17,500	17,500	135.80	6,722.30	61.59%	0	0.00	6,722.30	61.59%	1,337.81	8,060.11	9,575.69	54.72%
2302	REPAIR PARTS	10,000	10,000	261.66	646.56	93.53%	0	0.00	646.56	93.53%	476.11	1,122.67	9,138.99	91.39%
	TOTAL MAINTENANCE SUPPLIES	27,500	27,500	397.46	7,368.86	73.28%	0.00	0.00	7,368.86	73.28%	1,813.92	9,182.78	18,714.68	68.05%
	TOTAL SUPPLIES	270,000	270,000	4,588.20	85,929.61	68.17%	0.00	1,805.35	87,734.96	67.51%	28,195.85	115,930.81	158,657.39	58.76%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED APRIL 30, 1989

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 04/30/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** OTHER SERVICES AND CHARGES **														
3101	CONSULTING	1,000	8,000		1,200.00	85.00%		600.00	1,800.00	77.50%	5,406.00	7,206.00	800.00	10.00%
3102	ENGINEERING & ARCHITECTURAL	2,000	427,000		4.00	100.00%	0.00	0.00	4.00	100.00%	0.00	4.00	426,995.20	100.00%
3103	LEGAL SERVICES	4,000	7,000		4,679.50	33.15%	289.00	0.00	4,390.50	37.28%	0.00	4,390.50	2,609.50	37.28%
3104	PROGRAM PRESENTERS	4,000	4,000		955.00	76.13%	0.00	0.00	955.00	76.13%	0.00	955.00	3,045.00	76.13%
3105	TEMPORARY HELP SERVICES	35,000	25,000		1,497.70	94.01%	0.00	0.00	1,497.70	94.01%	0.00	1,497.70	23,502.30	94.01%
3106	OTHER PROFESSIONAL SERVICES	8,000	8,000	10.00	2,778.95	65.26%	0.00	11.68	2,790.63	65.12%	2,076.13	4,866.76	3,143.24	39.29%
	TOTAL PROFESSIONAL SERVICES	54,000	479,000	10.00	11,115.95	97.68%	289.00	611.68	11,438.63	97.61%	7,476.13	18,914.76	460,095.24	96.05%
3201	TELEPHONE SERVICE	88,000	88,000		19,945.21	77.33%	0.00	1,600.00	21,545.21	75.52%	0.00	21,545.21	66,454.79	75.52%
3202	POSTAGE & SHIPPING	64,000	64,000	1.00	23,990.06	62.52%	0.00		23,990.06	62.52%	8,001.00	31,991.06	32,009.94	50.02%
3203	TRAVEL & MEETINGS	0	0		0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	4,500	4,500		1,137.14	74.73%		0.00	1,137.14	74.73%	0.00	1,137.14	3,362.86	74.73%
3205	TRAINING & DEVELOPMENT	0	0		0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	37,000	37,000		10,330.94	72.08%		0.00	10,330.94	72.08%	0.00	10,330.94	26,669.06	72.08%
	COMMUNICATION & TRANSPORTATION	193,500	193,500	1.00	55,403.35	71.37%	0.00	1,600.00	57,003.35	70.54%	8,001.00	65,004	128,497	66.41%
3301	PUBLICATION OF LEGAL NOTICES	700	700		20.80	97.03%		0.00	20.80	97.03%	0.00	20.80	679.20	97.03%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	39.00	671.00	92.54%	0.00	0.00	671.00	92.54%	1,120.50	1,791.50	7,247.50	80.53%
	TOTAL PUBLICATION & PRINTING	9,700	9,700	39.00	691.80	92.87%	0.00	0.00	691.80	92.87%	1,120.50	1,812.30	7,926.70	81.72%
3401	INSURANCE	115,000	115,000		82,097.50	28.61%	0.00	17,020.00	99,117.50	13.81%	0.00	99,117.50	15,882.50	13.81%
	TOTAL INSURANCE	115,000	115,000	0.00	82,097.50	28.61%	0.00	17,020.00	99,117.50	13.81%	0.00	99,117.50	15,882.50	13.81%
3501	NATURAL GAS	94,000	94,000		55,406.62	41.06%		0.00	55,406.62	41.06%	0.00	55,406.62	38,593.38	41.06%
3502	ELECTRICITY	285,000	285,000		92,179.77	67.66%		0.00	92,179.77	67.66%	0.00	92,179.77	192,820.23	67.66%
3503	WATER & SEWER	9,500	9,500		2,247.28	76.34%		0.00	2,247.28	76.34%	0.00	2,247.28	7,252.72	76.34%
3504	TRASH DISPOSAL	6,600	6,600		1,721.00	73.92%		597.00	2,318.00	64.88%	0.00	2,318.00	4,282.00	64.88%
	TOTAL UTILITY SERVICES	395,100	395,100	0.00	151,554.67	61.64%	0.00	597.00	152,151.67	61.49%	0.00	152,151.67	242,948.33	61.49%
3601	BUILDING REPAIR & MAINTENANCE	100,000	80,000	5,478.00	6,861.00	91.42%	0.00	0.00	6,861.00	91.42%	8,142.31	15,003.31	70,466.19	88.08%
3602	HVAC SERVICE	20,000	20,000	799.50	4,750.66	76.25%	0.00	0.00	4,750.66	76.25%	2,533.50	7,284.16	13,515.34	67.58%
3603	LANDSCAPING SERVICE	17,000	17,000	214.00	3,585.75	78.91%	0.00	0.00	3,585.75	78.91%	12,948.00	16,533.83	680.17	4.00%
3604	COMPUTER MAINTENANCE	135,000	135,000	9,394.50	46,263.08	65.73%	0.00	0.00	46,263.08	65.73%	97,535.00	143,799.08	595.42	0.44%
3605	COPIER SERVICE	26,000	26,000	1,093.00	10,903.44	58.06%	0.00	0.00	10,903.44	58.06%	8,240.00	19,143.44	7,949.56	30.58%
3606	VEHICLE SERVICE	23,000	23,000	1,445.95	5,380.03	76.61%	0.00	0.00	5,380.03	76.61%	523.01	5,900.04	18,537.11	80.60%
3607	OTHER EQUIPMENT SERVICE	55,000	55,000	3,923.01	26,587.83	51.66%	0.00	0.00	26,587.83	51.66%	29,447.72	56,035.55	2,887.46	5.25%
	TOTAL REPAIRS & MAINTENANCE	456,000	356,000	22,339.96	104,332.59	70.69%	0.00	0.00	104,332.59	70.69%	159,376.12	263,708.71	114,831.25	32.28%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED APRIL 30, 1989

SL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 (+)	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 04/30/89 (-)	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,000	3,000		920.00	69.33%		0.00	920.00	69.33%	2,070.00	2,990.00	10.00	0.33%
3702	EQUIPMENT RENTAL/LEASING	45,000	45,000	1,381.92	11,608.69	74.20%	0.00	506.00	12,108.69	73.09%	17,589.03	29,697.72	16,684.20	37.08%
	LEASING & RENTALS	48,000	48,000	1,381.92	12,528.69	73.90%	0.00	506.00	13,028.69	72.86%	19,659.03	32,687.72	16,694.20	34.78%
3901	DUES & MEMBERSHIPS	7,500	7,500		1,765.00	76.47%		0.00	1,765.00	76.47%	0.00	1,765.00	5,735.00	76.47%
3902	INTEREST ON TEMPORARY LOANS	50,000	50,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	50,000.00	100.00%
3903	TAXES & ASSESSMENTS	3,500	3,500		1,582.53	54.78%		0.00	1,582.53	54.78%	0.00	1,582.53	1,917.47	54.78%
3904	TRANSFER TO LIRF FUND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	30,000	30,000		10,329.67	65.57%	0.00	0.00	10,329.67	65.57%	0.00	10,329.67	19,670.33	65.57%
3906	COMPUTER SERVICES	115,000	115,000	2,246.80	25,452.54	77.87%	0.00	4,303.92	29,756.46	74.12%	9,242.19	38,998.65	78,248.15	68.04%
	TOTAL MISCELLANEOUS SERVICES	206,000	206,000	2,246.80	39,129.74	81.00%	0.00	4,303.92	43,433.66	78.92%	9,242.19	52,675.85	155,573.95	75.52%
	TOTAL OTHER SERVICES & CHARGES	1,477,300	1,802,300	26,018.60	456,854.29	74.65%	289.00	24,632.60	481,197.89	73.30%	204,874.97	686,072.86	1,142,245.82	63.38%
	*** CAPITAL OUTLAYS ***													
4401	FURNITURE & EQUIPMENT	100,000	100,000	2,334.00	24,656.30	75.34%	0.00	0.00	24,656.30	75.34%	34,029.00	58,685.30	43,648.70	43.65%
4403	COMPUTER EQUIPMENT	10,000	10,000		2,685.15	73.15%		0.00	2,685.15	73.15%	5,753.00	8,438.15	1,561.85	15.62%
4405	TELEVISION EQUIPMENT	20,000	20,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	20,000.00	100.00%
4407	VEHICLES	20,000	20,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	20,000.00	100.00%
4409	BUILDINGS	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	150,000	150,000	2,334.00	27,341.45	81.77%	0.00	0.00	27,341.45	81.77%	39,782.00	67,123.45	85,210.55	56.81%
4510	BOOKS	1,296,941	1,046,941	67,937.65	249,229.23	76.19%	0.00	18,682.91	267,912.14	74.41%	244,478.43	512,390.57	602,438.68	57.55%
4520	PERIODICALS	235,000	200,000	3,052.40	52,136.65	73.93%	0.00	0.00	52,136.65	73.93%	4,402.43	56,539.08	146,513.32	73.26%
4530	NON-PRINT MATERIALS	180,000	140,000	13,014.50	27,321.42	80.48%	0.00	870.22	28,191.64	79.86%	29,449.51	57,641.15	95,373.35	68.12%
	TOTAL LIBRARY MATERIALS	1,711,941	1,386,941	84,004.55	328,687.30	76.30%	0.00	19,553.13	348,240.43	74.89%	278,330.37	626,570.80	844,374.75	60.88%
	TOTAL CAPITAL OUTLAYS	1,861,941	1,536,941	86,338.55	356,028.75	76.84%	0.00	19,553.13	375,581.88	75.56%	318,112.37	693,694.25	929,585.30	60.48%
	TOTAL EXPENDITURES	7,950,641	7,950,641	116,945.43	2,372,454.69	70.16%	188,358.92	149,248.04	2,333,343.81	70.65%	551,193.19	2,969,339.96	5,098,246.47	64.12%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(452,615)	(452,615)	(116,945.43)	(2,165,374.03)		(179,358.92)	(149,248.04)	(2,126,263.15)		(551,183.19)	(2,969,339.96)	(5,098,246.47)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

RESOLUTION No. 1989-15

CONCERNING APPROVAL TO THE FINAL DRAWINGS PRESENTED BY THE PROJECT ARCHITECTS AND DIRECTS THE EXECUTIVE DIRECTOR TO ADVERTISE FOR BIDS ON THE NEW CONSTRUCTION AND REMODELING PROJECTS

WHEREAS, this Board has previously employed Moake Associates to prepare the plans and specifications for the new construction of the Aboite and Pine Valley Branches; and

WHEREAS, this Board has previously employed Morrison Kattman & Associates, Inc. to prepare the plans and specifications for the renovation and remodeling of the Tecumseh and New Haven Branches; and

WHEREAS, this Board has previously employed Gibson Tourney Kim, Incorporated to prepare the plans and specifications for the renovation and remodeling of the Main Branch, 900 Webster Street; and

WHEREAS, this Board has previously employed Martin-Riley Architects to prepare the plans and specifications for the renovation and remodeling of the Monroeville, Pontiac, Little Turtle, Georgetown, Harlan, Waynedale, Hessen Cassel, Shawnee and Woodburn Branches; and

WHEREAS, said plans and specifications have been substantially completed and presented to this Board, and this Board has had all of its questions regarding said plans and specifications answered; and

WHEREAS, it is appropriate that upon approval of the plans and specifications the Board determine the costs of construction of said Projects by taking construction bids in accordance with state law.

NOW THEREFORE, BE IT RESOLVED, that the plans and specifications in substantially final form for new construction of the Aboite and Pine Valley Branches, as prepared by Moake Associates and presented to this meeting, are approved as submitted.

BE IT FURTHER RESOLVED, that the plans and specifications in substantially final form for the renovation and remodeling of the Tecumseh and New Haven Branches, as prepared by Morrison Kattman & Associates, Inc. and presented to this meeting, are approved as submitted.

BE IT FURTHER RESOLVED, that the plans and specifications in substantially final form for the renovation and remodeling of the Main Branch, 900 Webster Street, as prepared by Gibson Tourney Kim, Incorporated and presented to this meeting, are approved as submitted.

BE IT FURTHER RESOLVED, that the plans and specifications in substantially final form for the renovation and remodeling of the Monroeville, Pontiac, Little Turtle, Georgetown, Harlan, Waynedale, Hessen Cassel, Shawnee and Woodburn Branches, as prepared by Martin-Riley Architects and presented to this meeting, are approved as submitted.

BE IT FURTHER RESOLVED, that this Board take bids for the construction of these Projects in accordance with I.C. 36-1-12.

BE IT FURTHER RESOLVED, that the Secretary cause the proper notices to be made and advertisements to be published for the taking of said construction bids for the Projects.

DULY ADOPTED this 25th day of May, 1989.

BOARD OF TRUSTEES

Patricia E. Riley — President

Jack Carmean — Vice President

C. Philip Andorfer — Secretary

Mary M. Koehlinger — Member

Rae Gates — Member

Alan McMahan — Member

Charles Coleman — Member

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

May 25, 1989)
)
A RESOLUTION TO TRANSFER APPROPRIATIONS) No. 1989-16
WITHIN THE OPERATING FUND)

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library, and

WHEREAS, It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is therefore

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana:

Section 1. That for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
3101 Consulting.....	$14,000.00
3604 Computer Maintenance.....	5,000.00
Total	$19,000.00

Section 2. That the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND	AMOUNT REDUCED
4405 Television Equipment.....	$ 7,000.00
4407 Vehicles.....	7,000.00
3601 Building Repair & Maintenance...	5,000.00
Total	$19,000.00

Presented to the Allen County Public Library Board, read in full and adopted this 25th day of May, 1989, by the following aye and nay vote.

Aye	Nay
Charles E. Colerman	
Dean McMahan	
A. Shirley Andrews	
Patricia E. Riley	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims June 9, 1989

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $263,657.96 on June 9, 1989. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks: #2844-2845			$989.00
Payroll: 6/9/89	gross $143,705.30	net	$104,132.56

Accounts Payable Check Batches:

(see "Vendor Check History" for detail of total)

Dated 06/9/89	$157,680.76
Dated 05/27/89	4,269.96
Less: Void on 05/27/89	(3,389.32)
Less: Void on 06/07/89	(25.00)
Accounts Payable Check Batches Subtotal:	$158,536.40
Grand Total	$ 263,657.96

Mrs. Riley, Mr. McMahan, Mr. Andorfer, and Mrs. Gates approved and signed the register of claims as presented by the director.

C. Philip Andorfer
Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
June 22, 1989
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of May 25, 1989, and approval of claims, of June 9, 1989.

4. Financial report for May, 1989.

5. Approval of claims.

6. Report of director.

7. Committee reports.

8. Personnel - Appointments.

9. Report on labelling and linking phase of automation project.

10. Receipt of lease financing petitions.

11. Introduction of lease and letter agreement.

12. Public hearing on proposed additional appropriations.

13. Resolution No. 1989-17, "Resolution to Transfer Appropriations Within the Operating Fund."

14. Approval of joint promotional activities.

15. Other business.

16. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of June 22, 1989, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, June 22, 1989, at 3:00 p.m. in room 4 of the main library. Those present were Mr. Carmean, presiding, Mr. Coleman, Mr. Andorfer, Mrs. Koehlinger, Mrs. Gates and Mr. McMahan. Absent: Mrs. Riley.

On motion of Mrs. Koehlinger the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mr. McMahan, the minutes of the regular meeting of May 25, 1989, were approved, and on motion of Mr. Andorfer the minutes of the approval of claims of June 9, 1989, were approved.

FINANCIAL REPORT

Mr. Reitenour presented the monthly financial report for May, 1989. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

The director certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mrs. Koehlinger the claims were approved for payment.

Manual checks: LNB #4341; Summit #2846-2848			$1,516,214.66
Payroll			
06/23/89	gross $145,435.60	net	$105,721.98
Accounts Payable Check Batches (See "Vendor Check History" for detail of total)			
Dated 06/23/89			$412,030.21
Accounts Payable Check Batches Subtotal:			$412,030.21
Grand Total			$1,673,966.85

REPORT OF DIRECTOR

Michael Clegg gave a report on library measures through the month of May, 1989.

Mr. Krull presented the following proposed budget timetable, which was approved by consent of the board.

July 27	Board approves Library Budget Estimate and Tax Rates.
August 4	First publication of Notice to Taxpayers of Budget Estimates and Tax Rates.
August 11	Second publication of Notice to Taxpayers of Budget Estimates and Tax Rates.
August 17	Public Hearing on budget.
August 24	Board adopts Resolution of Appropriations, files Budget Submission Letter and Certificate, and Certificate and Resolution of Tax Rates with county auditor.

Alma L. Wilhoit, of the Processing Department, will retire at the end of June after 24 years of service to the library. The board expressed their desire to put in place a system for recognizing employees for their service to the library. Mr. Krull stated that plannning for such system is currently underway.

RECEIPT AND ACCEPTANCE OF PETITION FOR THE LEASE OF RENOVATIONS AND NEW CONSTRUCTION FOR THE ALLEN COUNTY PUBLIC LIBRARY

G. William Fishering, of Beers, Mallers, Backs, Salin and Larmore, bond counsel to the library, presented a certificate of the Allen County Auditor regarding a Petition for the Lease of Renovations and New Construction for the Allen County Public Library. Thirty counterparts of the petition were examined by the auditor, all of which were verified by affidavits of owners of taxable real estate located within Allen County. The petition was signed by 703 owners of taxable real estate located in Allen County. On motion of Mr. McMahan the board acknowledged receipt of, and accepted the petition.

INTRODUCTION OF LEASE AND LETTER AGREEMENT

O. Roderick Wilson, of Summers and Company, introduced and reviewed for the board a draft of a proposed lease and letter agreement between the Allen County Public Library and the ACPL Building Corporation. Mr. Wilson also explained several options for lease payment schedules and the board concurred with his recommendation for a payment schedule that would keep the library's aggregate debt service tax rate relatively level through the life of the lease, and pay off the total obligation

in approximately fifteen years. On motion of Mr. McMahan the board approved the lease and letter agreement as presented.

PUBLIC HEARING ON PROPOSED ADDITIONAL APPROPRIATIONS

Mr. Carmean opened the meeting for public comment on proposed additional appropriations in the amount of $3,250,000. Mr. Fishering explained that, as part of the lease financing arrangement to be considered by the board, certain revenues would be received by the library by conveyance of property to the ACPL Building Corporation, and that to be expended for the purposes of the capital improvement project, these funds must be appropriated. No comments or questions were raised by the individuals in attendance at the meeting. Mr. Carmean therefore declared the public hearing to be closed.

ADOPTION OF A RESOLUTION TO PROCEED WITH THE LEASING OF CAPITAL IMPROVEMENT PROJECT UNDER I.C. 36-1-10, TO APPROVE ADDITIONAL APPROPRIATIONS, AND FOR OTHER PURPOSES
(RESOLUTION No. 1989-17)

The President stated that one item for consideration today was relative to the improvement by renovation and remodeling of the main library branch and construction of a new branch in Aboite Township and a new branch in Washington Township (collectively the "Project").

The President then stated that a Petition, certified by Linda K. Bloom, Auditor of Allen County, in 30 counterparts signed by more than 50 taxpaying citizens of Allen County, Indiana, had been filed with The Board of Trustees of the Allen County Public Library, relative to the Project, which Petitions requested the construction and leasing of the Project from the ACPL Bldg. Corp. under the provisions of I.C. 36-1-10 and all acts amendatory thereof or supplemental thereto and that said Petitions had been received by the Board of Trustees of the Allen County Public Library.

The President further stated that ACPL Bldg. Corp. had approved and submitted to The Board of Trustees of the Allen County Public Library, the following:

(a) Drawings, plans and specifications for the construction of the Project dated the 9th day of June, 1989, and dated the 9th day of June, 1989 as prepared by Moake & Associates, Inc. and dated the 30th day of May, 1989 as prepared by Gibson Tourney Kim, Architects Engineers, respectively, both of Fort Wayne, Indiana.

(b) The estimated budget for the estimated costs for the construction of the Project are in accordance with the drawings, plans and specifications.

(c) A Letter Agreement dated June 22, 1989, by and between ACPL Bldg. Corp., as Lessor, and Allen County Public Library, Allen County, Indiana, as Lessee.

(d) A proposed form of lease between ACPL Bldg. Corp., as Lessor, and Allen County Public Library, Allen County, Indiana, as Lessee.

The drawings, plans and specifications for the new branch library in Aboite Township, dated the 9th day of June, 1989, for the new branch library in Washington Township dated the 9th day of June, 1989, and for the improvement by renovation and remodeling of the main library branch dated the 30th day of May, 1989 were examined by all the members of The Board of Trustees of the Allen County Public Library. The estimated budget for the estimated costs for the construction of the Project were examined by all the members of The Board of Trustees of the Allen County Library.

The proposed form of lease to be entered into between ACPL Bldg. Corp., as Lessor, and Allen County Public Library, Allen County, Indiana, as lessee, were examined by all the members of the Board of Trustees of the Allen County Public Library.

After discussion of the drawing, plans and specifications, the estimated budget for the cost for construction of the Project, the Letter Agreement and the proposed form of lease, upon motion duly made, seconded and unanimously carried, the following resolution was adopted: Resolution No. 1989-17, which is appended to and made a part of these minutes.

APPROPRIATION TRANSFER
(RESOLUTION No. 1989-18)

Mrs. Koehlinger moved the adoption of Resolution No. 1989-18, "Resolution to Transfer Appropriations Within the Operating Fund." The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

JOINT PROMOTIONAL ACTIVITY

On motion of Mrs. Koehlinger the following sponsors for the summer reading program were approved. Abby Brown's Chocolates, McDonald's Restaurant, Scott Bakery, Candle Lite, El Azteca, Hall's Prime Rib, Northside Pharmacy, Rib Room, Dairy Queen, Kroger, and the Ponderosa Steak House.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 3:40 p.m.

Vice President

Secretary

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED MAY 31, 1989

SLA#	CATEGORY	1989 APPROPRIATION SBTO APPRO.	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMENT ACCRUAL $ 12/31/88	ACCRUAL $ 05/31/89	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:													
**	PERSONAL SERVICES **													
1101	SALARIED TIME WORKED	2,489,200	2,489,200		1,056,789.05	57.55%	110,979.00	84,683.25	1,030,515.32	58.56%		1,056,789.05	1,432,410.95	57.55%
1102	SALARIED OVERTIME	3,000	3,000		1,744.98	41.86%			1,744.98	41.86%		1,744.98	1,255.02	41.86%
1103	SALARIED VACATION	160,000	160,000		60,628.86	62.11%			60,628.86	62.11%		60,628.86	99,371.14	62.11%
1104	SALARIED SICK PAY	58,000	58,000		31,012.62	46.53%			31,012.62	46.53%		31,012.62	31,987.38	46.53%
1105	SALARIED DISABILITY PAY	9,000	9,000		800.29	91.11%			800.29	91.11%		800.29	8,199.71	91.11%
1106	SALARIED HOLIDAY	70,000	70,000		23,529.50	66.39%			23,529.50	66.39%		23,529.50	46,470.50	66.39%
1107	SALARIED JURY DUTY	300	300		0.00	100.00%			0.00	100.00%		0.00	300.00	100.00%
1108	SALARIED DEATH-IN-FAMILY	2,500	2,500		1,724.81	31.01%			1,724.81	31.01%		1,724.81	775.19	31.01%
1109	SALARIED TRAVEL/MEETINGS	40,000	40,000		17,444.43	56.39%			17,444.43	56.39%		17,444.43	22,555.57	56.39%
1110	SALARIED PREMIUM TIME	14,000	14,000		7,241.87	48.27%			7,241.87	48.27%		7,241.87	6,758.13	48.27%
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	4,000	4,000		1,355.36				1,355.36			1,355.36	2,644.64	66.12%
	TOTAL SALARIES	2,850,000	2,850,000	0.00	1,202,190.87	57.82%	110,879.00	84,683.25	1,175,995.12	58.74%	0.00	1,202,190.87	1,647,809.13	57.82%
1201	HOURLY TIME WORKED	754,400	754,400		305,300.68	59.53%	30,391.00	28,227.75	303,137.43	59.82%		305,300.68	449,099.32	59.53%
1202	HOURLY OVERTIME	1,500	1,500		1,045.42	30.31%			1,045.42	30.31%		1,045.42	454.58	30.31%
1203	HOURLY VACATION	28,000	28,000		8,747.91	68.76%			8,747.91	68.76%		8,747.91	19,252.09	68.76%
1204	HOURLY SICK PAY	2,000	2,000		914.36	54.28%			914.36	54.28%		914.36	1,085.64	54.28%
1205	HOURLY DISABILITY PAY	1,000	1,000		29.58				29.58			29.58	970.42	97.04%
1206	HOURLY HOLIDAY	15,000	15,000		5,826.32	61.16%			5,826.32	61.16%		5,826.32	9,173.68	61.16%
1207	HOURLY JURY DUTY	100	100		0.00	100.00%			0.00	100.00%		0.00	100.00	100.00%
1208	HOURLY DEATH-IN-FAMILY	500	500		231.52	53.70%			231.52	53.70%		231.52	268.48	53.70%
1209	HOURLY TRAVEL/MEETINGS	1,500	1,500		582.14	61.19%			582.14	61.19%		582.14	917.86	61.19%
	TOTAL HOURLY WAGES	804,000	804,000	0.00	322,677.93	59.87%	30,391.00	28,227.75	320,514.68	60.13%	0.00	322,677.93	481,322.07	59.87%
1301	SUMMER EMPLOYEES- TIME WORKED	45,000	45,000		913.48	97.97%			913.48	97.97%		913.48	44,086.52	97.97%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0.00				0.00			0.00	0.00	
1401	SHORT-TERM STAFF TIME WORKED	22,000	22,000		2,856.88	87.01%			2,856.88	87.01%		2,856.88	19,143.12	87.01%
1402	SHORT-TERM STAFF OVERTIME	0	0		0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	67,000	67,000	0.00	3,770.36	94.37%	0.00	0.00	3,770.36	94.37%	0.00	3,770.36	63,229.64	94.37%
	TOTAL COMPENSATION	3,721,000	3,721,000	0.00	1,528,639.16	58.92%	141,270.00	112,911.00	1,500,280.16	59.68%	0.00	1,528,639.16	2,192,360.84	58.92%
1501	EMPLOYER FICA	280,000	280,000		113,251.93	59.55%	10,609.00	8,480.00	111,122.93	60.31%		113,251.93	166,748.07	59.55%
1502	UNEMPLOYMENT REIMBURSEMENT	5,400	5,400		620.81	88.50%			620.81	88.50%		620.81	4,779.19	88.50%
1503	EMPLOYER PERF	135,000	135,000		67,387.84	50.08%	36,190.92	21,889.41	53,086.33	60.68%		67,387.84	67,612.16	50.08%
1504	GROUP INSURANCE	200,000	200,000		84,693.98	57.65%	0.00		84,693.98	57.65%		84,693.98	115,306.02	57.65%
	TOTAL EMPLOYEE BENEFITS	620,400	620,400	0.00	265,954.56	57.13%	46,799.92	30,369.41	249,524.05	59.78%	0.00	265,954.56	354,445.44	57.13%
	TOTAL PERSONAL SERVICES	4,341,400	4,341,400	0.00	1,794,593.72	58.66%	188,069.92	143,280.41	1,749,804.21	59.69%	0.00	1,794,593.72	2,546,806.28	58.66%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED MAY 31, 1989

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 05/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **														
2101	OFFICE SUPPLIES	48,000	48,000	944.97	14,149.90	70.52%	0.00	0.00	14,149.90	70.52%	2,924.99	17,074.89	31,870.08	66.40%
	TOTAL OFFICE SUPPLIES	48,000	48,000	944.97	14,149.90	70.52%	0.00	0.00	14,149.90	70.52%	2,924.99	17,074.89	31,870.08	66.40%
2201	CLEANING SUPPLIES	16,000	16,000	470.20	6,095.36	61.90%	0.00	0.00	6,095.36	61.90%	3,367.34	9,462.70	7,007.50	43.90%
2202	VEHICLE FUEL	13,000	13,000		4,179.26	67.85%	0.00	0.00	4,179.26	67.85%	0.00	4,179.26	8,820.74	67.85%
2203	HEATING OIL	10,000	7,000		498.46	92.88%		0.00	498.46	92.88%	0.00	498.46	6,501.54	92.88%
2204	COPIER SUPPLIES	32,000	32,000	297.02	24,390.17	23.78%	0	0.00	24,390.17	23.78%	6,249.80	30,639.97	1,657.05	5.18%
2205	LIBRARY MATERIALS SUPPLIES	34,000	34,000		14,138.42	58.42%		0.00	14,138.42	58.42%	5,045.62	19,184.04	14,815.96	43.58%
2206	MATERIALS ACCESS SUPPLIES	0	0	161.34	161.34	ERR		0.00	161.34	ERR	0.00	161.34	0.00	
2207	CRAFT SUPPLIES	4,500	4,500		905.51	79.88%	0	0.00	905.51	79.88%	956.21	1,861.72	2,638.28	58.63%
2208	OTHER OPERATING SUPPLIES	0	0	2,317.21	2,316.21	ERR	2,146.00	0.00	170.21	ERR	1.00	171.21	2,146.00	
2209	PROGRAMMING SUPPLIES	5,000	12,000		9,368.94	21.93%	0	0.00	9,368.94	21.93%	20.98	9,389.92	2,610.08	21.75%
2210	PRINTING SUPPLIES	35,000	32,000		11,056.47	65.45%	0	0.00	11,056.47	65.45%	3,109.21	14,165.68	17,834.32	55.73%
2211	OTHER OPERATING SUPP N.E.C.	45,000	44,000		21,078.29	52.09%	0	12.06	21,090.35	52.07%	4,771.42	25,861.77	18,138.23	41.22%
	TOTAL OPERATING SUPPLIES	194,500	194,500	3,245.77	94,188.43	51.57%	2,146.00	12.06	92,054.49	52.67%	23,521.58	115,576.07	82,169.73	42.25%
2301	MAINTENANCE SUPPLIES	17,500	17,500	135.80	8,240.98	52.91%	0	0.00	8,240.98	52.91%	1,842.98	10,083.96	7,551.84	43.15%
2302	REPAIR PARTS	10,000	10,000	261.66	1,191.55	88.08%	0	0.00	1,191.55	88.08%	324.99	1,516.54	8,745.12	87.45%
	TOTAL MAINTENANCE SUPPLIES	27,500	27,500	397.46	9,432.53	65.70%	0.00	0.00	9,432.53	65.70%	2,167.97	11,600.50	16,296.96	59.26%
	TOTAL SUPPLIES	270,000	270,000	4,588.20	117,770.86	56.38%	2,146.00	12.06	115,636.92	57.17%	28,614.54	144,251.46	130,336.74	48.27%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED MAY 31, 1989

GL#	CATEGORY	1989 APPROPRIATION BRTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMENT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMENT ACCRUAL @ 05/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
*** OTHER SERVICES AND CHARGES **														
3101	CONSULTING	1,000	22,000		16,000.00	27.27%		0.00	16,000.00	27.27%	4,900.00	20,900.00	1,100.00	5.00%
3102	ENGINEERING & ARCHITECTURAL	2,000	427,000		4.80	100.00%	0.00	0.00	4.80	100.00%	0.00	4.80	426,995.20	100.00%
3103	LEGAL SERVICES	4,000	7,000		4,706.50	32.76%	289.00	0.00	4,417.50	36.89%	0.00	4,417.50	2,582.50	36.89%
3104	PROGRAM PRESENTERS	4,000	4,000		1,005.00	74.88%	0.00	0.00	1,005.00	74.88%	75.00	1,080.00	2,920.00	73.00%
3105	TEMPORARY HELP SERVICES	35,000	25,000		1,682.70	93.27%	0.00	0.00	1,682.70	93.27%	3.60	1,682.70	23,317.30	93.27%
3106	OTHER PROFESSIONAL SERVICES	8,000	8,000	10.00	4,021.85	49.73%	0.00	0.00	4,021.85	49.73%	1,902.03	5,923.88	2,086.12	26.06%
	TOTAL PROFESSIONAL SERVICES	54,000	493,000	10.00	27,420.85	94.44%	289.00	0.00	27,131.85	94.50%	6,777.03	33,908.88	459,101.12	93.12%
3201	TELEPHONE SERVICE	88,000	88,000		29,152.67	66.87%	0.00	0.00	29,152.67	66.87%	0.00	29,152.67	58,847.33	66.87%
3202	POSTAGE & SHIPPING	64,000	64,000	1.00	27,123.17	57.62%	0.00	1.72	27,124.89	57.62%	6,001.00	33,125.89	30,875.11	48.24%
3203	TRAVEL & MEETINGS	0	0		0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	4,500	4,500		1,137.14	74.73%		0.00	1,137.14	74.73%	0.00	1,137.14	3,362.86	74.73%
3205	TRAINING & DEVELOPMENT	0	0		0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	37,000	37,000		16,031.97	56.67%		0.00	16,031.97	56.67%	0.00	16,031.97	20,968.03	56.67%
	COMMUNICATION & TRANSPORTATION	193,500	193,500	1.00	73,444.95	62.04%	0.00	1.72	73,446.67	62.04%	6,001.00	79,448	114,053	58.94%
3301	PUBLICATION OF LEGAL NOTICES	700	700		20.80	97.03%		0.00	20.80	97.03%	0.00	20.80	679.20	97.03%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	39.00	1,508.50	83.24%	0.00	0.00	1,508.50	83.24%	931.00	2,439.50	6,599.50	73.33%
	TOTAL PUBLICATION & PRINTING	9,700	9,700	39.00	1,529.30	84.23%	0.00	0.00	1,529.30	84.23%	931.00	2,460.30	7,278.70	75.04%
3401	INSURANCE	115,000	115,000		82,097.50	28.61%	0.00	17,003.00	99,100.50	13.83%	0.00	99,100.50	15,899.50	13.83%
	TOTAL INSURANCE	115,000	115,000	0.00	82,097.50	28.61%	0.00	17,003.00	99,100.50	13.83%	0.00	99,100.50	15,899.50	13.83%
3501	NATURAL GAS	94,000	94,000		63,175.27	32.79%		0.00	63,175.27	32.79%	0.00	63,175.27	30,824.73	32.79%
3502	ELECTRICITY	285,000	285,000		114,595.57	59.79%		0.00	114,595.57	59.79%	0.00	114,595.57	170,404.43	59.79%
3503	WATER & SEWER	9,500	9,500		2,835.25	70.16%		0.00	2,835.25	70.16%	0.00	2,835.25	6,664.75	70.16%
3504	TRASH DISPOSAL	6,600	6,600		2,915.00	55.83%		0.00	2,915.00	55.83%	0.00	2,915.00	3,685.00	55.83%
	TOTAL UTILITY SERVICES	395,100	395,100	0.00	183,521.09	53.55%	0.00	0.00	183,521.09	53.55%	0.00	183,521.09	211,578.91	53.55%
3601	BUILDING REPAIR & MAINTENANCE	180,000	75,000	5,470.00	9,988.02	86.68%	1,000.00	0.00	8,988.02	88.02%	5,441.52	14,429.54	66,040.46	88.05%
3602	HVAC SERVICE	20,000	20,000	799.50	6,887.45	65.56%	0.00	0.00	6,887.45	65.56%	2,554.50	9,441.95	11,357.55	56.79%
3603	LANDSCAPING SERVICES	17,000	17,000	214.00	3,760.25	77.88%	1,459.00	0.00	2,301.25	86.46%	13,322.00	15,623.25	1,590.75	9.36%
3604	COMPUTER MAINTENANCE	135,000	140,000	9,394.50	46,263.08	66.95%	0.00	0.00	46,263.08	66.95%	97,752.95	144,016.03	5,378.47	3.84%
3605	COPIER SERVICE	26,000	26,000	1,093.00	11,791.72	54.65%	0.00	0.00	11,791.72	54.65%	8,240.00	20,031.72	7,061.28	27.16%
3606	VEHICLE SERVICE	23,000	23,000	1,445.95	6,018.56	73.83%	0.00	12.75	6,031.31	73.78%	1,465.31	7,496.62	16,949.33	73.69%
3607	OTHER EQUIPMENT SERVICE	55,000	55,000	3,923.01	30,628.92	44.31%	0.00	0.00	30,628.92	44.31%	27,661.99	58,290.91	632.10	1.15%
	TOTAL REPAIRS & MAINTENANCE	456,000	356,000	22,339.96	115,338.00	67.60%	2,459.00	12.75	112,891.75	68.29%	156,438.27	269,330.02	109,009.94	30.62%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED MAY 31, 1989

G/L#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRY-OVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 05/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3901	REAL ESTATE RENTAL/LEASING	3,000	3,000		1,150.00	61.67%		0.00	1,150.00	61.67%	1,8[illegible].00	2,990.00	[illegible]	0.33%
3902	EQUIPMENT RENTAL/LEASING	45,000	45,000	1,331.92	14,772.35	67.17%	866.00	0.00	13,906.35	69.1[illegible]	16,0[illegible].2[illegible]	29,972.60	[illegible]	36.47%
	LEASING & RENTALS	48,000	48,000	1,331.92	15,922.35	66.83%	866.00	0.00	15,056.35	68.[illegible]	17,9[illegible]	32,962.60	[illegible]	34.2[illegible]
3901	DUES & MEMBERSHIPS	7,500	7,500		1,790.00	76.13%		0.00	1,790.00	76.13%	0.00	1,790.00	5,710.00	76.13%
3902	INTEREST ON TEMPORARY LOANS	50,000	50,000		9,843.95	80.31%		0.00	9,843.95	80.31%	0.00	9,843.95	40,156.05	80.31%
3903	TAXES & ASSESSMENTS	3,500	3,500		1,582.53	54.72%		0.00	1,582.53	54.72%	0.00	1,582.53	[illegible]	54.72%
3904	TRANSFER TO LIRF FUND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	30,000	30,000		14,246.32	52.51%	0.00	0.00	14,246.32	52.51%	0.00	14,246.32	15,753.68	52.51%
3906	COMPUTER SERVICES	115,000	115,000	2,246.80	39,949.17	65.27%	2,963.00	0.00	36,977.17	67.35%	8,336.16	45,313.33	71,5[illegible]	62.55%
	TOTAL MISCELLANEOUS SERVICES	206,000	206,000	2,246.80	67,402.77	67.28%	2,963.00	0.00	64,439.77	68.7[illegible]	8,336.16	72,778.13	135,4[illegible]	65.7[illegible]
	TOTAL OTHER SERVICES & CHARGES	1,477,300	1,816,300	26,018.68	566,677.01	68.80%	6,577.00	17,017.47	577,117.48	68.22%	196,391.71	773,509.19	1,069,8[illegible]	58.35%
	*** CAPITAL OUTLAYS ***													
4401	FURNITURE & EQUIPMENT	100,000	100,000	2,334.00	54,321.35	45.68%	389.00	0.00	53,932.35	46.07%	5,826.90	59,759.25	42,57[illegible]	42.57%
4403	COMPUTER EQUIPMENT	10,000	10,000		3,007.15	69.93%		0.00	3,007.15	69.93%	5,753.00	8,760.15	1,239.85	12.40%
4405	TELEVISION EQUIPMENT	20,000	13,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	13,000.00	100.00%
4407	VEHICLES	20,000	13,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	13,000.00	100.00%
4409	BUILDINGS	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	150,000	136,000	2,334.00	57,328.50	57.85%	389.00	0.00	56,939.50	58.13%	11,579.90	68,519.40	69,81[illegible]	51.33%
4510	BOOKS	1,296,941	1,046,941	67,937.65	345,088.38	67.04%	2,920.00	0.00	342,168.38	67.32%	229,583.54	571,751.92	543,12[illegible]	51.88%
4520	PERIODICALS	235,000	200,000	3,052.40	54,883.64	72.56%	0.00	0.00	54,883.64	72.56%	5,400.00	60,283.64	142,7[illegible]	71.38%
4530	NON-PRINT MATERIALS	180,000	140,000	13,014.50	38,780.45	72.30%	860.00	0.00	37,920.45	72.91%	28,836.96	66,757.41	86,257.[illegible]	61.61%
	TOTAL LIBRARY MATERIALS	1,711,941	1,386,941	84,004.55	438,752.47	68.37%	3,780.00	0.00	434,972.47	68.64%	263,820.50	698,792.97	772,152.53	55.67%
	TOTAL CAPITAL OUTLAYS	1,861,941	1,522,941	86,338.55	496,080.97	67.43%	4,169.00	0.00	491,911.97	67.70%	275,400.40	767,312.37	841,967.18	55.29%
	TOTAL EXPENDITURES	7,950,641	7,950,641	116,945.43	2,975,122.56	62.58%	200,961.92	160,309.94	2,934,470.58	63.[illegible]	500,486.65	3,479,66[illegible]	4,587,919.69	57.71%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(452,615)	(452,615)	(116,945.43)	(102,763.48)		(153,295.92)	(148,309.94)	(97,717.50)		(500,486.65)	(3,479,66[illegible]	(4,587,919.69)	

F9#630
MAY 31, 1989 UNAUDITED
ER-0389-ev1

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED MAY 31, 1989

21-Jun-89

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 (+)	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 05/31/89 (-)	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	SUDGET BASIS OPEN ENCUMBRANCES	SUDGET BASIS YEAR-TO-DATE ENCUMBERED	SUDGET BASIS UNENCUMBERED BALANCE	SUDGET BASIS PERCENT REMAINING
	REVENUES:													
5101	AUTO EXCISE TAX	783,851	783,851		349,000.00				349,000.00					
5102	REAL PROPERTY TAX LEVY	6,135,717	6,135,717		2,273,000.00				2,273,000.00					
5103	INTANGIBLES TAX	104,187	104,187		0.00				0.00					
	TOTAL LOCAL TAX REVENUES	7,023,755	7,023,755	0.00	2,622,000.00		0.00	0.00	2,622,000.00					
5201	PHOTOCOPYING FEES	112,000	112,000		56,954.40				56,954.40					
5202	EXTENDED USE FEES	114,000	114,000		55,641.34		0.00	0.00	55,641.34					
	TOTAL USER FEES	226,000	226,000	0.00	112,595.74		0.00	0.00	112,595.74					
5301	FEDERAL OPERATING GRANTS	0	0		0.00				0.00					
5302	STATE OPERATING GRANTS	0	0		0.00				0.00					
5303	CITY OPERATING GRANTS	52,171	52,171		35,666.30		35,666.00		0.30					
	TOTAL GRANTS	52,171	52,171	0.00	35,666.30		35,666.00	0.00	0.30					
5401	PARKING REVENUES-239 W WAYNE	70,000	70,000		31,700.00				31,700.00					
5402	PARKING REVENUES-900 S HARRISON	70,000	70,000		31,700.00				31,700.00					
5403	PARKING REVENUES-236 W WASHINGTON	2,000	2,000		1,098.08				1,098.08					
5404	OTHER PARKING REVENUES	0	0		500.00		12,000.00	12,000.00	500.00					
	TOTAL PARKING REVENUES	142,000	142,000	0.00	64,998.08		12,000.00	12,000.00	64,998.08					
5501	SERVICE CENTER RENT	9,600	9,600		4,000.00				4,000.00					
5502	OTHER RENTAL INCOME	0	0		350.00				350.00					
5601	UNRESTRICTED GIFTS & DONATIONS	1,000	1,000		36.52				36.52					
5650	INTEREST	30,000	30,000		16,999.87				16,999.87					
5701	ACPL PUBLICATIONS	0	0		273.57			0.00	273.57					
5702	RESEARCH SERVICES	7,000	7,000		4,844.29				4,844.29					
5703	LOST DAMAGED LIBRARY MATERIALS	9,000	9,000		6,879.21				6,879.21					
5704	REFUNDS/DISCOUNTS EARNED	0	0		1,883.29				1,883.29					
5705	INSURANCE CLAIM PAYMENTS	0	0		0.00				0.00					
5706	OTHER REVENUES	7,500	7,500		1,887.21				1,887.21					
	TOTAL MISCELLANEOUS REVENUES	33,500	33,500	0.00	15,772.57		0.00	0.00	15,772.57					
	TOTAL REVENUES	7,498,426	7,498,426	0.00	2,872,419.02		47,666.00	12,000.00	2,836,752.98					

ALLEN COUNTY PUBLIC LIBRARY
RESOLUTION # 17

WHEREAS, petitions of fifty (50) or more taxpaying citizens of Allen County, Indiana, have been filed requesting the lease of the improvement by renovation and remodeling of the main library branch and construction of a new branch in Aboite Township and a new branch in Washington Township (the "Project") pursuant to the provisions of I.C. 36-1-10 and all acts amendatory thereof or supplemental thereto; and

WHEREAS, ACPL Bldg. Corp. has been organized as a not-for-profit corporation pursuant to the above mentioned Act for the purpose of construction of the Project for the use of citizens and the Board of Trustees of the Allen County Public Library, Allen County, Indiana, and there has been prepared drawings, plans and specifications for the construction of the Project and the Board of Trustees have reviewed the estimated costs for the construction of a the Project in accordance with such drawings, plans and specifications as prepared by the Architects, Moake & Associates, Inc. and Gibson Tourney Kim, Architects & Engineers, and ACPL Bldg. Corp. has drafted and presented a proposed lease for leasing of the Project, and an estimated budget; and

WHEREAS, said drawings, plans and specifications have been submitted to and now meet with the approval of this Board; and

WHEREAS, the estimated budget and the estimated costs for the construction of the Project as shown on said drawings, plans and specifications have been submitted to and now meet with the approval of this Board; and

WHEREAS, the terms of the Letter Agreement dated June 22, 1989 have been received and are acceptable to this Board; and

WHEREAS, it now appears to this Board that said drawings, plans and specifications and estimated costs will provide the necessary facilities for the Project for The Board of Trustees of the Allen County Public Library, Allen County, Indiana, and that the proposed lease for the Project with ACPL Bldg. Corp., as Lessor, provides for a fair and reasonable rental; and

WHEREAS, the Allen County Public Library elects to proceed with the leasing of the Project pursuant to I.C. 36-1-10 instead of 20-14-10.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Allen County Public Library finds that a need exists for the Project and that the Allen County Public Library does not have sufficient funds available or provided for in existing tax levies with which to pay the total costs of the construction of the Project required to meet the present need; and

BE IT FURTHER RESOLVED, that the Letter Agreement dated June 22, 1989 be and the same is hereby approved and execution thereof by the President of the Board of Trustees is hereby authorized; and

BE IT FURTHER RESOLVED, that the terms and conditions of the proposed form of lease, plans, drawings, and specifications, estimated costs and estimated budget for the Project are hereby approved and agreed to as the basis for a hearing as required by law, and that such hearing should be held by The Board of Trustees of the Allen County Public Library upon the necessity for the execution of such lease and whether the lease rental provided therein is a fair and reasonable rental for the proposed Project prior to final determination of such questions, so that this Board may determine whether to execute such lease as now written or as modified, said hearing to be held on the 13th day of July, 1989 at 3:00 o'clock, P.M., Eastern Standard Time, at the regular meeting place of The Board of Trustees of the Allen County Public Library, 900 Webster Street, Fort Wayne, Indiana; and

BE IT FURTHER RESOLVED, that the Allen County Public Library finds that a substantial need exists for the repairs and renovations to the following branches: New Haven, Tecumseh, Little Turtle, Georgetown, Harlan, Woodburn, Monroeville, Pontiac, Hessen Cassel, Shawnee and Waynedale (collectively the "Repair and Renovation Project") and that the Allen County Public Library make said repairs and renovations required as set forth in the plans and specifications prepared by Morrison Kattman & Associates, Inc. and Martin Riley Architects/Consultants; and

BE IT FURTHER RESOLVED, that the Allen County Public Library agrees to convey the real estate generally containing the main branch to the ACPL Bldg. Corp. for an amount to be determined in accordance with the provisions of applicable law; and

BE IT FURTHER RESOLVED, that $3,250,000 be and is now appropriated by the Allen County Public Library to pay the costs for the Repair and Renovation Project as described in the plans and specifications of Morrison Kattman & Associates, Inc. and Martin Riley Architects/Consultants (provided that this Board may reduce said appropriation if desirable by similar resolution); and that the Executive Director be and is now directed and authorized to do all acts, publish all notices and obtain all approvals required for the expenditure of the appropriation herein made for the Repair and Renovation Project; and

BE IT FURTHER RESOLVED, that the Allen County Public Library hereby elects to proceed with the leasing of the Project pursuant to I.C. 36-1-10 instead of I.C. 20-14-10; and

BE IT FURTHER RESOLVED, that a notice of such hearing as required by law be published in substantially the form attached hereto.

This resolution duly adopted this 22nd day of June, 1989.

ALLEN COUNTY PUBLIC LIBRARY

Patricia E. Riley, President

Jack Carmean, Vice President

Philip Andorfer, Secretary

Charles E. Coleman, Member

Rae Gates, Member

Alan McMahan, Member

Mary Koehlinger, Member

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBREARY TRUSTEES

June 22, 1989)
)
A RESOLUTION TO TRANSFER APPROPRIATIONS) No. 1989-18
WITHIN THE OPERATING FUND)

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library, and

WHEREAS, It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is therefore

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana:

Section 1. That for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
4403 Computer Equipment.....	$ 8,000.00
Total	$ 8,000.00

Section 2. That the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND	AMOUNT REDUCED
4405 Television Equipment.....	$ 8,000.00
Total	$ 8,000.00

Presented to the Allen County Public Library Board, read in full and adopted this 22nd day of June, 1989, by the following aye and nay vote.

Aye	Nay
Charles E. Clemen	
A. Shirley Anderson	
Mary M. Jackenger	
[illegible]	
Pat Yates	
Dean McMahan	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of July 13, 1989, in Special Session

A special meeting of The Board of Trustees of the Allen County Public Library, Indiana, (the "Board") was held at the Main Library, 900 Webster Street, Fort Wayne, Indiana 46802 on the 13th day of July, 1989, at the hour of 3:00 P.M. (Eastern Standard Time), pursuant to notice duly given in accordance with the rules of the Board and provisions of the laws of the State of Indiana.

The meeting was called to order by the President of the Board.

On the call of the roll, the members of the Board were shown to be present or absent as follows:

Present: Patricia E. Riley, presiding, Mary M. Koehlinger, Jack M. Carmean, and C. Philip Andorfer.

Absent: Rae Gates, Alan McMahan and Charles E. Coleman.

The President of the Board called upon Attorney, G. Stanley Hood who stated that the notice for this meeting had been published in the Fort Wayne News-Sentinel and the Fort Wayne Journal Gazette, newspapers published in Allen County, Indiana, on the 30th day of June, 1989. Notices were presented to the meeting and upon examination were found to be in due form as required by law.

The President of the Board then called upon Library Director Jeffrey Krull who stated that the proposed Lease, drawings, plans and specifications and estimates for the construction of a new branch in Aboite Township and in Washington Township and improvements by renovation and remodeling of the main branch of the Allen County Public Library (the "Project") to be constructed and equipped by the ACPL Bldg. Corp. had been on file from the date of the publication of said notices until today in the office of the Library Director located in the main branch of the Library in Fort Wayne, Indiana. Copies of the same were presented to this meeting for the inspection of the members of the Board.

The President of the Board then called upon a representative of the ACPL Bldg. Corp., O. Roderick Wilson, who briefly discussed the terms of the Lease and the Budget and answered questions of the members of the Board.

The President of the Board said that it was not necessary to review in detail all of the procedure to date since all of the members of the

Board were thoroughly familiar with all steps heretofore taken, including the proposed Lease, drawings, plans and specifications and estimates submitted.

The meeting was then opened for questions and for the hearing of all persons interested. One person spoke for the Lease and no other persons spoke against the Lease. After all interested persons had a chance to speak, on motion duly made, seconded and carried by a vote of 4 aye and 0 nay, the following resolution was adopted:
Resolution No. 1989-19. The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

The Director next presented bids for integrated temperature control systems for the main library and branches. A summary of the bids is as follows:

Havel Brothers

Base bid for main library and branches.....$300,000

Additional alternate bids..... 130,800

TOTAL.....$430,000

Johnson Controls

Base bid for main library and branches.....$293,644

Additional alternate bids..... 105,808

TOTAL.....$399,452

Mr. Krull explained that these bids had been reviewed by the staff and architectural consultants. Because the bids far exceeded the projected budget amount, and because the potential benefits of a fully integrated energy control system for main library and branches do not justify this level of expense, the staff and architectural consultant recommend that both bids be rejected. They further recommend that less expensive, less sophisticated temperature control systems be installed, working through the individual project contractors, who will be designated by the board at the regular July board meeting.

Mr. Carmean then moved "that the bids of both Johnson Controls and Havel Brothers as presented be rejected, and that the recommendations of the staff and architectural consultant to install less expensive equipment be accepted." The motion carried.

There being no further business to come before the board, the meeting adjourned at 3:20.

Patricia E Riley
President

C. Philip Andrews
Secretary

ALLEN COUNTY PUBLIC LIBRARY
Resolution #1989-19

WHEREAS, the Board had previously examined and approved a form of Lease proposed by the ACPL Bldg. Corp. on June 22, 1989; and

WHEREAS, notice of a hearing on the proposed Lease was given by publication in the Fort Wayne News-Sentinel and the Fort Wayne Journal Gazette on the 30th day of June, 1989 and said hearing has been held in accordance with said notice; and

WHEREAS, to provide for the financing of the Project, such proposed Lease after its execution (the "Lease") will be assigned by the ACPL Bldg. Corp. to a bank located in, Fort Wayne, Indiana as trustee under a Trust Indenture (the "Indenture") pursuant to which Indenture there will be issued Certificates of Participation (the "Certificates") each evidencing a proportionate interest of the owner of such Certificate in payments to be made pursuant to the Lease; and

WHEREAS, the proceeds from the sale of such Certificates will be used by the ACPL Bldg. Corp. to finance the costs of the Project and in order for such financing to be obtained at the lowest possible interest cost it is necessary that such Certificates be marketed as tax-exempt instruments; and

WHEREAS, pursuant to the Tax Reform Act of 1986 this Board must make certain representations and covenants in order for such Certificates to be marketed as tax-exempt instruments; now, therefore,

BE IT RESOLVED that this Board now finds that said drawings, plans, specifications and estimates provide the improvements by renovation and remodeling for the operation of the main branch of the Allen County Public Library and for the necessary cultural, social and economic development activities in connection therewith and the same now are hereby approved, and the President and Secretary of the Board be and they are hereby authorized and directed to endorse their approval upon such drawings, plans, specifications and estimates.

BE IT FURTHER RESOLVED that the proposed Lease with ACPL Bldg. Corp., as Lessor, provides for a fair and reasonable rental and further that the execution of said Lease is necessary and wise.

BE IT FURTHER RESOLVED that the Secretary is authorized and directed to initial and date a copy of the proposed Lease and to place the same in the minute book immediately following the minutes of this meeting, and said Lease is made a part of this resolution as fully as if the same were set forth herein.

BE IT FURTHER RESOLVED the members of the Board be and they are hereby authorized and directed to execute the aforesaid Lease on behalf of the Allen County Public Library and to give notice of said execution by publication as required by law.

BE IT FURTHER RESOLVED that the Board be and they are hereby authorized to execute all necessary certifications, documents and instruments, including Uniform Commercial Code Financing Statements, an Assignment of the Architect Agreement, Construction Contracts and any other contracts necessary or incidental to the Project, in connection with the Lease between ACPL Bldg. Corp., as Lessor, and the Allen County Public Library, as Lessee.

BE IT FURTHER RESOLVED that the Board is authorized to execute Warranty Deeds from the Allen County Public Library, to ACPL Bldg. Corp., for the real estate to be leased to the County under the aforesaid Lease and to sell said real estate for a price determined by appraisal in accordance with I.C. 36-1-10.

BE IT FURTHER RESOLVED that an annual tax levy is hereby authorized in each year during the term of the Lease between ACPL Bldg. Corp., as Lessor, and the Allen County Public Library, as Lessee, to provide sufficient money to pay the rental due under the Lease.

BE IT FURTHER RESOLVED that the Allen County Public Library covenants that it will restrict the use of the proceeds of the Certificates in such manner and to such extent, if any, as may be necessary, so that the Lease and the Certificates will not constitute arbitrage bonds under Section 148 of the Internal Revenue Code of 1986, as amended (the Code). The Authorized Library Representative (as defined in the Lease) shall, alone or with any other officer or employee of the Library, give an appropriate certificate of the Library for inclusion in the transcript of proceedings for the Lease and the Certificates, setting forth the reasonable expectations of the Library regarding the amount and use of all the proceeds of the Certificates and the facts and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest component of payments under the Lease and, therefore the interest on the Certificates.

BE IT FURTHER RESOLVED that the Allen County Public Library, covenants that it (a) will take or cause to be taken such actions which may be required of it for the interest component of payment under the Lease and, therefore, the interest on the Certificates to be and remain excluded from gross income for federal income tax purposes, and (b) will not take or permit to be taken any actions which would adversely affect that exclusion, and that it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Certificates to the governmental purpose of the borrowing, (ii) restrict the yield on investment property acquired with those proceeds, (iii) make timely rebate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code. The Authorized Library Representative (as defined in the Lease) and other appropriate officers are hereby authorized and directed to take any and all actions, make calculations and rebate payments, and make or give reports and certifications, as may be appropriate to assure such exclusion of that interest.

There being no further business to come before the meeting, the meeting was thereupon adjourned.

Resolution adopted this 13th day of July, 1989 by a vote of 4 aye and 0 nay.

ALLEN COUNTY PUBLIC LIBRARY

Patricia E. Riley

Mary Zollinger

C. Philip Andorfer

[illegible]

CONTRACT OF LEASE

between

ACPL Bldg. Corp.,

Lessor

and

Allen County Public Library,

Lessee

Dated

as of

July 13, 1989

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(The Index is not a part of the Lease but for convenience of reference only.)

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LEASE

ACPL BLDG. CORP.

TO

ALLEN COUNTY PUBLIC LIBRARY

THIS CONTRACT OF LEASE (hereinafter called "Lease") made and entered into as of the 13th day of July, 1989, between ACPL Bldg. Corp. (hereinafter with its successors and assigns as provided by this Lease called "Lessor"), a corporation duly organized and existing under the laws of the State of Indiana and qualified to do business in said State, and Allen County Public Library (hereinafter called "Library").

WITNESSETH:

WHEREAS, I.C. 36-1-10 provides for the leasing of buildings by Libraries of the State of Indiana from corporations organized under the laws of the State of Indiana or duly admitted to do business in that State, under certain terms and conditions provided in said Act, including the provision for the title to the building leased to the Library to vest in said Library at the conclusion of the lease term with the Library required to make an annual appropriation and a tax levy at a rate to provide sufficient money to pay the rental payments under such lease; and

WHEREAS, I.C. 20-14-10 provides for the provision and maintenance by libraries of library buildings and branches, including improvements thereto and extensions thereof; and

WHEREAS, after investigation, the Library has determined that a need exists for the Project as hereinafter defined; and

WHEREAS, the plans and specifications referred to in Section 4.2 of this Lease have been heretofore received and approved by the Library and have also been submitted to and approved by such state and county agencies as are designated by law to pass on plans and specifications for library buildings or library building additions; and

WHEREAS, the Library and Lessor each have full right and lawful authority to enter into this Contract of Lease (hereinafter when the context permits, references herein to this Lease shall be deemed to include amendments hereto) and to perform and observe the provisions hereof on their respective parts to be performed and observed.

NOW THEREFORE, in consideration of the premises and the mutual covenants hereinafter contained, the parties hereto covenant, agree and bind themselves as follows:

ARTICLE I

DEFINITIONS

In addition to the words and terms elsewhere defined in this Lease, the following words and terms as used in this Lease shall have the following meanings unless the context or use indicates another or different meaning or intent and such definitions shall be equally applicable to both the singular and plural forms of any of the words and terms herein defined.

"Act" means I.C. 36-1-10.

"Additional Payments" means the amounts required to be paid by the provisions of Section 3.2 hereof.

"Authorized Library Representative" means the person at the time designated to act on behalf of the Library by written certificate furnished to Lessor, containing the specimen signature of such person and signed on behalf of the Library by the President or Secretary of the Legislative Authority. Such certificate may designate an alternate or alternates who shall have the same authority, duties and powers as the Authorized Library Representative.

"Authorized Lessor Representative" means the person at the time designated to act on behalf of Lessor by written certificate furnished to the Library, containing the specimen signature of such person and signed on behalf of Lessor by its President or a Vice President. Such certificate may designate an alternate or alternates who shall have the same authority, duties and powers as the Authorized Lessor Representative.

"Completion Date" for each Phase of the Project means the date specified in the certificate of the Authorized Lessor Representative to be furnished pursuant to Section 4.3 hereof.

"Contingency" means the sum of $_____ which is included in the Original Purchase Price and which is to be used to pay for any increases in construction cost due to changes, modifications or additions to the construction contracts or the Plans and Specifications.

"Engineer" means an engineer or engineering firm or an architect or architectural firm qualified to practice the profession of engineering or architecture under the laws of the State and who or which is not a full-time employee of Lessor or the Library.

"Independent Counsel" means any attorney duly admitted to practice law before the highest court of any state and not a full-time employee of Lessor or the Library.

"Insurance Consultant" means a recognized independent insurance consultant qualified under the laws of the State and satisfactory to the Library and the Lessor.

"Interest Rate for Advances" means a rate which is one percent in excess of the interest rate then charged by _____, Fort

Wayne, Indiana, to its most creditworthy commercial borrowers in its lending capacity as a bank.

"Leased Premises" means the Leased Real Property and the Project.

"Lease Purposes" means the constructing, equipping and leasing of new library branch buildings in Aboite Township and in Washington Township, Allen County, Indiana; and the constructing, equipping and leasing of improvements by renovation and remodeling of the main library branch, 900 Webster Street, Fort Wayne, Indiana; all to be used by the Library and to be operated as part of the Allen County Public Library, together with related and incidental uses.

"Leased Real Property" means the interests in real estate described in Exhibit B hereto, together with any substitutions or additions thereto but less any removals therefrom from time to time as provided for in this Lease.

"Lease Term" means the period commencing on the Completion Date and ending on the Termination Date.

"Legislative Authority" means the Board of Trustees of the Library.

"Letter Agreement" means the agreement between Lessor and the Library dated as of June 25, 1989, in the form of a letter from Lessor accepted by the Library, setting forth the Lessor's proposal to improve by renovation and remodeling and lease the Project and formulae for adjusting Option Price and Rent.

"Notice Address" means:

(a) As to Lessor: ACPL Bldg. Corp.
1000 Commerce Building
Fort Wayne, Indiana 46802
Attention: President

(b) As to the Library: The Board of Trustees of the
Allen County Public Library
900 Webster Street
Fort Wayne, Indiana 46802
Attention: Executive Director

"Original Purchase Price" as shown on Exhibit A hereto means the sum of $8,000,000.

"Phase I" means the portion of the Project relating to the real and personal property identified in Phase I of Exhibit B and Exhibit C hereto (the renovations and remodeling of the Main Library Branch).

"Phase II" means the portion of the Project relating to the real and personal property identified in Phase II of Exhibit B and Exhibit C hereto (the construction of two new branches).

"Phase I Architect" means Gibson Tourney Kim, Inc., 519 Tennessee Ave., Fort Wayne, Indiana 46805 who have prepared the plans and specifications for the construction of Phase I of the Project.

"Phase II Architect" means Moake Associates, Inc., 927 S. Harrison St., Fort Wayne, Indiana 46802 who have prepared the plans and specifications for the construction of Phase II of the Project.

"Plans and Specifications" means for each Phase, the plans and specifications for the Project prepared by the Phase I Architect and the Phase II Architect, respectively, and now on file with the Library, as changed from time to time as in this Lease provided.

"Project" means the real, personal or real and personal property identified in Exhibit C hereto or in or pursuant to any amendments hereto or in the certificate given pursuant to Section 4.3 hereof, or acquired, constructed or installed as replacement or substitution therefor or addition thereto.

"Rent" means the Rent payable pursuant to Section 3.1 hereof and as set forth in Exhibit A hereto. Rent may be adjusted in accordance with the terms of the Letter Agreement. Rent, as adjusted, shall be set forth in the applicable space in Exhibit A hereto.

"Rent Cure Period" means a period of three calendar days commencing with the day on which Lessor gives notice to the Library of failure of the Library to pay the Rent.

"Rental Payment Date" means July 12, 1990; and January 12, 1991 or on the substantial Completion Date, whichever is later; and each July 12 and January 12 thereafter as set forth on Exhibit A hereto.

"Required Property Insurance Coverage" means a policy or policies of insurance against physical loss or damage to the Leased Premises, however caused, with such exceptions only as are ordinarily required by insurers of buildings or facilities of a similar type, in an amount equal to 105% of the full replacement cost of the Leased Premises. The full replacement cost of the Leased Premises shall be certified by an Insurance Consultant at the Library's expense on or before the effective date of this Lease, and thereafter, if requested by Lessor on or before the first day of January of each year, shall be certified by the Authorized Library Representative at the Library's expense and setting forth the method or methods by which such replacement cost was determined. If approved by Lessor, such policy or policies may provide for such deductible amounts as are then customary for libraries of the State leasing buildings or building additions under leases similar to this Lease.

"Required Public Liability Insurance" means such insurance in a minimum amount of $1,000,000 combined single limit of liability protection for death, bodily injury or property damage resulting from each occurrence, provided, however, the the policy or policies of such insurance may provide for such deductible amounts as are then customary for libraries of the State leasing buildings or county building additions under leases similar to this Lease, and further provided that the minimum amounts of coverage shall be,

and any deductible amount may be, increased as recommended by an Insurance Consultant who shall annually, or for such longer interval specified by the Library and approved by Lessor, review such coverage and advise the Library of increases in the amount of coverage required therein in order to protect adequately the financial position of the Library and Lessor.

"Required Rental Value Insurance Coverage" means a rent or rental value insurance policy (i) in an amount equal to four semiannual Rent payments and (ii) to the extent that the Library, using its best efforts, can obtain such coverage, in an additional amount equal to the expenses, as estimated by the Library, of operating and maintaining the Leased Premises for a period of two years. Such policy shall insure against loss of Rent and the expenses of the Lessor operating and maintaining the Leased Premises during a period in which the Rent of the Library is abated as a result of physical loss or damage to the Leased Premises, however caused, with such exceptions only as are ordinarily required by insurers of buildings or facilities of a similar type.

"State" means the State of Indiana.

"Termination Date" means the earlier of (i) the date of termination of this Lease by Lessor pursuant to Section 8.9 hereof, (ii) the day on which Lessor's title to the Leased Premises vests in the Library pursuant to Section 11.4 hereof, including any renewals of this Lease pursuant to Section 11.1 hereof, or (iii) the day following the final date for payment of the option price and delivery of documents as provided in Section 11.3 hereof and is expected to be June 27, 2010.

Any reference herein to the Library or its Legislative Authority shall include those which succeed to their functions, duties or responsibilities pursuant to or by operation of law or who are lawfully performing their functions. Any reference herein to Lessor shall include any individual, corporation, association, partnership or other entity which succeeds to Lessor's rights and obligations under this Lease by reason of conveyance, assignment or other transfer or by operation of law. Any reference to a section or provision of the Constitution of the State or to a section, provision or chapter of the Indiana Code shall include such section or provision or chapter as from time to time amended, modified, revised, supplemented or superseded.

(End of Article I)

ARTICLE II

LEASED PREMISES - TERM OF LEASE - PURPOSES

Section 2.1. Leased Premises and Possession. Lessor, in consideration of the rents, covenants and agreements herein stated, agrees to and does hereby lease to the Library, and the Library does hereby lease from Lessor, for the Lease Term subject to the provisions of this Lease, the Leased Premises.

TO HAVE AND TO HOLD the Leased Premises unto the Library for the Lease Term.

Possession of the Leased Premises shall be delivered to and accepted by the Library on delivery of Lessor's certificate pursuant to Section 4.3 of this Lease.

Section 2.2. Use of Leased Premises. (a) The Library will use and occupy the Leased Premises for the Lease Purposes. The Library does not now know of any reason why the Leased Premises will not be so used and occupied by it from receipt of possession to the Termination Date and any extensions and renewals of this Lease and now anticipates that it will be so used and occupied. Failure to use and occupy as aforesaid shall in no way abate or reduce Rent payable under this Lease and shall not be deemed a breach of this Lease in any respect so long as the other agreements and covenants of this Lease are fulfilled.

(b) The Library has not entered into and will not enter into any contract which is unlike contracts for the general public use of or service from the Leased Premises whereby any private person will be a lessee or tenant of any portion of the Leased Premises or manage any operation within the Leased Premises. The Project shall be used for public purposes of all kinds. For purposes of this Section, "private person" means any natural person or any artificial person, including a corporation, partnership, trust or other entity, and any affiliated or related entity thereto, that is not a governmental unit and that is not acting solely as an officer or employee of the Library.

(c) The Library hereby covenants that it, either alone or acting through its Trustees, shall not enter into any other agreements with any private person, unless the Library obtains a written opinion of nationally-recognized bond counsel that such agreement will not affect the exclusion from gross income for federal tax purposes of the interest component of payments under the Lease.

(End of Article II)

ARTICLE III

RENT AND ADDITIONAL PAYMENTS

Section 3.1. Rent. The Library shall pay Rent in advance on each Rental Payment Date in the amount set forth after the applicable Rental Payment Date in Exhibit A hereto; provided, however, that the amount of Rent payable on each Rental Payment Date may be adjusted by virtue of the adjustment of Rent in accordance with the terms of the Letter Agreement. The Library shall be entitled to a credit against the installment of Rent next required to be paid to the extent that moneys in the Certificate Fund created under the Indenture are available for that purpose.

Section 3.2. Additional Payments. The Library agrees to make Additional Payments to Lessor as follows:

(a) As reimbursement for any and all costs, expenses and liabilities paid by Lessor in satisfaction of any obligation of the Library hereunder not performed in accordance with the terms hereof by the Library.

(b) As reimbursement for or prepayment of expenses paid or to be paid by Lessor and requested by the Library or required by this Lease and not otherwise required to be paid by the Library under this Lease.

(c) As reimbursement for or prepayment of any amounts derived under this Lease which are paid or to be paid by Lessor to the United States of America pursuant to Section 148 of the Internal Revenue Code of 1986, as amended.

Section 3.3. Place of Payments. The Rent and any Additional Payments shall be paid directly to the Lessor at its Notice Address or to any bank or other financial institution designated by Lessor in a notice to the Library.

Section 3.4. Library's Obligations. The obligations of the Library to pay Rent and Additional Payments and to perform and observe the other agreements on its part contained herein shall be absolute and unconditional, except as provided in Section 6.4 hereof. For the period of the Lease Term, the Library (i) will not suspend or discontinue payment of Rent or Additional Payments pursuant to this Lease, except as provided in Section 6.4 hereof, (ii) will perform and observe all of its other agreements contained in this Lease, and (iii) except upon exercise of its termination option as herein provided will not terminate this Lease for any cause including, without limiting the generality of the foregoing, any acts or circumstances that may constitute failure of consideration, destruction of or damage to the Leased Premises, frustration of purpose, any change in the tax or other laws or administrative rulings of or administrative actions by or under authority of the United States of America or of the State or any failure of Lessor to perform and observe any agreement, whether expressed or implied, or any duty, liability or obligation, exclusive of the completion of the Project, arising out of or connected with this Lease. Nothing

contained in this Section shall be construed to release Lessor from the performance of any of the agreements on its part contained in this Lease, and in the event Lessor should fail to perform any such agreement on its part, the Library may institute such action against Lessor as the Library may deem necessary to compel performance or recover its damages for nonperformance so long as such action shall not impair the agreements on the part of the Library contained in the preceding sentence. The Library may, however, at its own cost and expense and in its own name or, to the extent lawful, in the name of Lessor, prosecute or defend any action or proceeding or take any other action involving third persons which the Library deems reasonably necessary in order to secure or protect its right of possession, occupancy and use hereunder, and in such event Lessor hereby agrees to cooperate fully with the Library, but at the Library's expense, and to take all action necessary to effect the substitution of the Library for Lessor in any such action or proceeding if the Library shall so request.

Section 3.5. Prepayment of Rent and Additional Payments. There is expressly reserved to the Library the right, and the Library is authorized and permitted, at any time it may choose, to prepay without penalty all or any part of the Rent, or any Additional Payments, and Lessor agrees to accept such prepayment of Rent or of any Additional Payments when the same are tendered by the Library. All Rent or Additional Payments so prepaid shall be credited on the Rent or Additional Payments, as the case may be, in the order in which they are payable.

Section 3.6. Past Due Rent and Additional Payments. In the event the Library should fail to make any Rent payment or pay any Additional Payments, the payment in default shall continue as an obligation of the Library until the amount in default shall have been fully paid and during the default period shall bear interest at the Interest Rate for Advances.

(End of Article III)

ARTICLE IV

CONSTRUCTION

Section 4.1. Construction. Lessor agrees to construct and equip the Project on the Leased Real Property as promptly as is feasible in accordance with the Plans and Specifications. Lessor agrees to diligently prosecute completion of the Project in accordance with the Plans and Specifications and in such a manner as to conform with all applicable zoning, planning, building, environmental and other regulations of governmental authorities having jurisdiction.

Section 4.2. Plans and Specifications. The Plans and Specifications have been submitted to and approved by the Library and are at the date hereof on file with the Library and may be changed from time to time by mutual agreement of Lessor and the Library provided that the Plans and Specifications shall not be changed to such an extent that the Lease Purposes are such as are not permitted under the Act or would otherwise permit the Library to avoid its agreement under this Lease.

Section 4.3. Completion Date. Completion of the construction and equipping shall be evidenced to the Library by a certificate signed by the Authorized Lessor Representative specifically describing any personal property included in the Project and stating that (i) construction and equipping have been substantially completed in accordance with the Plans and Specifications and all costs then due and payable in connection therewith have been paid, (ii) construction and equipping have been accomplished in such a manner as to conform with all applicable zoning, planning, building, environmental and other regulations of all governmental authorities having jurisdiction, and (iii) construction and equipping have been completed to its satisfaction so as to make the Project ready for operation for the Lease Purposes. Said certificate shall also specify the date by which the foregoing three events have occurred. Notwithstanding the foregoing such certificate shall state that it is given without prejudice to any rights against third parties which then exist or may subsequently come into being.

Section 4.4. Contingency Accounting. Lessor covenants that it will keep and maintain a strict accounting of all charges incurred in relation to the items properly included as part of the Contingency. As soon as practical after all settlements in relation to the Project are completed, a copy of said accounting shall be furnished to the Library. Should such accounting show total charges relating to said items to be less than the amount of the Contingency, then the next succeeding payment of Rent shall be reduced by the amount of the excess of the Contingency over said items.

Section 4.5. Remedies Against Contractors, Subcontractors and Sureties. In the event of default of any contractor or subcontractor under any contract made by it in connection with construction and equipping of the Project or in the event of a breach of warranty with respect to any materials, workmanship or performance guaranty in connection with the Project, Lessor will promptly inform the Library of the steps it intends to take in connection with any such default, either separately or in conjunction with others, against the contractor or subcontractor so in

default and against each such surety for the performance of such contract. If Lessor shall so inform the Library, Lessor may, in its own name or, to the extent lawful, in the name of the Library, prosecute or defend any action or proceeding or take any other action involving any such contractor, subcontractor or surety that Lessor deems reasonably necessary, and in such event the Library hereby agrees to cooperate fully with Lessor and to take all action necessary to effect the substitution of Lessor for the Library in any such action or proceeding.

Section 4.6. Installation of Library's Own Personal Property. The Library may from time to time, in its sole discretion and at its own expense, install personal property including without limitation that which when installed becomes in whole or in part a fixture, on or upon the Leased Premises. All such property so installed by the Library shall remain the sole property of the Library in which, except to the extent provided in Section 5.3 hereof, Lessor shall have no interest, and may be purchased by the Library on conditional sale, installment purchase or lease sale contract, or subject to vendor's lien or security agreement, as security for the unpaid portion of the purchase price thereof; provided no such lien or security interest shall attach to any part of the Leased Premises. The Library shall pay as due the purchase price of, and all costs and expenses with respect to, the acquisition and installation of any such personal property installed by it pursuant to this Section.

(End of Article IV)

ARTICLE V

MAINTENANCE, MODIFICATIONS, TAXES AND INSURANCE

Section 5.1. Maintenance and Modifications of Leased Premises by the Library. The Library during the Lease Term shall keep and maintain the Leased Premises including all appurtenances thereto and any personal property therein or thereon in good repair and good operating condition at its own cost, and upon the expiration or termination of this Lease shall, unless it shall have purchased or become the owner of the Leased Premises pursuant to the terms hereof, surrender the Leased Premises and appurtenances thereto to Lessor in as good condition as prevailed at the time the Library was put in full possession thereof, loss by fire or other casualty covered by insurance, ordinary wear and tear, obsolescence and acts of God excepted, subject to the provisions of the following paragraph and of Section 5.2 of this Lease.

The Library shall have the privilege of remodeling the Project or making additions, modifications and improvements thereto or to the Leased Real Property, from time to time as it, in its discretion, may deem to be desirable for its uses and purposes, the cost of which remodeling, additions, modifications and improvements shall be paid by the Library and the same shall be the property of the Lessor and be included under the terms of this Lease as part of the Leased Premises.

Section 5.2. Removal of Portions of the Project. Lessor shall not be under any obligation to renew, repair or replace any inadequate, obsolete, worn out, unsuitable, undesirable or unnecessary portions of the Project. The Library shall have the privilege from time to time of substituting personal property or fixtures for any portions of the Project, provided that the personal property or fixtures so substituted shall not impair the character or significance of the Leased Premises as furthering the purposes of the Act. Any such substituted property or fixtures shall become the property of Lessor and shall be included under the terms of this Lease, and the replaced portions of the Project shall become the property of the Lessor. The Library shall also have the privilege of removing any portions of the Project, without substitution therefor; provided, that the Library pays to Lessor a sum equal to the then fair market value of said portions of the Project.

Section 5.3. Removal of Library's Own Personal Property. The Library may at any time while it is not in default under this Lease remove from the Leased Premises any property purchased and installed by it pursuant to Section 4.6 of this Lease and not included as part of the Project.

In the event any removal of property pursuant to this Section 5.3 causes damage to any portion of the Leased Premises, the Library shall restore the same or repair such damage at its sole expense.

Section 5.4. Documents to be Provided. The Library shall file with Lessor during the first two weeks of the calendar month succeeding each anniversary of the Completion Date, commencing with the month succeeding th

first anniversary of the Completion Date, a certificate of the Authorized Library Representative setting forth the description of each item of personal property or fixtures which has become a part of the Leased Premises and of any other additions, remodeling, modification, substitution or improvements to the Leased Premises which have been made during the twelve calendar months preceding the first of the month in which such certificate is filed, if such additions, remodeling, modifications substitutions or improvements during such twelve months have an aggregate cost in excess of $5,000.

Lessor shall execute and deliver such documents (if any) as the Library may properly request in connection with any action taken by the Library in conformity with Section 5.1, 5.2 or 5.3 of this Article. Any action taken by the Library pursuant to Sections 5.1, 5.2 or 5.3 of this Article shall not entitle the Library to any abatement or diminution of the Rent or Additional Payments payable hereunder.

Section 5.5. Taxes, Other Governmental Charges and Utility Charges. The Library shall pay, as the same respectively become due, all taxes, assessments, whether general or special, and governmental charges of any kind whatsoever that may at any time be lawfully assessed or levied against or on account of or with respect to the Leased Premises or any personal property or fixtures installed or brought by the Library therein or thereon and all utility and other charges incurred in the operation, maintenance, use, occupancy and upkeep of the Leased Premises; provided, that with respect to taxes, special assessments or other governmental charges that may lawfully be paid in installments over a period of years, the Library shall be obligated to pay only such installments as required to be paid during the Lease Term.

The Library may, at its expense and in its own name and behalf or, to the extent lawful, in the name and behalf of Lessor, in good faith contest any such taxes, assessments and other charges and, in the event of any such contest, may permit the taxes, assessments or other charges so contested to remain unpaid during the period of such contest and any appeal therefrom unless Lessor shall notify the Library that, in the opinion of Independent Counsel, by nonpayment of any such items the interests of Lessor or the Library in the Leased Premises will be materially endangered or the Leased Premises or any part thereof will be subject to loss or forfeiture, in which event such taxes, assessments or charges shall be paid promptly by the Library. Lessor will cooperate fully with the Library, but at the Library's expense, in any such contest. Lessor will also cooperate fully with the Library, but at the Library's expense, in exempting the Leased Premises from taxation.

Section 5.6. Property Insurance. The Library agrees to insure the Leased Premises in the amount and with the coverage of the Required Property Insurance Coverage by means of policies issued by reputable insurance companies. The Library may also insure such property under a blanket insurance policy or policies which cover not only such property but other properties.

Section 5.7. Rental Value Insurance. The Library agrees to insure, from and after the Completion Date, the Leased Premises in the amount and with the coverage at least equal to the Required Rental Value Insurance Coverage by means of a policy or policies issued by reputable insurance companies; or in the event at any time such policies are not available, then either (a) such insurance with such limits or amounts or other provisions as then obtainable for libraries of the State leasing buildings or building additions under leases similar to this Lease, or (b) a plan, in compliance with the law of the State and satisfactory to Lessor, which provides protection similar to the protection provided herein against the inability of the Library to meet liabilities of the Library that would otherwise have been satisfied by the proceeds of the rent or rental value insurance. In the case of either clause (a) or (b) of the preceding sentence, the limits, amounts and other provisions of such insurance or plan shall be such as are recommended by a recognized qualified independent Insurance Consultant satisfactory to Lessor and who shall annually, or for such longer interval specified by Lessor, review such plan and advise Lessor of changes required therein in order to adequately protect the financial position of the Library, and Lessor shall be entitled to rely upon such advice to make its determination as to what is obtainable or most nearly provides protection similar to that herein required. The Library may also insure such property under a blanket insurance policy or policies which cover not only such property but other properties.

Section 5.8. Additional Provisions Respecting Insurance. Any insurance policy issued pursuant to Sections 5.6 and 5.7 hereof shall be so written or endorsed, and any plan in substitution thereof shall be so written, as to make losses, if any, payable directly to Lessor or to such other person or persons as Lessor may designate. Each insurance policy provided for in Sections 5.6, 5.7, and 5.9 hereof shall contain a provision to the effect that the insurance company shall not cancel or substantially modify the same without first giving written notice thereof to Lessor at least thirty (30) days in advance of such cancellation or substantial modification. The Library shall deliver to Lessor evidence of the insurance procured under said Sections by the Library and agrees to keep such evidence up to date. Such insurance policies shall be countersigned by an agent of the insurer who is a resident of the State, and such policies, together with a certificate of the insurance commissioner certifying that the persons countersigning such policies are duly qualified in the State as resident agents of the insurers on whose behalf they have signed (or a certificate of insurance and proof of payment of premium satisfactory to Lessor) shall be deposited with Lessor.

Section 5.9. Public Liability Insurance. The Library agrees that it will carry Required Public Liability Insurance with reference to the Leased Premises with one or more reputable insurance companies. Lessor and such other person or persons as Lessor may designate shall be made an additional insured under such policies, as their interests may appear. The insurance provided by this Section 5.9 may be by blanket insurance policy or policies. The proceeds of insurance required by this Section (after payment of expenses incurred in the collection of such proceeds) shall be applied toward extinguishment or satisfaction of the liability with respect to which such insurance proceeds are paid.

Section 5.10. Workers' Compensation Coverage. During the period from commencement of construction of the Project until delivery of the certificate of the Authorized Lessor Representative to the Library pursuant to Section 4.3 hereof, Lessor shall cause each contractor for each contract made by Lessor in connection with the construction and equipping of the Project to maintain the workers' compensation coverage required by the applicable laws of the State; and, throughout the Lease Term, the Library shall maintain the worker's compensation coverage required by the applicable laws of the State or cause the same to be maintained.

(End of Article V)

ARTICLE VI

DAMAGE, DESTRUCTION AND CONDEMNATION

Section 6.1. Damage and Destruction. If the Leased Premises shall be damaged or partially or totally destroyed by fire, flood, windstorm, or other casualty at any time during the Lease Term, (i) the portion of the Leased Premises damaged or destroyed shall be promptly repaired, rebuilt or restored with such changes, alterations and modifications (including the substitution and addition of other property) as may be designated by the Library and as shall not impair the character and significance of the Leased Premises as furthering the purposes of the Act, and (ii) there shall be applied for such purpose so much as may be necessary of any net proceeds of insurance policies resulting from claims for such losses as well as any additional moneys of the Library necessary therefor. In the event that such net proceeds are insufficient to pay in full the costs of such repair, rebuilding or restoration, the Library shall complete such repair, rebuilding or restoration and shall provide for payment of the costs of such completion from its own moneys. Any balance of such net proceeds remaining in the insurance loss account after the payment of all costs of such repair, rebuilding or restoration shall be paid to the Library Food and Beverage Tax Fund, upon delivery to Lessor of a certificate signed by the Authorized Library Representative certifying that such repair, rebuilding or restoration has been completed and that the costs of such repair, rebuilding or restoration have been paid in full and directing the transfer of the remaining moneys to the Library.

Section 6.2. Eminent Domain. If title to or the temporary use of the Leased Premises, or any part thereof, shall be taken under the exercise of the power of eminent domain by any governmental body or by any person, firm or corporation acting under governmental authority, any net proceeds received from any award made in such eminent domain proceedings (after payment of expenses incurred in such collection) shall be paid to and held by Lessor.

Such proceeds shall be applied in one or both of the following ways:

(a) The restoration of the Leased Premises to substantially the same condition as they existed prior to the exercise of said power of eminent domain, or

(b) The acquisition, by construction or otherwise, of other improvements suitable for the Library's operation on the Leased Premises and which are in furtherance of the purposes of the Act (which improvements shall be deemed a part of the Leased Premises and available for use and occupancy by the Library without the payment of any Rent other than as herein provided, to the same extent as if such other improvements were specifically described hereby).

Within ninety days from the date of entry of a final order in any eminent domain proceedings granting condemnation, the Library shall direct Lessor in

writing as to which of the ways specified in this Section the Library elects to have the net proceeds of the condemnation award applied. Any balances of the net proceeds of the award in such eminent domain proceedings not required to be applied for the purposes specified in subsections (a) or (b) above shall become the property of the Library Food and Beverage Tax Fund.

Lessor shall cooperate fully with the Library in the handling and conduct of any prospective or pending condemnation proceedings with respect to the Leased Premises or any part thereof and will to the extent it may lawfully do so permit the Library to litigate in any such proceedings in its own name or in the name and on behalf of Lessor. In no event will Lessor voluntarily settle or consent to the settlement of any prospective or pending condemnation proceedings with respect to the Leased Premises or any part thereof without the written consent of the Library, which consent shall not be unreasonably withheld.

Section 6.3. Condemnation of Library-Owned Property. The Library shall be entitled to the proceeds of any condemnation award or portion thereof made for damages to or takings of its own sole property.

Section 6.4. Rent Abatement. In the event that the Leased Premises or a portion thereof are damaged or destroyed or are taken under the exercise of the power of eminent domain, the Rent payable by the Library shall (i) be totally abated during that portion of the Lease Term that the Leased Premises are totally unfit for use or occupancy, and (ii) partially abated during that portion of the Lease Term that the Leased Premises are partially unfit for occupancy in the same proportion that the area of the Leased Premises so unfit for use or occupancy bears to the total area of the Leased Premises; provided, however, that the Library, to the extent it may lawfully do so, shall pay an amount equal to the difference between the Rent payable in such year and the proceeds received by Lessor from the rent or rental value insurance required to be maintained by the Library under Section 5.7 hereof. In the event that Rent is abated pursuant to this Section, the Lease Term shall be extended for a period of time equal to the period of time during which the Rent is so abated; provided, however, that in no event shall the Lease Term exceed a period of fifty years. Rent payable during such extended period of time shall be reduced by an amount equal to the proceeds of the aforesaid insurance policy actually received by Lessor and by an amount equal to Rent actually paid by the Library during the period of abatement of Rent.

(End of Article VI)

ARTICLE VII

MECHANICS' AND OTHER LIENS

Section 7.1. Mechanics' and Other Liens. The Library and Lessor shall not suffer or permit any mechanics' or other liens to be filed or exist against the Leased Premises, nor against the Library's leasehold interest in the Leased Premises, nor against any special fund or account provided for in this Lease or any Rent paid or payable hereunder, by reason of work, labor, services or materials supplied or claimed to have been supplied to, for or in connection with the Leased Premises or to Lessor or the Library or anyone holding the Leased Premises or any part thereof through or under the Library. If any such liens shall at any time be filed, Lessor or the Library, as appropriate, shall within one hundred twenty days after notice of the filing thereof but subject to the right to contest hereinafter set forth, cause the same to be discharged of record by payment, deposit, bond, order of a court of competent jurisdiction or otherwise. The Library shall have the right in its or, to the extent lawful, Lessor's name, or both, but at the Library's own cost and expense, to contest the validity or the amount of any such lien by appropriate proceedings timely instituted. Lessor will cooperate fully with the Library, but at the Library's expense, in any such contest (except as any such lien is asserted by Lessor in which event the Library shall have the right to contest such lien as if it were the owner of the Leased Premises). If the Library shall fail to cause such lien to be discharged, or to contest the validity or amount thereof, within the period aforesaid, then, in addition to any other right or remedy of Lessor, Lessor may, but shall not be obligated to, discharge the same either by paying the amount claimed to be due or by procuring the discharge of such lien by deposit or by bonding. Any amount paid by Lessor shall be reimbursed by the Library on demand, and if not so reimbursed on demand may be treated as Additional Payments as provided in Article III hereof and shall be paid by the Library with interest on the amount so paid by Lessor at the Interest Rate for Advances.

(End of Article VII)

ARTICLE VIII

REPRESENTATIONS AND SPECIAL COVENANTS AND CONDITIONS

Section 8.1. Representations and Covenants of the Library. The Library warrants and represents that it is and during the Lease Term will be a duly organized and existing municipal corporation under the laws of the State, that it is not in default under any of the provisions contained in the laws of the State in any manner which would impair its ability to carry out its obligations hereunder, that it has power to enter into the transactions contemplated by this Lease, that it has been duly authorized to execute this Lease and that it will do all things required of it in order to maintain its existence.

Section 8.2. Representations and Covenants of Lessor. The Lessor warrants and represents as follows:

(a) It is duly incorporated and is in good standing under the laws of the State and duly qualified to do business in the State, and will remain so qualified so long as it is the Lessor under this Lease.

(b) Construction and equipping in accordance with the Plans and Specifications will be accomplished in such manner as to conform with all applicable zoning, planning, building, environmental and other regulations of all governmental authorities having jurisdiction of the Leased Premises.

Section 8.3. Maintenance of Lessor. Lessor agrees that from the date of delivery of this Lease to the Termination Date there will always be a corporation duly organized and existing under the laws of the State and qualified to do business in said State, an individual, partnership, association, firm or other entity acting as lessor under this Lease.

Section 8.4. Title of Leased Real Property. Lessor has caused to be furnished to the Library written evidence as to the status of title to the Leased Real Property as of the date of acquisition of the Leased Real Property by Lessor. The Library and Lessor agree that title is satisfactory and that all defects in and liens and encumbrances on such title, as set forth in such evidence as exclusions from coverage and exceptions, do not impair the Library's use or the value of the Leased Premises.

Section 8.5. No Warranty of Condition or Suitability. Lessor does not make any warranty, either express or implied, as to the suitability or utilization of the Leased Premises for the Leased Purposes, or as to the condition of the Leased Premises or that they are or will be suitable for the Library's purposes or needs. The Library agrees that the Leased Premises as contemplated by the Plans and Specifications are useful to it and are in furtherance of the purposes of the Act.

Section 8.6. Quiet Enjoyment. Lessor covenants that it will not take any action to prevent the Library, on paying the Rent and Additional Payments and performing the covenants and agreements herein on the Library's part to be performed, from peaceably and quietly holding and enjoying the

Leased Premises for the Lease Term and any extension thereof and that Lessor will, at the Library's request and expense, defend the Library's enjoyment and possession of the Leased Premises against all parties or permit the Library in its own or, to the extent lawful, in Lessor's name, to defend such enjoyment and possession.

Section 8.7. Right of Access. The Library agrees that subject to reasonable security and safety regulations and to reasonable requirements as to notice, Lessor and its duly authorized agents shall have the right at all reasonable times to enter upon the Leased Premises and to examine and inspect the same. The Library further agrees that Lessor and its duly authorized agents shall have such rights of access to the Project as may be reasonably necessary to cause to be completed the construction and equipping provided for herein, and thereafter for the proper maintenance of the Project in the event of failure by the Library to perform its obligations.

Section 8.8. Indemnification. Except for gross negligence or intentional misconduct by Lessor, the Library releases Lessor from, agrees that Lessor shall not be liable for, and agrees to hold Lessor harmless against, any loss or damage to property, or any injury to or death of any person, that may be occasioned by any cause whatsoever pertaining to the Leased Premises or the use thereof; provided, that the indemnity in this sentence shall be effective only to the extent of any loss that may be sustained by Lessor in excess of the net proceeds received by Lessor from any insurance carried with respect to the loss sustained. The Library further agrees to indemnify and save harmless Lessor against and from any and all cost, liability, expenses and claims arising from any breach or default on the part of the Library in the performance of any covenant or agreement on the part of the Library to be performed pursuant to the terms of this Lease, or arising from any act or negligence of or failure to act by the Library, or any of its agents, contractors, servants, employees or licensees, or arising from any accident, injury or damage whatsoever caused to any person, firm or corporation occurring during the Lease Term, in or about the Leased Premises, and from and against all costs, liability and expenses incurred in or in connection with any such claim or action or proceeding brought thereon; and in case any action or proceeding be brought against Lessor by reason of any such claim, the Library upon notice from Lessor covenants to resist or defend such action or proceedings at the Library's expense.

Section 8.9. Termination. This Lease may be terminated by Lessor by giving written notice to the Library (i) at any time after forty-five days from the date of the Letter Agreement and prior to the Effective Rental Date, as defined in the Letter Agreement, or (ii) at any time during the pendency of any action, suit or proceeding, at law or in equity, or before or by any court, public board or body which contests the validity of any of the terms and conditions of the Lease or which seeks to enjoin the performance of any of the terms and conditions of the Lease. Notwithstanding the foregoing, this Lease shall be terminated immediately upon the receipt by Lessor or the Library of any final nonappealable order or adjudication which declares the Lease or any of its terms and conditions invalid or which enjoins the performance of any of the terms and conditions of the Lease.

Section 8.10. Covenant to Restrict Use of Funds. The Lessor and the Library each covenant that each of them will restrict the use of the proceeds realized under this Lease in such manner and to such extent, if any, as may be necessary so that this Lease and any participation certificates evidencing proportionate interests in the payments to be made under this Lease will not constitute arbitrage bonds under Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"). The Authorized Library Representative and any officer of the Lessor, respectively, and any other appropriate officers shall each give an appropriate certificate for inclusion in the transcript of proceedings for the Lease, setting forth the reasonable expectations of the Library and the Lessor, respectively, regarding the amount and use of all the proceeds of the Lease, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest component of payments under the Lease.

The Library and the Lessor each covenant that each of them (a) will take or cause to be taken such actions which may be required of it for the interest component of payments under the Lease to be and remain excluded from gross income for federal income tax purposes, and (b) will not take or permit to be taken any actions which would adversely affect that exclusion, and that it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Lease to the governmental purpose of the Lease, (ii) restrict the yield on investment property acquired with those proceeds, (iii) make timely rebate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code. The Authorized Library Representative and any officer of the Lessor, respectively, and other appropriate officers are each hereby authorized and directed to take any and all actions, make calculations and rebate payments, and make or give reports and certifications, as may be appropriate to assure such exclusion of the interest component of payments under the Lease.

Section 8.11. Covenant to Supply Financial Information. The Library hereby covenants to provide, when requested in a timely manner, to Lessor or its assigns, or to such persons, corporations or other agencies designated by Lessor or its assigns, annual financial data, including all tax and other income, receipts and disbursements, budgets, tax levies, collections and delinquencies, and amortization schedules of all bond or lease transactions, and to advise of all matters, actions or causes of action to which the Library may or has become obligated and all other pertinent information and changes thereto relative to the financial condition of the Library and its continuing ability to make the Rental Payments due and payable under this Lease.

(End of Article VIII)

ARTICLE IX

RELEASE OF PORTIONS OF LEASED REAL PROPERTY

Section 9.1. Release of Leased Real Property. The parties hereto reserve the right, at any time and from time to time, to amend this Lease to effect the release of and removal from this Lease and the leasehold estate created hereby of any part of or interest in the Leased Real Property and the conveyance of such part of interest to a grantee designated by the Library; provided, that such amendment shall not be effective until and unless there are deposited with Lessor the following:

(a) An executed copy of the said amendment.

(b) A certificate of the Authorized Library Representative that the Library is not in default, under any of the provisions of this Lease, (i) giving, if applicable, an adequate legal description of that portion of the Leased Real Property to be released, (ii) stating the purpose for which the release is desired, (iii) stating that the improvements, if any, to be constructed upon that portion of the Leased Real Property to be released will not interfere with the Library's use of the Leased Premises, (iv) requesting such release and (v) approving such amendment.

(c) Evidence of the authority of the officer of the Library who executes such amendment.

(d) A certificate of the President or a Vice President of Lessor or an opinion of counsel for Lessor stating that Lessor is not in default under this Lease.

(e) If applicable, a copy of the instrument conveying the interest proposed to be released.

(f) A certificate of an Engineer, acceptable to Lessor, dated not more than sixty days prior to the date of the release and stating that, in the opinion of such Engineer, (i) the release of the portion of the Leased Real Property so proposed to be released is not necessary or desirable in order to benefit the Leased Premises, or such portion is not needed for the operation of the Leased Premises, and (ii) the release so proposed to be made will not impair the usefulness of the Project as furthering the purposes of the Act, and will not destroy means of ingress to and egress from the Project.

Lessor shall execute and deliver such documents as the Library may properly request in order to effect any release pursuant to this Section and to convey the interests released to the designated grantee. Any release pursuant to this Section may be made for the purpose of conveying the part or interests released to the Library.

Section 9.2. No Abatement or Diminution of Rent. No release or conveyance effected under any of the provisions of this Lease shall entitle the Library to any abatement or diminution of the Rent payable hereunder. Any release or conveyance under Section 9.1 of this Lease shall be made only for consideration which the Authorized Library Representative certifies is a fair and adequate consideration. Any moneys received as such consideration shall be paid to Lessor or its assignee.

(End of Article IX)

ARTICLE X

ASSIGNMENT AND SUBLEASING

Section 10.1. Assignment and Subleasing by Library. This Lease may not be assigned in whole or in part, and the Leased Premises may not be subleased as a whole or in part, except as provided in paragraph 2.2 hereof, by the Library except to a successor library which is a municipal corporation of the State and into which the Library is merged or with which the Library is consolidated and otherwise only with the consent of Lessor.

Section 10.2. Assignment and Pledge by Lessor. Lessor may assign its rights under and interest in, and pledge any moneys receivable under or pursuant to this Lease, but each such assignment or pledge shall be subordinate and subject to this Lease.

(End of Article X)

ARTICLE XI

OPTIONS IN FAVOR OF THE LIBRARY

Section 11.1. Option to Renew. The Library shall have the option to renew this Lease for a further like or lesser term upon the same terms and conditions as herein provided. Such option shall be exercised by the Library giving Lessor notice of the exercise of such option on any Rental Payment Date prior to the Termination Date.

Section 11.2. Option to Purchase Leased Premises. The Library shall have, and is hereby granted, an option to purchase the Leased Premises on the nineteenth (19th) Rental Payment Date and on any Rental Payment Date thereafter, provided the Library is not in default under any provisions of this Lease. In the event that the Library elects to exercise such option to purchase, the Library shall give notice of its intention to exercise such option not less than sixty days prior to such Rental Payment Date. In the event that the Library exercises such option to purchase, the purchase price shall be the "Option Price" as shown on Exhibit A opposite the applicable rental payment number.

Section 11.3. Conveyance on Exercise of Option to Purchase. On exercise of the option to purchase granted herein, Lessor will upon payment of the purchase price deliver, or cause to be delivered, to the Library documents conveying to the Library all of Lessor's title to the property being purchased, as such property then exists, subject to the following: (i) those liens and encumbrances (if any) to which title to said property was subject when conveyed to Lessor; (ii) those liens and encumbrances created by the Library or to the creation or suffering of which the Library consented, and liens for taxes or special assessments not then delinquent; and (iii) those liens and encumbrances resulting from the failure of the Library to perform or observe any of the agreements on its part contained in this Lease.

Section 11.4. Transfer to Library. In the event the Library has not exercised the foregoing option to purchase the Leased Premises at the Termination Date, and has not exercised its option to renew in accordance with the provisions of Section 11.1 hereof, and upon the full discharge and performance by the Library of its obligations under this Lease, the Leased Premises shall thereupon become the absolute property of the Library and upon the Library's request Lessor shall execute proper instruments conveying to the Library all of Lessor's title thereto.

Section 11.5. Duty of Library. In the event of purchase of the Leased Premises by the Library or conveyance of the same to the Library under the provisions of Section 11.2 hereof, the Library shall procure and pay for all surveys, title searches, abstracts, title policies and legal services that may be required, and shall furnish at the Library's expense all documentary stamps or other tax payments required for the transfer of title.

Section 11.6. Duty of Lessor. Upon written request of the Library, made not less than sixty (60) days prior thereto, the Lessor agrees to furnish an itemized statement setting forth the amount required to be paid by the Library on the next Rental Payment Date in order to purchase the Leased Premises in accordance with Section 11.2 hereof.

(End of Article XI)

ARTICLE XII

EVENTS OF DEFAULT AND REMEDIES

Section 12.1. Events of Default. The following shall be "events of default" under this Lease and the terms "events of default" or "default" shall mean, whenever they are used in this Lease, any one or more of the following events:

(a) Failure by the Library to pay the Rent required to be paid hereunder on or prior to the Rental Payment Date and continuing for the Rent Cure Period except as provided in Section 6.4 hereof.

(b) Failure by the Library to observe and perform any covenant, condition or agreement on its part to be observed or performed under this Lease, other than as referred to in paragraph (a) of this Section, for a period of sixty days after notice of such failure requesting such failure to be remedied, given to the Library by Lessor unless Lessor shall agree in writing to an extension of such time prior to its expiration; provided, however, that if and so long as the Library is proceeding with due diligence to cure the default such period shall be extended to such period as is required to permit the Library's proceeding with due diligence to cure such default.

The provisions of paragraph (b) of this Section are subject to the following limitations: If by reason of acts of God; fires; epidemics; landslides; floods; strikes; lockouts or other industrial disturbances; acts of public enemies; acts or orders of any kind of any governmental authority; insurrections; riots; civil disturbances; explosions; the Library is unable in whole or in part to carry out the agreements on its part herein contained, other than the obligations on the part of the Library to pay Rent, Additional Payments and taxes and to carry insurance, the Library shall not be deemed in default during the continuance of such inability. The Library shall, however, use its best efforts to remedy with all reasonable dispatch the cause or causes preventing the Library from carrying out its agreements; provided, that the Library shall in no event be required to settle strikes, lockouts or other disturbances by acceding to the demands of the opposing party or parties when such course is, in the judgment of the Library, unfavorable to the Library.

Section 12.2. Remedies on Default. Whenever any event of default under Section 12.1 of this Lease shall have happened and be subsisting, any one or more of the following remedial steps may be taken:

(a) Lessor may reenter and take possession of the Leased Premises without terminating this Lease, sublease the Leased Premises for the account of the Library, holding the Library liable for costs, if any, not reimbursed to Lessor from the difference between the rent and other amount payable by such sublessee in such subleasing and the Rent, Additional Payments and other amount payable by the Library hereunder.

(b) Lessor may terminate this Lease, exclude the Library from possession of the Leased Premises, and lease the Leased Premises to another, but holding the Library liable for costs, if any, not reimbursed to Lessor from the proceeds for all Rent and other payments due up to the effective date of such leasing.

(c) Lessor may take whatever action at law or in equity may appear necessary or desirable to collect the Rent and Additional Payments then due and thereafter to become due, or to enforce performance and observance of any obligation, agreement or covenant of the Library under this Lease.

Provided, however if before the expiration of 120 days from the date of which an event of default under Section 12.1 of this Lease shall have happened, the Lessee shall have cured the event of default and shall have paid all sums payable hereunder, (including all accrued unpaid Rent, Additional Payments and any and all other costs and expenses incurred by Lessor as a result of the event of default), then, (i) the Lessor shall waive the event of default and its consequences and shall rescind and annul that declaration , (ii) the Lease, if it has been terminated pursuant to subparagraph (b) above shall be reinstated, and (iii) the Library shall be restored to the use, occupancy and possession of the Lease Premises.

Section 12.3. No Remedy Exclusive. No remedy conferred upon or reserved to Lessor by this Lease is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Lease or now and hereafter existing at law or in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle Lessor to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice other than such notice as may be expressly required herein.

Section 12.4. Agreement to Pay Attorneys' Fees and Expenses. In the event the Library should default under any of the provisions of this Lease and Lessor should employ attorneys or incur other expenses for the collection of Rent or the enforcement of performance or observance of any obligation or agreement on the part of the Library contained in this Lease, the Library shall on demand therefor, to the extent permitted by law, reimburse the reasonable fees of such attorneys and such other expenses so incurred.

Section 12.5. No Additional Waiver Implied by One Waiver. In the event any agreement contained in this Lease should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 12.6. Waiver of Appraisement, Valuation, Etc. In the event the Library should default under any of the provisions of this Lease, the Library agrees to waive, to the extent it may lawfully do so, the benefit of all appraisement, valuation, stay, extension or redemption laws now or hereafter in force, and all right of appraisement and redemption to which it may be entitled.

Section 12.7. Reinstatement. Notwithstanding any termination of this Lease in accordance with the provisions of Section 12.2 hereof, unless and until Lessor shall have entered into a valid and binding agreement providing for the reletting of the Leased Premises, the Library may at any time after such termination pay all accrued unpaid Rent plus any costs to Lessor and fully cure all other defaults then capable of being cured. Upon such payment and cure, this Lease shall be fully reinstated, as if it had never been terminated, and the Library shall be restored to the use, occupancy and possession of the Leased Premises.

(End of Article XII)

ARTICLE XIII

MISCELLANEOUS

Section 13.1. Surrender of Leased Premises. In the event the Library should default under this Lease and this Lease is terminated or if this Lease is terminated by Lessor pursuant to Section 8.9 hereof, the Library agrees to surrender, subject to reinstatement pursuant to Section 12.7 of this Lease, possession of the Leased Premises peaceably and promptly to Lessor in as good condition as prevailed at the time the Library was put in full possession thereof, loss by fire and other casualty covered by insurance or by eminent domain, ordinary wear and tear, obsolescence and acts of God excepted.

Section 13.2. Notices. All notices, certificates, requests or other communications hereunder shall be sufficiently given and shall be deemed given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate Notice Address. Lessor and the Library may, by notice given hereunder, designate any further and different addresses to which subsequent notices, certificates, requests or other communications shall be sent.

Section 13.3. Net Lease. This Lease shall be deemed and construed to be a "net lease," and the Library shall pay absolutely net during the Lease Term the Rent, Additional Payments and all other payments required hereunder, free of any deductions, and without abatement, deduction or setoff other than those herein expressly provided.

Section 13.4. Binding Effect. This Lease shall inure to the benefit of and shall be binding upon Lessor, the Library and their respective successors and assigns, subject, however, to the specific provisions hereof.

Section 13.5. Execution in Counterparts. This Lease may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same Lease.

Section 13.6. Construction of Covenants. Lessor has corporate power as required for the purpose of constructing and erecting the Project and leasing the same to the Library under the provisions of the Act. All provisions herein contained shall be construed in accordance with the provisions of the Act and to the extent of inconsistencies, if any, between the covenants and agreements in this Lease and the provisions of the Act, the provisions of the Act shall be deemed to be controlling and binding upon Lessor and the Library.

Section 13.7. Severability. In case any section or provision of this Lease, or any covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect the remainder thereof or any other section or provision thereof or any other covenant, stipulation, obligation, agreement, act or action, or part thereof, made, assumed, entered into or taken thereunder, which shall be construed and enforced as if such illegal or invalid portion were not contained therein, nor shall such illegality or invalidity of any application thereof affect any legal and valid application thereof, and each such section, provision, covenant, stipulation, obligation, agreement, act or action, or part thereof, shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 13.8. Captions. The captions or heading in this Lease are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Lease.

IN WITNESS WHEREOF, Lessor and the Library have caused this Lease to be executed in their respective names by their duly authorized officers all as of the date hereinbefore written.

ACPL BLDG. CORP.

By _____
W. Michael Horton, President

ATTEST:

_____
O. Roderick Wilson, Secretary

ALLEN COUNTY PUBLIC LIBRARY

By _____
Patricia Riley, President

ATTEST:

By _____
Philip Andorfer, Secretary

STATE OF INDIANA)
) SS:
COUNTY OF ALLEN)

Before me, a Notary Public in and for said County and State, this 13th day of July, 1989, personally appeared ACPL Bldg. Corp. by W. Michael Horton and O. Roderick Wilson, its President and Secretary, respectively, and acknowledged the execution of the foregoing instrument and that the same is their voluntary act and deed for and on behalf of said corporation and the voluntary and corporate act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official notarial seal on the day and year aforesaid.

Jenny L. Baker

Jenny L. Baker, Notary Public

County of Residence: Allen

My Commission expires: January 8, 1990

STATE OF INDIANA)
) SS:
COUNTY OF ALLEN)

Before me, a Notary Public in and for said County and State, this 13th day of July, 1989, personally appeared Allen County Public Library, by Patricia Riley and Philip Andorfer the President and Secretary of said Library, and acknowledged the execution of the foregoing Lease.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official notarial seal on the day and year aforesaid.

Rosemary Haines

Notary Public

County of Residence: Allen

My Commission expires: 1-2-1993

This instrument was prepared by: G. William Fishering, III
Attorney-At-Law
1100 Fort Wayne National Bank Bldg.
Fort Wayne, Indiana 46802

Exhibit A to the Contract of Lease

Original Purchase Price: $8,000,000

Original Rental Factor: 9.00%

Date	Pmt No:	Rental Payment	Option Price	Interest Portion	Principal Portion
12-Jul-90	1	530,000	There is no		
12-Jan-91	2	530,000	Option by the		
12-Jul-91	3	530,000	Library to		
12-Jan-92	4	530,000	purchase the		
12-Jul-92	5	530,000	facilities		
12-Jan-93	6	530,000	until the		
12-Jul-93	7	530,000	nineteenth		
12-Jan-94	8	530,000	Rent Payment		
12-Jul-94	9	530,000			
12-Jan-95	10	530,000			
12-Jul-95	11	530,000			
12-Jan-96	12	530,000			
12-Jul-96	13	530,000			
12-Jan-97	14	530,000			
12-Jul-97	15	530,000			
12-Jan-98	16	530,000			
12-Jul-98	17	530,000			
12-Jan-99	18	748,000			
12-Jul-99	19	748,000	11,764,500		
12-Jan-2000	20	748,000	11,440,000		
12-Jul-2000	21	748,000	11,099,000		
12-Jan-2001	22	748,000	10,741,500		
12-Jul-2001	23	748,000	10,367,500		
12-Jan-2002	24	748,000	9,977,000		
12-Jul-2002	25	748,000	9,570,000		
12-Jan-2003	26	748,000	9,146,500		
12-Jul-2003	27	748,000	8,701,000		
12-Jan-2004	28	748,000	8,239,000		
12-Jul-2004	29	748,000	7,755,000		
12-Jan-2005	30	748,000	7,249,000		
12-Jul-2005	31	748,000	6,721,000		
12-Jan-2006	32	748,000	6,171,000		
12-Jul-2006	33	748,000	5,593,500		
12-Jan-2007	34	748,000	4,988,500		
12-Jul-2007	35	748,000	4,356,000		
12-Jan-2008	36	748,000	3,696,000		
12-Jul-2008	37	748,000	3,008,500		
12-Jan-2009	38	748,000	2,288,000		
12-Jul-2009	39	748,000	1,534,500		
12-Jan-2010	40	748,000	748,000		

EXHIBIT B

Phase I

Lots Numbered 468 to 475 inclusive in Hanna's Addition to the City of Fort Wayne according to the plat thereof recorded in Deed Record "C", pages 525-526,

TOGETHER WITH

Lots Numbered 2, 3, 4, 9 and 10 in Block 28 of Ewing's Addition to the City of Fort Wayne according to the plat thereof recorded in Deed Record "D", page 84,

TOGETHER WITH

Lots Numbered 1 and 2 in Meyer Investment & Realty Addition according to the plat thereof recorded in Plat Record 15, page 17,

TOGETHER WITH

The vacated alleys adjacent to the above listed lots, all records appearing in the Office of the Recorder of Allen County, Indiana.

Phase II

Aboite Township

A parcel of land in the South half of Section 23, Township 30 North, Range 11 East, Allen County, Indiana more particularly described as follows: Commencing at the Northeast corner of the Southwest quarter of said Section 23; thence South 89 degrees 23 minutes 15 seconds West along the North line of said Southwest quarter 1323.60 feet to the Northwest corner of the Northeast quarter of the Southwest quarter; thence South 00 degrees 23 minutes 16 seconds East along the West line of the Northeast quarter of the Southwest quarter 768.11 feet to an iron pin at the point of beginning; thence North 89 degrees 36 minutes 44 seconds East 50.00 feet to an iron pin; thence North 36 degrees 24 minutes 00 seconds East 166.97 feet to an iron pin; thence North 89 degrees 23 minutes 15 seconds East 100.00 feet to an iron pin; thence South 37 degrees 57 minutes 06 seconds East 215.04 feet to an iron pin on the Northerly right-of-way line of Coventry Lane; thence South 51 degrees 29 minutes 58 seconds West along said right-of-way 287.34 feet to an iron pin; thence Southwesterly 125.05 feet along a curve deflecting to the left and tangent to the last described course having a radius of 480.00 feet and subtended by a chord having a length of 124.69 feet and a bearing of South 44 degrees 02 minutes 11 seconds West to an iron pin; thence leaving said right-of-way North 52 degrees 57 minutes 08 seconds West 85.30 feet to an iron pin on the West line of the Northeast quarter of the Southwest quarter; thence North 00 degrees 23 minutes 16 seconds West along said West line 250.89 feet to the point of beginning containing therein 2.1969 acres more or less and subject to a 14 feet sanitary sewer easement and all easements of record.

Washington Township

The description of the real estate is as follows, to wit: Part of the Northwest Quarter of Section 1, Township 31 North, Range 12 East, Allen County, Indiana, more particularly described as follows, to-wit:

Commencing on the centerline of Coldwater Road at a point situated 692.34 feet (10.49 chains) South 06 degrees 12 minutes 30 seconds East (County deed bearing and is used as the basis for the bearings in this description) from the point of intersection of said centerline with the North line of said Northwest Quarter; thence North 06 degrees 12 minutes 30 seconds West, on and along said centerline, a distance of 294.13 feet to the Southeast corner of a 2.10 acre tract of land conveyed by Ted K. Clifton and Esther N. Clifton to the County of Allen, Indiana by deed dated January 22, 1982 and recorded February 2, 1982 as Document No. 82-001579 in the Office of the Recorder of Allen County Indiana; thence South 83 degrees 47 minutes 30 seconds West, on and along the Southerly line of said 2.10 acre tract, a distance of 30.0 feet to a Southwest corner of said 2.10 acre tract, being a point on the Westerly right-of-way line of said Coldwater Road; thence North 14 degrees 44 minutes 21 seconds West, on and along said right-of-way line, a distance of 101.12 feet; thence North 07 degrees 32 minutes 26 seconds West, continuing along said Westerly right-of-way line, a distance of 215.06 feet; thence North 42 degrees 51 minutes 17 seconds West, continuing along said Westerly right-of-way line, a distance of 52.60 feet to a corner of said 2.10 acre tract, being a point on the Southerly right-of-way line of Dupont Road; thence South 88 degrees 59 minutes 30 seconds West, on and along said Southerly right-of-way line, a distance of 170.0 feet; thence North 88 degrees 08 minutes 45 seconds West, continuing along said Southerly right-of-way line, a distance of 200.25 feet; thence South 88 degrees 59 minutes 30 seconds West, continuing along said Southerly right-of-way line, a distance of 341.56 feet; thence South 00 degrees 56 minutes 03 seconds East a distance of 64.89 feet to the true point of beginning; thence South 89 degrees 03 minutes 57 seconds West parallel to the North line of the NW¼ of Sec. 1-31-12 a distance of 280.0 feet; thence South 00 degrees 56 minutes 03 seconds East a distance of 230.0 feet; thence North 89 degrees 03 minutes 57 seconds East a distance of 280.0 feet; thence North 00 degrees 56 minutes 03 seconds West a distance of 230.0 feet to the point of beginning, containing 1.48 acres.

EXHIBIT C

Phase I

The premises which are the subject of Phase I of this lease are commonly referred to as improvements by renovation and remodeling of the Main Branch of the Allen County Public Library and all equipment and furnishings incidental to the use thereof. The Main Library Branch is located at 900 Webster Street, Fort Wayne, Indiana. The legal description which is the subject of this lease is set forth on Exhibit "B" which is incorporated herein by reference.

The addition to the Main Library Branch will be equipped with the items set forth on the Plans and Specifications and working drawing which the Lessor is responsible for providing as set forth in the Estimated Budget dated June 25, 1989.

Phase II

The premises which are the subject of Phase II of this lease are commonly referred to as acquisition, construction and equipping of library branch buildings located at the Village of Coventry in Aboite Township and at Dupont Crossing in Washington Township and all equipment and furnishings incidental to the use thereof. The legal description which is the subject of this lease is set forth on Exhibit "B" which is incorporated herein by reference.

The new branches will be equipped with the items set forth on the Plans and Specifications and working drawings which the Lessor is responsible for providing as set forth in the Estimated Budget dated June 25, 1989.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims July 13, 1989

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $674,307.27 on July 13, 1989. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	SUMMIT #2849-2852		$192,679.64
	Wire transfer		153,162.52
Payroll			
07/7/89	gross $150,342.07	net	$108,955.08
07/7/89	Payroll taxes (electronic transfer)		44,547.04
Accounts Payable Check Batches:			
	(see "Vendor Check History" for detail of total)		
Dated 07/6/89			33,240.73
Dated 07/14/89			141,878.06
Void: 07/10/89			(155.80)
Accounts Payable Check Batches Subtotal:			$174,962.99
Grand Total			$674,307.27

Mrs. Riley, Mr. Carmean, Mr. Andorfer, and Mrs. Koehlinger approved and signed the register of claims as presented by the director.

A. Philip Andorfer
Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
July 27, 1989
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of June 22, 1989, and approval of claims, of July 13, 1989.

4. Financial report for June, 1989.

5. Approval of claims.

6. Report of director.

7. Committee reports.

8. Personnel - Appointments.

9. Budget presentation and discussion.

10. Resolution No. 1989-20, "Resolution to Approve the Library Budget Estimate for the Operating Fund for the Calendar Year Ending December 31, 1990."

11. Resolution No. 1989-21, "Resolution to Approve the Library Budget Estimate for the Bond and Interest Redemption Fund for the Calendar Year Ending December 31, 1990."

12. Resolution No. 1989-22, "Resolution to Publish Notice to Taxpayers of Budget Estimates and Tax Rates."

13. Resolution No. 1989-23, "Resolution to Publish Notice to Taxpayers of Proposed Additional Appropriations."

14. Resolution No. 1989-24, "Resolution to Select Successful Bidders on Capital Improvement Projects."

15. Joint promotional activities.

16. Other Business.

    a. Interim location for Georgetown branch during construction.

    b. Arrangements for lease with Tiny Tim Diner.

    c. Resolution No. 1989-25, "Resolution to Apply for Recognition Under Section 501.C.3 of the Internal Revenue Code."

    d. Resolution No. 1989-26, "Resolution to Transfer Funds Temporarily from the Library Improvement Reserve Fund and the Bond and Interest Redemption Fund to the Operating Fund."

17. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of July 27, 1989, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, July 27, 1989, at 3:00 p.m. in room 4 of the main library. Those present were Mrs. Riley, presiding, Mr. Andorfer, Mr. Carmean, Mrs. Gates and Mr. McMahan. Absent: Mrs. Koehlinger, Mr. Coleman.

On motion of Mrs. Gates a revised agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mr. Andorfer, the minutes of the regular meeting of June 22, 1989, the special meeting of July 13, 1989, and the approval of claims of July 13, 1989, were approved.

FINANCIAL REPORT

Mr. Reitenour presented the monthly financial report for June, 1989. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

The director certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. McMahan the claims were approved for payment.

Manual checks: 7/27/89		#2853	$500,000.00
Payroll			
07/21/89	gross $148,393.22	net	$107,734.30
07/21/89	Payroll taxes (electronic transfer)		43,930.26
Accounts Payable Check Batches (See "Vendor Check History" for detail of total)			
Dated 07/21/89			$ 5,616.05
Dated 07/28/89			152,359.96
LNB Void: 07/26/89	(#21432 & 22857)		(16.03)
Accounts Payable Check Batches Subtotal:			$157,959.54
Grand Total			$809,624.54

REPORT OF DIRECTOR

Mr. Fortriede presented a report on library use through the month of June, 1989.

Gene Johnson, Properties Manager, has been appointed by the Board of County Commissioners to the Allen County Emergency Preparedness Council.

Mr. Krull has been elected vice president and president elect of the Metropolitan Libraries Section of the Public Library Association.

Mr. Fortriede described the Renaissance Center for the Book, a new promotion designed to encourage the reading of significant books on featured subjects. The first segment of the Renaissance Center for the Book focused on World War I. The current segment centers around intellectual freedom. Future segments will feature the English language novel since World War II and the best books of the decade of the eighties.

Mr. Krull displayed three awards that the library has won for outstanding work in public relations and graphic arts.

Janet Hartzell gave a report on the labeling and linking project. The first groups of Manpower personnel have been trained and are now working in the sub-basement labeling the book collection with bar codes and linking these items to bibliographic records in the computer data base. The labeling and linking crews are averaging thirty-two books per person, per hour, which is slightly better than our projected output of thirty books per person, per hour.

PERSONNEL

On motion of Mr. McMahan the following appointments were approved.

Anita Barkley	Security Officer, Security Services	#524	$11,273.60
Jo Ellen Sanders	Graphic Artist/Community Relations Ass't, Community Relations	#261	$16,000.14
Deborah Lea Nahrwold	Circulation Clerk, Circulation Services	#467	$10,200.06
Christine Culbertson	Storage Shift Leader, Operations--Storage	#455	$11,820.12

Ruth Holtzman	Financial Services Clerk, Financial Services	#242	$11,124.10
Sally Starkey	Administrative Ass't, Operations	#271	$13,905.32

1990 BUDGET

Mr. Krull reviewed the 1990 budget estimates for the Library Operating Fund and the Bond and Interest Redemption Fund.

After discussion by the board, Mr. McMahan moved the adoption of Resolution No. 1989-20, "Resolution to Approve the Library Budget Estimate for the Operating Fund for the Calendar Year Ending December 31, 1990." The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

Mr. McMahan moved the adoption of Resolution No. 1989-21, "Resolution to Approve the Library Budget Estimate for the Bond and Interest Redemption Fund for the Calendar Year Ending December 31, 1990." The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

ADDITIONAL APPROPRIATIONS

Mr. Krull noted that additional appropriations will be required for anticipated city cable TV grant funds in the amount of $85,751.00. After discussion Mr. Andorfer moved the adoption of Resolution No. 1989-23, "Resolution to Publish Notice to Taxpayers of Proposed Additional Appropriations." The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

SELECTION OF SUCCESSFUL BIDDERS ON CAPITAL IMPROVEMENT PROJECTS

Mr. Carmean moved the adoption of Resolution No. 1989-24, "Resolution to Select Successful Bidders on Capital Improvement Projects." The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

JOINT PROMOTIONAL ACTIVITIES

On motion of Mrs. Gates the following sponsors for joint promotional activities in conjunction with the Monroeville branch summer reading program were approved: The Pour House and Whippy Dip.

GEORGETOWN BRANCH - INTERIM OPERATIONS

Mr. Krull explained that the Georgetown branch will be closed for three to five months for renovations and that an interim location for

conducting branch service needed to be found. Four thousand square feet are available in the Georgetown Square shopping center very near the branch library. He reviewed a letter of intent whereby the library would agree to enter into a lease with the owners of Georgetown Square to rent the four thousand square feet of space for $2,733.33 per month during the time that the Georgetown branch is being renovated. After discussion Mr. McMahan moved "that the director be authorized to sign a letter stating the library's intent to rent from Georgetown Square shopping center, store number 58, four thousand square feet, located at 6714 East State Boulevard, Fort Wayne, for the amount of $2,733.33 per month, for the duration of the construction at the Georgetown branch." The motion carried.

TINY TIM DINER

Mr. Krull reported on a meeting with Michael Klemm, current owner of the Tiny Tim Diner, and Steve Polston, a prospective buyer of the diner. Mr. Klemm and Mr. Polston have requested that the library lease the land which the diner occupies directly to the owners of the diner. Such an arrangement was in place at one time but under the current arrangement the owner of the diner rents space from Light and Breuning Realtors, Inc. This arrangement makes it difficult to sell the diner because prospective buyers have no assurance that they will be able to renew their lease if a new parking lot operator takes over from Light and Breuning. Light and Breuning is agreeable to an amendment to their lease with the library whereby the Tiny Tim Diner property would be leased directly from the library. After discussion, Mr. McMahan moved "that the library attorney be authorized to draft an amendment to the lease between the library and Light and Breuning Realtors, excluding the Tiny Tim property from that lease, and that he further be authorized to draft a lease between the library and the owner of the Tiny Tim Diner, and that the president and secretary of the board be authorized to execute these documents." The motion carried.

TAX DEFERRED ANNUITY PROGRAMS

Mr. Krull reported on the results of legal research regarding the library's offering of tax deferred annuity programs for staff. It appears that the library may have begun these plans while it was still associated with the Fort Wayne school district. Currently only school districts and organizations recognized as exempt under section 501.C.3 of the Internal Revenue Code qualify for such programs. In the opinion of attorney Stephen Williams, the library could file and qualify for such recognition. Mr. Andorfer expressed concern over taking this course of action without further study. He suggested seeking further advice from a certified public accounting firm familiar with non-profit organization tax issues. On motion of Mr. McMahan, consideration of this matter was postponed indefinitely, pending further study.

FUND TRANSFER

Mr. McMahan moved the adoption of Resolution No. 1989-25, "Resolution To Transfer Funds Temporarily from the Library Improvement Reserve Fund and the Bond and Interest Redemption Fund to the Operating Fund." The motion carried, and the resolution so adopted is appended to and made a part of these minutes.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 4:08 p.m.

Patricia E. Riley
President

Vice President

C. Riley Anderson
Secretary

ALLEN COUNTY PUBLIC LIBRARY
COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT JUNE 30, 1989

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS (MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE FUNDS GIFT	LSCA GRANTS	DEBT SERVICE	CAPITAL PROJECTS FUNDS LIRF	AUTOMATION	"89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	JUNE 30 1989	JUNE 30 1988
ASSETS												
CASH ON DEPOSIT	1,734,081.63	10,264.98	2,235.60	381,537.77	35,189.99	195,678.84	0.00	3,557.38			2,356,545.19	2,476,[illegible]
CASH ON HAND	3,232.00										3,232.00	2,507.44
CASH WITH FISCAL AGENT				567.50							567.50	570.00
INVESTMENTS AT COST	0.00					1,150,000.00	0.00				1,150,000.00	750,000.00
TAXES DUE FROM COUNTY GOVERNMENT											0.00	0.00
ACCRUED INTEREST	0.00					2,290.41	0.00				2,290.41	5,476.93
DUE FROM OTHER GOVERNMENTS											0.00	737.58
DUE FROM OTHER FUNDS	2,550.00			0.00			0.00				2,550.00	293,505.69
ACCOUNTS RECEIVABLE	12,000.00										12,000.00	0.00
FIXED ASSETS:											0.00	
LAND									1,427,900.46		1,427,900.46	1,427,900.46
BUILDINGS									7,782,544.69		7,782,544.69	7,782,544.69
LESS ACCUMULATED DEPRECIATION									(2,715,184.07)		(2,715,184.07)	(2,715,184.07)
FURNITURE AND EQUIPMENT									5,221,360.32		5,221,360.32	5,083,454.32
LESS ACCUMULATED DEPRECIATION									(3,125,304.83)		(3,125,304.83)	(2,125,304.83)
ACPL LIBRARY COLLECTION									26,302,216.40		26,302,216.40	26,302,216.40
AVAILABLE IN DEBT SERVICE FUND										381,537.77	381,537.77	293,506.69
AMT TO BE PROVIDED--RET OF DEBT										3,337,898.23	3,337,898.23	3,821,373.31
AMT TO BE PROVIDED--VAC PAY LIAB										230,000.00	230,000.00	232,387.73
TOTAL ASSETS	1,751,863.63	10,264.98	2,235.60	382,105.27	35,189.99	1,285,969.25	0.00	3,557.38	34,923,532.99	3,949,436.00	42,344,155.09	42,582,347.32
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	87,649.27		0.00			106.25	0.00				87,755.52	592.59
TEMPORARY LOANS/FINANCING	0.00										0.00	0.00
ACCRUED WAGES & BENEFITS	182,806.28									230,000.00	412,806.28	407,387.17
UNREMITTED WITHHOLDINGS	35,374.53										35,374.53	35,201.00
RECORD DEPOSITS PAYABLE	(10.00)										(10.00)	25,274.55
DUE TO OTHER FUNDS	0.00						2,550.00				2,550.00	293,505.69
LEASES PAYABLE	0.00									9,436.00	9,436.00	0.00
MATURED BONDS PAYABLE	0.00										0.00	0.00
MATURED INTEREST PAYABLE	0.00			567.50							567.50	(87.50)
GENERAL OBLIGATION BONDS PAYABLE	0.00									3,710,000.00	3,710,000.00	4,185,000.00
TOTAL LIABILITIES	305,820.05	0.00	0.00	567.50	0.00	106.25	2,550.00	0.00	0.00	3,949,436.00	4,258,479.33	4,986,672.50
FUND EQUITY:											0.00	
INVESTMENT IN FIXED ASSETS									34,923,532.99		34,923,532.99	34,675,682.99
FUND BALANCES:											0.00	
RESERVED FOR ENCUMBRANCES	451,081.37	3,990.57	0.00		0.00	1,230,764.40	1,750.00				1,686,586.34	2,012,539.37
RESERVED FOR PREPAID ITEMS											0.00	0.00
RESTRICTED-SPECIAL REVENUE		7,274.41	2,235.60								9,510.01	3,995.57
DESIGNATED FOR DEBT SERVICE				381,537.77							381,537.77	297,624.69
UNDESIGNATED	994,965.16		0.00		35,189.99	55,098.60	(4,300.00)	3,557.38			1,084,510.15	705,[illegible]
TOTAL FUND EQUITY	1,446,043.55	10,264.98	2,235.60	381,537.77	35,189.99	1,285,863.00	(2,550.00)	3,557.38	34,923,532.99	0.00	38,095,675.26	37,695,649.82
TOTAL LIABILITIES & FUND EQUITY	1,751,863.63	10,264.98	2,235.60	382,105.27	35,189.99	1,285,969.25	0.00	3,557.38	34,923,532.99	3,949,436.00	42,344,155.09	42,582,347.32

MODIFIED ACCRUAL
UNAUDITED
JUNE 89
COMRE089

ALLEN COUNTY PUBLIC LIBRARY
--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED JUNE 30, 1989

01-JUL-89

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE		DEBT	CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	SERVICE	LIRF	AUTOMATION	"89"	EXPENDABLE TRUST	YEAR-TO-DATE JUNE 30, 1989	YEAR-TO-DATE JUNE 30, 1988
REVENUES:										
AUTO EXCISE TAX	661,818.84			66,021.29					727,840.13	694,617.07
REAL PROPERTY TAX LEVY	3,165,965.32			315,828.30					3,481,793.62	3,221,533.90
INTANGIBLES TAX	58,383.74			5,824.22					64,207.96	57,229.11
USER FEES	133,846.62								133,846.62	113,733.83
INTERGOVERNMENTAL REVENUE	0.30		37,861.00						37,861.30	36,420.00
PARKING FEES	78,251.49								78,251.49	71,186.05
GIFTS & DONATIONS	41.87	8,653.06							8,694.93	8,298.51
INTEREST	25,557.11					68,526.24		0.00	94,083.35	83,385.88
OTHER REVENUES	27,426.69			7.50					27,434.19	20,120.51
TOTAL REVENUES	4,151,291.98	8,653.06	37,861.00	387,681.31	0.00	68,526.24	0.00	0.00	4,654,013.59	3,906,529.86
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	2,114,964.74	0.00	21,266.96						2,136,231.70	2,063,020.71
SUPPLIES	145,616.41	1,233.01	0.00			367.99			147,217.41	157,300.79
PROFESSIONAL SERVICES	31,503.58	50.00	0.00			24.00	2,540.00		34,117.58	60,685.76
COMMUNICATION & TRANSPORTATION	89,103.19					120.20			89,223.39	95,318.79
INSURANCE	99,100.50								99,100.50	23,268.00
UTILITY SERVICES	217,067.16								217,067.16	200,367.83
REPAIRS & MAINTENANCE	134,621.50					2,381.87			137,003.37	152,310.75
LEASING & MISCELLANEOUS SERVICES	96,487.74	0.00	0.00			68,604.60			165,092.34	337,237.30
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	63,640.50	0.00	0.00			302,126.83	10.00		365,777.33	349,240.38
LIBRARY MATERIALS	579,289.56	911.04	15,961.00			7,187.67			603,349.27	561,368.46
EXPENDITURES--DEBT SERVICE:										
PRINCIPAL RETIREMENT				215,000.00					215,000.00	155,000.00
INTEREST CHARGES				129,177.52					129,177.52	27,925.00
TOTAL EXPENDITURES	3,571,394.88	2,194.05	37,227.96	344,177.52	0.00	380,813.16	2,550.00	0.00	4,338,357.57	4,183,043.77
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	579,897.10	6,459.01	633.04	43,503.79	0.00	(312,286.92)	(2,550.00)	0.00	315,656.02	(276,513.91)
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0.00
OPERATING TRANSFERS IN	29,046.45			6,143.54	35,189.99	0.00	2,550.00		72,929.98	0.00
OPERATING TRANSFERS OUT	(31,596.45)			(6,143.54)	(35,189.99)	0.00	0.00		(72,929.98)	0.00
TOTAL OTHER FINANCING SOURCES (USES):	(2,550.00)	0.00	0.00	0.00	0.00	0.00	2,550.00	0.00	0.00	0.00
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	577,347.10	6,459.01	633.04	43,503.79	0.00	(312,286.92)	0.00	0.00	315,656.02	(276,513.91)
FUND BALANCES-JANUARY 1, 1989	866,040.20	3,205.97	1,602.56	338,033.98	35,189.99	1,598,256.17	0.00	3,465.97	2,846,294.84	3,296,535.34
FUND BALANCE ADJUSTMENTS FROM JAN 1	2,656.25	0.00	0.00			(106.25)	(2,550.00)		0.00	0.00
FUND BALANCES-JUNE 30, 89	1,445,043.55	10,664.98	2,235.60	381,537.77	35,189.99	1,285,863.00	(2,550.00)	3,465.97	3,162,050.86	3,020,021.43

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED JUNE 30, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 06/30/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:													
5101	AUTO EXCISE TAX	783,851	783,851		661,818.84				661,818.84					
5102	REAL PROPERTY TAX LEVY	6,135,717	6,135,717		3,165,965.32				3,165,965.32					
5103	INTANGIBLES TAX	104,187	104,187		58,383.74				58,383.74					
	TOTAL LOCAL TAX REVENUES	7,023,755	7,023,755	0.00	3,886,167.90		0.00	0.00	3,886,167.90					
5201	PHOTOCOPYING FEES	112,000	112,000		66,931.71				66,931.71					
5202	EXTENDED USE FEES	114,000	114,000		66,842.69		0.00	0.00	66,842.69					
5203	FAX FEES		0						72.22					
	TOTAL USER FEES	226,000	226,000	0	133,774	0.00	0.00	0.00	133,846.62	0.00	0.00	0.00	0.00	0.00
5301	FEDERAL OPERATING GRANTS	0	0		0.00				0.00					
5302	STATE OPERATING GRANTS	0	0		0.00				0.00					
5303	CITY OPERATING GRANTS	52,171	52,171		35,666.30		35,666.00		0.30					
	TOTAL GRANTS	52,171	52,171	0.00	35,666.30		35,666.00	0.00	0.30					
5401	PARKING REVENUES-239 W WAYNE	70,000	70,000		38,100.00				38,100.00					
5402	PARKING REVENUES-500 S HARRISON	70,000	70,000		38,100.00				38,100.00					
5403	PARKING REVENUES-23: W WASHINGTON	2,000	2,000		1,351.49				1,351.49					
5404	OTHER PARKING REVENUES	0	0		700.00		12,000.00	12,000.00	700.00					
	TOTAL PARKING REVENUES	142,000	142,000	0.00	78,251.49		12,000.00	12,000.00	78,251.49					
5501	SERVICE CENTER RENT	9,600	9,600		4,800.00				4,800.00					
5502	OTHER RENTAL INCOME	0	0		350.00				350.00					
5601	UNRESTRICTED GIFTS & DONATIONS	1,000	1,000		41.87				41.87					
5650	INTEREST	20,000	20,000		25,557.11				25,557.11					
5701	ACPL PUBLICATIONS	0	0		273.57			0.00	273.57					
5702	RESEARCH SERVICES	7,000	7,000		5,424.24				5,424.24					
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		8,078.01				8,078.01					
5704	REFUNDS/DISCOUNTS EARNED	0	0		2,126.93				2,126.93					
5705	INSURANCE CLAIM PAYMENTS	0	0		0.00				0.00					
5706	OTHER REVENUES	7,500	7,500		6,373.94				6,373.94					
	TOTAL MISCELLANEOUS REVENUES	23,500	23,500	0.00	22,276.69		0.00	0.00	22,276.69					
	TOTAL REVENUES	7,498,026	7,498,026	0.00	4,186,885.76		47,666.00	12,000.00	4,151,291.98					

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED JUNE 30, 1989

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 (+)	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 06/30/89 (-)	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:													
**	PERSONAL SERVICES **													
1101	SALARIED TIME WORKED	2,489,200	2,489,200		1,242,280.79	50.09%	110,879.00	104,702.00	1,236,103.79	50.34%		1,242,280.79	1,246,919.21	50.07%
1102	SALARIED OVERTIME	3,000	3,000		1,986.72	33.78%			1,986.72	33.78%		1,986.72	1,013.28	33.78%
1103	SALARIED VACATION	160,000	160,000		73,516.10	54.05%			73,516.10	54.05%		73,516.10	86,483.90	54.05%
1104	SALARIED SICK PAY	58,000	58,000		36,608.81	36.88%			36,608.81	36.88%		36,608.81	21,391.19	36.88%
1105	SALARIED DISABILITY PAY	9,000	9,000		803.10	91.08%			803.10	91.08%		803.10	8,196.90	91.08%
1106	SALARIED HOLIDAY	70,000	70,000		34,773.69	50.32%			34,773.69	50.32%		34,773.69	35,226.31	50.32%
1107	SALARIED JURY DUTY	300	300		0.00	100.00%			0.00	100.00%		0.00	300.00	100.00%
1108	SALARIED DEATH-IN-FAMILY	2,500	2,500		2,212.51	11.50%			2,212.51	11.50%		2,212.51	287.49	11.50%
1109	SALARIED TRAVEL/MEETINGS	40,000	40,000		19,709.32	50.73%			19,709.32	50.73%		19,709.32	20,290.68	50.73%
1110	SALARIED PREMIUM TIME	14,000	14,000		7,723.29	44.83%			7,723.29	44.83%		7,723.29	6,276.71	44.83%
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	4,000	4,000		1,355.36				1,355.36			1,355.36	2,644.64	66.12%
	TOTAL SALARIES	2,850,000	2,850,000	0.00	1,420,969.69	50.14%	110,879.00	104,702.00	1,414,792.69	50.36%	0.00	1,420,969.69	1,429,030.31	50.14%
1201	HOURLY TIME WORKED	754,400	754,400		356,070.95	52.80%	30,391.00	34,901.00	360,580.95	52.20%		356,070.95	398,329.05	52.80%
1202	HOURLY OVERTIME	1,500	1,500		1,442.67	3.82%			1,442.67	3.82%		1,442.67	57.33	3.82%
1203	HOURLY VACATION	28,000	28,000		11,114.26	60.31%			11,114.26	60.31%		11,114.26	16,885.74	60.31%
1204	HOURLY SICK PAY	2,000	2,000		1,360.25	31.99%			1,360.25	31.99%		1,360.25	639.75	31.99%
1205	HOURLY DISABILITY PAY	1,000	1,000		29.58				29.58			29.58	970.42	97.04%
1206	HOURLY HOLIDAY	15,000	15,000		7,906.48	47.29%			7,906.48	47.29%		7,906.48	7,093.52	47.29%
1207	HOURLY JURY DUTY	100	100		0.00	100.00%			0.00	100.00%		0.00	100.00	100.00%
1208	HOURLY DEATH-IN-FAMILY	500	500		382.68	23.46%			382.68	23.46%		382.68	117.32	23.46%
1209	HOURLY TRAVEL/MEETINGS	1,500	1,500		769.36	48.71%			769.36	48.71%		769.36	730.64	48.71%
	TOTAL HOURLY WAGES	804,000	804,000	0.00	379,076.23	52.85%	30,391.00	34,901.00	383,586.23	52.29%	0.00	379,076.23	424,923.77	52.85%
1301	SUMMER EMPLOYEES- TIME WORKED	45,000	45,000		11,962.74	73.42%			11,962.74	73.42%		11,962.74	33,037.26	73.42%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0.00				0.00			0.00	0.00	
1401	SHORT-TERM STAFF TIME WORKED	22,000	22,000		2,856.88	87.01%			2,856.88	87.01%		2,856.88	19,143.12	87.01%
1402	SHORT-TERM STAFF OVERTIME	0	0		0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	67,000	67,000	0.00	14,819.62	77.88%	0.00	0.00	14,819.62	77.88%	0.00	14,819.62	52,180.38	77.88%
	TOTAL COMPENSATION	3,721,000	3,721,000	0.00	1,814,865.54	51.23%	141,270.00	139,603.00	1,813,198.54	51.27%	0.00	1,814,865.54	1,906,134.46	51.23%
1501	EMPLOYER FICA	230,000	230,000		134,420.33	51.99%	10,609.00	10,484.00	134,295.33	52.04%		134,420.33	145,579.67	51.99%
1502	UNEMPLOYMENT REIMBURSEMENT	5,400	5,400		620.81	88.50%			620.81	88.50%		620.81	4,779.19	88.50%
1503	EMPLOYER PERF	135,000	135,000		67,249.40	50.19%	36,190.92	32,719.28	63,777.76	52.76%		67,249.40	67,750.60	50.19%
1504	GROUP INSURANCE	200,000	200,000		103,072.30	48.46%	0.00		103,072.30	48.46%		103,072.30	96,927.70	48.46%
	TOTAL EMPLOYEE BENEFITS	620,400	620,400	0.00	305,362.84	50.78%	46,799.92	43,203.28	301,766.20	51.36%	0.00	305,362.84	315,037.16	50.78%
	TOTAL PERSONAL SERVICES	4,341,400	4,341,400	0.00	2,120,228.38	51.16%	188,069.92	182,806.23	2,114,964.74	51.28%	0.00	2,120,228.38	2,221,171.62	51.16%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED JUNE 30, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 06/30/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **														
2101	OFFICE SUPPLIES	48,000	48,000	944.97	17,660.37	63.21%	0.00	1,247.66	18,908.03	60.61%	2,096.69	21,004.72	27,940.25	58.21%
	TOTAL OFFICE SUPPLIES	48,000	48,000	944.97	17,660.37	63.21%	0.00	1,247.66	18,908.03	60.61%	2,096.69	21,004.72	27,940.25	58.21%
2201	CLEANING SUPPLIES	16,000	16,000	470.20	7,840.91	55.99%	0.00	764.63	7,805.54	51.22%	2,754.76	10,560.30	5,909.90	36.94%
2202	VEHICLE FUEL	13,000	13,000		5,378.14	58.63%	0.00	0.00	5,378.14	58.63%	0.00	5,378.14	7,621.86	58.63%
2203	HEATING OIL	10,000	7,000		498.46	92.88%		0.00	498.46	92.88%	0.00	498.46	6,501.54	92.88%
2204	COPIER SUPPLIES	32,000	32,000	297.02	30,653.35	4.21%	0	0.00	30,653.35	4.21%	1,000.00	31,653.35	643.67	2.01%
2205	LIBRARY MATERIALS SUPPLIES	34,000	34,000		15,914.07	53.19%		1,187.59	17,101.66	49.78%	7,407.50	24,509.16	9,490.84	27.91%
2206	MATERIALS ACCESS SUPPLIES	0	0	161.34	161.34	ERR		0.00	161.34	ERR	0.00	161.34	0.00	
2207	CRAFT SUPPLIES	4,500	4,500		1,964.01	56.36%	0	176.92	2,140.93	52.42%	77.23	2,218.16	2,281.84	50.71%
2208	OTHER OPERATING SUPPLIES	0	0	2,317.21	2,316.21	ERR	2,146.00	0.00	170.21	ERR	0.00	170.21	2,147.00	
2209	PROGRAMMING SUPPLIES	5,000	12,000		10,097.55	15.85%	0	90.50	10,188.05	15.10%	177.45	10,365.50	1,634.50	13.62%
2210	PRINTING SUPPLIES	35,000	32,000		13,974.05	56.33%	0	276.94	14,250.99	55.47%	1,008.22	15,259.21	16,740.79	52.31%
2211	OTHER OPERATING SUPP N.E.C.	45,000	44,000		25,077.23	43.01%	0	1,234.36	26,311.59	40.20%	3,655.55	27,967.14	14,032.86	31.89%
	TOTAL OPERATING SUPPLIES	194,500	194,500	3,245.77	113,075.32	41.86%	2,146.00	3,730.94	114,660.26	41.05%	15,080.71	130,740.97	67,004.00	34.45%
2301	MAINTENANCE SUPPLIES	17,500	17,500	135.80	9,910.63	43.37%	0	634.96	10,545.59	39.74%	1,179.09	11,724.68	5,911.12	33.78%
2302	REPAIR PARTS	10,000	10,000	261.66	1,502.53	84.97%	0	0.00	1,502.53	84.97%	114.01	1,616.54	8,645.12	86.45%
	TOTAL MAINTENANCE SUPPLIES	27,500	27,500	397.46	11,413.16	58.50%	0.00	634.96	12,048.12	56.19%	1,293.10	13,341.22	14,556.24	52.93%
	TOTAL SUPPLIES	270,000	270,000	4,588.20	142,148.85	47.35%	2,146.00	5,613.56	145,616.41	46.07%	19,470.50	165,086.91	109,501.29	40.56%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED JUNE 30, 1989

GL4#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 06/30/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** OTHER SERVICES AND CHARGES **														
3101	CONSULTING	1,000	22,000		17,200.00	21.82%		0.00	17,200.00	21.82%	3,600.00	20,800.00	1,200.00	5.45%
3102	ENGINEERING & ARCHITECTURAL	2,000	427,000		1,054.80	99.75%	0.00	0.00	1,054.80	99.75%	0.00	1,054.80	425,945.20	99.75%
3103	LEGAL SERVICES	4,000	7,000		4,924.00	27.66%	289.00	0.00	4,635.00	33.79%	0.00	4,635.00	2,365.00	33.79%
3104	PROGRAM PRESENTERS	4,000	4,000		1,546.00	61.35%	0.00	0.00	1,546.00	61.35%	0.00	1,546.00	2,454.00	61.35%
3105	TEMPORARY HELP SERVICES	35,000	25,000		2,122.35	91.51%	0.00	0.00	2,122.35	91.51%	0.00	2,122.35	22,877.65	91.51%
3106	OTHER PROFESSIONAL SERVICES	8,000	8,000	10.00	4,462.28	44.22%	0.00	483.15	4,945.43	38.18%	1,309.32	6,254.75	1,755.25	21.94%
	TOTAL PROFESSIONAL SERVICES	54,000	493,000	10.00	31,309.43	93.65%	289.00	483.15	31,503.58	93.61%	4,909.32	36,412.90	456,597.10	92.62%
3201	TELEPHONE SERVICE	88,000	88,000		34,678.99	60.59%	0.00	309.30	34,988.29	60.24%	0.00	34,988.29	53,011.71	60.24%
3202	POSTAGE & SHIPPING	64,000	64,000	1.00	32,957.72	48.50%	0.00	0.00	32,957.72	48.50%	2,001.00	34,958.72	29,042.28	45.38%
3203	TRAVEL & MEETINGS	0	0		0.00	ERR		- 0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	4,500	4,500		1,137.14	74.73%		0.00	1,137.14	74.73%	0.00	1,137.14	3,362.86	74.73%
3205	TRAINING & DEVELOPMENT	0	0		0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	37,000	37,000		17,142.82	53.67%		27.16	17,169.98	53.59%	0.00	17,169.98	19,830.02	53.59%
	COMMUNICATION & TRANSPORTATION	193,500	193,500	1.00	85,916.67	55.60%	0.00	336.46	86,253.13	55.42%	2,001.00	88,254	105,247	54.39%
3301	PUBLICATION OF LEGAL NOTICES	700	700		398.42	43.08%		46.54	444.96	36.43%	0.00	444.96	255.04	36.43%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	39.00	1,520.50	83.11%	0.00	884.60	2,405.10	73.28%	350.00	2,755.10	6,283.90	69.82%
	TOTAL PUBLICATION & PRINTING	9,700	9,700	39.00	1,918.92	80.22%	0.00	931.14	2,850.06	70.62%	350.00	3,200.06	6,538.94	67.41%
3401	INSURANCE	115,000	115,000		82,097.50	28.61%	0.00	17,003.00	99,100.50	13.83%	0.00	99,100.50	15,899.50	13.83%
	TOTAL INSURANCE	115,000	115,000	0.00	82,097.50	28.61%	0.00	17,003.00	99,100.50	13.83%	0.00	99,100.50	15,899.50	13.83%
3501	NATURAL GAS	94,000	94,000		68,110.09	27.54%		104.73	68,214.82	27.43%	0.00	68,214.82	25,785.18	27.43%
3502	ELECTRICITY	285,000	285,000		137,795.22	51.65%		3,351.10	141,146.32	50.47%	0.00	141,146.32	143,853.68	50.47%
3503	WATER & SEWER	9,500	9,500		3,559.32	62.53%		17.70	3,577.02	62.35%	0.00	3,577.02	5,922.98	62.35%
3504	TRASH DISPOSAL	6,600	6,600		2,935.00	55.53%		1,194.00	4,129.00	37.44%	0.00	4,129.00	2,471.00	37.44%
	TOTAL UTILITY SERVICES	395,100	395,100	0.00	212,399.63	46.24%	0.00	4,667.53	217,067.16	45.06%	0.00	217,067.16	178,032.84	45.06%
3601	BUILDING REPAIR & MAINTENANCE	180,000	75,000	5,470.00	14,019.39	81.31%	1,000.00	0.00	13,019.39	82.64%	1,450.00	14,469.39	66,000.61	88.00%
3602	HVAC SERVICE	20,000	20,000	799.50	7,142.45	64.29%	0.00	0.00	7,142.45	64.29%	2,899.50	10,041.95	10,757.55	53.79%
3603	LANDSCAPING SERVICES	17,000	17,000	214.00	6,900.67	59.41%	1,459.00	462.77	5,904.44	65.27%	9,731.31	15,635.75	1,578.25	9.28%
3604	COMPUTER MAINTENANCE	135,000	140,000	9,394.50	46,298.08	66.93%	0.00	239.50	46,537.58	66.76%	97,625.45	144,163.03	5,231.47	3.74%
3605	COPIER SERVICE	26,000	26,000	1,093.00	17,912.80	31.16%	0.00	1,030.00	18,942.80	27.14%	7,210.00	26,152.80	940.20	3.62%
3606	VEHICLE SERVICE	23,000	23,000	1,445.95	6,500.60	71.74%	0.00	0.00	6,500.60	71.74%	2,222.93	8,723.53	15,722.42	68.36%
3607	OTHER EQUIPMENT SERVICE	55,000	55,000	3,923.01	36,339.34	33.93%	0.00	234.90	36,574.24	33.50%	23,324.72	59,898.96	(923.95)	-1.77%
	TOTAL REPAIRS & MAINTENANCE	456,000	356,000	22,339.96	135,113.33	62.05%	2,459.00	1,967.17	134,621.50	62.18%	144,463.91	279,085.41	77,254.55	27.83%

FS#680
JUNE 30, 1989 UNAUDITED
ER-0689rev.

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED JUNE 30, 1989

21-Jul-89

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 06/30/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,000	3,000		1,380.00	54.00%		0.00	1,380.00	54.00%	1,610.00	2,990.00	10.00	0.33%
3702	EQUIPMENT RENTAL/LEASING	45,000	45,000	1,381.92	16,368.67	63.63%	866.00	1,057.00	16,559.67	63.20%	13,412.93	29,972.60	16,405.32	36.47%
	LEASING & RENTALS	48,000	48,000	1,381.92	17,748.67	63.02%	866.00	1,057.00	17,939.67	62.63%	15,022.93	32,962.60	16,419.32	34.21%
3901	DUES & MEMBERSHIPS	7,500	7,500		1,780.00	76.27%		0.00	1,780.00	76.27%	0.00	1,780.00	5,720.00	76.27%
3902	INTEREST ON TEMPORARY LOANS	50,000	50,000		9,843.95	80.31%		0.00	9,843.95	80.31%	0.00	9,843.95	40,156.05	80.31%
3903	TAXES & ASSESSMENTS	3,500	3,500		1,582.53	54.78%		0.00	1,582.53	54.78%	0.00	1,582.53	1,917.47	54.78%
3904	TRANSFER TO LIRF FUND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	30,000	30,000		16,787.66	44.31%	0.00	1,129.89	17,837.55	40.54%	0.00	17,837.55	12,162.45	40.54%
3906	COMPUTER SERVICES	115,000	115,000	2,246.80	44,635.13	61.19%	2,963.00	5,831.91	47,504.04	58.69%	7,723.37	55,227.41	62,045.39	53.93%
	TOTAL MISCELLANEOUS SERVICES	206,000	206,000	2,246.80	74,549.27	63.81%	2,963.00	6,961.80	78,548.07	61.87%	7,723.37	86,271.44	121,975.36	59.21%
	TOTAL OTHER SERVICES & CHARGES	1,477,300	1,816,300	26,018.68	641,053.42	64.71%	6,577.00	33,407.25	667,883.67	63.23%	174,470.53	842,354.20	999,964.48	55.06%
	*** CAPITAL OUTLAYS ***													
4401	FURNITURE & EQUIPMENT	100,000	100,000	2,334.00	54,924.35	45.08%	389.00	545.00	55,080.35	44.92%	6,507.56	61,587.91	40,746.09	40.75%
4403	COMPUTER EQUIPMENT	10,000	18,000		8,560.15	52.44%		0.00	8,560.15	52.44%	6,852.60	15,412.75	2,587.25	14.37%
4405	TELEVISION EQUIPMENT	20,000	5,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	5,000.00	100.00%
4407	VEHICLES	20,000	13,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	13,000.00	100.00%
4409	BUILDINGS	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	150,000	136,000	2,334.00	63,484.50	53.32%	389.00	545.00	63,640.50	53.21%	13,360.16	77,000.66	61,333.34	45.10%
4510	BOOKS	1,296,941	1,046,941	67,937.65	430,210.22	58.91%	2,920.00	39,617.57	466,907.79	55.40%	218,916.92	685,824.71	429,053.94	40.98%
4520	PERIODICALS	235,000	200,000	3,052.40	57,170.41	71.41%	0.00	538.82	57,709.23	71.15%	5,316.87	63,026.10	140,026.30	70.01%
4530	NON-PRINT MATERIALS	180,000	140,000	13,014.50	48,738.97	65.19%	860.00	6,793.57	54,672.54	60.95%	19,546.39	74,218.93	78,795.57	56.28%
	TOTAL LIBRARY MATERIALS	1,711,941	1,386,941	84,004.55	536,119.60	61.35%	3,780.00	46,949.96	579,289.56	58.23%	243,780.18	823,069.74	647,875.81	46.71%
	TOTAL CAPITAL OUTLAYS	1,861,941	1,522,941	86,338.55	599,604.10	60.63%	4,169.00	47,494.96	642,930.06	57.78%	257,140.34	900,070.40	709,209.15	46.57%
	TOTAL EXPENDITURES	7,950,641	7,950,641	116,945.43	3,503,034.75	55.94%	230,961.92	269,322.05	3,571,394.88	55.08%	451,031.37	4,027,739.87	4,039,846.54	50.81%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(452,615)	(452,615)	(116,945.43)	683,851.01		(153,295.92)	(257,322.05)	579,897.13		(451,021.37)	(4,027,739.87)	(4,039,846.54)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

July 27, 1989	)	
	)	
A RESOLUTION TO APPROVE THE LIBRARY	)	
BUDGET ESTIMATE FOR THE OPERATING	)	No. 1989-20
FUND FOR THE CALENDAR YEAR ENDING	)	
DECEMBER 31, 1990	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the Library Budget Estimate for the Operating Fund for the Calendar Year Ending December, 1990 as contained in the following Library Budget Form No. 1 and appended schedules consisting of four pages, and aggregating $9,087,500 is hereby approved, as witnessed by the signatures of the Board of Library Trustees affixed thereto this 27th day of July, 1989.

Adopted this 27th day of July, 1989

Patricia E. Riley
President

C. Shirley Anderson
Secretary

RESOLUTION NO. 1989-20
LIBRARY BUDGET ESTIMATE

For The Calendar Year Ending December 31, 1990

Allen County Public Library

Allen County

Prepare a separate estimate for each fund. Operating FUND	Items	Total Estimate	Approved
1 Personal Services			
Salaries and Wages			
Salary of Librarian			
Salary of Assistants			
Salary of Treasurer			
Wages of Janitors			
Employee Benefits			
Employer's Share - F.I.C.A.			
Unemployment Compensation			
Employer's Contribution - P.E.R.F.			
Employer's Contribution - Group Insurance			
Sick Pay			
Other Employee Benefits			
Other Personal Services			
Total Personal Services		5,086,000	5,086,000
2. Supplies			
Office Supplies			
Official Records			
Stationery and Printing			
Other Office Supplies			
Operating Supplies			
Cleaning and Sanitation Supplies			
Fuel, Oil and Lubricants			
Other Operating Supplies			
Repair and Maintenance Supplies			
Building Materials and Supplies			
Paint and Painting Supplies			
Repair Parts			
Other Repair and Maintenance Supplies			
Other Supplies			
Total Supplies		309,000	309,000
3. Other Services and Charges			
Professional Services			
Consulting Services			
Engineering and Architectural Services			
Legal Services			
Other Professional Services			
Communication and Transportation			
Telephone and Telegraph			
Postage			
Traveling Expense			
Professional Meetings			
Freight and Express			
Printing and Advertising			
Advertising and Publication of Notices			
Printing, Other Than Office Supplies			
Insurance			
Official Bonds			
Other Insurance			

3. Other Services and Charges (continued)	Items	Total Estimate	Approved
Utility Services			
Gas			
Electricity			
Water			
Waste Disposal Services			
Repairs and Maintenance			
Buildings and Structures			
Equipment			
Rentals			
Real Estate			
Equipment			
Debt Service			
Payment of Bonds			
Interest - Bonds			
Other			
Dues			
Interest on Temporary Loans			
Taxes and Assessments			
Transfer to Library Improvement Reserve Fund			
_____			
_____			
_____			
Total Other Services and Charges		1,492,500	1,492,500
4. Capital Outlays			
Land			
Buildings			
Improvements Other Than Buildings			
Furniture and Equipment			
Other Capital Outlays			
Books			
Periodicals and Newspapers			
Nonprinted Materials (Microforms & Audio-visuals)			
Total Capital Outlays		2,185,000	2,185,000
Fund Total		9,072,500	9,072,500

We hereby certify that the foregoing is true and fair estimate of the necessary expense of the Allen County Public Library

Library for the calendar year 1990 for the purposes therein specified.

Date this 27th day of July 1989

Members of Library Board

Members of Library Board

A.E. BOYCE CO., MUNCIE, IND. 0763

RESOLUTION NO. 1989-20

ALLEN COUNTY PUBLIC LIBRARY

LIBRARY BUDGET ESTIMATE FOR 1990
OPERATING FUND

1000	PERSONAL SERVICES	
1100	SALARIES	
1101	TIME WORKED	3,250,000
1102	OVERTIME	0
1103	VACATION	0
1104	SICK PAY	0
1105	DISABILITY PAY	0
1106	HOLIDAY PAY	0
1107	JURY DUTY	0
1108	DEATH IN FAMILY	0
1109	TRAVEL/MEETINGS	0
1110	SUNDAY PREMIUM	0
1111	TAXABLE FRINGE BENEFITS	0
1112	RELOCATION (FORMERLY 3204)	0
	TOTAL 1100	3,250,000
1200	HOURLY WAGES	
1201	TIME WORKED	916,000
1202	OVERTIME	0
1203	VACATION	0
1204	SICK PAY	0
1205	DISABILITY PAY	0
1206	HOLIDAY PAY	0
1207	JURY DUTY	0
1208	DEATH IN FAMILY	0
1209	TRAVEL/MEETINGS	0
1210	MISCELLANEOUS	0
	TOTAL 1200	916,000
1300	SUMMER WAGES	
1301	TIME WORKED	158,000
1302	OVERTIME	0
	TOTAL 1300	158,000
1400	SHORT-TERM ACPL STAFF	
1401	TIME WORKED	29,000
1402	OVERTIME	0
	TOTAL 1400	29,000
	TOTAL 1100-1400	4,353,000
1500	EMPLOYER PAID BENEFITS	
1501	EMPLOYER FICA	326,000
1502	UNEMPLOYMENT REIMBURSEMENT	5,500
1503	EMPLOYER PERF	162,000
1504	GROUP INSURANCE	239,500

RESOLUTION NO. 1989-20

ALLEN COUNTY PUBLIC LIBRARY

LIBRARY BUDGET ESTIMATE FOR 1990
OPERATING FUND

	TOTAL 1500	733,000
TOTAL 1000 PERSONAL SERVICES		5,086,000
2000 SUPPLIES		
2100 OFFICE SUPPLIES		
2101	OFFICE SUPPLIES	50,000
	TOTAL 2100	50,000
2200 OPERATING SUPPLIES		
2201	CLEANING SUPPLIES	20,000
2202	VEHICLE FUEL	15,000
2203	HEATING OIL	10,000
2204	COPIER SUPPLIES	43,000
2205	LIBRARY MATERIALS SUPPLIES	43,000
2206	MATER. ACCESS SUPP.(SEE 2205)	0
2207	CRAFT SUPPLIES	5,000
2208	OTHER OP. SUPP.(SEE2209-2211)	0
2209	PROGRAMMING SUPPLIES	13,000
2210	PRINTING SUPPLIES	37,000
2211	OPERATING SUPPLIES N.E.C.	45,000
	TOTAL 2200	231,000
2300 REPAIR & MAINTENANCE SUPPLIES		
2301	MAINTENANCE SUPPLIES	18,000
2302	REPAIR PARTS	10,000
	TOTAL 2300	28,000
TOTAL 2000 SUPPLIES		309,000
3000 OTHER SERVICES & CHARGES		
3100 PROFESSIONAL SERVICES		
3101	CONSULTING	4,000
3102	ENGINEERING & ARCH. SERVICES	5,000
3103	LEGAL SERVICES	4,000
3104	PROGRAM PRESENTERS	4,000
3105	TEMPORARY HELP SERVICES	50,000
3106	OTHER PROFESSIONAL SERVICES	10,000
	TOTAL 3100	77,000
3200 COMMUNICATION & TRANSP. SERV.		
3201	TELEPHONE SERVICE	32,000

RESOLUTION NO. 1989-20

ALLEN COUNTY PUBLIC LIBRARY

LIBRARY BUDGET ESTIMATE FOR 1990
OPERATING FUND

3202	POSTAGE & SHIPPING	67,000
3203	TRAVEL & MEETINGS (SEE 3206)	0
3204	RELOCATION (SEE 1112)	0
3204	RECRUITING	5,000
3205	TRAINING & DEVEL. (SEE 3206)	0
3206	TRAVEL & TRAINING	42,000
	TOTAL 3200	206,000
3300	PRINTING & ADVERTISING	
3301	PUBLICATION OF LEGAL NOTICES	1,000
3302	PRINTING OTHER THAN OFC. SUPP.	9,000
	TOTAL 3300	10,000
3400	INSURANCE	
3401	INSURANCE	125,000
	TOTAL 3400	125,000
3500	UTILITY SERVICES	
3501	NATURAL GAS	110,000
3502	ELECTRICITY	325,000
3503	WATER & SEWER	10,000
3504	TRASH DISPOSAL	7,000
	TOTAL 3500	452,000
3600	REPAIRS & MAINTENANCE	
3601	BUILDING & STRUCTURES REPAIR	80,000
3602	HVAC SERVICES	25,000
3603	LANDSCAPING SERVICES	13,000
3604	COMPUTER MAINTENANCE	145,000
3605	COPIER SERVICES	28,000
3606	VEHICLE SERVICES	25,000
3607	OTHER EQUIPMENT SERVICES	70,000
	TOTAL 3600	392,000
3700	RENTALS	
3701	REAL ESTATE RENTAL	3,500
3702	EQUIPMENT RENTAL/LEASING	40,000
	TOTAL 3700	43,500
3800	DEBT SERVICE	
3801	LONG-TERM DEBT PRINCIPAL	0
3802	INTEREST ON LONG-TERM DEBT	0
	TOTAL 3800	0
3900	MISC. SERVICES & CHARGES	
3901	DUES & MEMBERSHIPS	8,000

RESOLUTION NO. 1989-20

ALLEN COUNTY PUBLIC LIBRARY

LIBRARY BUDGET ESTIMATE FOR 1990
OPERATING FUND

3902	INTEREST ON TEMPORARY LOANS	0
3903	TAXES & ASSESSMENTS	4,000
3904	TRANSFER TO LIRF	0
3905	MATERIALS CONSERVATION SERV.	40,000
3906	COMPUTER SERVICES	135,000
3907	OTHER	0
	TOTAL 3900	187,000
	TOTAL 3000 OTHER SERVICES & CHARGES	1,432,500
4000	CAPITAL OUTLAYS	
4400	EXP. FOR GEN. FIXED ASSETS	
4401	FURNITURE & EQUIPMENT	100,000
4403	COMPUTER EQUIPMENT	20,000
4405	TELEVISION EQUIPMENT	20,000
4407	VEHICLES	20,000
4409	BUILDINGS	0
4411	LAND	0
	TOTAL 4400	160,000
4500	EXP. FOR LIBRARY COLLECTION	
4510	BOOKS	1,600,000
4520	PERIODICALS	250,000
4530	NON-PRINT MATERIALS	175,000
	TOTAL 4500	2,025,000
	TOTAL 4000 CAPITAL OUTLAYS	2,185,000
	TOTAL BUDGET	9,072,500

Prescribed by State Board of Accounts

Library Budget Form No. 2 (Rev. 1985)

506			5	
ID	YEAR	CO	TYPE	KEY

Allen County Public LIBRARY Allen County

ESTIMATE OF MISCELLANEOUS REVENUES FROM SOURCES OTHER THAN GENERAL PROPERTY TAXES FOR USE IN PREPARATION OF ESTIMATE OF FUNDS TO BE RAISED 19 90

PREPARE SEPARATE ESTIMATE FOR EACH FUND

Operating FUND SOURCE OF RECEIPTS	ESTIMATED AMOUNTS TO BE RECEIVED -A- July 1, 19 89 to Dec. 31, 19 89	-X- State Board of Tax Commissioners	-B- Jan. 1, 19 90 to Dec. 31, 19 90	-X- State Board of Tax Commissioners
SPECIAL TAXES:				
0201 Intangibles Tax - Banks & Building and Loan	46,000		110,000	
0202 License Excise Tax	200,000		783,000	
0203 CAGIT Certified Shares	0		0	
0204 CAGIT Property Tax Replacement Credit	0		XXXXXXXXXX	
0212 County Option Income Tax (COIT)	0		100,000	
OTHER REVENUE:				
1515 State Distribution	50,000		50,000	
4100 Fines and Fees	60,000		114,000	
2717 Photocopy Fees	65,000		112,000	
6101 Income From Trusts	0		0	
6100 Interest on Investments	15,000		30,000	
2716 County Contractual Library	0		0	
1418 Library Service Authority	0		0	
2705 Township Contracts (List)	0		0	
2302 Parking	75,000		150,000	
2722 Lost/Damaged Material	4,500		9,000	
9902 Research Services	3,500		7,000	
5600 Refunds and Discounts	1,000		0	
6400 Gifts and Bequests	0		0	
1419 Operating Grants (Specify Source)				
3102 City-Cable TV	52,000		60,000	
9902 B.A.S.E.	1,000		2,500	
9902 State Student Assist.	2,500		5,000	
100 Capital Grants (Specify Source)				
207 Transfer From Operating Fund (For LIRF Only)				
200 Rental of Property	4,800		4,000	
101 Sale of Property	0		0	
99 Total Columns A and B	580,300		1,536,500	

NOTE: Col. A is for the period from July 1 to December 31 of the present year.
Col. B is for the period from January 1 to December 31 of the incoming year.
Cols. X are reserved for the State Board of Tax Commissioners adjustments.

503 ____ ____ ____ ____ ____
ID YEAR CO TYPE KEY FUND

1990

BUDGET ESTIMATE - FINANCIAL STATEMENT - PROPOSED TAX RATE

UNIT ON APPEAL [ ] TAXING UNIT Allen County Public Library COUNTY Allen

FUND Operating NET ASSESSED VALUATION 1,654,277,840 [0 5]

(This form is to be prepared for each fund that requires either a tax rate or an appropriation.)

(NOT TO BE PUBLISHED)

FUNDS REQUIRED FOR EXPENSES TO DECEMBER 31st OF INCOMING YEAR:	AMOUNTS USED TO COMPUTE PUBLISHED BUDGET	APPROPRIATING BODY	TAX ADJUSTMENT BOARD	CONTROL BOARD AND STATE TAX BOARD FINAL ACTION
1. Total budget estimate for incoming year	9,087,500	9,087,500		
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	4,447,606	4,447,606		
3. Additional appropriation necessary to be made July 1 to December 31 of present year	60,000	60,000		
4. Outstanding temporary loans to be paid not included in lines 2 or 3				
5. Total funds required (add lines 1, 2, 3 and 4)	13,595,106	13,595,106		
FUNDS ON HAND AND TO BE RECEIVED FROM SOURCES OTHER THAN PROPOSED TAX LEVY:				
6. Actual balance, June 30 of present year	1,734,082	1,734,082		
7. Taxes to be collected, present year (December Settlement)	2,969,752	2,969,752		
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File):				
a. Total Column A Budget Form 2	580,300	580,300		
b. Total Column B Budget Form 2	1,536,500	1,536,500		
9. Total Funds (add lines 6, 7, 8a and 8b)	6,820,634	6,820,634		
10. Net amount to be raised for expenses to December 31st of incoming year (deduct line 9 from line 5)	6,774,472	6,774,472		
11. Operating balance (not in excess of expense January 1st to June 30, less miscellaneous revenue for same period)	200,000	200,000		
12. Amount to be raised by tax levy (add lines 10 and 11)	6,974,472	6,974,472		
13. Property Tax Replacement Credit from Local Option Tax				
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13 from line 12)				
15. Levy Excess Fund Applied to Current Budget	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	
16. Net Amount to be Raised				
17. Net Tax Rate on Each One Hundred Dollars of Taxable Property	.4216	.4216		

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

July 27, 1989	)	
	)	
A RESOLUTION TO APPROVE THE LIBRARY	)	
BUDGET ESTIMATE FOR THE BOND AND	)	No. 1989-21
INTEREST REDEMPTION FUND FOR THE	)	
CALENDAR YEAR ENDING DECEMBER 31, 1990	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the Library Budget Estimate for the Bond and Interest Redemption Fund for the Calendar Year Ending December 31, 1990 as contained in the following Library Budget Form. No. 1 and aggregating $1,775,169 is hereby approved, as witnessed by the signatures of the Board of Library Trustees affixed thereto this 27th day of July, 1989.

Adopted this 27th day of July, 1989.

Patricia E. Riley
President

C. Shirley Anderson
Secretary

RESOLUTION NO. 1989-21
LIBRARY BUDGET ESTIMATE

For The Calendar Year Ending December 31, 19 90

Allen County Public Library

Allen County

repare a separate estimate for each fund. & Interest Redemption FUND	Items	Total Estimate	Approved
Personal Services			
Salaries and Wages			
Salary of Librarian			
Salary of Assistants			
_____			
_____			
_____			
_____			
Salary of Treasurer			
Wages of Janitors			
Employee Benefits			
Employer's Share - F.I.C.A.			
Unemployment Compensation			
Employer's Contribution - P.E.R.F.			
Employer's Contribution - Group Insurance			
Sick Pay			
Other Employee Benefits			
Other Personal Services			
_____			
_____			
Total Personal Services			
Supplies			
Office Supplies			
Official Records			
Stationery and Printing			
Other Office Supplies			
Operating Supplies			
Cleaning and Sanitation Supplies			
Fuel, Oil and Lubricants			
Other Operating Supplies			
Repair and Maintenance Supplies			
Building Materials and Supplies			
Paint and Painting Supplies			
Repair Parts			
Other Repair and Maintenance Supplies			
Other Supplies			
_____			
_____			
Total Supplies			
Other Services and Charges			
Professional Services			
Consulting Services			
Engineering and Architectural Services			
Legal Services			
Other Professional Services			
Communication and Transportation			
Telephone and Telegraph			
Postage			
Traveling Expense			
Professional Meetings			
Freight and Express			
_____			
_____			
_____			
Printing and Advertising			
Advertising and Publication of Notices			
Printing, Other Than Office Supplies			
Insurance			
Official Bonds			
Other Insurance			

3. Other Services and Charges (continued)	Items	Total Estimate	Approved
Utility Services			
Gas			
Electricity			
Water			
Waste Disposal Services			
Repairs and Maintenance			
Buildings and Structures			
Equipment			
Rentals			
Real Estate	530,000	530,000	530,000
Equipment			
Debt Service			
Payment of Bonds	460,000	691,616	691,616
Interest - Bonds	231,616		
Other			
Dues			
Interest on Temporary Loans	50,000	50,000	50,000
Taxes and Assessments			
Transfer to Library Improvement Reserve Fund			
Total Other Services and Charges		1,271,616	1,271,616
4. Capital Outlays			
Land			
Buildings			
Improvements Other Than Buildings			
Furniture and Equipment			
Other Capital Outlays			
Books			
Periodicals and Newspapers			
Nonprinted Materials (Microforms & Audio-visuals)			
Total Capital Outlays			
Fund Total		1,271,616	1,271,616

We hereby certify that the foregoing is true and fair estimate of the necessary expense of the Allen County Public Library Library for the calendar year 1990 for the purposes therein specified.

Date this 27th day of July 1989

Alan McMahan

Patricia E Riley

Members of ~~Library Board~~

Members of Library Board

E. JOYCE CO., MUNCIE, IND 0763

escribed by State Board of Accounts

Library Budget Form No. 2 (Rev. 1985)

06 ____ ____ 5 ____
D YEAR CO TYPE KEY

Allen County Public LIBRARY Allen County

ESTIMATE OF MISCELLANEOUS REVENUES
FROM SOURCES OTHER THAN GENERAL PROPERTY TAXES
FOR USE IN PREPARATION OF ESTIMATE OF FUNDS TO BE RAISED 19 90

PREPARE SEPARATE ESTIMATE FOR EACH FUND

Bond & Interest Redemption FUND SOURCE OF RECEIPTS	ESTIMATED AMOUNTS TO BE RECEIVED -A- July 1, 19 89 to Dec. 31. 19 89	-X- State Board of Tax Commissioners	-B- Jan. 1, 19 90 to Dec. 31, 19 90	-X- State Board of Tax Commissioners
ECIAL TAXES:				
01 Intangibles Tax - Banks & Building and Loan				
02 License Excise Tax	4,569		10,300	
03 CAGIT Certified Shares	12,154		78,000	
04 CAGIT Property Tax Replacement Credit	0		0	
12 County Option Income Tax (COIT)	0		XXXXXXXXXX	
	0		-100,000	
HER REVENUE:				
5 State Distribution				
0 Fines and Fees	0		0	
7 Photocopy Fees	0		0	
1 Income From Trusts	0		0	
0 Interest on Investments	0		0	
6 County Contractual Library	0		0	
8 Library Service Authority	0		0	
5 Township Contracts (List)	0		0	
2 Parking	0		0	
2 Lost/Damaged Material	0		0	
2 Research Services	0		0	
0 Refunds & Discounts	0		0	
	0		0	
Gifts and Bequests	0			
Operating Grants (Specify Source)			0	
2 City-Cable TV	0		0	
2 B.A.S.E.	0		0	
2 State Student Assist.	0		0	
pital Grants (Specify Source)				
Transfer From Operating Fund (For LIRF Only)				
Rental of Property	0		0	
Sale of Property	0		0	
Total Columns A and B	16,723		188,300	

Col. A is for the period from July 1 to December 31 of the present year.
Col. B is for the period from January 1 to December 31 of the incoming year.
Cols. X are reserved for the State Board of Tax Commissioners adjustments.

503 ID | YEAR | CO | TYPE | KEY | FUND

1990

BUDGET ESTIMATE - FINANCIAL STATEMENT - PROPOSED TAX RATE

UNIT ON APPEAL [ ] TAXING UNIT Allen County Public Library COUNTY Allen

FUND Bond & Interest Redemption NET ASSESSED VALUATION 1,654,277,840

0 5

(This form is to be prepared for each fund that requires either a tax rate or an appropriation.)

(NOT TO BE PUBLISHED)

FUNDS REQUIRED FOR EXPENSES TO DECEMBER 31st OF INCOMING YEAR:	AMOUNTS USED TO COMPUTE PUBLISHED BUDGET	APPROPRIATING BODY	TAX ADJUSTMENT BOARD	CONTROL BOARD AND STATE TAX BOARD FINAL ACTION
1. Total budget estimate for incoming year	1,271,616	1,271,616		
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	343,966	343,966		
3. Additional appropriation necessary to be made July 1 to December 31 of present year				
4. Outstanding temporary loans to be paid not included in lines 2 or 3				
5. Total funds required (add lines 1, 2, 3 and 4)	1,615,782	1,615,782		
FUNDS ON HAND AND TO BE RECEIVED FROM SOURCES OTHER THAN PROPOSED TAX LEVY:				
6. Actual balance, June 30 of present year	381,538	381,538		
7. Taxes to be collected, present year (December Settlement)	296,255	296,255		
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File):				
a. Total Column A Budget Form 2	16,723	16,723		
b. Total Column B Budget Form 2	188,300	188,300		
9. Total Funds (add lines 6, 7, 8a and 8b)	882,816	882,816		
10. Net amount to be raised for expenses to December 31st of incoming year (deduct line 9 from line 5)	732,766	732,766		
11. Operating balance (not in excess of expense January 1st to June 30, less miscellaneous revenue for same period)	879,694	879,694		
12. Amount to be raised by tax levy (add lines 10 and 11)	1,612,460	1,612,460		
13. Property Tax Replacement Credit from Local Option Tax				
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13 from line 12)				
15. Levy Excess Fund Applied to Current Budget	XXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXX	
16. Net Amount to be Raised				
17. Net Tax Rate on Each One Hundred Dollars of Taxable Property	.097472	.097472		

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

July 27, 1989	)	
	)	
A RESOLUTION TO PUBLISH A NOTICE	)	1989-22
TO TAXPAYERS OF BUDGET ESTIMATES	)	
AND TAX RATES	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the following Notice to Taxpayers of Budget Estimates and Tax Rates, consisting of one page, is hereby ordered to be published, according to law.

Adopted this 27th day of July, 1989.

Patricia E. Riley
President

C. Philip Gudauskas
Secretary

scribed by State Board of Accounts

Library Budget Form 3 (Rev. 1982)

RESOLUTION NO. 1989-22

NOTICE TO TAXPAYERS OF BUDGET ESTIMATES AND TAX RATES

In the matter of determining the tax rates for certain purposes by the rary Board of Allen Co Pub Library Allen County, Indiana. } Before the Library Board

tice is hereby given to taxpayers of Allen County Public Library Allen County, Indiana, that the proper officers of said Library will conduct a public hearing at Allen County P.L. Webster, Ft.Wayne, Indiana on the 19 90 Budget at 3:00 p.m. on August 17, 19 89. Follow- this meeting, the aforementioned officers of said Library, will meet at Allen Co. Pub. Lib., Ft. Wayne, iana at 3:00 p.m. on August 24, 19 89 to adopt the following Budget:

BUDGET ESTIMATES AND TAX RATES

NDS	BUDGET ESTIMATE	ESTIMATE OF FUNDS TO BE RAISED	PROPERTY TAX REPLACEMENT CREDIT	NET TAX RATE
ary Operating Fund	$ 9,087,500	$ 6,974,472	$	$ .4216
ary Improvement Reserve Fund		xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx
d and Interest Redemption Fund	1,271,616	1,612,460		.0975
Fund				
Fund				
Fund				
Fund				
Fund				
s	$ 10,359,116	$ 8,586,932	$	$ .5191

Taxpayers appearing shall have a right to be heard thereon. After the tax levies have been determined, and nted to the County Auditor not later than two days prior to the second Monday in September, and the levy by the County Tax Adjustment Board, or on their failure so to do, by the County Auditor, ten or more tax- s feeling themselves aggrieved by such levies, may appeal to the State Board of Tax Commissioners for fur- nd final hearing thereon by filing of petition with the County Auditor on or before the tenth day after publica- the County Auditor of tax rates charged, and the State Board of Tax Commissioners will fix a date for hear- this county.

Patricia E. Riley
President of Library Board

C. Shirley Anderson
Secretary of Library Board

Earl A. Peters
Treasurer of Library Board

July 27, 1989

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

July 27, 1989)
)
RESOLUTION TO PUBLISH NOTICE) No. 1989-23
TO TAXPAYERS OF PROPOSED)
ADDITIONAL APPROPRIATIONS)

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the following Notice to Taxpayers of Proposed Additional Appropriations is hereby ordered to be published according to law.

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of Allen County Public Library, Allen County, Indiana, that the proper legal officers of said municipal corporation at their regular meeting place at 3:00 o'clock p.m. on the day of Sept. 28, 1989, will consider the following additional appropriations in excess of the budget for the current year.

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
1100 Salaries	$ 11,734.00
1500 Benefits	2,823.00
4405 Television Equipment	71,194.00
Total	$ 85,751.00

These appropriations are made from additional receipts.

Taxpayers appearing at such meeting shall have the right to be heard thereon. The additional appropriations as finally made will be referred to the State Board of Tax Commissioners, which Board, upon receipt, will hold a further hearing within fifteen days at the county auditor's office of Allen County, Indiana, or at such other place as may be designated. At such hearing, taxpayers objecting to any of such additional appropriations may be heard. Interested taxpayers may inquire of the county auditor when and where such hearing will be held.

Patricia E. Riley
President

A. Shirley Anderson
Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

July 27, 1989	)	
	)	
RESOLUTION TO SELECT SUCCESSFUL	)	No. 1989-24
BIDDERS ON CAPITAL IMPROVEMENT	)	
PROJECTS	)	

WHEREAS, Bids have been received according to law for the construction and renovation of facilities for the Allen County Public Library, as previously approved in all respects by this board as a capital improvement plan for the library district; and

WHEREAS, Said bids have been carefully evaluated by the library staff, the library's project consultant, the designated individual project architects and engineers, and this board, and are on file as a matter of public record in the office of the library director; and

WHEREAS, The lowest and best responsible and responsive bidders have been identified, and it is deemed to be in the best public interest that they be declared successful bidders on the respective project groups;

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the following contractors are hereby declared the successful bidders for the projects specified;

RESOLVED FURTHER, That the President be, and is hereby authorized to execute contracts with the contractors so designated, upon final approval of the lease rental financing for the said projects.

Project Group 1, New Branch in Aboite Township. Kinder Construction: Base bid - $782,000; Selected alternate bids - $32,423; Total bid awarded - $814,423.

Project Group 1, New Branch in Washington Township. Crosby: Base bid - $891,290; Selected alternate bids -$11,770; Total bid awarded - $903,060.

Project Group 2, Main Library Renovations. Kinder Construction: Base bid - $1,200,000; selected alternate bids - $402,633; Total bid awarded - $1,602,633.

Project Group 3, Replace Tecumseh Branch. Hamilton Hunter: Base bid - $456,934; Selected alternate bids - $26,356; Total bid awarded - $483,290.

Project Group 3, Expand New Haven Branch. Kinder Construction: Base bid - $270,000; Selected alternate bids - $32,794; Total bid awarded - $302,794.

Project Group 4A, Georgetown, Harlan, Hessen Cassel, Monroeville, Woodburn renovations. W. A. Sheets & Sons: Base bid - $630,000; Selected alternate bids - $42,600; Total bid awarded - $672,600.

Project Group 4B, Little Turtle, Pontiac, Shawnee, Waynedale renovations. W. A. Sheets & Sons: Base bid - $514,700; Selected alternate bids - $50,100; Total bid awarded - $564,800.

~~Project Group F&E. Continental: Base bid - $387,690; Total bid awarded - $387,690.~~ AMENDED BY RESOLUTION NO. 1989-30 AUGUST 24, 1989

Adopted this 27th day of July, 1989.

Patricia E. Riley
President

C. Philip Andacyer
Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

July 27, 1989	)	
	)	
RESOLUTION TO TRANSFER FUNDS TEMPORARILY	)	No. 1989-25
FROM THE LIBRARY IMPROVEMENT RESERVE FUND	)	
AND THE BOND AND INTEREST REDEMPTION FUND	)	
TO THE OPERATING FUND	)	

WHEREAS, The cash resources of the Allen County Public Library will be insufficient to meet operating expenses of the library, and

WHEREAS, There will come into the library district on or about December 31, 1989 tax revenues for the current year sufficient to meet all budgeted expenses of the library,

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that:

Section 1. In anticipation of the receipt of tax revenues noted above, the sum of $35,189.99 be temporarily transferred from the Library Improvement Reserve Fund to the Operating Fund;

Section 2. In anticipation of the receipt of tax revenues noted above, the sum of $37,572.75 currently available, and additional amounts not to exceed $350,000 which may be temporarily available, be temporarily transferred from the Bond and Interest Redemption Fund to the Operating Fund.

Section 3. The sums specified in Sections 1 and 2 shall be returned to the Library Improvement Reserve Fund and Bond and Interest Redemption Fund when they are needed to meet the obligations of those funds, but not later than December 31, 1989.

Adopted this 27th day of July, 1989.

Patricia E. Riley
President

C. Philip Gerdenfel
Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims August 17, 1989

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $1,407,913.70 on August 17, 1989. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	7/27/89	32854-2857		$1,001,607.39
Payroll				
08/04&08/18	gross $296,464.54		net	$214,500.99
08/04&08/18	Payroll taxes (electronic transfer)			87,737.37
Accounts Payable Check Batches:				
	(see "Vendor Check History" for detail of total)			
Dated 08/04/89				31,368.25
Dated 08/18/89				72,758.00
Void: 08/04/89				(50.00
Void: 08/16/89				(8.30)
Accounts Payable Check Batches Subtotal:				$104,067.95
Grand Total				$1,407,913.70

Mrs. Riley, Mr. McMahan, Mr. Andorfer, and Mr. Carmean approved and signed the register of claims as presented by the director.

C. Shirley Andorfer
Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
August 24, 1989
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of July 27, 1989, and approval of claims, of August 17, 1989.

4. Financial report for July, 1989.

5. Approval of claims.

6. Report of director.

7. Committee reports.

8. Personnel - Appointments.

9. Resolution No. 1989-26, "Resolution to Adopt the Library Budgets and Tax Rates for the Operating Fund and the Bond and Interest Redemption Fund for the Calendar Year Ending December 31, 1990."

10. Resolution No. 1989-27, "Resolution of Appropriations - Operating Fund."

11. Resolution No. 1989-28, "Resolution of Appropriations - Bond and Interest Redemption Fund."

12. Resolution No. 1989-29, "Certificate and Resolution of Taxes."

13. Resolution No. 1989-30, "Resolution Modifying the Selection of Successful Bidders on the Furniture and Equipment Package of the Library Capital Improvement Project."

14. Assignment of purchase agreements for new branch sites to ACPL Building Corporation.

15. Appointment of Appraisers.

16. Approval of Woodburn lease.

17. Review of Bond Purchase Agreement.

18. Report on Progress toward purchase of library materials theft detection system.

19. Appointment of Jeffrey R. Krull to Tri-ALSA Board of Directors.

20. Resolution No. 1989-31, "Resolution of Appropriations - 1989 Capital Improvement Project Fund."

21. Request from Light and Breuning Realtors for a parking rate adjustment.

22. Other business.

23. Adjournment

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of August 24, 1989, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, August 24, 1989, at 3:00 p.m. in room 4 of the main library. Those present were Mrs. Riley, presiding, Mr. Andorfer, Mrs. Koehlinger, Mr. Carmean, Mr. Coleman and Mr. McMahan. Absent: Mrs. Gates.

On motion of Mr. Coleman the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mr. McMahan, the minutes of the regular meeting of July 27, 1989, and the minutes of the approval of claims of August 17, 1989, were approved.

FINANCIAL REPORT

Mr. Reitenour presented the monthly financial report for July, 1989. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

The director certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. Carmean the claims were unanimously approved for payment.

Manual checks: None		#		$0.00
Payroll				
None	gross	0.00	net	0.00
None	Payroll taxes (electronic transfer)			0.00
Accounts Payable Check Batches (See "Vendor Check History" for detail of total)				
Dated 08/25/89				220,811.20
Void:				0.00
Accounts Payable Check Batches Subtotal:				$220,811.20
Grand Total				$220,811.20

REPORT OF DIRECTOR

Mr. Krull gave a status report on the capital improvement project, outlining tentative construction schedules for each library location. He stressed that construction times and starting dates are still subject to change at this point. A general staff meeting will be held on Friday, August 25, 1989, to inform the staff of the current status of construction plans.

Temporary operating space is still being sought for the Tecumseh and New Haven branches so that some services may be maintained during construction at those locations.

Mr. Fortriede presented a report on library service statistics through the month of July, 1989, noting that the Summer Reading Club continued at a fast pace in July, leading a 6.3 percent increase in total circulation even without the participation of the bookmobiles and summer activity mobile.

PERSONNEL

On motion of Mr. McMahan the following appointments were approved.

Kateen Brownlee	Circulation Clerk, Circulation Svcs.	#448	$10,200.06
Cathy Wise	Production Coord., Television Svcs.	#381	$16,135.34
Donald Morris	Housekeeper Housekeeping Svcs.	#478	$11,273.60
Gloria Howard	Housekeeper Housekeeping Svcs.	#478	$10,200.06

ADOPTION OF BUDGET AND APPROPRIATIONS FOR CALENDAR YEAR 1990

Mr. McMahan moved the adoption of Resolution No. 1989-26, "Resolution to Adopt the Library Budgets and Tax Rates for the Operating Fund and for the Bond and Interest Redemption Fund for the Calendar Year Ending December 31, 1990." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

Mr. McMahan moved the adoption of Resolution No. 1989-27, "Resolution of Appropriations - Operating Fund." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

Mr. McMahan moved the adoption of Resolution No. 1989-28, "Resolution of Appropriations - Bond and Interest Redemption Fund." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

Mr. McMahan moved the adoption of Resolution No. 1989-29, "Certificate and Resolution of Taxes." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

MODIFICATION OF SELECTION OF SUCCESSFUL BIDDERS ON FURNITURE AND EQUIPMENT PACKAGE

Mr. Carmean moved the adoption of Resolution No. 1989-30, "Resolution Modifying the Selection of Successful Bidders on the Furniture and Equipment Package of the Library Capital Improvement Project." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

ASSIGNMENT OF PURCHASE AGREEMENTS FOR NEW BRANCH SITES

Since the ACPL Building Corporation and not the library will actually be purchasing the sites for the new Aboite and North branches, the agreements to purchase these properties must be assigned by the library to the building corporation. Mr. Andorfer moved, "that the purchase agreements for the new Aboite and North branches be assigned to the ACPL Building Corporation." The motion carried unanimously.

APPOINTMENT OF APPRAISERS.

Mr. Hood explained that the procedure for conveying the main library property to the building corporation requires that an appraisal be obtained from two qualified appraisers. Counsel and Summers and Company recommend the appointment of Phil A. Steigerwald and Ted Sholeff as appraisers for this project. Mr. Andorfer moved, "that Phil A. Steigerwald and Ted Sholeff be appointed appraisers for the conveyance of the main library to the ACPL Building Corporation." The motion carried unanimously.

APPROVAL OF WOODBURN LEASE

Mr. Krull reported that a lease has been drafted by Mr. Hood in conjunction with the attorney for the Maumee Township Trustee for the property to be occupied by the new Woodburn branch library. This is a 20 year lease, renewable for five year periods for a rental of $1.00 per year. Mr. Coleman then moved, "that the lease for the new Woodburn branch library location be approved, and that the president and secretary of the board be authorized to execute the lease." The motion carried unanimously.

REVIEW OF BOND PURCHASE AGREEMENT

Jean Killough of Municipal Consultants, Inc. presented a report on the sale of participation certificates the ACPL Building Corporation for the capital improvement project. When Summers and Company was hired to underwrite the capital improvement project they stated that they would sell the certificates at a rate equal to 98.6 percent of an agreed upon average bond buyer's index. Summers met the goal by selling the certificates at an average rate of 6.93 percent. The bond index at the time of sale was 7.04 percent. 98.6 percent of this rate is a rate of 6.94 percent so Summers and Company's performance is to be considered completely satisfactory. Ms. Killough commended Summers and Company for their work on this sale and recommended that the sale be approved and ratified by the board.

The president stated that one item for consideration today was to review and approve a rental reduction letter from the ACPL Building Corporation, dated today, setting forth a final budget, term of lease, and rental payment schedule.

The letter was reviewed by all trustees and it was noted that attached to the letter were exhibits A (rental payment schedule on a semi-annual basis), B (amortization schedule), C (estimated budget as finalized August 24, 1989, setting forth adjusted figures) and D (amendments to the lease dated July 13, 1989). After discussion, upon motion duly made and seconded, the following resolution was unanimously adopted: Resolution No. 1989-30.1, which is appended to and made a part of these minutes.

LIBRARY MATERIALS THEFT DETECTION SYSTEM

In order to expedite the purchase of an electronic theft detection system for library materials, the required notice to bidders has been published in the newspapers. The theft detection system will be purchased as part of the capital improvement project.

APPOINTMENT TO TRI-ALSA BOARD OF DIRECTORS

On motion of Mr. McMahan, Mr. Krull was re-appointed to the Board of Directors of Tri-ALSA by unanimous vote.

APPROPRIATIONS - 1989 CAPITAL IMPROVEMENT PROJECT FUND

Because of the lack of a dollar amount in the first publication of notice for this additional appropriation, the notice had to be re-published. The meeting was opened for comments from the public on this additional appropriation. No member of the public spoke on the matter of the additional appropriation, and on motion of Mr. McMahan the "Resolution of Appropriations," Resolution No. 1989-31 was unanimously adopted. The resolution is appended to and made a part of these minutes.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 4:10 p.m.

Patricia E. Riley
President

C. Craig Rudolph
Secretary

HELEN COUNTY PUBLIC LIBRARY

COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS

AT JULY 31, 1989

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
		SPECIAL REVENUE FUNDS			CAPITAL PROJECTS FUNDS							
	GENERAL	GIFT	LSCA GRANTS	DEBT SERVICE	LIRF	AUTOMATION	"89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	JULY 31 1989	JULY 31 1988
ASSETS												
CASH ON DEPOSIT	698,918.93	10,395.23	2,323.47	37,572.75	35,189.99	184,530.56	0.00	3,557.38			972,488.31	1,785,626.22
CASH ON HAND	2,995.00										2,995.00	2,444.44
CASH WITH FISCAL AGENT				567.50							567.50	570.00
INVESTMENTS AT COST	500,000.00					1,100,000.00	0.00				1,600,000.00	750,000.00
TAXES DUE FROM COUNTY GOVERNMENT											0.00	0.00
ACCRUED INTEREST	0.00					11,165.75	0.00				11,165.75	10,187.53
DUE FROM OTHER GOVERNMENTS											0.00	737.58
DUE FROM OTHER FUNDS	2,550.00			0.00			0.00				2,550.00	146,266.57
ACCOUNTS RECEIVABLE	12,000.00										12,000.00	0.00
FIXED ASSETS:											0.00	
LAND									1,427,900.48		1,427,900.48	1,427,900.48
BUILDINGS									7,782,544.69		7,782,544.69	7,782,544.69
LESS ACCUMULATED DEPRECIATION									(2,715,184.07)		(2,715,184.07)	(2,715,184.07)
FURNITURE AND EQUIPMENT									5,251,360.32		5,251,360.32	5,003,454.32
LESS ACCUMULATED DEPRECIATION									(3,125,304.83)		(3,125,304.83)	(3,125,304.83)
ACPL LIBRARY COLLECTION									26,302,216.40		26,302,216.40	26,302,216.40
AVAILABLE IN DEBT SERVICE FUND										37,572.75	37,572.75	146,266.57
AMT TO BE PROVIDED--RET OF DEBT										3,461,863.25	3,461,863.25	3,778,733.43
AMT TO BE PROVIDED--VAC PAY LIAB										230,000.00	230,000.00	228,312.51
TOTAL ASSETS	1,216,463.93	10,395.23	2,323.47	38,140.25	35,189.99	1,295,696.31	0.00	3,557.38	34,923,532.99	3,729,436.00	41,254,735.55	41,524,771.84
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	15,695.55		0.00			0.00	0.00				15,695.55	15,129.17
TEMPORARY LOANS/FINANCING	0.00										0.00	0.00
ACCRUED WAGES & BENEFITS	194,052.55									230,000.00	424,052.55	407,244.51
UNREMITTED WITHHOLDINGS	11,924.06										11,924.06	19,780.41
RECORD DEPOSITS PAYABLE	(10.00)										(10.00)	25,274.55
DUE TO OTHER FUNDS	0.00						2,550.00				2,550.00	146,266.57
LEASES PAYABLE	0.00									9,436.00	9,436.00	0.00
MATURED BONDS PAYABLE	0.00										0.00	0.00
MATURED INTEREST PAYABLE	0.00			567.50							567.50	(87.50)
GENERAL OBLIGATION BONDS PAYABLE	0.00									3,490,000.00	3,490,000.00	3,925,000.00
TOTAL LIABILITIES	221,662.16	0.00	0.00	567.50	0.00	0.00	2,550.00	0.00	0.00	3,729,436.00	3,954,215.66	4,538,607.71
FUND EQUITY:											0.00	
INVESTMENT IN FIXED ASSETS									34,923,532.99		34,923,532.99	34,675,626.99
FUND BALANCES:											0.00	
RESERVED FOR ENCUMBRANCES	431,314.69	3,081.41	0.00		0.00	1,246,758.68	1,750.00				1,682,904.78	1,979,868.08
RESERVED FOR PREPAID ITEMS											0.00	0.00
RESTRICTED-SPECIAL REVENUE		7,313.82	2,323.47								9,637.29	3,504.25
DESIGNATED FOR DEBT SERVICE				37,572.75							37,572.75	146,924.07
UNDESIGNATED	563,487.08		0.00		35,189.99	48,937.63	(4,300.00)	3,557.38			646,872.08	180,240.74
TOTAL FUND EQUITY	994,801.77	10,395.23	2,323.47	37,572.75	35,189.99	1,295,696.31	(2,550.00)	3,557.38	34,923,532.99	0.00	37,300,519.89	36,986,164.13
TOTAL LIABILITIES & FUND EQUITY	1,216,463.93	10,395.23	2,323.47	38,140.25	35,189.99	1,295,696.31	0.00	3,557.38	34,923,532.99	3,729,436.00	41,254,735.55	41,524,771.84

AUDITED
JULY 89
COMRE079

--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED JULY 31, 1989

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE			CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	DEBT SERVICE	LIRF	AUTOMATION	"89"	EXPENDABLE TRUST	YEAR-TO-DATE JULY 31, 1989	YEAR-TO-DATE JULY 31, 1988
REVENUES:										
AUTO EXCISE TAX	661,818.84			66,021.29					727,840.13	294,617.07
REAL PROPERTY TAX LEVY	3,165,965.32			315,828.30					3,481,793.62	3,221,533.90
INTANGIBLES TAX	58,383.74			5,824.22					64,207.96	57,229.11
USER FEES	154,434.04								154,434.04	130,623.49
INTERGOVERNMENTAL REVENUE	46,608.71		41,395.00						88,003.71	88,160.35
PARKING FEES	91,338.52								91,338.52	83,375.69
GIFTS & DONATIONS	53.47	9,152.31							9,205.78	8,451.51
INTEREST	35,890.12					78,627.44		91.41	114,608.97	100,428.05
OTHER REVENUES	31,994.54			7.50					32,002.04	23,220.58
TOTAL REVENUES	4,246,487.30	9,152.31	41,395.00	387,681.31	0.00	78,627.44	0.00	91.41	4,763,434.77	4,007,639.75
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	2,494,060.04	0.00	24,713.09						2,518,773.13	2,447,465.64
SUPPLIES	161,121.00	1,602.01	0.00			742.13			163,465.14	184,221.99
PROFESSIONAL SERVICES	34,178.55	50.00	0.00			24.00	2,540.00		36,792.55	66,000.92
COMMUNICATION & TRANSPORTATION	105,830.91					120.20			105,951.11	112,775.19
INSURANCE	93,009.50								93,009.50	24,374.00
UTILITY SERVICES	250,162.74								250,162.74	233,613.68
REPAIRS & MAINTENANCE	172,807.12					2,381.87			175,188.99	189,163.95
LEASING & MISCELLANEOUS SERVICES	111,136.15	0.00	0.00			68,604.60			179,740.75	373,465.08
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	70,045.62	0.00	0.00			302,126.83	10.00		372,182.45	363,173.29
LIBRARY MATERIALS	625,374.10	911.04	15,961.00			7,187.67			649,433.81	665,559.19
EXPENDITURES--DEBT SERVICE:										
PRINCIPAL RETIREMENT				435,000.00					435,000.00	260,900.02
INTEREST CHARGES				253,142.54					253,142.54	72,925.00
TOTAL EXPENDITURES	4,117,725.73	2,563.05	40,674.09	688,142.54	0.00	381,187.30	2,550.00	0.00	5,232,842.71	4,993,637.95
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	128,761.57	6,589.26	720.91	(300,461.23)	0.00	(302,559.86)	(2,550.00)	91.41	(469,407.94)	(985,998.20)
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0.00
OPERATING TRANSFERS IN	29,046.45			6,143.54	35,189.99	0.00	2,550.00		72,929.98	0.00
OPERATING TRANSFERS OUT	(31,596.45)			(6,143.54)	(35,189.99)	0.00	0.00		(72,929.98)	0.00
TOTAL OTHER FINANCING SOURCES (USES):	(2,550.00)	0.00	0.00	0.00	0.00	0.00	2,550.00	0.00	0.00	0.00
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	126,211.57	6,589.26	720.91	(300,461.23)	0.00	(302,559.86)	0.00	91.41	(469,407.94)	(985,998.20)
FUND BALANCES-JANUARY 1,	866,040.20	3,805.97	1,602.56	338,033.98	35,189.99	1,598,256.17	0.00	3,465.97	2,846,394.84	3,296,535.34
FUND BALANCE ADJUSTMENTS FROM JAN 1	2,550.00	0.00	0.00			0.00	(2,550.00)		0.00	0.00
FUND BALANCES-JULY 31 '89	994,801.77	10,395.23	2,323.47	37,572.75	35,189.99	1,295,696.31	(2,550.00)	3,557.38	2,376,986.90	2,310,537.14

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED JULY 31, 1989

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 07/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:													
5101	AUTO EXCISE TAX	783,851	783,851		661,818.84				661,818.84					
5102	REAL PROPERTY TAX LEVY	6,135,717	6,135,717		3,165,965.32				3,165,965.32					
5103	INTANGIBLES TAX	104,187	104,187		58,383.74				58,383.74					
	TOTAL LOCAL TAX REVENUES	7,023,755	7,023,755	0.00	3,886,167.90		0.00	0.00	3,886,167.90					
5201	PHOTOCOPYING FEES	112,000	112,000		76,935.52				76,935.52					
5202	EXTENDED USE FEES	114,000	114,000		77,398.30		0.00	0.00	77,398.30					
5203	FAX FEES		0		100.22				100.22					
	TOTAL USER FEES	226,000	226,000	0.00	154,434.04	0.00	0.00	0.00	154,434.04					
5301	FEDERAL OPERATING GRANTS	0	0		0.00				0.00					
5302	STATE OPERATING GRANTS	0	0		46,608.41				46,608.41					
5303	CITY OPERATING GRANTS	52,171	52,171		35,666.30		35,666.00		0.30					
	TOTAL GRANTS	52,171	52,171	0.00	82,274.71		35,666.00	0.00	46,608.71					
5401	PARKING REVENUES-239 W WAYNE	70,000	70,000		44,500.00				44,500.00					
5402	PARKING REVENUES-900 S HARRISON	70,000	70,000		44,500.00				44,500.00					
5403	PARKING REVENUES-236 W WASHINGTON	2,000	2,000		1,638.52				1,638.52					
5404	OTHER PARKING REVENUES	0	0		700.00		12,000.00	12,000.00	700.00					
	TOTAL PARKING REVENUES	142,000	142,000	0.00	91,338.52		12,000.00	12,000.00	91,338.52					
5501	SERVICE CENTER RENT	9,600	9,600		5,600.00				5,600.00					
5502	OTHER RENTAL INCOME	0	0		350.00				350.00					
5601	UNRESTRICTED GIFTS & DONATIONS	1,000	1,000		53.47				53.47					
5650	INTEREST	20,000	20,000		35,890.12				35,890.12					
5701	ACPL PUBLICATIONS	0	0		296.27			0.00	296.27					
5702	RESEARCH SERVICES	7,000	7,000		6,303.69				6,303.69					
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		9,087.48				9,087.48					
5704	REFUNDS/DISCOUNTS EARNED	0	0		2,309.38				2,309.38					
5705	INSURANCE CLAIM PAYMENTS	0	0		0.00				0.00					
5706	OTHER REVENUES	7,500	7,500		8,047.72				8,047.72					
	TOTAL MISCELLANEOUS REVENUES	23,500	23,500	0.00	26,044.54		0.00	0.00	26,044.54					
	TOTAL REVENUES	7,498,026	7,498,026	0.00	4,282,053.08		47,666.00	12,000.00	4,246,487.30					

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED JULY 31, 1989

GL#	CATEGORY	1989 APPROPRIATION BEFO APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 07/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:													
**	PERSONAL SERVICES **													
1101	SALARIED TIME WORKED	2,489,200	2,489,200		1,425,035.78	42.75%	110,879.00	127,632.00	1,441,789.78	42.00%		1,425,036.78	1,064,163.22	42.75%
1102	SALARIED OVERTIME	3,000	3,000		2,093.54	30.22%			2,093.54	30.22%		2,093.54	906.46	30.22%
1103	SALARIED VACATION	160,000	160,000		94,500.36	40.94%			94,500.36	40.94%		94,500.36	65,499.64	40.94%
1104	SALARIED SICK PAY	58,000	58,000		40,498.45	30.18%			40,498.45	30.18%		40,498.45	17,501.55	30.18%
1105	SALARIED DISABILITY PAY	9,000	9,000		815.27	90.94%			815.27	90.94%		815.27	8,184.73	90.94%
1106	SALARIED HOLIDAY	70,000	70,000		46,180.16	34.03%			46,180.16	34.03%		46,180.16	23,819.84	34.03%
1107	SALARIED JURY DUTY	300	300		0.00	100.00%			0.00	100.00%		0.00	300.00	100.00%
1108	SALARIED DEATH-IN-FAMILY	2,500	2,500		2,238.47	10.46%			2,238.47	10.46%		2,238.47	261.53	10.46%
1109	SALARIED TRAVEL/MEETINGS	40,000	40,000		24,584.17	38.54%			24,584.17	38.54%		24,584.17	15,415.83	38.54%
1110	SALARIED PREMIUM TIME	14,000	14,000		7,893.97	43.61%			7,893.97	43.61%		7,893.97	6,106.03	43.61%
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	4,000	4,000		1,355.36				1,355.36			1,355.36	2,644.64	66.12%
	TOTAL SALARIES	2,850,000	2,850,000	0.00	1,645,196.53	42.27%	110,879.00	127,632.00	1,661,949.53	41.69%	0.00	1,645,196.53	1,204,803.47	42.27%
1201	HOURLY TIME WORKED	754,400	754,400		404,737.72	46.35%	30,391.00	42,544.00	416,890.72	44.74%		404,737.72	349,662.28	46.35%
1202	HOURLY OVERTIME	1,500	1,500		1,483.32	1.11%			1,483.32	1.11%		1,483.32	16.68	1.11%
1203	HOURLY VACATION	28,000	28,000		14,341.15	48.78%			14,341.15	48.78%		14,341.15	13,658.85	48.78%
1204	HOURLY SICK PAY	2,000	2,000		1,535.05	23.25%			1,535.05	23.25%		1,535.05	464.95	23.25%
1205	HOURLY DISABILITY PAY	1,000	1,000		29.58				29.58			29.58	970.42	97.04%
1206	HOURLY HOLIDAY	15,000	15,000		9,786.34	34.76%			9,786.34	34.76%		9,786.34	5,213.66	34.76%
1207	HOURLY JURY DUTY	100	100		0.00	100.00%			0.00	100.00%		0.00	100.00	100.00%
1208	HOURLY DEATH-IN-FAMILY	500	500		402.32	19.54%			402.32	19.54%		402.32	97.68	19.54%
1209	HOURLY TRAVEL/MEETINGS	1,500	1,500		774.71	48.35%			774.71	48.35%		774.71	725.29	48.35%
	TOTAL HOURLY WAGES	804,000	804,000	0.00	433,090.19	46.13%	30,391.00	42,544.00	445,243.19	44.62%	0.00	433,090.19	370,909.81	46.13%
1301	SUMMER EMPLOYEES- TIME WORKED	45,000	45,000		29,371.38	34.73%			29,371.38	34.73%		29,371.38	15,628.62	34.73%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		16.07				16.07			16.07	(16.07)	
1401	SHORT-TERM STAFF TIME WORKED	22,000	22,000		2,856.88	87.01%			2,856.88	87.01%		2,856.88	19,143.12	87.01%
1402	SHORT-TERM STAFF OVERTIME	0	0		0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	67,000	67,000	0.00	32,244.33	51.87%	0.00	0.00	32,244.33	51.87%	0.00	32,244.33	34,755.67	51.87%
	TOTAL COMPENSATION	3,721,000	3,721,000	0.00	2,110,531.05	43.28%	141,270.00	170,176.00	2,139,437.05	42.50%	0.00	2,110,531.05	1,610,468.95	43.28%
1501	EMPLOYER FICA	280,000	280,000		156,327.05	44.17%	10,669.00	12,788.00	158,498.05	43.39%		156,327.05	123,672.95	44.17%
1502	UNEMPLOYMENT REIMBURSEMENT	5,400	5,400		620.81	88.50%			620.81	88.50%		620.81	4,779.19	88.50%
1503	EMPLOYER PERF	135,000	135,000		99,823.21	26.06%	36,198.92	11,096.55	74,728.84	44.65%		99,823.21	35,176.79	26.06%
1504	GROUP INSURANCE	200,000	200,000		120,775.29	39.61%	0.00		120,775.29	39.61%		120,775.29	79,224.71	39.61%
	TOTAL EMPLOYEE BENEFITS	620,400	620,400	0.00	377,546.36	39.14%	46,799.92	23,876.55	354,622.99	42.84%	0.00	377,546.36	242,853.64	39.14%
	TOTAL PERSONAL SERVICES	4,341,400	4,341,400	0.00	2,488,077.41	42.69%	188,069.92	194,052.55	2,494,060.04	42.55%	0.00	2,488,077.41	1,853,322.59	42.69%

FS#600
JULY 31, 1989 UNAUDITED
ER-0787rev1

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED JULY 31, 1989

08-Aug-89

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 07/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **														
2101	OFFICE SUPPLIES	48,000	48,000	944.97	20,265.20	57.78%	0.00	52.93	20,318.13	57.67%	3,018.69	23,336.82	25,663.15	53.35%
	TOTAL OFFICE SUPPLIES	48,000	48,000	944.97	20,265.20	57.78%	0.00	52.93	20,318.13	57.67%	3,018.69	23,336.82	25,663.15	53.35%
2201	CLEANING SUPPLIES	16,000	16,000	470.20	10,086.97	36.96%	0.00	529.80	10,616.77	33.65%	1,077.68	11,694.45	4,305.55	29.85%
2202	VEHICLE FUEL	13,000	13,000		6,564.95	49.50%	0.00	0.00	6,564.95	49.50%	0.00	6,564.95	6,435.05	49.50%
2203	HEATING OIL	10,000	7,000		498.46	92.88%		0.00	498.46	92.88%	0.00	498.46	6,501.54	92.88%
2204	COPIER SUPPLIES	32,000	32,000	297.22	31,683.35	0.99%	0	0.00	31,683.35	0.99%	2,134.80	33,818.15	(1,521.13)	-4.75%
2205	LIBRARY MATERIALS SUPPLIES	34,000	34,000		19,070.81	43.91%		0.00	19,070.81	43.91%	7,253.15	26,323.96	7,676.04	22.58%
2206	MATERIALS ACCESS SUPPLIES	0	0	161.34	161.34	ERR		0.00	161.34	ERR	0.00	161.34	0.00	
2207	CRAFT SUPPLIES	4,500	4,500		2,266.22	49.64%	0	0.00	2,266.22	49.64%	55.84	2,322.06	2,177.94	48.40%
2208	OTHER OPERATING SUPPLIES	0	0	2,317.21	2,316.21	ERR	2,146.00	0.00	170.21	ERR	0.00	170.21	2,147.00	
2209	PROGRAMMING SUPPLIES	5,000	12,000		10,911.78	9.07%	0	0.00	10,911.78	9.07%	144.61	11,056.39	943.61	7.86%
2210	PRINTING SUPPLIES	35,000	32,000		15,713.09	50.90%	0	0.00	15,713.09	50.90%	144.28	15,857.37	16,142.63	50.45%
2211	OTHER OPERATING SUPP N.E.C.	45,600	44,000		29,788.07	32.30%	0	60.75	29,848.82	32.16%	1,889.32	31,738.14	12,261.86	27.87%
	TOTAL OPERATING SUPPLIES	194,500	194,500	3,245.77	129,061.25	33.64%	2,146.00	590.55	127,505.80	34.44%	12,699.68	140,205.48	57,540.29	29.58%
2301	MAINTENANCE SUPPLIES	17,500	17,500	135.88	11,454.48	34.55%	0	192.65	11,647.13	33.44%	935.25	12,582.38	5,053.42	28.88%
2302	REPAIR PARTS	10,000	10,000	261.66	1,649.94	83.50%	0	0.00	1,649.94	83.50%	415.65	2,065.59	8,196.07	81.96%
	TOTAL MAINTENANCE SUPPLIES	27,500	27,500	397.46	13,104.42	52.35%	0.00	192.65	13,297.07	51.65%	1,350.90	14,647.97	13,249.49	48.18%
	TOTAL SUPPLIES	270,000	270,000	4,588.20	162,430.87	39.84%	2,146.00	836.13	161,121.00	40.33%	17,069.27	178,190.27	96,397.93	35.70%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED JULY 31, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTD APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 07/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** OTHER SERVICES AND CHARGES **														
3101	CONSULTING	1,000	22,000		17,800.00	19.09%		0.00	17,800.00	19.09%	3,000.00	20,800.00	1,200.00	5.45%
3102	ENGINEERING & ARCHITECTURAL	2,000	427,000		1,054.80	99.75%	0.00	0.00	1,054.80	99.75%	0.00	1,054.80	425,945.20	99.75%
3103	LEGAL SERVICES	4,000	7,000		5,086.00	27.34%	289.00	0.00	4,797.00	31.47%	0.00	4,797.00	2,203.00	31.47%
3104	PROGRAM PRESENTERS	4,000	4,000		1,888.10	52.80%	0.00	0.00	1,888.10	52.80%	0.00	1,888.10	2,111.90	52.98%
3105	TEMPORARY HELP SERVICES	35,000	25,000		3,477.35	86.09%	0.00	0.00	3,477.35	86.09%	0.00	3,477.35	21,522.65	86.09%
3106	OTHER PROFESSIONAL SERVICES	8,000	8,000	10.00	5,161.30	35.48%	0.00	0.00	5,161.30	35.48%	1,208.26	6,369.56	1,640.44	20.51%
	TOTAL PROFESSIONAL SERVICES	54,000	493,000	10.00	34,467.55	93.01%	289.00	0.00	34,178.55	93.07%	4,208.26	38,386.81	454,623.19	92.22%
3201	TELEPHONE SERVICE	98,000	88,000		41,024.65	53.38%	0.00	1,600.00	42,624.65	51.56%	0.00	42,624.65	45,375.35	51.56%
3202	POSTAGE & SHIPPING	64,000	64,000	1.00	36,274.40	43.32%	0.00	0.00	36,274.40	43.32%	18,001.00	54,275.40	9,725.60	15.30%
3203	TRAVEL & MEETINGS	0	0		0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	4,500	4,500		1,224.24	72.79%		0.00	1,224.24	72.79%	0.00	1,224.24	3,275.76	72.79%
3205	TRAINING & DEVELOPMENT	0	0		0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	37,000	37,000		22,227.44	39.93%		0.00	22,227.44	39.93%	394.00	22,621.44	14,378.56	38.85%
	COMMUNICATION & TRANSPORTATION	193,500	193,500	1.00	100,750.73	47.93%	0.00	1,600.00	102,350.73	47.11%	18,395.00	120,746	72,755	37.60%
3301	PUBLICATION OF LEGAL NOTICES	700	700		765.08	-9.30%		0.00	765.08	-9.30%	0.00	765.08	(65.08)	-9.30%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	39.00	2,715.10	69.83%	0.00	0.00	2,715.10	69.83%	511.00	3,226.10	5,812.90	64.59%
	TOTAL PUBLICATION & PRINTING	9,700	9,700	39.00	3,480.18	64.12%	0.00	0.00	3,480.18	64.12%	511.00	3,991.18	5,747.82	59.23%
3401	INSURANCE	115,000	115,000		93,009.50	19.12%	0.00	0.00	93,009.50	19.12%	0.00	93,009.50	21,990.50	19.12%
	TOTAL INSURANCE	115,000	115,000	0.00	93,009.50	19.12%	0.00	0.00	93,009.50	19.12%	0.00	93,009.50	21,990.50	19.12%
3501	NATURAL GAS	94,000	94,000		71,121.77	24.34%		0.00	71,121.77	24.34%	0.00	71,121.77	22,878.23	24.34%
3502	ELECTRICITY	285,000	285,000		170,258.67	40.26%		0.00	170,258.67	40.26%	0.00	170,258.67	114,741.33	40.26%
3503	WATER & SEWER	9,500	9,500		4,653.30	51.02%		0.00	4,653.30	51.02%	0.00	4,653.30	4,846.70	51.02%
3504	TRASH DISPOSAL	6,600	6,600		4,129.00	37.44%		0.00	4,129.00	37.44%	0.00	4,129.00	2,471.00	37.44%
	TOTAL UTILITY SERVICES	395,100	395,100	0.00	250,162.74	36.68%	0.00	0.00	250,162.74	36.68%	0.00	250,162.74	144,937.26	36.68%
3601	BUILDING REPAIR & MAINTENANCE	160,000	75,000	5,470.00	14,859.39	80.19%	1,000.00	0.00	13,859.39	81.52%	800.00	14,659.39	65,810.61	87.75%
3602	HVAC SERVICE	20,000	20,000	799.50	13,485.90	32.57%	0.00	0.00	13,485.90	32.57%	1,430.75	14,916.65	5,082.85	29.41%
3603	LANDSCAPING SERVIES	17,000	17,000	214.00	9,057.67	46.72%	1,459.00	462.77	8,061.44	52.58%	7,574.31	15,635.75	1,573.25	9.23%
3604	COMPUTER MAINTENANCE	135,000	140,000	9,394.50	67,545.43	51.75%	0.00	239.50	67,784.93	51.58%	76,535.00	144,319.93	5,074.57	3.62%
3605	COPIER SERVICE	26,000	26,000	1,093.00	17,912.80	31.10%	0.00	1,030.00	18,942.80	27.14%	7,211.00	26,153.80	939.20	3.61%
3606	VEHICLE SERVICE	23,000	23,000	1,445.95	10,605.10	53.89%	0.00	0.00	10,605.10	53.89%	1,465.87	12,070.97	12,374.98	53.82%
3607	OTHER EQUIPMENT SERVICE	55,000	55,000	3,923.01	39,832.66	27.58%	0.00	234.90	40,067.56	27.15%	20,591.11	60,658.67	(1,735.66)	-3.15%
	TOTAL REPAIRS & MAINTENANCE	456,000	356,000	22,339.96	173,298.95	51.32%	2,459.00	1,967.17	172,807.12	51.46%	115,608.04	288,415.16	89,924.84	25.22%

FS#680
JULY 31, 1989 UNAUDITED
ES-3739rev1

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED JULY 31, 1989

03-Aug-89

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 (+)	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 07/31/89 (-)	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,000	3,000		1,610.00	46.33%		0.00	1,610.00	46.33%	1,380.00	2,990.00	10.00	0.33%
3702	EQUIPMENT RENTAL/LEASING	45,000	45,000	1,381.92	19,853.51	55.83%	866.00	500.00	19,487.51	56.69%	10,984.24	30,476.75	15,905.17	35.34%
	LEASING & RENTALS	48,000	48,000	1,381.92	21,463.51	55.28%	866.00	500.00	21,097.51	56.05%	12,364.24	33,466.75	15,915.17	33.16%
3901	DUES & MEMBERSHIPS	7,500	7,500		1,940.00	74.13%		0.00	1,940.00	74.13%	0.00	1,940.00	5,560.00	74.13%
3902	INTEREST ON TEMPORARY LOANS	50,000	50,000		9,843.95	80.31%		0.00	9,843.95	80.31%	0.00	9,843.95	40,156.05	80.31%
3903	TAXES & ASSESSMENTS	3,500	3,500		1,582.53	54.78%		0.00	1,582.53	54.78%	0.00	1,582.53	1,917.47	54.78%
3904	TRANSFER TO LIRF FUND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	30,000	30,000		18,235.97	39.21%	0.00	0.00	18,235.97	39.21%	0.00	18,235.97	11,764.03	39.21%
3906	COMPUTER SERVICES	115,000	115,000	2,246.80	56,618.53	50.77%	2,963.00	4,780.66	53,436.19	49.19%	7,332.50	65,768.69	51,478.11	44.76%
	TOTAL MISCELLANEOUS SERVICES	206,000	206,000	2,246.80	88,220.98	57.17%	2,963.00	4,780.66	90,039.64	56.29%	7,332.50	97,371.14	110,675.66	53.82%
	TOTAL OTHER SERVICES & CHARGES	1,477,300	1,316,300	26,018.68	764,854.14	57.89%	6,577.00	8,847.83	767,124.97	57.76%	159,424.04	925,549.01	916,769.67	50.47%
	*** CAPITAL OUTLAYS ***													
4401	FURNITURE & EQUIPMENT	100,000	100,000	2,334.00	61,874.47	38.13%	389.00	0.00	61,485.47	38.51%	25.94	61,511.41	40,822.59	40.82%
4403	COMPUTER EQUIPMENT	10,000	18,000		8,560.15	52.44%		0.00	8,560.15	52.44%	6,952.60	15,412.75	2,587.25	14.37%
4405	TELEVISION EQUIPMENT	20,000	5,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	5,000.00	100.00%
4407	VEHICLES	20,000	13,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	13,000.00	100.00%
4409	BUILDINGS	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	150,000	136,000	2,334.00	70,434.62	48.21%	389.00	0.00	70,045.62	48.50%	6,978.54	76,924.16	61,409.84	45.15%
4510	BOOKS	1,295,941	1,046,941	67,937.65	496,631.28	52.56%	2,920.00	5,561.07	499,272.35	52.31%	221,435.71	720,708.06	394,170.59	37.65%
4520	PERIODICALS	235,000	200,000	3,052.40	62,378.31	68.81%	0.00	168.52	62,546.83	68.73%	5,844.95	68,391.78	134,658.62	67.33%
4530	NON-PRINT MATERIALS	180,000	140,000	13,014.50	62,165.75	55.60%	860.00	2,249.17	63,554.92	54.60%	21,662.18	85,217.10	67,797.40	48.43%
	TOTAL LIBRARY MATERIALS	1,711,941	1,386,941	84,004.55	621,175.34	55.21%	3,780.00	7,978.76	625,374.10	54.91%	248,942.84	874,316.94	596,628.61	43.02%
	TOTAL CAPITAL OUTLAYS	1,861,941	1,522,941	86,338.55	691,609.96	54.59%	4,169.00	7,978.76	695,419.72	54.34%	255,821.38	951,241.10	658,038.45	43.21%
	TOTAL EXPENDITURES	7,950,641	7,950,641	116,945.43	4,106,972.38	48.34%	200,961.92	211,715.27	4,117,725.73	48.21%	431,314.69	4,543,057.79	3,524,528.64	44.33%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(452,615)	(452,615)	(116,945.43)	175,080.70		(153,295.92)	(199,715.27)	128,761.57		(431,314.69)	(4,543,057.79)	(3,524,528.64)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

August 24, 1989	)	
	)	
A RESOLUTION TO ADOPT THE LIBRARY BUDGETS	)	
AND TAX RATES FOR THE OPERATING FUND AND	)	No. 1989-26
FOR THE BOND AND INTEREST REDEMPTION FUND	)	
FOR THE CALENDAR YEAR ENDING DECEMBER 31,	)	
1990	)	

WHEREAS, This board has carefully considered the needs of the Allen County Public Library and published budget estimates and tax rates for 1990 setting forth the amounts necessary to be expended for the proper operation of the library, and

WHEREAS, A public hearing has been conducted on the 1990 budget, according to law, it is, therefore

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the budget estimates and tax rates for the Operating Fund and the Bond and Interest Redemption Fund, approved by this board at its regular meeting on July 27, 1989, and subsequently published according to law, are hereby officially adopted without change or modification.

Adopted this 24th day of August, 1989.

Patricia E. Riley
President

C. Philip Andrews
Secretary

504			.5	
ID	YEAR	CO	TYPE	KEY

Library Operating Fund
RESOLUTION OF APPROPRIATIONS
Resolution No. 1989-27

A resolution appropriating monies for the purpose of defraying the expenses for the fiscal year beginning January 1, 19 90 , and ending December 31, 19 90 , including all outstanding claims and obligations, and fixing a time when the same shall take effect.

Section 1. Be it resolved by the Library Board of the Allen County Public Library, Allen County, Indiana, that for the expenses of the library for the calendar year ending December 31, 19 90 , the following sums of money are hereby appropriated, and ordered set apart out of the fund herein named and for the purposes herein, specified, subject to the laws governing the same. Such sum herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided by law.

Section 2. That for said calendar year there is hereby appropriated out of the Operating Fund of said Library, the following:

100 Personal Services	
Salaries and Wages	
Salary of Librarian	4,353,000
Salary of Assistants	
Salary of Treasurer	
Wages of Janitors	
Employee Benefits	733,000
Other Personal Services	
Total Personal Services	5,086,000
200 Supplies	
Office Supplies	50,000
Operating Supplies	231,000
Repair and Maintenance Supplies	28,000
Other Supplies	
Total Supplies	309,000
300 Other Services and Charges	
Professional Services	77,000
Communication and Transportation	206,000
Printing and Advertising	10,000
Insurance	125,000
Utility Services	452,000
Repairs and Maintenance	392,000
Rentals	43,500
Debt Service	
Dues, Interest and Taxes	
	187,000
Transfer to LIRF	
Total Other Services and Charges	1,492,500
400 Capital Outlays	
Land, Buildings and Improvements	
Furniture and Equipment	160,000
Books	1,600,000
Periodicals and Newspapers	250,000
Nonprinted Materials	175,000
Total Capital Outlays	2,185,000
9999 **Total** Fund	9,072,500

(The appropriation resolution should contain the foregoing classification insofar as applicable for each fund. A separate sheet should be prepared for each fund identified as Sections 3, 4, etc.)

This Resolution shall be in full force and effect from and after its passage.

Passed by the Library Board this 24th day of August , 19 89 .

Dean McMahan
Patricia E. Riley
Charles A. Coleman
A. Philip Andorfer
[illegible]
Mary Boeringer

Members of Library Board

Members of Library Board

Prescribed by State Board of Accounts

Library Budget Form No. 4 (Rev. 1985)

504			.5	
ID	YEAR	CO	TYPE	KEY

Bond and Interest Redemption Fund
RESOLUTION OF APPROPRIATIONS
Resolution No. 1989-28

A resolution appropriating monies for the purpose of defraying the expenses for the fiscal year beginning January 1, 19 90, and ending December 31, 19 90, including all outstanding claims and obligations, and fixing a time when the same shall take effect.

Section 1. Be it resolved by the Library Board of the Allen County Public Library, Allen County, Indiana, that for the expenses of the library for the calendar year ending December 31, 19 90, the following sums of money are hereby appropriated, and ordered set apart out of the fund herein named and for the purposes herein, specified, subject to the laws governing the same. Such sum herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided by law.

Section 2. That for said calendar year there is hereby appropriated out of the Bond & Interest Redemption Fund of said Library, the following:

100 Personal Services	
Salaries and Wages	
Salary of Librarian	
Salary of Assistants	
Salary of Treasurer	
Wages of Janitors	
Employee Benefits	
Other Personal Services	
Total Personal Services	
200 Supplies	
Office Supplies	
Operating Supplies	
Repair and Maintenance Supplies	
Other Supplies	
Total Supplies	
300 Other Services and Charges	
Professional Services	
Communication and Transportation	
Printing and Advertising	
Insurance	
Utility Services	
Repairs and Maintenance	
Rentals	530,000
Debt Service	691,616
Dues, Interest and Taxes	50,000
Transfer to LIRF	
Total Other Services and Charges	1,271,616
400 Capital Outlays	
Land, Buildings and Improvements	
Furniture and Equipment	
Books	
Periodicals and Newspapers	
Nonprinted Materials	
Total Capital Outlays	
9999 Total Fund	1,271,616

(The appropriation resolution should contain the foregoing classification insofar as applicable for each fund. A separate sheet should be prepared for each fund identified as Sections 3, 4, etc.)

This Resolution shall be in full force and effect from and after its passage.

Passed by the Library Board this 24th day of August, 19 89.

Dean McMahan
Patricia E. Riley
Charles E. Glenn
C. Philip Gudauskas

Members of Library Board

Members of Library Board

BUDGET SUBMISSION LETTER AND CERTIFICATE

TO THE AUDITOR OF Allen COUNTY, INDIANA:

The undersigned herewith submits two copies of the budget adopted by the Library Board of Allen County Public Library, Fort Wayne, Allen County, Indiana, for the year ending December 31, 1990, for filing and presentation to the County Tax Adjustment Board.

Also submitted are copies of the Proof of Publication of published notice to taxpayers (Two copies from each newspaper.)

Patricia E. Riley
President of Library Board

C. Philip Andorfer
Secretary of Library Board

Earl A. Redman
Treasurer of Library Board

Resolution No. 1989-29

CERTIFICATE AND RESOLUTION OF TAX RATES

The undersigned hereby certifies that the following resolution Levying Taxes and fixing the Rate of Taxation for the purpose of raising revenue to meet the necessary expense for the calendar year ending December 31, 1990, has been adopted.

Be it resolved by the Library Board of The Allen County Public Library Allen County, Indiana, That:

There shall be levied upon each one Hundred Dollars of the Assessed Valuation of Taxable Property in said library taxing district for the fiscal year 1989, to be collected in the year 1990, the following:

For LIBRARY OPERATING FUND ..... 42.16 cents

For LIBRARY BOND AND INTEREST REDEMPTION FUND ..... 9.75 cents

For _____ FUND ..... _____ cents

For _____ FUND ..... _____ cents

For _____ FUND ..... _____ cents

_____ FUND ..... _____ cents

Adopted, certified and respectfully submitted this 24th day of August, 1989.

Dean McMahan
Patricia E. Riley
Charles E. Coleman
C. Philip Andorfer
Earl A. Redman

Member of Library Board

Members of Library Board

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

August 24, 1989)
)
RESOLUTION MODIFYING THE SELECTION OF) No. 1989-30
SUCCESSFUL BIDDERS ON THE FURNITURE AND)
EQUIPMENT PACKAGE OF THE LIBRARY CAPITAL)
IMPROVEMENT PROJECT)

WHEREAS, It has been determined that an error was made in the designation of the successful bidder on the furniture and equipment package of the library capital improvement project, and

WHEREAS, A modification of the said designation is therefore necessary in order to select the lowest and best responsible and responsive bidders on the said furniture and equipment package,

RESOLVED, by the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the resolution designating successful bidders on capital improvement projects, previously adopted by this board as Resolution No. 1989-24 be, and the same is hereby amended as follows:

1. by striking out the words "Project Group F&E. Continental: Base bid - $387,690; Total bid awarded - $387,690."

2. by adding the words "Project Group F&E: Library Base - Continental - Total bid awarded - $280,073.00; Office Base - Rem-Rand - Total bid awarded - $79,423.37; Signage - Continental - Total bid awarded - $27,005."

Adopted this 24th day of August, 1989.

Patricia E. Riley
President

C. Shirley Anderson
Secretary

ALLEN COUNTY PUBLIC LIBRARY

RESOLUTION
1989-30.1

NOW, THEREFORE, BE IT RESOLVED that the letter dated August 24, 1989 and Exhibits A, B C and D attached, from ACPL Bldg. Corp. to the Board of Trustees of the Allen County Public Library, be and the same is hereby accepted, ratified and approved and incorporated herein by reference the same as if set forth herein, and that Exhibit A attached to the Lease dated July 13, 1989 be amended in accordance with Exhibit A attached to the letter of August 25, and that the Estimated Budget on public file from June 22, 1989 through July 13, 1989 be amended in accordance with the column dated August 24, 1989 on Exhibit C and that the Lease itself be amended in accordance with Exhibit D.

BE IT FURTHER RESOLVED, that Jeffrey Krull and Stephen Fortriede and Patricia E. Riley are designated as Library Lease Representative and Alternates; and

BE IF FURTHER RESOLVED, that the Purchase Contract among Summers & Company, Inc., Summit Bank, Trustee, and the Allen County Public Library is approved and the President is authorized to execute said document on behalf of this Board; and

BE IT FURTHER RESOLVED, that based on our review of the information contained in the the Preliminary Official Statement dated August 14, 1989 said information does not contain any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements made therein, in light of the circumstances under which they were made, not misleading; that the President or any officer of this Board is authorized to sign certificates to that effect on behalf of this Board; that a final Official Statement shall be prepared completing the Preliminary Official Statement and making changes thereto in accordance with the documents presented to this meeting; and that Summers & Company, Inc. is authorized to distribute this document and the Official Statement to potential and actual investors in accordance with rules of the Securities and Exchange Commission and the Municipal Securities Rulemaking Board.

BE IT FURTHER RESOLVED, that the President and Secretary, or in their absence any two board members, are authorized to sign, without limitation, any document, indenture, financing statement, deed, contract, certificate or other instrument necessary to effect the leasing of two new branches and the main library branch or the construction, remodeling and/or renovation, and equipping of any of the facilities of the Allen County Public Library.

Resolution No. 1989-30.1

Resolution adopted this 24th day of August, 1989 by a vote of 6 aye and 0 nay.

ALLEN COUNTY PUBLIC LIBRARY

Patricia E. Riley

Jack Carmean

C. Philip Andorfer

Mary Koehlinger

Charles E. Coleman

Rae Gates

Alan McMahan

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

August 24, 1989	)	
	)	
RESOLUTION OF APPROPRIATIONS - 1989	)	No. 1989-31
CAPITAL IMPROVEMENT PROJECT FUND	)	

WHEREAS, An omission was made in the published notice concerning a proposed additional appropriation in the amount of $3,250,000, which appropriation was approved by Resolution No. 1989-17, adopted June 22, 1989, and

WHEREAS, A corrected notice has been published, including the amount of the proposed additional appropriation which was omitted from the original published notice,

RESOLVED, by the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that $3,250,000 be and is now appropriated by the Allen County Public Library to pay the costs for the Repair and Renovation Project as described in the plans and specifications of Morrison Kattman & Associates, Inc., and Martin Riley Architects/Consultants (provided that this Board may reduce said appropriation if desirable by similar resolution); and that the director be and is now directed and authorized to do all acts, publish all notices and obtain all approvals required for the expenditure of the appropriation herein made for the Repair and Renovation Project.

Adopted this 24th day of August, 1989

Patricia E. Riley
President

C. Shirley Gudeman
Secretary

Resolution No. 1989-31

Resolution adopted this 24th day of August, 1989 by a vote of 6 aye and 0 nay.

ALLEN COUNTY PUBLIC LIBRARY

Patricia E. Riley

Jack Carmean

C. Philip Andorfer

Mary Koehlinger

Charles E. Coleman

Rae Gates

Alan McMahan

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

August 24, 1989	)	
	)	
RESOLUTION TO ADVERTISE	)	No. 1989-32
FOR BIDS FOR THE PURCHASE OF	)	
TELEVISION EQUIPMENT	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that notice be given according to law, stating that bids will be received for certain pieces of television equipment for the Allen County Public Library, and that specifications for the said equipment will be made available to prospective bidders.

Patricia E Riley
President

C. Philip Anderson
Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

August 24, 1989	)	
	)	
RESOLUTION CONCERNING THE RECRUITMENT	)	No. 1989-33
OF WORKERS FOR THE LABELING AND	)	
LINKING PHASE OF THE LIBRARY'S	)	
AUTOMATION PROJECT	)	

WHEREAS, An urgent and immediate need exists to employ staff on a short-term basis to retrieve and reshelve books for the labeling and linking phase of the automation project, and

WHEREAS, Recruitment of qualified staff in sufficient numbers and on the short notice required to carry out this work has proved to be difficult,

RESOLVED, by the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the policy prohibiting the employment of family members of the senior management staff of the library be temporarily suspended, for the duration of the labeling and linking project, in order to increase the pool of workers available for the said project, and to expedite the completion thereof.

Adopted this 24th day of August, 1989

Patricia E. Riley
President

A. Shirley Andrews
Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims September 18, 1989

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $2,610,527.09 on September 18, 1989. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	#2858-2868		$2,227,992.92
Payroll			
9/1 & 9/15	gross $287,746.63	net	$207,772.25
9/1 & 9/15	Payroll taxes (electronic transfer)		84,952.65
Accounts Payable Check Batches:			
	(see "Vendor Check History" for detail of total)		
Dated 09/01/89			44,018.05
Dated 09/15/89			45,791.22
Void:			(0.00)
Accounts Payable Check Batches Subtotal:			$ 89,809.27
Grand Total			$2,610,527.09

Mrs. Riley, Mr. McMahan, Mr. Andorfer, and Mr. Carmean approved and signed the register of claims as presented by the director.

C. Shirley Andorfer
Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
September 28, 1989
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of August 24, 1989, and approval of claims, of September 18, 1989.

4. Financial report for August, 1989.

5. Approval of claims.

6. Report of director.

7. Committee reports.

8. Personnel

9. Resolution No. 1989-34, "Resolution to Transfer Appropriations Within the Operating Fund."

   a. Appointments

   b. Temporary Reclassification

10. Public hearing on proposed additional appropriations for television equipment.

11. Resolution No. 1989-35, "Resolution of Appropriations."

12. Approval of application for reciprocal borrowing grant.

13. Resolution No. 1989-36, "Resolution to Approve a Contract with the Indiana State Library for Administration of a Library Services and Construction Act Grant in the Amount of $27,200 to Perform Services as a Subregional Library for the Blind and Physically Handicapped."

14. Approval of Tri-ALSA Contract for 1990.

15. Approval of Update to contract with Baxter Hodell Donnelly Preston, Inc.

16. Ratification and approval of leases for temporary spaces for Tecumseh and New Haven branches.

17. Approval of Change Order # 1 for Tecumseh branch project.

18. Other business.

    a. Resolution No. 1989-37, "Authorizing the Disposal of Surplus Equipment."

    b. Approval of joint promotional activities.

    c. Award of television equipment bids.

19. Adjournment

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of September 28, 1989, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, September 28, 1989, at 3:00 p.m. in room 4 of the main library. Those present were Mrs. Riley, presiding, Mrs. Koehlinger, Mr. Carmean, Mr. Coleman, and Mrs. Gates. Absent: Mr. Andorfer and Mr. McMahan.

On motion of Mrs. Koehlinger a revised version of the agenda was adopted as distributed at the meeting.

APPROVAL OF MINUTES

On motion of Mrs. Koehlinger, the minutes of the regular meeting of August 24, 1989, and the minutes of the approval of claims for September 18, 1989, were unanimously approved. Mrs. Koehlinger was appointed Secretary Pro Tempore.

FINANCIAL REPORT

Mr. Reitenour presented the monthly financial report for August, 1989. On motion of Mr. Carmean, the report was unanimously approved. A copy of the report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

The director certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. Carmean the claims were unanimously approved for payment.

Manual checks:	#2869-2870		$1,001,144.00
Payroll			
9/29/89	gross 141,676.74	net	102,376.84
9/29/89	Payroll taxes (electronic transfer)		41,991.00
Accounts Payable Check Batches (See "Vendor Check History" for detail of total)			
Dated 09/29/89			219,318.17
Void: 9/19			(50.00)
Void: 9/19			(12.90)
Accounts Payable Check Batches Subtotal:			$219,255.27
Grand Total			$1,364,767.11

REPORT OF DIRECTOR

Mr. Fortriede presented a report on library service statistics through the month of August, 1989.

Mr. Krull reported on progress at the various construction sites. Foundations have been poured for the new north branch and some grading is taking place at the Aboite branch site. The old Tecumseh branch was demolished on Friday, September 29, and construction of the new building will begin immediately. The New Haven branch reopened on September 25 in its temporary quarters at the New Haven middle school. Work has begun at the old site with interior demolition and removal of the front steps. Georgetown branch also reopened in temporary quarters on September 25, and interior demolition is underway at the permanent branch.

The Monroeville branch will close on September 30, and will not reopen at an alternate location. Shawnee is tentatively scheduled to close October 7, and will be closed for an estimated 6-8 weeks. Interior demolition and roof repair work is underway at the new Woodburn branch. The parking lot at Hessen Cassel branch will be repaired beginning in late October, and the entrance to the parking lot will be closed for approximately two weeks. Work at Pontiac branch is scheduled to begin in late October. Both Hessen Cassel and Pontiac will remain open during construction. At Harlan the foundations for the small addition have been poured and oil tanks have been removed from the basement. Foundation and roof work at the main library are progressing and interior relocation of departments on the second floor is also underway.

Gene Johnson, Michael Clegg, Steve Fortriede, and Scott Mertz are to be commended for their excellent work supervising all phases of the construction projects.

PERSONNEL

Mr. Krull reported that Devaun Patten, Processing Services Manager, has been temporarily assigned to supervise the labeling and linking phase of the automation project and Scott Mertz, Assistant Branch Manager at Shawnee branch, has been temporarily assigned to act as chief assistant on the capital improvement project construction phase. On the

recommendation of Mr. Krull, Mr. Coleman moved "that Devaun Patten's salary be temporarily increased to $29,185 (annualized), and Scott Mertz's temporary position be classified in Grade M 4 and his salary temporarily increased to $19,500 (annualized) for the duration of their respective assignments." The motion carried unanimously.

APPROPRIATION TRANSFER

Mrs. Koehlinger moved the adoption of Resolution No. 1989-34, "Resolution to Transfer Appropriations Within the Operating Fund." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

PROPOSED ADDITIONAL APPROPRIATIONS FOR PURCHASE OF TELEVISION EQUIPMENT

Mrs. Riley opened the meeting for a public hearing on proposed additional appropriations for the purchase of television equipment in the amount of $71,194. This amount has been approved by City Council as a grant to the library. Hearing no comment from the public on the matter of the additional appropriations, the public hearing was closed.

Mr. Carmean then moved the adoption of Resolution No. 1989-35, "Resolution of Appropriations." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

RECIPROCAL BORROWING

On motion of Mr. Coleman the board unanimously approved the submission of an application for funds to support the library's participation in the reciprocal borrowing program of the State Library.

LSCA GRANT - TALKING BOOKS PROGRAM

Mrs. Koehlinger moved the adoption of Resolution No. 1989-36, "Resolution to Approve a Contract With the Indiana State Library for Administration of a Library Services and Construction Act Grant in the Amount of $27,200 to Perform Services as a Subregional Library for the Blind and Physically Handicapped." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

TRI-ALSA CONTRACT FOR 1990

Mrs. Koehlinger moved "That the president and director be authorized to execute a contract with Tri-ALSA whereby Tri-ALSA occupies space in the main library in exchange for certain services performed on behalf of the library, for the period October 1, 1989 -September 30, 1990."

CONTRACT WITH BAXTER HODELL DONNELLY PRESTON

Mr. Krull reviewed the status of additional services provided by Baxter Hodell Donnelly Preston, architects, under their contract with the library. Services of the firm related to planning furniture and equipment configurations for all projects, preparing specifications, evaluating bids, and overseeing delivery and installation are considered additional services under the contract and are billed at the hourly rates specified therein. Other additional services performed by

the firm and not specifically mentioned in the contract relate to design development drawings for the main library. The major portion of this work was related to the main floor plan layout and the main circulation desk, which will be implemented when the automated system is brought on line. On motion of Mr. Carmean, Amendments No. 1 and 2 to the contract with BHDP, clarifying these additional services, were approved unanimously.

LEASES FOR TEMPORARY SPACE FOR TECUMSEH AND NEW HAVEN BRANCHES

On motion of Mr. Coleman, leases executed by the director for temporary space for the Tecumseh branch at 2270 Lake Avenue, at a cost of $1,200 per month, and at New Haven middle school for a cost $75.00 per month, were unanimously approved and ratified.

DISPOSAL OF SURPLUS EQUIPMENT

Mr. Carmean moved the adoption of Resolution No. 1989-37, "Resolution Authorizing the Disposal of Surplus Equipment." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

JOINT PROMOTIONAL ACTIVITY

Mr. Coleman moved the approval of the following Joint Promotional Activity. Adult Reading Promotion at Hessen Cassel branch, with the following sponsors: Dan Purvis Drugs, Lynn's Supermarkets, Pepsi Bottling Company, Atz's Restaurant, Mike's Carwash, Long John Silver's, Rogers Supermarkets, Rustic Hutch, Casa D'Angelo Restaurant, Art Decor-Southtown, Keltsch Brothers Pharmacies, Buffalo Wings & Curls, Elegant Farmer Restaurant, Old Country Buffet Restaurant, Little Caesar's Pizza, Ponderosa Restaurant, Popcorn Junction, Richard's Restaurant, Kroger's Supermarkets, Red Lobster Restaurant, Kaysan's Mexican Restaurant, Lambro's Restaurant, McDonald's Restaurants, V.I.P. Video, Bandido's Restaurant, Subway Sandwich Shops, Stellhorn Photo Development, Big Chill Yogurt & Ice Cream Shop, Omarr's Grill Afare, Coca-Cola Bottling Company, Wendy's Restaurants, Spiece Clothing & Sporting Goods, Taco Bell Restaurants, Azar's Restaurants, Holiday Inn-Downtown, Airport Hilton Restaurant, MCL Cafeterias, and Peerless Cleaners.

AWARD OF TELEVISION EQUIPMENT BIDS

In response to an advertisement for bids to supply television equipment, the following were received on September 22, 1989:

MIDWEST	AUDIO VIDEO SPECIALISTS	THALNER LABS
$51,005.92	$52,024.41	$52,899.22

Total bids without the extra options:

49,814.62	51,154.75	52,723.22

Total bids without camcorder systems:

44,877.34	46,361.14	47,495.00

Based on a thorough evaluation of all bids received, Mr. Hayes, Television Services Manager, recommended that the bid of Midwest Communications for the complete package with all options, in the amount of $51,005.92, be accepted.

NAMING OF NEW BRANCH LIBRARIES

Mrs. Riley noted that considerable discussion has taken place over the past several months concerning names for the two new branch libraries. At this time the majority of the board members appear to favor the names Aboite, for the Southwest branch, and Dupont for the new North branch.

Mrs. Gates then moved "that the new southwest branch library be named the Aboite Branch, and the new north branch library be named the Dupont branch." The motion carried unanimously.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 4:55 p.m.

Patricia E. Riley
President

Mary M. Koehlinger
Secretary Pro Tempore

COMBINED BALANCE SHEET--ALL FUND [illegible] AND ACCOUNT GROUPS
AT AUGUST 31, 1989

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
		SPECIAL REVENUE FUNDS		DEBT	CAPITAL PROJECTS FUNDS							
	GENERAL	GIFT	LSCA GRANTS	SERVICE	LIRF	AUTOMATION	"89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	AUGUST 31 1989	AUGUST 31 1988
ASSETS												
CASH ON DEPOSIT	725,637.18	6,226.29	1,398.01	0.75	0.99	279,252.82	0.00	3,557.38			1,016,073.42	1,522,277.56
CASH ON HAND	2,392.00										2,392.00	2,270.56
CASH WITH FISCAL AGENT				567.50							567.50	570.00
INVESTMENTS AT COST	0.00					1,000,000.00	0.00				1,000,000.00	500,000.00
TAXES DUE FROM COUNTY GOVERNMENT											0.00	0.00
ACCRUED INTEREST	0.00					4,919.18	0.00				4,919.18	10,001.23
DUE FROM OTHER GOVERNMENTS											0.00	737.58
DUE FROM OTHER FUNDS	2,550.00			37,572.00	35,189.00		0.00				75,311.00	146,266.57
ACCOUNTS RECEIVABLE	12,000.00										12,000.00	0.00
FIXED ASSETS:											0.00	
LAND									1,427,900.48		1,427,900.48	1,427,900.48
BUILDINGS									7,782,544.69		7,782,544.69	7,782,544.69
LESS ACCUMULATED DEPRECIATION									(2,715,184.07)		(2,715,184.07)	(2,715,184.07)
FURNITURE AND EQUIPMENT									5,251,360.32		5,251,360.32	5,003,454.32
LESS ACCUMULATED DEPRECIATION									(3,125,304.83)		(3,125,304.83)	(3,125,304.83)
ACPL LIBRARY COLLECTION									26,302,216.40		26,302,216.40	26,302,216.40
AVAILABLE IN DEBT SERVICE FUND										37,572.75	37,572.75	146,266.57
AMT TO BE PROVIDED--RET OF DEBT										3,461,863.25	3,461,863.25	3,778,733.43
AMT TO BE PROVIDED--VAC PAY LIAB										230,000.00	230,000.00	223,547.51
TOTAL ASSETS	742,579.18	6,226.29	1,398.01	38,140.25	35,189.99	1,284,172.00	0.00	3,557.38	34,923,532.99	3,729,436.00	40,764,232.09	41,006,297.94
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	23,126.78		0.00			0.00	0.00				23,126.78	182,761.61
TEMPORARY LOANS/FINANCING	0.00										0.00	0.00
ACCRUED WAGES & BENEFITS	234,061.08									230,000.00	464,061.08	441,559.51
UNREMITTED WITHHOLDINGS	19,282.54										19,282.54	25,617.13
RECORD DEPOSITS PAYABLE	(20.00)										(20.00)	25,274.55
DUE TO OTHER FUNDS	72,761.00						2,550.00				75,311.00	146,266.57
LEASES PAYABLE	0.00									9,436.00	9,436.00	0.00
MATURED BONDS PAYABLE	0.00										0.00	0.00
MATURED INTEREST PAYABLE	0.00			567.50							567.50	(87.50)
GENERAL OBLIGATION BONDS PAYABLE	0.00									3,490,000.00	3,490,000.00	3,925,000.00
TOTAL LIABILITIES	349,211.40	0.00	0.00	567.50	0.00	0.00	2,550.00	0.00	0.00	3,729,436.00	4,081,764.90	4,666,391.87
FUND EQUITY:											0.00	
INVESTMENT IN FIXED ASSETS									34,923,532.99		34,923,532.99	34,675,626.99
FUND BALANCES:											0.00	
RESERVED FOR ENCUMBRANCES	399,580.53	723.80	0.00		0.00	1,244,311.89	1,750.00				1,646,366.22	1,792,814.54
RESERVED FOR PREPAID ITEMS											0.00	0.00
RESTRICTED-SPECIAL REVENUE		5,502.49	1,398.01								6,900.50	430.11
DESIGNATED FOR DEBT SERVICE				37,572.75							37,572.75	146,924.07
UNDESIGNATED	(6,212.75)		0.00		35,189.99	39,860.11	(4,300.00)	3,557.38			68,094.73	(275,889.64)
TOTAL FUND EQUITY	393,367.78	6,226.29	1,398.01	37,572.75	35,189.99	1,284,172.00	(2,550.00)	3,557.38	34,923,532.99	0.00	36,682,467.19	36,339,906.07
TOTAL LIABILITIES & FUND EQUITY	742,579.18	6,226.29	1,398.01	38,140.25	35,189.99	1,284,172.00	0.00	3,557.38	34,923,532.99	3,729,436.00	40,764,232.09	41,006,297.94

--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED AUGUST 31, 1989

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE		DEBT	CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	SERVICE	LIRF	AUTOMATION	'89'	EXPENDABLE TRUST	YEAR-TO-DATE AUGUST 31, 1989	YEAR-TO-DATE AUGUST 31, 1988
REVENUES:										
AUTO EXCISE TAX	661,818.84			66,021.29					727,840.13	294,617.07
REAL PROPERTY TAX LEVY	3,165,965.32			315,828.30					3,481,793.62	3,221,533.90
INTANGIBLES TAX	58,383.74			5,824.22					64,207.96	57,229.11
USER FEES	175,985.36								175,985.36	148,630.85
INTERGOVERNMENTAL REVENUE	48,107.71		44,174.00						92,281.71	92,905.35
PARKING FEES	104,549.84								104,549.84	96,445.07
GIFTS & DONATIONS	64.04	9,663.41							9,727.45	8,597.71
INTEREST	44,256.27					87,494.98		91.41	131,842.66	114,896.64
OTHER REVENUES	36,703.21			7.50					36,710.71	26,596.66
TOTAL REVENUES	4,295,834.33	9,663.41	44,174.00	387,681.31	0.00	87,494.98	0.00	91.41	4,824,939.44	4,061,452.36
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	2,868,080.64	0.00	28,159.22						2,896,239.86	2,823,679.23
SUPPLIES	186,868.27	2,284.36	258.33			960.57			190,371.53	203,703.02
PROFESSIONAL SERVICES	41,160.42	1,471.69	0.00			16,737.41	2,540.00		61,909.52	69,063.23
COMMUNICATION & TRANSPORTATION	121,853.25					120.20			121,973.45	126,703.16
INSURANCE	93,009.50								93,009.50	24,374.00
UTILITY SERVICES	281,357.71								281,357.71	264,211.52
REPAIRS & MAINTENANCE	191,575.65					2,381.87			193,957.52	200,987.41
LEASING & MISCELLANEOUS SERVICES	131,231.81	0.00	0.00			68,604.60			199,836.41	424,362.15
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	77,121.80	2,576.00	0.00			305,586.83	10.00		385,294.63	425,926.25
LIBRARY MATERIALS	776,247.70	911.04	15,961.00			7,187.67			800,307.41	796,873.63
EXPENDITURES--DEBT SERVICE:										
PRINCIPAL RETIREMENT				435,000.00					435,000.00	260,900.02
INTEREST CHARGES				253,142.54					253,142.54	72,925.00
TOTAL EXPENDITURES	4,768,586.75	7,243.09	44,378.55	688,142.54	0.00	401,579.15	2,550.00	0.00	5,912,400.08	5,693,708.62
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(472,672.42)	2,420.32	(204.55)	(300,461.23)	0.00	(314,084.17)	(2,550.00)	91.41	(1,087,460.64)	(1,632,256.26)
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0.00
OPERATING TRANSFERS IN	29,046.45			6,143.54	35,189.99	0.00	2,550.00		72,929.98	0.00
OPERATING TRANSFERS OUT	(31,596.45)			(6,143.54)	(35,189.99)	0.00	0.00		(72,929.98)	0.00
TOTAL OTHER FINANCING SOURCES (USES):	(2,550.00)	0.00	0.00	0.00	0.00	0.00	2,550.00	0.00	0.00	0.00
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(475,222.42)	2,420.32	(204.55)	(300,461.23)	0.00	(314,084.17)	0.00	91.41	(1,087,460.64)	(1,632,256.26)
FUND BALANCES-JANUARY 1,	866,040.20	3,805.97	1,602.56	338,033.98	35,189.99	1,598,256.17	0.00	3,465.97	2,846,394.84	3,296,535.34
FUND BALANCE ADJUSTMENTS FROM JAN 1	2,550.00	0.00	0.00			0.00	(2,550.00)		0.00	0.00
FUND BALANCES-AUGUST 31 '89	393,367.78	6,226.29	1,398.01	37,572.75	35,189.99	1,284,172.00	(2,550.00)	3,557.38	1,758,934.20	1,664,279.08

INTERNAL BUDGET STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED AUGUST 31, 1989

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 08/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:													
5101	AUTO EXCISE TAX	783,851	783,851		661,818.84				661,818.84					
5102	REAL PROPERTY TAX LEVY	6,135,717	6,135,717		3,165,965.32				3,165,965.32					
5103	INTANGIBLES TAX	104,187	104,187		58,383.74				58,383.74					
	TOTAL LOCAL TAX REVENUES	7,023,755	7,023,755	0.00	3,886,167.90		0.00	0.00	3,886,167.90					
5201	PHOTOCOPYING FEES	112,000	112,000		87,605.01				87,605.01					
5202	EXTENDED USE FEES	114,000	114,000		88,132.13		0.00	0.00	88,132.13					
5203	FAX FEES		0		248.22				248.22					
	TOTAL USER FEES	226,000	226,000	0.00	175,985.36	0.00	0.00	0.00	175,985.36					
5301	FEDERAL OPERATING GRANTS	0	0		0.00				0.00					
5302	STATE OPERATING GRANTS	0	0		48,107.41				48,107.41					
5303	CITY OPERATING GRANTS	52,171	52,171		35,666.30		35,666.00		0.30					
	TOTAL GRANTS	52,171	52,171	0.00	83,773.71		35,666.00	0.00	48,107.71					
5401	PARKING REVENUES-239 W WAYNE	70,000	70,000		50,900.00				50,900.00					
5402	PARKING REVENUES-900 S HARRISON	70,000	70,000		50,900.00				50,900.00					
5403	PARKING REVENUES-236 W WASHINGTON	2,000	2,000		1,849.84				1,849.84					
5404	OTHER PARKING REVENUES	0	0		900.00		12,000.00	12,000.00	900.00					
	TOTAL PARKING REVENUES	142,000	142,000	0.00	104,549.84		12,000.00	12,000.00	104,549.84					
5501	SERVICE CENTER RENT	9,600	9,600		5,600.00				5,600.00					
5502	OTHER RENTAL INCOME	0	0		350.00				350.00					
5601	UNRESTRICTED GIFTS & DONATIONS	1,000	1,000		64.04				64.04					
5650	INTEREST	20,000	20,000		44,256.27				44,256.27					
5701	ACPL PUBLICATIONS	0	0		345.13			0.00	345.13					
5702	RESEARCH SERVICES	7,000	7,000		7,149.51				7,149.51					
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		10,492.12				10,492.12					
5704	REFUNDS/DISCOUNTS EARNED	0	0		2,511.26				2,511.26					
5705	INSURANCE CLAIM PAYMENTS	0	0		1,947.37				1,947.37					
5706	OTHER REVENUES	7,500	7,500		8,307.82				8,307.82					
	TOTAL MISCELLANEOUS REVENUES	23,500	23,500	0.00	30,753.21		0.00	0.00	30,753.21					
	TOTAL REVENUES	7,498,826	7,498,826	0.00	4,331,500.33		47,666.00	12,000.00	4,295,934.33					

ALLE[illegible]Y PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED AUGUST 31, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 08/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:													
	** PERSONAL SERVICES **													
1101	SALARIED TIME WORKED	2,489,200	2,489,200		1,620,769.92	34.89%	110,879.00	147,793.00	1,657,683.92	33.40%		1,620,769.92	868,430.08	34.89%
1102	SALARIED OVERTIME	3,000	3,000		2,363.54	21.22%			2,363.54	21.22%		2,363.54	636.46	21.22%
1103	SALARIED VACATION	160,000	160,000		114,075.51	28.70%			114,075.51	28.70%		114,075.51	45,924.49	28.70%
1104	SALARIED SICK PAY	58,000	58,000		45,687.40	21.23%			45,687.40	21.23%		45,687.40	12,312.60	21.23%
1105	SALARIED DISABILITY PAY	9,000	9,000		1,560.27	82.66%			1,560.27	82.66%		1,560.27	7,439.73	82.66%
1106	SALARIED HOLIDAY	70,000	70,000		46,180.16	34.03%			46,180.16	34.03%		46,180.16	23,819.84	34.03%
1107	SALARIED JURY DUTY	300	300		0.00	100.00%			0.00	100.00%		0.00	300.00	100.00%
1108	SALARIED DEATH-IN-FAMILY	2,500	2,500		2,496.33	0.15%			2,496.33	0.15%		2,496.33	3.67	0.15%
1109	SALARIED TRAVEL/MEETINGS	40,000	40,000		26,998.86	32.50%			26,998.86	32.50%		26,998.86	13,001.14	32.50%
1110	SALARIED PREMIUM TIME	14,000	14,000		8,116.40	42.03%			8,116.40	42.03%		8,116.40	5,883.60	42.03%
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	4,000	4,000		1,355.36				1,355.36			1,355.36	2,644.64	66.12%
	TOTAL SALARIES	2,850,000	2,850,000	0.00	1,869,603.75	34.40%	110,879.00	147,793.00	1,906,517.75	33.10%	0.00	1,869,603.75	980,396.25	34.40%
1201	HOURLY TIME WORKED	754,400	754,400		454,600.62	39.74%	30,391.00	49,264.00	473,473.62	37.24%		454,600.62	299,799.38	39.74%
1202	HOURLY OVERTIME	1,500	1,500		1,497.55	0.16%			1,497.55	0.16%		1,497.55	2.45	0.16%
1203	HOURLY VACATION	28,000	28,000		17,481.87	37.56%			17,481.87	37.56%		17,481.87	10,518.13	37.56%
1204	HOURLY SICK PAY	2,000	2,000		1,670.19	16.49%			1,670.19	16.49%		1,670.19	329.81	16.49%
1205	HOURLY DISABILITY PAY	1,000	1,000		29.58				29.58			29.58	970.42	97.04%
1206	HOURLY HOLIDAY	15,000	15,000		9,786.34	34.76%			9,786.34	34.76%		9,786.34	5,213.66	34.76%
1207	HOURLY JURY DUTY	100	100		0.00	100.00%			0.00	100.00%		0.00	100.00	100.00%
1208	HOURLY DEATH-IN-FAMILY	500	500		402.32	19.54%			402.32	19.54%		402.32	97.68	19.54%
1209	HOURLY TRAVEL/MEETINGS	1,500	1,500		858.91	42.74%			858.91	42.74%		858.91	641.09	42.74%
	TOTAL HOURLY WAGES	804,000	804,000	0.00	486,327.38	39.51%	30,391.00	49,264.00	505,200.38	37.16%	0.00	486,327.38	317,672.62	39.51%
1301	SUMMER EMPLOYEES- TIME WORKED	45,000	45,000		44,736.94	0.58%			44,736.94	0.58%		44,736.94	263.06	0.58%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		26.78				26.78			26.78	(26.78)	
1401	SHORT-TERM STAFF TIME WORKED	22,000	22,000		3,230.96	85.31%			3,230.96	85.31%		3,230.96	18,769.04	85.31%
1402	SHORT-TERM STAFF OVERTIME	0	0		0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	67,000	67,000	0.00	47,994.68	28.37%	0.00	0.00	47,994.68	28.37%	0.00	47,994.68	19,005.32	28.37%
	TOTAL COMPENSATION	3,721,000	3,721,000	0.00	2,403,925.81	35.40%	141,270.00	197,057.00	2,459,712.81	33.90%	0.00	2,403,925.81	1,317,074.19	35.40%
1501	EMPLOYER FICA	280,000	280,000		178,048.14	36.41%	10,609.00	14,799.00	182,238.14	34.91%		178,048.14	101,951.86	36.41%
1502	UNEMPLOYMENT REIMBURSEMENT	5,400	5,400		620.81	88.50%			620.81	88.50%		620.81	4,779.19	88.50%
1503	EMPLOYER PERF	135,000	135,000		99,677.40	26.16%	36,190.92	22,285.08	85,691.56	36.52%		99,677.40	35,322.60	26.16%
1504	GROUP INSURANCE	200,000	200,000		139,817.32	30.09%	0.00		139,817.32	30.09%		139,817.32	60,182.68	30.09%
	TOTAL EMPLOYEE BENEFITS	620,400	620,400	0.00	418,163.67	32.60%	46,799.92	37,084.08	408,367.83	34.18%	0.00	418,163.67	202,236.33	32.60%
	TOTAL PERSONAL SERVICES	4,341,400	4,341,400	0.00	2,822,089.48	35.00%	188,069.92	234,041.08	2,868,080.64	33.94%	0.00	2,822,089.48	1,519,310.52	35.00%

INTERNAL BUDGET [illegible] STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED AUGUST 31, 1989

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 08/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **														
2101	OFFICE SUPPLIES	48,000	48,000	944.97	22,920.36	52.25%	0.00	466.98	23,387.34	51.28%	1,973.84	25,361.18	23,583.79	49.13%
	TOTAL OFFICE SUPPLIES	48,000	48,000	944.97	22,920.36	52.25%	0.00	466.98	23,387.34	51.28%	1,973.84	25,361.18	23,583.79	49.13%
2201	CLEANING SUPPLIES	16,000	16,000	470.20	11,694.45	26.91%	0.20	1,651.00	13,345.45	16.59%	559.46	13,904.91	2,565.29	16.03%
2202	VEHICLE FUEL	13,000	13,000		7,594.03	41.58%	0.00	2.00	7,596.03	41.57%	0.00	7,596.03	5,403.97	41.57%
2203	HEATING OIL	10,000	7,000		498.46	92.88%		0.00	498.46	92.88%	0.00	498.46	6,501.54	92.88%
2204	COPIER SUPPLIES	32,000	32,000	297.02	35,058.50	-9.56%	0	30.00	35,088.50	-9.65%	773.98	35,862.48	(3,565.46)	-11.14%
2205	LIBRARY MATERIALS SUPPLIES	34,000	34,000		27,733.90	18.43%		252.94	27,986.84	17.69%	2,476.20	30,463.04	3,536.96	10.40%
2206	MATERIALS ACCESS SUPPLIES	0	0	161.34	161.34	ERR		0.00	161.34	ERR	(161.34)	0.00	161.34	
2207	CRAFT SUPPLIES	4,500	4,500		2,389.62	46.90%	0	0.00	2,389.62	46.90%	79.28	2,468.90	2,031.10	45.14%
2208	OTHER OPERATING SUPPLIES	0	0	2,317.21	2,316.21	ERR	2,146.00	0.00	170.21	ERR	(2,317.21)	(2,147.00)	4,464.21	
2209	PROGRAMMING SUPPLIES	5,000	12,000		11,618.25	3.18%	0	50.95	11,669.20	2.76%	85.28	11,754.48	245.52	2.05%
2210	PRINTING SUPPLIES	35,000	32,000		15,930.79	50.22%	0	1,937.00	17,867.79	44.16%	3,952.64	21,820.43	10,179.57	31.81%
2211	OTHER OPERATING SUPP N.E.C.	45,000	44,000		31,454.07	28.51%	0	380.75	31,834.82	27.65%	7,095.11	38,929.93	5,070.07	11.52%
	TOTAL OPERATING SUPPLIES	194,500	194,500	3,245.77	148,449.62	24.70%	2,146.00	4,304.64	148,608.26	23.59%	12,543.40	161,151.66	33,394.11	18.81%
2301	MAINTENANCE SUPPLIES	17,500	17,500	135.00	12,886.52	26.36%	0	101.28	12,987.80	25.78%	615.63	13,603.43	3,932.57	23.04%
2302	REPAIR PARTS	10,000	10,000	261.66	1,810.32	81.90%	0	74.55	1,884.87	81.15%	78.60	1,963.47	8,298.19	82.98%
	TOTAL MAINTENANCE SUPPLIES	27,500	27,500	397.46	14,696.84	46.56%	0.00	175.83	14,872.67	45.92%	694.23	15,566.90	12,330.56	44.84%
	TOTAL SUPPLIES	270,000	270,000	4,588.20	184,066.82	31.83%	2,146.00	4,947.45	186,868.27	30.79%	15,211.47	202,079.74	72,508.46	26.85%

MLE[illegible]T PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED AUGUST 31, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 08/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** OTHER SERVICES AND CHARGES **														
3101	CONSULTING	1,000	22,000		18,400.00	16.36%		0.00	18,400.00	16.36%	2,640.00	21,040.00	960.00	4.36%
3102	ENGINEERING & ARCHITECTURAL	2,000	427,000		1,054.80	99.75%	0.00	0.00	1,054.80	99.75%	0.00	1,054.80	425,945.20	99.75%
3103	LEGAL SERVICES	4,000	7,000		5,686.00	19.71%	289.00	0.00	5,317.00	24.04%	0.00	5,317.00	1,683.00	24.04%
3104	PROGRAM PRESENTERS	4,000	4,000		1,888.10	52.80%	0.00	0.00	1,888.10	52.80%	0.00	1,888.10	2,111.90	52.80%
3105	TEMPORARY HELP SERVICES	35,000	25,000		7,600.65	69.62%	0.00	1,014.80	8,615.45	65.54%	0.00	8,615.45	16,384.55	65.54%
3106	OTHER PROFESSIONAL SERVICES	8,000	8,000	10.00	5,885.07	26.44%	0.00	0.00	5,885.07	26.44%	879.75	6,764.82	1,245.18	15.56%
	TOTAL PROFESSIONAL SERVICES	54,000	493,000	10.00	40,434.62	91.80%	289.00	1,014.80	41,160.42	91.65%	3,519.75	44,680.17	448,329.83	90.94%
3201	TELEPHONE SERVICE	88,000	88,000		48,647.16	44.72%	0.00	0.00	48,647.16	44.72%	0.00	48,647.16	39,352.84	44.72%
3202	POSTAGE & SHIPPING	64,000	64,000	1.00	42,668.70	33.33%	0.00	1.20	42,669.90	33.33%	14,011.62	56,681.52	7,319.48	11.44%
3203	TRAVEL & MEETINGS	0	0		0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	4,500	4,500		1,224.24	72.79%		0.00	1,224.24	72.79%	0.00	1,224.24	3,275.76	72.79%
3205	TRAINING & DEVELOPMENT	0	0		0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	37,000	37,000		25,409.75	31.33%		0.00	25,409.75	31.33%	394.00	25,803.75	11,196.25	30.26%
	COMMUNICATION & TRANSPORTATION	193,500	193,500	1.00	117,949.85	39.04%	0.00	1.20	117,951.05	39.04%	14,405.62	132,357	61,144	31.60%
3301	PUBLICATION OF LEGAL NOTICES	700	700		863.10	-23.30%		0.00	863.10	-23.30%	0.00	863.10	(163.10)	-23.30%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	39.00	3,039.10	66.23%	0.00	0.00	3,039.10	66.23%	209.80	3,248.90	5,790.10	64.33%
	TOTAL PUBLICATION & PRINTING	9,700	9,700	39.00	3,902.20	59.77%	0.00	0.00	3,902.20	59.77%	209.80	4,112.00	5,627.00	58.01%
3401	INSURANCE	115,000	115,000		93,009.50	19.12%	0.00	0.00	93,009.50	19.12%	0.00	93,009.50	21,990.50	19.12%
	TOTAL INSURANCE	115,000	115,000	0.00	93,009.50	19.12%	0.00	0.00	93,009.50	19.12%	0.00	93,009.50	21,990.50	19.12%
3501	NATURAL GAS	94,000	94,000		71,707.54	23.72%		0.00	71,707.54	23.72%	0.00	71,707.54	22,292.46	23.72%
3502	ELECTRICITY	285,000	285,000		198,837.52	30.23%		0.00	198,837.52	30.23%	0.00	198,837.52	86,162.48	30.23%
3503	WATER & SEWER	9,500	9,500		6,086.65	35.93%		0.00	6,086.65	35.93%	0.00	6,086.65	3,413.35	35.93%
3504	TRASH DISPOSAL	6,600	6,600		4,726.00	28.39%		0.00	4,726.00	28.39%	0.00	4,726.00	1,874.00	28.39%
	TOTAL UTILITY SERVICES	395,100	395,100	0.00	281,357.71	28.79%	0.00	0.00	281,357.71	28.79%	0.00	281,357.71	113,742.29	28.79%
3601	BUILDING REPAIR & MAINTENANCE	180,000	75,000	5,470.00	14,859.39	80.19%	1,000.00	0.00	13,859.39	81.52%	(3,185.00)	10,674.39	69,795.61	93.06%
3602	HVAC SERVICE	20,000	20,000	797.50	13,688.15	31.56%	0.00	0.00	13,688.15	31.56%	779.75	14,467.90	6,331.60	31.66%
3603	LANDSCAPING SERVIES	17,000	17,000	814.00	12,346.21	27.38%	1,459.00	0.00	10,887.21	35.96%	4,534.54	15,421.75	1,792.25	10.54%
3604	COMPUTER MAINTENANCE	165,000	140,000	9,394.50	68,387.93	51.15%	0.00	0.00	68,387.93	51.15%	67,073.90	135,461.83	13,932.67	9.95%
3605	COPIER SERVICE	26,000	26,000	1,893.00	25,989.85	0.04%	0.00	1,030.00	27,019.85	-3.92%	1,998.00	29,017.85	(1,924.05)	-7.40%
3606	VEHICLE SERVICE	23,000	23,000	1,445.95	12,428.00	45.97%	0.00	684.37	13,112.37	42.99%	(488.92)	12,623.45	11,022.50	51.40%
3607	OTHER EQUIPMENT SERVICE	55,000	55,000	3,923.01	43,691.55	20.56%	0.00	930.00	44,621.55	18.87%	12,318.93	56,940.48	1,982.53	3.60%
	TOTAL REPAIRS & MAINTENANCE	456,000	356,000	22,339.96	191,390.28	46.24%	2,459.00	2,644.37	191,575.65	46.19%	83,031.20	274,606.85	103,733.11	29.14%

INTERIM BUDGET STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED AUGUST 31, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 (+)	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 08/31/89 (-)	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,000	3,000		1,840.00	38.67%		0.00	1,840.00	38.67%	1,150.00	2,990.00	10.00	0.33
3702	EQUIPMENT RENTAL/LEASING	45,000	45,000	1,381.92	22,342.74	50.35%	866.00	0.00	21,476.74	52.27%	7,627.59	29,104.33	17,277.59	38.39
	LEASING & RENTALS	48,000	48,000	1,381.92	24,182.74	49.62%	866.00	0.00	23,316.74	51.42%	8,777.59	32,094.33	17,287.59	36.00
3901	DUES & MEMBERSHIPS	7,500	7,500		1,995.00	73.40%		0.00	1,995.00	73.40%	0.00	1,995.00	5,505.00	73.40
3902	INTEREST ON TEMPORARY LOANS	50,000	50,000		9,843.95	80.31%		0.00	9,843.95	80.31%	0.00	9,843.95	40,156.05	80.31
3903	TAXES & ASSESSMENTS	3,500	3,500		1,582.53	54.78%		0.00	1,582.53	54.78%	0.00	1,582.53	1,917.47	54.78
3904	TRANSFER TO LIRF FUND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	30,000	30,000		20,564.07	31.45%	0.00	0.00	20,564.07	31.45%	0.00	20,564.07	9,435.93	31.45
3906	COMPUTER SERVICES	115,000	115,000	2,246.80	76,892.52	33.14%	2,963.00	0.00	73,929.52	35.71%	4,434.03	78,363.55	38,883.25	33.81
	TOTAL MISCELLANEOUS SERVICES	206,000	206,000	2,246.80	110,878.07	46.18%	2,963.00	0.00	107,915.07	47.61%	4,434.03	112,349.10	95,397.70	46.55
	TOTAL OTHER SERVICES & CHARGES	1,477,300	1,816,300	26,018.68	863,104.97	52.48%	6,577.00	3,660.37	860,188.34	52.64%	114,377.99	974,566.33	867,752.35	47.78
	*** CAPITAL OUTLAYS ***													
4401	FURNITURE & EQUIPMENT	100,000	100,000	2,334.00	62,044.42	37.96%	389.00	0.00	61,655.42	38.34%	(50.00)	61,605.42	40,728.58	40.73
4403	COMPUTER EQUIPMENT	10,000	18,000		15,466.38	14.08%		0.00	15,466.38	14.08%	5,080.00	20,546.38	(2,546.38)	-14.15
4405	TELEVISION EQUIPMENT	20,000	5,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	5,000.00	100.00
4407	VEHICLES	20,000	13,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	13,000.00	100.00
4409	BUILDINGS	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	150,000	136,000	2,334.00	77,510.80	43.01%	389.00	0.00	77,121.80	43.29%	5,030.00	82,151.80	56,132.20	41.31
4510	BOOKS	1,296,941	1,046,941	67,937.65	623,970.38	40.40%	2,920.00	13,070.87	634,121.25	39.43%	135,516.46	769,637.71	345,240.94	32.98%
4520	PERIODICALS	235,000	200,000	3,052.40	64,199.95	67.98%	0.00	(67.92)	64,132.03	67.93%	3,538.35	67,670.38	135,382.02	67.69%
4530	NON-PRINT MATERIALS	180,000	140,000	13,014.50	77,596.74	44.57%	860.00	1,257.68	77,994.42	44.29%	8,960.83	86,955.25	66,059.25	47.19%
	TOTAL LIBRARY MATERIALS	1,711,941	1,386,941	84,004.55	765,767.07	44.79%	3,780.00	14,260.63	776,247.70	44.83%	148,015.64	924,263.34	546,682.21	39.42%
	TOTAL CAPITAL OUTLAYS	1,861,941	1,522,941	86,338.55	843,277.87	44.63%	4,169.00	14,260.63	853,369.50	43.97%	153,045.64	1,006,415.14	602,654.41	39.59%
	TOTAL EXPENDITURES	7,950,641	7,950,641	116,945.43	4,712,539.14	40.73%	200,961.92	256,929.53	4,768,506.75	40.02%	232,635.10	5,005,150.69	3,062,435.74	38.52%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(452,615)	(452,615)	(116,945.43)	(381,038.81)		(153,295.92)	(244,929.53)	(472,672.42)		(282,635.10)	(5,005,150.69)	(3,062,435.74)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

September 28, 1989)
)
A RESOLUTION TO TRANSFER APPROPRIATIONS) No. 1989-34
WITHIN THE OPERATING FUND)

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library, and

WHEREAS, It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is therefore

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana:

Section 1. That for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
2201 Cleaning Supplies	$ 8,000.00
2204 Copier Supplies	10,000.00
2205 Library Materials Supplies	20,000.00
2209 Programming Supplies	2,000.00
2211 Other Operating Supplies	10,000.00
3106 Other Professional Services	7,000.00
3301 Publication of Legal Notices ...	1,000.00
3502 Electricity	25,000.00

3503 Water & Sewer	1,000.00
3605 Copier Service	10,000.00
3607 Other Equipment Service	20,000.00
3701 Real Estate Rental/Leasing	19,000.00
3702 Equipment Rental/Leasing	5,000.00
3906 Computer Services	15,000.00
4401 Furniture & Equipment	15,000.00
4403 Computer Equipment	10,000.00
4405 Television Equipment	70,000.00
4407 Vehicles	2,000.00
4510 Books	150,000.00
4520 Materials	25,000.00
Total	$425,000.00

Section 2. That the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND	AMOUNT REDUCED
3102 Engineering & Architectural.....	$425,000.00
Total	$425,000.00

Presented to the Allen County Public Library Board, read in full and adopted this 28th day of September, 1989, by the following aye and nay vote.

Aye	Nay
Charles E. Glenn	
Barry Kessinger	
[illegible]	
Rae Gates	
Patricia E Riley	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

September 28, 1989)
)
RESOLUTION OF APPROPRIATIONS) No. 1989-35

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library; now, therefore,

BE IT RESOLVED, by the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
4405 Television Equipment.....	$71,194.00
Total	$71,194.00

These appropriations are made from additional receipts.

Presented to the Allen County Public Library Board, read in full and adopted this 28th day of September 1989, by the following aye and nay vote.

Aye	Nay
Charlene C. Coleman	
Mary Koehlenger	
[illegible]	
Rae Gates	
Patricia E. Riley	

ATTEST:

Patricia E. Riley

Patricia E. Riley, President
Board of Library Trustees

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

September 28, 1989

RESOLUTION TO APPROVE A CONTRACT WITH THE INDIANA STATE LIBRARY FOR ADMINISTRATION OF A LIBRARY SERVICES AND CONSTRUCTION ACT GRANT IN THE AMOUNT OF $27,200 TO PERFORM SERVICES AS A SUBREGIONAL LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED	)	No. 1989-36

RESOLVED, by the Board of Library Trustees, Allen County Public Library, Allen County, Indiana,

Section 1. That the contract with the Indiana State Library for administration of a Library Services and Construction Act grant in the amount of $27,200 to perform services as a subregional library for the blind and physically handicapped is hereby approved;

Section 2. Patricia E. Riley, President, and Jeffrey R. Krull, Director, are hereby authorized and directed to execute this contract on behalf of the Allen County Public Library.

Adopted this 28th day of September, 1989.

Patricia E Riley
President

Mary Loeneroger
Secretary Pro Tempore

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

September 28, 1989	)	
	)	
RESOLUTION AUTHORIZING THE DISPOSAL	)	No. 1989-37
OF SURPLUS EQUIPMENT	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the equipment described on the schedule appended hereto, consisting of two pages, be and is hereby declared to be surplus property without value to the library, and is to be discarded.

Adopted this 28th day of September, 1989.

Patricia E Riley
President

Mary Loesinger
Secretary Pro Tempore

Resolution No. 1989-37

EQUIPMENT FOR DISPOSAL

ITEM	MAKE/ MODEL	SERIAL NO.	APPL I.D.#	YEAR PURCHASED	PRESENT CONDITION	ESTIMATED VALUE
Adding Machine	Remington	169-683821	376	1965	Repairs exceed current value	$0.00
Adding Machine	Remington 1204	306852	1663		Repairs exceed current value	$0.00
Adding Machine	Remington 211	2005190	658	1965	Repairs exceed current value	$0.00
Calculator	Canon P26-D		3607	1990	Repairs exceed current value	$0.00
Calculator	Texas Instrument 5035	225610	3856		Repairs exceed current value	$0.00
Calculator	Texas Instrument 5130	264708	3606	1983	Repairs exceed current value	$0.00
Cassette Player	Centennial PL-85				Repairs exceed current value	$0.00
Computer	Atari 400	15463-16	3347		Repairs exceed current value	$0.00
Copier	Canon NP-400	0104243		1980	Repairs exceed current value	$0.00
Copier	IBM Model II	0542211			Repairs exceed current value	$0.00
Copier	IBM Model II	0543193			Repairs exceed current value	$0.00
Copier	IBM Model II	0562236			Repairs exceed current value	$0.00
Copier	Mita 900-D	47088471		1968	Repairs exceed current value	$0.00
Copier	Mita 900-D	47128695	1271	1968	Repairs exceed current value	$0.00
Copier	Mita 900-D	67079858	338	1975	Repairs exceed current value	$0.00
Copier	Xerox 2600	137054			Repairs exceed current value	$0.00
Copier	Xerox 2600	137069			Repairs exceed current value	$0.00
Disk Drive	Apple II/E	1429272	317	1983	Repairs exceed current value	$0.00
Disk Drive	Apple II/E	509066	1099	1981	Repairs exceed current value	$0.00
Exhibit Panels					Repairs exceed current value	$0.00
Floor Machine	Advance A21B	93983	2646	1979	Repairs exceed current value	$0.00
Folding Table	Correll				Repairs exceed current value	$0.00
Hskg Carts (2)					Repairs exceed current value	$0.00
Keyboard	Atari 130XE	1093677	697	1986	Repairs exceed current value	$0.00
Microfilm Rdr	IBM 9922		2695	1968	Repairs exceed current value	$0.00
Microfilm Rdr	IBM 9922		2696	1968	Repairs exceed current value	$0.00
Microfilm Rdr	IBM 9922		2693	1968	Repairs exceed current value	$0.00
Microfilm Rdr	IBM 9922	992-77966	2692	1968	Repairs exceed current value	$0.00
Microfilm Rdr	Kodagraph	2268	2544	1965	Repairs exceed current value	$0.00
Microfilm Rdr	Recordak	3072	2115	1968	Repairs exceed current value	$0.00
Microfilm Rdr	Recordak	6720	2116	1968	Repairs exceed current value	$0.00
Microfilm Rdr	Recordak 310	2801			Repairs exceed current value	$0.00
Microfilm Rdr	Recordak MPE-1	1907			Repairs exceed current value	$0.00
Monitor	Zenith Omni	6856198		1983	Repairs exceed current value	$0.00
Monitor	Zenith ZVM-123	4586652	80	1983	Repairs exceed current value	$0.00
Monitor	Zenith ZVM-123	4601483	172	1983	Repairs exceed current value	$0.00
Monitor	Zenith ZVM-123	4604644	2300	1983	Repairs exceed current value	$0.00
Printer	Diablo 620	28988	727	1983	Repairs exceed current value	$0.00
Recorder	Atari 410	91233753	3346	1983	Repairs exceed current value	$0.00
Stamper	Rapidprint ARC-1	195134			Repairs exceed current value	$0.00
Table Saw	Craftsman J65	11329410			Repairs exceed current value	$0.00
Turntable	Pioneer PL-220	BL-42767H	1727	1982	Repairs exceed current value	$0.00
Typewriter	IBM Selectric	0431787	2415	1972	Repairs exceed current value	$0.00
Typewriter	IBM Selectric	4025552	3821	1966	Repairs exceed current value	$0.00
Typewriter	IBM Selectric	4247873	234	1971	Repairs exceed current value	$0.00
Typewriter	IBM Selectric	4249630			Repairs exceed current value	$0.00
Typewriter	IBM Selectric	5196280		1969	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	1201542		1966	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	1255456	3997	1966	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	1294514		1960	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	1301539		1960	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	1301541		1960	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	1530160	3220	1962	Repairs exceed current value	$0.00

Resolution No. 1989-37

ITEM	MAKE/ MODEL	SERIAL NO.	ACPL I.D.#	YEAR PURCHASED	PRESENT CONDITION	ESTIMATED VALUE
Typewriter	IBM Typebar	1530526		1962	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	1642683	3244	1963	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	1708269	3259	1963	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	1708799	3735	1963	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	1785024	0441	1964	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	1785068	1661	1963	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	1934711	3321	1965	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	1952524	1623	1965	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	1953420	93	1965	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	1969069	620	1965	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	2610205			Repairs exceed current value	$0.00
Typewriter	IBM Typebar	6041790	0253	1967	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	6150373	3238	1973	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	6153923	3791	1968	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	6440725	2612	1970	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	6440727		1970	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	6440728		1973	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	6440784		1970	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	6578424		1971	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	6729821	3886	1973	Repairs exceed current value	$0.00
Typewriter	IBM Typebar	6745240	619	1973	Repairs exceed current value	$0.00
Typewriter	Remington 100-E	27-1281264	1739	1975	Repairs exceed current value	$0.00
Typewriter	Remington 25	4-10786	445	1970	Repairs exceed current value	$0.00
Typewriter	Remington 25	4-10983	180	1970	Repairs exceed current value	$0.00
Vacuum Cleaner	Kent KC165B	132555	836	1972	Repairs exceed current value	$0.00
Vacuum Cleaner	Kent KC165B	132565	536	1972	Repairs exceed current value	$0.00
Vacuum Cleaner	Nobles CV-18		2370	1980	Repairs exceed current value	$0.00
Vacuum Cleaner	Nobles CV-18	1929	2288	1982	Repairs exceed current value	$0.00
VCR	Panasonic PV-1265	J2SA47290	1716	1984	Repairs exceed current value	$0.00
VCR	TMK 2055	21118306	1715	1985	Repairs exceed current value	$0.00
Wet/Dry Vac	NSP Colt 14	018903	2406	1984	Repairs exceed current value	$0.00

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims October 13, 1989

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $269,702.32 on October 13, 1989. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	LNB #4342	SUMMIT #2871-2873	$13,434.56
Payroll			
10/13/89	gross $140,895.69	net	$101,715.77
10/13/89	Payroll taxes (electronic transfer)		41,533.63
Accounts Payable Check Batches:			
	(see "Vendor Check History" for detail of total)		
Dated 10/13/89			$113,018.36
Accounts Payable Check Batches Subtotal:			$113,018.36
Grand Total			$ 269,702.32

Mr. Andorfer, Mr. McMahan, Mrs. Riley and Mrs. Gates approved and signed the register of claims as presented by the director.

A. Philip Andorfer
Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
October 26, 1989
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of September 28, 1989, and approval of claims of October 13, 1989.

4. Financial report for September, 1989.

5. Approval of claims.

6. Report of director.

7. Committee reports.

   a. Compensation and Personnel Committee

      1. Report of chairman.

      2. Resolution No. 1989-38, "Concerning the Establishment and Implementation of a New Pay Structure for 1990."

      3. Resolution No. 1989-39, "Resolution to Establish a Policy on Library Holidays."

      4. 1990 holiday and closing dates.

8. Personnel

9. Approval of change orders - capital improvement project.

10. Theft detection system contract.

11. Other business.

12. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of October 26, 1989, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, October 26, 1989, at 3:00 p.m. in room 4 of the main library. Those present were Mrs. Riley, presiding, Mrs. Koehlinger, Mr. Andorfer, Mr. Carmean, Mr. Coleman, and Mr. McMahan. Absent: Mrs. Gates.

On motion of Mrs. Koehlinger a revised version of the agenda was adopted as distributed at the meeting.

APPROVAL OF MINUTES

On motion of Mrs. Koehlinger, the minutes of the regular meeting of September 28, 1989, and the minutes of the approval of claims for October 13, 1989, were unanimously approved.

FINANCIAL REPORT

Mr. Reitenour presented the monthly financial report for September, 1989. On motion of Mr. McMahan, the report was unanimously approved. A copy of the report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

The director certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. Carmean the claims were unanimously approved for payment.

Manual checks:	#2874		$1,319.00
Payroll			
10/27/89	gross 141,866.42	net	102,490.92
10/27/89	Payroll taxes (electronic transfer)		41,700.85
Accounts Payable Check Batches (See "Vendor Check History" for detail of total)			
Dated 10/27/89			318,723.30
Accounts Payable Check Batches Subtotal:			$219,255.27
Grand Total			$464,234.07

REPORT OF DIRECTOR

Mr. Fortriede presented a report on library service statistics through the month of September, 1989, and the year to date.

Michael Clegg reported on progress at the various construction sites.

The foundation work has started at the Aboite branch site and should be finished next week. At Dupont branch, some block walls are up and the floor has been poured and structural steel will be set soon. The parking lot is finished except for the finish coat of blacktop. The rest of the foundation has been poured at Tecumseh branch, and the floor may be poured next week depending on the weather. New Haven branch has no new progress to report at this time.

At Georgetown branch, the ceilings have been painted and electrical conduit paths have been cut in the floor. The new mechanical heating and cooling systems have not arrived yet. The handicapped ramp is finished at Monroeville and work on the interior is progressing. It may be two weeks before they re-open. At Shawnee branch all the carpet has been laid and the concrete work in the parking lot is finished. The work here will be done as soon as the vinyl wall coverings are applied in the restrooms, and the concrete work just outside the front door is finished.

Pontiac branch has no new progress to report, but at Harlan branch all the exterior work seems to be done except for windows and siding the addition. After the interior work is completed the branch will be closed for a short time to paint and lay carpet. At Hessen Cassel branch, the concrete work is all finished and the adult side has new carpet. The juvenile side is next. The roof has been repaired at Woodburn branch and interior work is proceeding. The doorways are being arranged to reflect the new arrangement.

At main library, waterproofing work continues and a new retaining wall will be built at the corner of Washington and Webster soon. In AMAV the video checkout has been moved and AMAV is now set up on the northeast side of the second floor. There's no new progress to report on galleries 2 and 3.

Mr. Fortriede noted that Sue Riehm, Assistant Manager of the Business and Technology Department, would present a report on computerized information searching later in the board meeting.

REPORT OF COMPENSATION AND PERSONNEL COMMITTEE

Mr. McMahan, chairman of the Compensation and Personnel Committee, gave the following report.

"The committee has reviewed the library's current pay structure and compared this to the goals set forth in the Basnight study of 1987, and

to the salaries paid by other employers. The primary objective of our compensation program is to offer salaries that will enable the library to recruit and retain qualified employees. Comparative salaries were obtained from salary surveys specifically targeted to labor markets in which the library competes for personnel. The salary ranges we will recommend meet the stated objective of the library's compensation program.

"In addition to the establishment of new range minimums and maximums, we recommend that each employee receive for 1990 either a 7% increase or the new minimum for his or her pay grade, whichever is greater.

"The library currently offers seven holidays. We recommend the addition of one paid holiday beginning in 1990. We recommend that Washington's Birthday be designated as the additional holiday and that this be a 'floating' holiday for staff. In other words, the library will remain open and employees who work that day will be entitled to schedule a day off later with management's approval."

Mr. Andorfer, chairman of the Finance Committee, noted that he had reviewed the proposed compensation program and agreed that it was within the scope of the library's projected 1990 budget.

Mr. McMahan entertained questions from board members and then moved the adoption of Resolution No. 1989-38, "Concerning the Establishment and Implementation of a New Pay Structure for 1990." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

Mr. McMahan next moved the adoption of Resolution No. 1989-39, "Resolution to Establish a Policy on Library Holidays." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

On motion of Mr. McMahan, the following schedule of holidays and closing dates for 1990 was approved unanimously. P denotes paid holiday.

P	January 1	Monday	New Years Day
P*	February 19	Monday	Washington's Birthday
	April 13	Friday	Good Friday (12:00-3:00 p.m.)
	April 15	Sunday	Easter
P	May 28	Monday	Memorial Day
P	July 4	Wednesday	Independence Day
P	September 3	Monday	Labor Day

P	November 22	Thursday	Thanksgiving Day
	December 23	Sunday	Christmas
P	December 24	Monday	Christmas Eve Day
P	December 25	Tuesday	Christmas Day

PERSONNEL

On motion of Mr. McMahan the following appointments were approved unanimously.

Ann Greenwalt	Circulation Clerk, Circulation Svcs.	#448	$10,200.06
Wilma Conrad	Circulation Clerk, Circulation Svcs.	#468	$10,200.06
Dawn Slater-Putt	Clerk, Genealogy	#346	$12,050.22
Robert Taylor	Housekeeper, Housekeeping Svcs.	#478	$10,200.06
Anita Barkley	Switchboard Operator, Security Svcs.	#521	$12,062.18
Kaye Gengo	Acquisitions Asst., Acquisitions Svcs.	#552	$12,108.98
Shari Osburn	Data Entry Clerk, Processing Svcs.	#573	$11,120.20

CAPITAL IMPROVEMENT PROJECT CHANGE ORDERS

Mr. Krull reported the following change orders on various construction projects.

Kinder Construction, Change Order #CO-1: Add temperature control for Aboite branch - $18,140.00; Add square footage construction at Aboite branch - $68,500.00.

R. E. Crosby & Son, Change Order #G-1: Add temperature control for Dupont branch - $17,307.00.

Kinder Construction, Change Order #01: Add temperature control for New Haven branch - $8,062.00.

Hamilton Hunter Builders, Change Order #01: Add temperature control for Tecumseh branch - $5,820.00.

W. A. Sheets & Sons, Change Order #1: Add temperature control for nine branch projects - $41,448.00.

On motion of Mr. McMahan the foregoing change orders were approved and ratified.

LIBRARY MATERIALS THEFT DETECTION SYSTEM

Mr. Krull reported on two bids received for the installation of a library materials theft detection system. Bids were received from Knogo Corporation and 3M Corporation. A detailed evaluation of these two bids was mailed to board members prior to the meeting. Mr. Krull and Mr. Fortriede summarized this evaluation report and entertained questions from board members. By applying unit prices from the bid documents to a standardized configuration that best meets the library's needs, the cost of the Knogo System was calculated at $75,025 and the cost of the 3M System was calculated at $81,167. On the basis of cost, functionality, and suitability to the library's needs, Mr. Krull recommended that the Knogo System be selected. After discussion, Mr. McMahan moved "that the recommendation of the director be accepted, and a theft detection system from Knogo Corporation be purchased by the library." The motion carried unanimously.

OTHER BUSINESS

Sue Riehm, Assistant Manager of the Business and Technology department, presented a report and demonstration of online and CD-ROM-based information retrieval services. The board commended Ms. Riehm for an excellent demonstration and for her leadership role in keeping the library at the forefront of advances in information technology and service to patrons.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 4:20 p.m.

Patricia E. Riley
President

C. Shirley Anderson
Secretary

ALLEN COUNTY PUBLIC LIBRARY
COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT SEPTEMBER 30, 1989

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
		SPECIAL REVENUE FUNDS			CAPITAL PROJECTS FUNDS							
	GENERAL	GIFT	LSCA GRANTS	DEBT SERVICE	LIRF	AUTOMATION	"89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	SEPT 30 1989	SEPT 30 1988
ASSETS												
CASH ON DEPOSIT	100,026.79	5,968.18	0.00	0.75	0.99	237,548.38	757,071.91	3,557.38			1,104,174.38	1,401,653.38
CASH ON HAND	3,083.00										3,083.00	2,624.50
CASH WITH FISCAL AGENT				567.50							567.50	570.00
INVESTMENTS AT COST	0.00					1,000,000.00	2,000,000.00				3,000,000.00	500,000.00
TAXES DUE FROM COUNTY GOVERNMENT											0.00	0.00
ACCRUED INTEREST	0.00					492.22	7,191.78				7,684.00	13,062.87
DUE FROM OTHER GOVERNMENTS											0.00	737.58
DUE FROM OTHER FUNDS	0.00			37,572.00	35,189.00		0.00				72,761.00	146,266.57
ACCOUNTS RECEIVABLE	12,000.00										12,000.00	0.00
FIXED ASSETS:											0.00	
LAND									1,427,900.48		1,427,900.48	1,427,900.48
BUILDINGS									7,782,544.69		7,782,544.69	7,782,544.69
LESS ACCUMULATED DEPRECIATION									(2,715,184.07)		(2,715,184.07)	(2,715,184.07)
FURNITURE AND EQUIPMENT									5,251,360.32		5,251,360.32	5,003,454.32
LESS ACCUMULATED DEPRECIATION									(3,125,304.83)		(3,125,304.83)	(3,125,304.83)
ACPL LIBRARY COLLECTION									26,302,216.40		26,302,216.40	26,302,216.40
AVAILABLE IN DEBT SERVICE FUND										37,572.75	37,572.75	146,266.57
AMT TO BE PROVIDED--RET OF DEBT										3,461,863.25	3,461,863.25	3,778,733.43
AMT TO BE PROVIDED--VAC PAY LIAB										230,000.00	230,000.00	217,607.51
TOTAL ASSETS	115,109.79	5,968.18	0.00	38,140.25	35,189.99	1,238,040.60	2,764,263.69	3,557.38	34,923,532.99	3,729,436.00	42,853,238.87	40,883,149.40
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	0.00		0.00			0.00	0.00				0.00	39,109.36
TEMPORARY LOANS/FINANCING	0.00										0.00	660,000.00
ACCRUED WAGES & BENEFITS	115,136.61									230,000.00	345,136.61	314,192.51
UNREMITTED WITHHOLDINGS	32,640.48										32,640.48	41,528.16
RECORD DEPOSITS PAYABLE	(25.00)										(25.00)	25,269.55
DUE TO OTHER FUNDS	72,761.00						2,550.00				75,311.00	146,266.57
LEASES PAYABLE	0.00									9,436.00	9,436.00	0.00
MATURED BONDS PAYABLE	0.00										0.00	0.00
MATURED INTEREST PAYABLE	0.00			567.50							567.50	(87.50)
GENERAL OBLIGATION BONDS PAYABLE	0.00									3,490,000.00	3,490,000.00	3,925,000.00
TOTAL LIABILITIES	220,513.09	0.00	0.00	567.50	0.00	0.00	2,550.00	0.00	0.00	3,729,436.00	3,953,066.59	5,151,278.65
FUND EQUITY:											0.00	
INVESTMENT IN FIXED ASSETS									34,923,532.99		34,923,532.99	34,675,626.99
FUND BALANCES:											0.00	
RESERVED FOR ENCUMBRANCES	449,600.63	720.16	0.00		0.00	1,212,896.03	0.00				1,663,216.82	1,842,698.78
RESERVED FOR PREPAID ITEMS											0.00	0.00
RESTRICTED-SPECIAL REVENUE		5,248.02	0.00								5,248.02	3,972.22
DESIGNATED FOR DEBT SERVICE				37,572.75							37,572.75	146,924.07
UNDESIGNATED	(555,003.93)		0.00		35,189.99	25,144.57	2,761,713.69	3,557.38			2,270,601.70	(937,351.31)
TOTAL FUND EQUITY	(105,403.30)	5,968.18	0.00	37,572.75	35,189.99	1,238,040.60	2,761,713.69	3,557.38	34,923,532.99	0.00	38,900,172.28	35,731,870.75
TOTAL LIABILITIES & FUND EQUITY	115,109.79	5,968.18	0.00	38,140.25	35,189.99	1,238,040.60	2,764,263.69	3,557.38	34,923,532.99	3,729,436.00	42,853,238.87	40,883,149.40

ALLEN COUNTY PUBLIC L[illegible]

--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED SEPTEMBER 30, 1989

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE			CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	DEBT SERVICE	LIRF	AUTOMATION	"89"	EXPENDABLE TRUST	YEAR-TO-DATE Sept 30, 1989	YEAR-TO-DATE Sept 30, 1988
REVENUES:										
AUTO EXCISE TAX	661,818.84			66,021.29					727,840.13	294,617.07
REAL PROPERTY TAX LEVY	3,165,965.32			315,828.30					3,481,793.62	3,221,533.90
INTANGIBLES TAX	58,383.74			5,824.22					64,207.96	57,229.11
USER FEES	193,792.79								193,792.79	169,597.36
INTERGOVERNMENTAL REVENUE	59,423.98		44,174.00						103,597.98	94,582.35
PARKING FEES	117,880.68								117,880.68	108,684.32
GIFTS & DONATIONS	65.60	9,780.61							9,846.21	13,437.41
INTEREST	47,877.05					96,483.13	14,338.40	91.41	158,789.99	126,805.82
OTHER REVENUES & PROCEEDS	38,651.78			7.50			2,988,490.00		3,027,149.28	30,742.83
TOTAL REVENUES	4,343,859.78	9,780.61	44,174.00	387,681.31	0.00	96,483.13	3,002,828.40	91.41	7,884,898.64	4,117,230.17
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	3,228,179.38	0.00	29,215.56						3,257,394.94	3,155,658.92
SUPPLIES	200,762.72	2,580.74	258.33			1,101.06			204,702.85	219,553.03
PROFESSIONAL SERVICES	46,096.54	1,550.62	316.07			40,390.97	235,204.71		323,558.91	72,087.78
COMMUNICATION & TRANSPORTATION	136,178.55		25.60			120.20			136,324.35	138,977.63
INSURANCE	94,388.50								94,388.50	35,321.00
UTILITY SERVICES	332,704.09								332,704.09	317,551.09
REPAIRS & MAINTENANCE	203,567.58					2,381.87			205,949.45	214,021.12
LEASING & MISCELLANEOUS SERVICES	157,535.77	0.00	0.00			68,604.60			226,140.37	493,156.67
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	78,537.84	2,576.00	0.00			336,912.33	3,360.00		421,386.17	442,565.68
LIBRARY MATERIALS	837,352.31	911.04	15,961.00			7,187.67			861,412.02	934,903.81
EXPENDITURES--DEBT SERVICE:										
PRINCIPAL RETIREMENT				435,000.00					435,000.00	260,900.02
INTEREST CHARGES				253,142.54					253,142.54	72,925.00
TOTAL EXPENDITURES	5,315,303.28	7,618.40	45,776.56	688,142.54	0.00	456,698.70	238,564.71	0.00	6,752,104.19	6,357,521.75
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(971,443.50)	2,162.21	(1,602.56)	(300,461.23)	0.00	(360,215.57)	2,764,263.69	91.41	1,132,794.45	(2,240,291.58)
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0.00
OPERATING TRANSFERS IN	31,596.45			6,143.54	35,189.99	0.00	2,550.00		75,479.98	0.00
OPERATING TRANSFERS OUT	(31,596.45)			(6,143.54)	(35,189.99)	0.00	(2,550.00)		(75,479.98)	0.00
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(971,443.50)	2,162.21	(1,602.56)	(300,461.23)	0.00	(360,215.57)	2,764,263.69	91.41	1,132,794.45	(2,240,291.58)
FUND BALANCES-JANUARY 1,	866,040.20	3,805.97	1,602.56	338,033.98	35,189.99	1,598,256.17	0.00	3,465.97	2,846,394.84	3,296,535.34
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00	0.00			0.00	0.00		0.00	0.00
FUND BALANCES-SEPT 30 '89	(105,403.30)	5,968.18	0.00	37,572.75	35,189.99	1,238,040.60	2,764,263.69	3,557.38	3,979,189.29	1,056,243.76

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED SEPTEMBER 30, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 09/30/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:													
5101	AUTO EXCISE TAX	783,851	783,851		661,818.84				661,818.84					
5102	REAL PROPERTY TAX LEVY	6,135,717	6,135,717		3,165,965.32				3,165,965.32					
5103	INTANGIBLES TAX	104,187	104,187		58,383.74				58,383.74					
	TOTAL LOCAL TAX REVENUES	7,023,755	7,023,755	0.00	3,886,167.90		0.00	0.00	3,886,167.90					
5201	PHOTOCOPYING FEES	112,000	112,000		96,620.46				96,620.46					
5202	EXTENDED USE FEES	114,000	114,000		96,874.11		0.00	0.00	96,874.11					
5203	FAX FEES		0		298.22				298.22					
	TOTAL USER FEES	226,000	226,000	0.00	193,792.79	0.00	0.00	0.00	193,792.79					
5301	FEDERAL OPERATING GRANTS	0	0		0.00				0.00					
5302	STATE OPERATING GRANTS	0	0		48,900.41				48,900.41					
5303	CITY OPERATING GRANTS	52,171	52,171		46,189.57		35,666.00		10,523.57					
	TOTAL GRANTS	52,171	52,171	0.00	95,089.98		35,666.00	0.00	59,423.98					
5401	PARKING REVENUES-239 W WAYNE	70,000	70,000		57,300.00				57,300.00					
5402	PARKING REVENUES-900 S HARRISON	70,000	70,000		57,300.00				57,300.00					
5403	PARKING REVENUES-236 W WASHINGTON	2,000	2,000		2,380.68				2,380.68					
5404	OTHER PARKING REVENUES	0	0		900.00		12,000.00	12,000.00	900.00					
	TOTAL PARKING REVENUES	142,000	142,000	0.00	117,880.68		12,000.00	12,000.00	117,880.68					
5501	SERVICE CENTER RENT	9,600	9,600		5,600.00				5,600.00					
5502	OTHER RENTAL INCOME	0	0		950.00				950.00					
5601	UNRESTRICTED GIFTS & DONATIONS	1,000	1,000		65.60				65.60					
5650	INTEREST	20,000	20,000		47,877.05				47,877.05					
5701	ACPL PUBLICATIONS	0	0		415.65			0.00	415.65					
5702	RESEARCH SERVICES	7,000	7,000		8,077.15				8,077.15					
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		11,512.28				11,512.28					
5704	REFUNDS/DISCOUNTS EARNED	0	0		2,742.14				2,742.14					
5705	INSURANCE CLAIM PAYMENTS	0	0		1,947.37				1,947.37					
5706	OTHER REVENUES	7,500	7,500		7,407.19				7,407.19					
	TOTAL MISCELLANEOUS REVENUES	23,500	23,500	0.00	32,101.78		0.00	0.00	32,101.78					
	TOTAL REVENUES	7,498,026	7,498,026	0.00	4,379,525.78		47,666.00	12,000.00	4,343,859.78					

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September 1989 unaudited
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ALLEN C[illegible] PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED SEPTEMBER 30, 1989

09-Oct-89

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 (+)	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 09/30/89 (-)	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
** SUPPLIES **														
2101	OFFICE SUPPLIES	48,000	48,000	944.97	25,119.24	47.67%	0.00	0.00	25,119.24	47.67%	2,602.45	27,721.69	21,223.28	44.22%
	TOTAL OFFICE SUPPLIES	48,000	48,000	944.97	25,119.24	47.67%	0.00	0.00	25,119.24	47.67%	2,602.45	27,721.69	21,223.28	44.22%
2201	CLEANING SUPPLIES	16,000	24,000	470.20	14,173.36	40.94%	0.00	0.00	14,173.36	40.94%	338.75	14,512.11	9,950.09	41.49%
2202	VEHICLE FUEL	13,000	13,000		8,754.86	32.65%	0.00	0.00	8,754.86	32.65%	0.00	8,754.86	4,245.14	32.65%
2203	HEATING OIL	10,000	7,000		534.66	92.36%		0.00	534.66	92.36%	0.00	534.66	6,465.34	92.36%
2204	COPIER SUPPLIES	32,000	42,000	297.02	36,169.46	13.88%	0	0.00	36,169.46	13.88%	1,291.78	37,461.24	4,835.78	11.51%
2205	LIBRARY MATERIALS SUPPLIES	34,000	54,000		30,533.37	43.46%		0.00	30,533.37	43.46%	18,314.74	48,848.11	5,151.89	9.54%
2206	MATERIALS ACCESS SUPPLIES	0	0	161.34	161.34	ERR		0.00	161.34	ERR	(161.34)	0.00	161.34	
2207	CRAFT SUPPLIES	4,500	4,500		2,468.90	45.14%	0	0.00	2,468.90	45.14%	140.49	2,609.39	1,890.61	42.01%
2208	OTHER OPERATING SUPPLIES	0	0	2,317.21	2,316.21	ERR	2,146.00	0.00	170.21	ERR	(2,317.21)	(2,147.00)	4,464.21	
2209	PROGRAMMING SUPPLIES	5,000	14,000		11,783.39	15.83%	0	0.00	11,783.39	15.83%	51.16	11,834.55	2,165.45	15.47%
2210	PRINTING SUPPLIES	35,000	32,000		21,681.46	32.25%	0	0.00	21,681.46	32.25%	1,279.14	22,960.60	9,039.40	28.25%
2211	OTHER OPERATING SUPP N.E.C.	45,000	54,000		33,523.46	37.92%	0	0.00	33,523.46	37.92%	14,382.79	47,906.25	6,093.75	11.28%
	TOTAL OPERATING SUPPLIES	194,500	244,500	3,245.77	162,100.47	33.70%	2,146.00	0.00	159,954.47	34.58%	33,320.30	193,274.77	54,471.00	22.28%
2301	MAINTENANCE SUPPLIES	17,500	17,500	135.80	13,754.01	21.41%	0	0.00	13,754.01	21.41%	1,319.69	15,073.70	2,562.10	14.64%
2302	REPAIR PARTS	10,000	10,000	261.66	1,935.00	80.65%	0	0.00	1,935.00	80.65%	665.59	2,600.59	7,661.07	76.61%
	TOTAL MAINTENANCE SUPPLIES	27,500	27,500	397.46	15,689.01	42.95%	0.00	0.00	15,689.01	42.95%	1,985.28	17,674.29	10,223.17	37.18%
	TOTAL SUPPLIES	270,000	320,000	4,588.20	202,908.72	36.59%	2,146.00	0.00	200,762.72	37.26%	37,908.03	238,670.75	85,917.45	26.85%

ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED SEPTEMBER 30, 1989

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 09/30/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
**	OTHER SERVICES AND CHARGES **													
3101	CONSULTING	1,000	22,000		19,240.00	12.55%		0.00	19,240.00	12.55%	1,800.00	21,040.00	960.00	4.36%
3102	ENGINEERING & ARCHITECTURAL	2,000	2,000		1,054.80	47.26%	0.00	0.00	1,054.80	47.26%	0.00	1,054.80	945.20	47.26%
3103	LEGAL SERVICES	4,000	7,000		5,858.00	16.31%	289.00	0.00	5,569.00	20.44%	0.00	5,569.00	1,431.00	20.44%
3104	PROGRAM PRESENTERS	4,000	4,000		1,888.10	52.80%	0.00	0.00	1,888.10	52.80%	0.00	1,888.10	2,111.90	52.80%
3105	TEMPORARY HELP SERVICES	35,000	25,000		12,163.07	51.35%	0.00	0.00	12,163.07	51.35%	0.00	12,163.07	12,836.93	51.35%
3106	OTHER PROFESSIONAL SERVICES	8,000	15,000	10.00	6,181.57	58.79%	0.00	0.00	6,181.57	58.79%	641.75	6,823.32	8,186.68	54.58%
	TOTAL PROFESSIONAL SERVICES	54,000	75,000	10.00	46,385.54	38.15%	289.00	0.00	46,096.54	38.54%	2,441.75	48,538.29	26,471.71	35.30%
3201	TELEPHONE SERVICE	88,000	88,000		56,253.67	36.08%	0.00	0.00	56,253.67	36.08%	0.00	56,253.67	31,746.33	36.08%
3202	POSTAGE & SHIPPING	64,000	64,000	1.00	46,123.00	27.93%	0.00	0.00	46,123.00	27.93%	11,999.00	58,122.00	5,879.00	9.19%
3203	TRAVEL & MEETINGS	0	0		0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3204	RECRUITING	4,500	4,500		1,224.24	72.79%		0.00	1,224.24	72.79%	0.00	1,224.24	3,275.76	72.79%
3205	TRAINING & DEVELOPMENT	0	0		0.00	ERR		0.00	0.00	ERR	0.00	0.00	0.00	
3206	TRAVEL AND TRAINING	37,000	37,000		28,541.86	22.86%		0.00	28,541.86	22.86%	394.00	28,935.86	8,064.14	21.79%
	COMMUNICATION & TRANSPORTATION	193,500	193,500	1.00	132,142.77	31.71%	0.00	0.00	132,142.77	31.71%	12,393.00	144,536	48,965	25.31%
3301	PUBLICATION OF LEGAL NOTICES	700	1,700		985.88	42.01%		0.00	985.88	42.01%	0.00	985.88	714.12	42.01%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	39.00	3,049.90	66.11%	0.00	0.00	3,049.90	66.11%	771.08	3,820.98	5,218.02	57.98%
	TOTAL PUBLICATION & PRINTING	9,700	10,700	39.00	4,035.78	62.28%	0.00	0.00	4,035.78	62.28%	771.08	4,806.86	5,932.14	55.44%
3401	INSURANCE	115,000	115,000		94,388.50	17.92%	0.00	0.00	94,388.50	17.92%	0.00	94,388.50	20,611.50	17.92%
	TOTAL INSURANCE	115,000	115,000	0.00	94,388.50	17.92%	0.00	0.00	94,388.50	17.92%	0.00	94,388.50	20,611.50	17.92%
3501	NATURAL GAS	94,000	94,000		73,655.85	21.64%		0.00	73,655.85	21.64%	0.00	73,655.85	20,344.15	21.64%
3502	ELECTRICITY	285,000	310,000		246,513.94	20.48%		0.00	246,513.94	20.48%	0.00	246,513.94	63,486.06	20.48%
3503	WATER & SEWER	9,500	10,500		7,211.30	31.32%		0.00	7,211.30	31.32%	0.00	7,211.30	3,288.70	31.32%
3504	TRASH DISPOSAL	6,600	6,600		5,323.00	19.35%		0.00	5,323.00	19.35%	0.00	5,323.00	1,277.00	19.35%
	TOTAL UTILITY SERVICES	395,100	421,100	0.00	332,704.09	20.99%	0.00	0.00	332,704.09	20.99%	0.00	332,704.09	88,395.91	20.99%
3601	BUILDING REPAIR & MAINTENANCE	180,000	75,000	5,470.00	16,270.47	78.31%	1,000.00	0.00	15,270.47	79.64%	(4,740.00)	10,530.47	69,939.53	93.25%
3602	HVAC SERVICE	20,000	20,000	799.50	14,450.85	27.75%	0.00	0.00	14,450.85	27.75%	150.00	14,600.85	6,198.65	30.99%
3603	LANDSCAPING SERVICES	17,000	17,000	214.00	14,073.21	17.22%	1,459.00	0.00	12,614.21	25.80%	2,807.54	15,421.75	1,792.25	10.54%
3604	COMPUTER MAINTENANCE	135,000	140,000	9,394.50	68,493.33	51.08%	0.00	0.00	68,493.33	51.08%	66,843.50	135,336.83	14,057.67	10.04%
3605	COPIER SERVICE	26,000	36,000	1,093.00	27,019.05	24.95%	0.00	0.00	27,019.05	24.95%	1,998.00	29,017.05	8,075.95	22.43%
3606	VEHICLE SERVICE	23,000	23,000	1,445.95	14,052.23	38.90%	0.00	0.00	14,052.23	38.90%	196.85	14,249.08	10,196.87	44.33%
3607	OTHER EQUIPMENT SERVICE	55,000	75,000	3,923.01	51,667.44	31.11%	0.00	0.00	51,667.44	31.11%	10,252.54	61,919.98	17,003.03	22.67%
	TOTAL REPAIRS & MAINTENANCE	456,000	386,000	22,339.96	206,026.58	46.63%	2,459.00	0.00	203,567.58	47.26%	77,508.43	281,076.01	127,263.95	32.97%

ALLEN C[illegible]Y PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED SEPTEMBER 30, 1989

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 09/30/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:													
	** PERSONAL SERVICES **													
1101	SALARIED TIME WORKED	2,489,200	2,489,200		1,912,078.90	23.19%	110,879.00	53,129.00	1,854,328.90	25.51%		1,912,078.90	577,121.10	23.19%
1102	SALARIED OVERTIME	3,000	3,000		2,583.63	13.88%			2,583.63	13.88%		2,583.63	416.37	13.88%
1103	SALARIED VACATION	160,000	160,000		136,029.61	14.98%			136,029.61	14.98%		136,029.61	23,970.39	14.98%
1104	SALARIED SICK PAY	58,000	58,000		52,579.93	9.34%			52,579.93	9.34%		52,579.93	5,420.07	9.34%
1105	SALARIED DISABILITY PAY	9,000	9,000		3,022.98	66.41%			3,022.98	66.41%		3,022.98	5,977.02	66.41%
1106	SALARIED HOLIDAY	70,000	70,000		57,698.71	17.57%			57,698.71	17.57%		57,698.71	12,301.29	17.57%
1107	SALARIED JURY DUTY	300	300		117.44	60.85%			117.44	60.85%		117.44	182.56	60.85%
1108	SALARIED DEATH-IN-FAMILY	2,500	2,500		2,898.51	-15.94%			2,898.51	-15.94%		2,898.51	(398.51)	-15.94%
1109	SALARIED TRAVEL/MEETINGS	40,000	40,000		33,874.41	15.31%			33,874.41	15.31%		33,874.41	6,125.59	15.31%
1110	SALARIED PREMIUM TIME	14,000	14,000		9,250.03	33.93%			9,250.03	33.93%		9,250.03	4,749.97	33.93%
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0.00				0.00			0.00	0.00	
1112	SALARIED RELOCATION	4,000	4,000		1,355.36				1,355.36			1,355.36	2,644.64	66.12%
	TOTAL SALARIES	2,850,000	2,850,000	0.00	2,211,489.51	22.40%	110,879.00	53,129.00	2,153,739.51	24.43%	0.00	2,211,489.51	638,510.49	22.40%
1201	HOURLY TIME WORKED	754,400	754,400		527,414.62	30.09%	30,391.00	17,710.00	514,733.62	31.77%		527,414.62	226,985.38	30.09%
1202	HOURLY OVERTIME	1,500	1,500		1,605.11	-7.01%			1,605.11	-7.01%		1,605.11	(105.11)	-7.01%
1203	HOURLY VACATION	28,000	28,000		22,402.59	19.99%			22,402.59	19.99%		22,402.59	5,597.41	19.99%
1204	HOURLY SICK PAY	2,000	2,000		1,850.55	7.47%			1,850.55	7.47%		1,850.55	149.45	7.47%
1205	HOURLY DISABILITY PAY	1,000	1,000		29.58				29.58			29.58	970.42	97.04%
1206	HOURLY HOLIDAY	15,000	15,000		11,587.52	22.75%			11,587.52	22.75%		11,587.52	3,412.48	22.75%
1207	HOURLY JURY DUTY	100	100		0.00	100.00%			0.00	100.00%		0.00	100.00	100.00%
1208	HOURLY DEATH-IN-FAMILY	500	500		780.30	-56.06%			780.30	-56.06%		780.30	(280.30)	-56.06%
1209	HOURLY TRAVEL/MEETINGS	1,500	1,500		1,542.84	-2.86%			1,542.84	-2.86%		1,542.84	(42.84)	-2.86%
	TOTAL HOURLY WAGES	804,000	804,000	0.00	567,213.11	29.45%	30,391.00	17,710.00	554,532.11	31.03%	0.00	567,213.11	236,786.89	29.45%
1301	SUMMER EMPLOYEES- TIME WORKED	45,000	45,000		47,972.28	-6.61%			47,972.28	-6.61%		47,972.28	(2,972.28)	-6.61%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		26.78				26.78			26.78	(26.78)	
1401	SHORT-TERM STAFF TIME WORKED	22,000	22,000		5,591.16	74.59%			5,591.16	74.59%		5,591.16	16,408.84	74.59%
1402	SHORT-TERM STAFF OVERTIME	0	0		0.00				0.00			0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	67,000	67,000	0.00	53,590.22	20.01%	0.00	0.00	53,590.22	20.01%	0.00	53,590.22	13,409.78	20.01%
	TOTAL COMPENSATION	3,721,000	3,721,000	0.00	2,832,292.84	23.88%	141,270.00	70,839.00	2,761,861.84	25.78%	0.00	2,832,292.84	888,707.16	23.88%
1501	EMPLOYER FICA	280,000	280,000		209,833.22	25.06%	10,609.00	5,320.00	204,544.22	26.95%		209,833.22	70,166.78	25.06%
1502	UNEMPLOYMENT REIMBURSEMENT	5,400	5,400		677.35	87.46%			677.35	87.46%		677.35	4,722.65	87.46%
1503	EMPLOYER PERF	135,000	135,000		99,677.40	26.16%	36,190.92	38,977.61	102,464.09	24.10%		99,677.40	35,322.60	26.16%
1504	GROUP INSURANCE	200,000	200,000		158,631.88	20.68%	0.00		158,631.88	20.68%		158,631.88	41,368.12	20.68%
	TOTAL EMPLOYEE BENEFITS	620,400	620,400	0.00	468,819.85	24.43%	46,799.92	44,297.61	466,317.54	24.84%	0.00	468,819.85	151,580.15	24.43%
	TOTAL PERSONAL SERVICES	4,341,400	4,341,400	0.00	3,301,112.69	23.96%	188,069.92	115,136.61	3,228,179.38	25.64%	0.00	3,301,112.69	1,040,287.31	23.96%

FS

: Septeaber 1989 unaudited
ER-0989revi

ALLEN C PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED SEPTEMBER 30, 1989

09-Oct-89

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 09/30/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS OPEN ENCUMBRANCES	BUDGET BASIS YEAR-TO-DATE ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,000	22,000		12,669.99	42.41%		0.00	12,669.99	42.41%	920.00	13,589.99	8,410.01	38.23%
3702	EQUIPMENT RENTAL/LEASING	45,000	50,000	1,381.92	24,554.17	50.89%	866.00	0.00	23,688.17	52.62%	6,100.45	29,788.62	21,593.30	43.19%
	LEASING & RENTALS	48,000	72,000	1,381.92	37,224.16	48.30%	866.00	0.00	36,358.16	49.50%	7,020.45	43,378.61	30,003.31	41.67%
3901	DUES & MEMBERSHIPS	7,500	7,500		1,995.00	73.40%		0.00	1,995.00	73.40%	0.00	1,995.00	5,505.00	73.40%
3902	INTEREST ON TEMPORARY LOANS	50,000	50,000		10,343.95	79.31%		0.00	10,343.95	79.31%	0.00	10,343.95	39,656.05	79.31%
3903	TAXES & ASSESSMENTS	3,500	3,500		1,582.53	54.78%		0.00	1,582.53	54.78%	0.00	1,582.53	1,917.47	54.78%
3904	TRANSFER TO LIRF FUND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	30,000	30,000		23,074.62	23.08%	0.00	0.00	23,074.62	23.08%	0.00	23,074.62	6,925.38	23.08%
3906	COMPUTER SERVICES	115,000	130,000	2,246.80	87,144.51	32.97%	2,963.00	0.00	84,181.51	35.24%	3,718.79	87,900.30	44,346.50	34.11%
	TOTAL MISCELLANEOUS SERVICES	206,000	221,000	2,246.80	124,140.61	43.83%	2,963.00	0.00	121,177.61	45.17%	3,718.79	124,896.40	98,350.40	44.50%
	TOTAL OTHER SERVICES & CHARGES	1,477,300	1,494,300	26,018.68	977,048.03	34.62%	6,577.00	0.00	970,471.03	35.06%	103,853.50	1,074,324.53	445,994.15	29.85%
	*** CAPITAL OUTLAYS ***													
4401	FURNITURE & EQUIPMENT	100,000	115,000	2,334.60	62,752.39	45.43%	389.00	0.00	62,363.39	45.77%	1,805.20	64,168.59	53,165.41	46.23%
4403	COMPUTER EQUIPMENT	10,000	20,000		16,174.45	42.23%		0.00	16,174.45	42.23%	4,390.00	20,564.45	7,435.55	26.56%
4405	TELEVISION EQUIPMENT	20,000	75,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	75,000.00	100.00%
4407	VEHICLES	20,000	15,000		0.00	100.00%		0.00	0.00	100.00%	0.00	0.00	15,000.00	100.00%
4409	BUILDINGS	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
4411	LAND	0	0		0.00			0.00	0.00		0.00	0.00	0.00	
	GENERAL FIXED ASSETS	150,000	233,000	2,334.00	78,926.84	66.13%	389.00	0.00	78,537.84	66.29%	6,195.20	84,733.04	150,600.96	64.64%
4510	BOOKS	1,296,941	1,196,941	67,937.65	686,168.02	42.67%	2,920.00	0.00	683,248.02	42.92%	169,110.45	852,358.47	412,520.18	34.46%
4520	PERIODICALS	235,000	225,000	3,052.40	67,092.83	70.18%	0.00	0.00	67,092.83	70.18%	3,841.32	70,934.15	157,118.25	69.83%
4530	NON-PRINT MATERIALS	180,000	140,000	13,014.50	87,871.46	37.23%	860.00	0.00	87,011.46	37.85%	11,746.70	98,758.16	54,256.34	38.75%
	TOTAL LIBRARY MATERIALS	1,711,941	1,561,941	84,004.55	841,132.31	46.15%	3,780.00	0.00	837,352.31	46.39%	184,698.47	1,022,050.78	623,894.77	39.94%
	TOTAL CAPITAL OUTLAYS	1,861,941	1,794,941	86,338.55	920,059.15	48.74%	4,169.00	0.00	915,890.15	48.97%	190,893.67	1,106,783.82	774,495.73	43.15%
	TOTAL EXPENDITURES	7,950,641	7,950,641	116,945.43	5,401,128.59	32.07%	200,961.92	115,136.61	5,315,303.28	33.15%	332,655.20	5,720,891.79	2,346,694.64	29.52%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(452,615)	(452,615)	(116,945.43)	(1,021,602.81)		(153,295.92)	(103,136.61)	(971,443.50)		(332,655.20)	(5,720,891.79)	(2,346,694.64)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

October 26, 1989)
)
CONCERNING THE ESTABLISHMENT AND) 1989-38
IMPLEMENTATION OF A NEW PAY)
STRUCTURE FOR 1990)

RESOLVED, By the Board of Library Trustees, Allen County Public Library Allen County, Indiana, that the following wage and salary structure for the Allen County Public Library be, and hereby is approved to become effective January 1, 1990:

ALLEN COUNTY PUBLIC LIBRARY

1990 SUPERVISORY AND MANAGEMENT PAY STRUCTURE

	MINIMUM	MAXIMUM
GRADE M1	13,000	17,400
GRADE M2	14,200	19,500
GRADE M3	15,300	20,600
GRADE M4	19,475	26,700
GRADE M5	24,600	33,800
GRADE M6	27,700	37,400
GRADE M7	33,800	45,100
GRADE M8	38,000	52,500

ALLEN COUNTY PUBLIC LIBRARY

1990 NON-MANAGEMENT PAY STRUCTURE

GRADE 1	10,200	15,000
GRADE 2	11,220	16,000
GRADE 3	12,240	18,000
GRADE 4	13,260	19,000
	16,830 *	23,000 *
GRADE 5	15,290	21,000
	22,500 *	33,000 *
GRADE 6	16,400	22,500
GRADE 7	22,500	33,000
GRADE 8	30,750	41,000

* Special range based on labor market rates rather than job evaluation results

RESOLVED FURTHER, That effective January 1, 1990, each employee's rate of compensation shall be increased to the greater of either (a) 107% of the employee's current rate of compensation, or (b) the minimum salary specified for the pay range into which the employee's job falls under the job classification adopted by this board and amended from time to time.

Adopted this 26th day of October, 1989.

Patricia E. Riley
President

Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

October 26, 1989)
)
RESOLUTION TO ESTABLISH A) 1989-39
POLICY ON LIBRARY HOLIDAYS)

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the Allen County Public Library shall observe the following holidays:

New Year's Day (Library closed, paid holiday.)

Washington's Birthday (Library open, paid holiday. May be taken by staff any time prior to Labor Day of same year with approval of manager.)

Good Friday (Library closed 12:00-3:00. Staff scheduled to work during this period are paid for this time; those not scheduled receive no compensating pay or time off.)

Easter (Library closed, staff schedules adjusted.)

Memorial Day (Library closed, paid holiday.)

Independence Day (Library closed, paid holiday.)

Labor Day (Library closed, paid holiday.)

Thanksgiving Day (Library closed, paid holiday.)

Christmas Eve Day (Paid holiday. Scheduling depends on the calendar in a given year, and is determined annually by the board.)

Christmas (Paid holiday. Scheduling depends on the calendar in a given year, and is determined annually by the board.)

When a paid holiday on which the library is closed falls on a Saturday or Sunday, the board shall determine the manner in which the holiday is observed in that year. The library may either close on another day before the holiday, or the holiday may be treated as a floating holiday, to be taken by the staff at another time in accordance with rules set forth by the board.

The board shall annually adopt a schedule of holidays and closing dates in accordance with this policy, which shall be communicated to the staff.

Resolution No. 1989-39

All full-time staff members are eligible for paid holidays as of the date of their employment. Staff members who work 20-29 hours per week receive one-half holiday pay.

Staff members who work 30-39 hours per week receive three-fourths holiday pay.

This policy shall be in full force and effective as of January 1, 1990. Adopted this 26th day of October, 1989.

Patricia E. Riley
President

C. Shirley Anderson
Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims November 10, 1989

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $698,004.05 on November 10, 1989. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	SUMMIT #2875		$459,059.36
Payroll			
11/10/89	gross $143,279.84	net	$103,425.90
11/10/89	Payroll taxes (electronic transfer)		42,213.02
Accounts Payable Check Batches:			
	(see "Vendor Check History" for detail of total)		
Dated 11/10/89			$ 93,640.77
Voids: 11/01/89 (#32412)			(335.00)
Accounts Payable Check Batches Subtotal:			$ 93,305.77
Grand Total			$ 698,004.05

Mr. Carmean, Mr. McMahan, Mrs. Riley and Mrs. Gates approved and signed the register of claims as presented by the director.

C. Philip Lindemyer
Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of November 30, 1989, in Executive Session

The Board of Library Trustees of the Allen County Public Library met in executive session on Thursday, November 30, 1989, at 2:00 p.m. in room 4 of the main library for the purpose of discussing matters related to personnel. Those present were Mrs. Riley, presiding, Mrs. Koehlinger, Mr. Andorfer, Mr. Carmean, Mrs. Gates, and Mr. McMahan. Absent: Mr. Coleman.

The meeting was adjourned at 3:00 p.m.

Patricia E. Riley
President

P. Philip Andorfer
Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
November 30, 1989
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of October 26, 1989, and approval of claims of November 10, 1989.

4. Financial report for October, 1989.

5. Approval of claims.

6. Report of director.

7. Committee reports.

8. Personnel

9. Approval of change orders - capital improvement project.

10. Approval of position reclassifications.

11. Resolution No. 1989-40, "Resolution to Approve the Authorized Staffing Table for 1990."

12. Resolution No. 1989-41, "Resolution to Transfer Funds Temporarily from the Bond and Interest Redemption Fund to the Operating Fund."

13. Resolution No. 1989-42, "Resolution to Transfer Appropriations Within the Operating Fund."

14. Other business.

    a. Resolution No. 1989-43, "Resolution Authorizing the Adoption and Implementation of an Employee Deferred Compensation Plan."

15. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of November 30, 1989, in Regular Session

The Board of Library Trustees of the Allen County Public Library me in regular session on Thursday, November 30, 1989, at 3:00 p.m. in room 4 of the main library . Those present were Mrs. Riley, presiding, Mrs. Koehlinger, Mr. Andorfer, Mr. Carmean, Mrs. Gates, and Mr. McMahan. Absent: Mr. Coleman.

On motion of Mrs. Koehlinger the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mr. McMahan, the minutes of the regular meeting of October 26, 1989, were unanimously approved. On motion of Mrs. Koehlinger, the minutes of the meeting for approval of claims of November 10, 1989, was approved.

FINANCIAL REPORT

Mr. Reitenour presented the monthly financial report for October, 1989. A copy of this report is appended to and made a part of these minutes.

REPORT OF DIRECTOR

Mr. Fortriede presented a report on library service statistics through the month of October, 1989, and for the year to date.

Ms. Stanley reported on the status of the library automation project. More than 500,000 items have been barcoded and linked to bibliographic records in the computer data base. Labeling and linking crews are performing admirably. Staffing of the positions has stabilized with a fairly low level of turnover.

Mr. Krull praised the work of Ms. Stanley, Janet Hartzell, Devaun Patten, and all staff members working on the automation project.

Mr. Clegg reported on progress at the various construction sites.

At Aboite branch the block walls are up except for a portion near the entrance. As soon as the steel and roof trusses are set the branch will be enclosed. Brick work continues at Dupont branch and the steel is set and the roof deck has been laid. The sky light system is scheduled to be set in place on December 5, then the branch will be enclosed and interior work will begin. At Georgetown branch painting and electrical work continues and most of the mechanical equipment has been delivered and is being installed.

There is no new progress at Harlan branch other than work on the mechanical systems that continues. All of the critical exterior work is finished except for the ramp which will be started as soon as the weather improves. Hessen Cassel branch has no new progress to report, but Monroeville branch is finally open once again after being delayed by a number of last minute details.

At New Haven branch, electrical work continues, the floor joists are in place, and the floor sheathing is completed. Next week it will be framed and the trusses for the roof will be set in place. The ramp will be completed as soon as the west wall has been waterproofed. The west forty feet of Pontiac branch has been cleared out to storage and the remaining area is wall to wall books. After the contractor is finished in this area we will switch ends and use the new entrance off of the parking lot. Woodburn branch, main library, and AMAV have no new progress to report.

Mr. Krull commended Mr. Clegg, Mr. Fortriede, Mr. Johnson, and Mr. Mertz, for their outstanding work keeping the capital improvement projects on track and on schedule.

Mr. Krull reported on the sunset review of the state library by the legislative committee charged with this responsibility. The Sunset Review Committee focused on the issue of state-wide library automation in its review of the state library. In response to the legislature's concern over the cost of library automation and the need for coordination of automation efforts in the state, the library community has formed a state-wide automation task force. The task force is composed of individuals representing various library interest in the state. Its charge is to develop an overall plan for coordinated automation and resource sharing programs and report back to the legislature by the summer of 1990. The library administration will monitor the activities of the task force and keep the board informed of developments.

PERSONNEL

On motion of Mr. McMahan the following personnel appointments were approved unanimously.

Jeanette Wilkins	Housekeeper, Housekeeping Svcs.	#478	$10,200.06
Kristina Strain	Security Officer, Security Svcs.	#523	$12,355.20
Richard Hemsoth	Security Officer, Security Svcs.	#524	$11,273.60

On motion of Mr. McMahan the following position reclassifications were approved.

Systems	Lead Operator	Grade 4 to Grade 5
Television Services	Ass't Manager	Grade 5 to Grade M4
Young Adults	Clerk	Grade 2 to Grade 3
Personnel	Personnel Ass't	Grade 5 to Grade 6

APPROVAL OF CHANGE ORDER - CAPITAL IMPROVEMENT PROJECT

On motion of Mr. Carmean, the following change order was approved and referred to the ACPL Building Corp.

Contractor: Kinder Construction, Inc. - Main Library Project

Changes:

Base Bid - Temperature Control ... Add ... $89,900.00

Alternate Bid No. M-6: Add motor operated dampers and unit heater to the combustion air ..... Add ... 2,007.00
hydronic heat piping to allow existing 70 HP Modify boiler to serve entire building. Note: Previous Alternate M-7 ducting ..... Add ... 1,341.00

Alternate Bid No. M-14: Provide the mechanical work associated with Alternate Bid G-14, for the Rare Book Area, Rooms #254-#259 ..... Add ... 6,063.00

TOTAL SUM OF CHANGES $99,311.00

APPROVAL OF AUTHORIZED STAFFING TABLE FOR 1990

Mr. McMahan moved the adoption of Resolution No. 1989-40, "Resolution to Approve the Authorized Staffing Table for 1990." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

FUND TRANSFER

Mr. McMahan moved the adoption of Resolution No. 1989-41, "Resolution to Transfer Funds Temporarily from the Bond and Interest Redemption Fund to the Operating Fund." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

APPROPRIATION TRANSFER

Mr. McMahan moved the adoption of Resolution No. 1989-42, "Resolution to Transfer Appropriations Within the Operating Fund." The motion

carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

The director certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. McMahan the claims were unanimously approved for payment.

Manual checks: Summit #2878 thru 2880			$1,347,019.78
Payroll			
11/24/89	gross 143,107.81	net	103,685.54
11/30/89	Payroll taxes (electronic transfer)		42,253.13
Accounts Payable Check Batches (See "Vendor Check History" for detail of total)			
Dated 11/24/89			5,604.77
Dated 11/30/89			730,524.84
Accounts Payable Check Batches Subtotal:			$736,129.61
Grand Total			$2,229,088.06

EMPLOYEE DEFERRED COMPENSATION PLAN

Mr. McMahan moved the adoption of Resolution No. 1989-43, "Resolution Authorizing the Adoption and Implementation of an Employee Deferred Compensation Plan." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

NOMINATING COMMITTEE

Mrs. Riley appointed the following board members to serve as a nominating committee to select a slate of officers for 1990. Mr. Carmean, chairman, Mrs. Koehlinger, Mr. McMahan.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 3:40 p.m.

Patricia E. Riley
President

C. Philip Gardenhire
Secretary

ALLEN COUNTY PUBLIC LIBRARY
COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT OCTOBER 31, 1989

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
		SPECIAL REVENUE FUNDS			CAPITAL PROJECTS FUNDS							
	GENERAL	GIFT	LSCA GRANTS	DEBT SERVICE	LIRF	AUTOMATION	"89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	OCT 31 1989	OCT 31 1988
ASSETS												
CASH ON DEPOSIT	13,268.37	5,927.69	0.00	0.75	0.99	220,574.10	972,893.28	3,604.77			1,216,269.95	1,434,477.67
CASH ON HAND	2,643.00										2,643.00	2,705.50
CASH WITH FISCAL AGENT				567.50							567.50	452.50
INVESTMENTS AT COST	0.00					1,000,000.00	1,700,000.00				2,700,000.00	500,000.00
TAXES DUE FROM COUNTY GOVERNMENT											0.00	0.00
ACCRUED INTEREST	0.00					8,121.66	1,981.78				10,103.44	16,226.57
DUE FROM OTHER GOVERNMENTS											0.00	0.00
DUE FROM OTHER FUNDS	0.00			79,572.00	35,189.00		0.00				114,761.00	146,266.57
ACCOUNTS RECEIVABLE	12,000.00										12,000.00	9,000.00
FIXED ASSETS:											0.00	
LAND									1,427,900.48		1,427,900.48	1,427,900.48
BUILDINGS									7,782,544.69		7,782,544.69	7,782,544.69
LESS ACCUMULATED DEPRECIATION									(2,715,184.07)		(2,715,184.07)	(2,715,184.07)
FURNITURE AND EQUIPMENT									5,251,360.32		5,251,360.32	4,521,118.32
LESS ACCUMULATED DEPRECIATION									(3,125,304.83)		(3,125,304.83)	(3,125,304.83)
ACPL LIBRARY COLLECTION									26,302,216.40		26,302,216.40	26,302,216.40
AVAILABLE IN DEBT SERVICE FUND										79,572.75	79,572.75	146,266.57
AMT TO BE PROVIDED--RET OF DEBT										11,419,863.25	11,419,863.25	3,309,317.43
AMT TO BE PROVIDED--VAC PAY LIAB										230,000.00	230,000.00	218,173.70
TOTAL ASSETS	27,911.37	5,927.69	0.00	80,140.25	35,189.99	1,228,695.76	2,674,875.06	3,604.77	34,923,532.99	11,729,436.00	50,709,313.88	40,476,177.50
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	0.00		0.00			0.00	0.00				0.00	16,514.69
TEMPORARY LOANS/FINANCING	0.00										0.00	815,000.00
ACCRUED WAGES & BENEFITS	121,209.60									230,000.00	351,209.60	315,876.70
UNREMITTED WITHHOLDINGS	15,154.41										15,154.41	20,168.72
RECORD DEPOSITS PAYABLE	(25.00)										(25.00)	(40.00)
DUE TO OTHER FUNDS	114,761.00		2,445.09				2,550.00				119,756.09	146,266.57
LEASES PAYABLE	0.00									9,436.00	9,436.00	30,584.00
MATURED BONDS PAYABLE	0.00										0.00	0.00
MATURED INTEREST PAYABLE	0.00			567.50							567.50	0.00
GENERAL OBLIGATION BONDS PAYABLE	0.00									11,490,000.00	11,490,000.00	3,925,000.00
TOTAL LIABILITIES	251,100.01	0.00	2,445.09	567.50	0.00	0.00	2,550.00	0.00	0.00	11,729,436.00	11,986,098.60	5,269,370.68
FUND EQUITY:											0.00	
INVESTMENT IN FIXED ASSETS									34,923,532.99		34,923,532.99	34,193,290.99
FUND BALANCES:											0.00	
RESERVED FOR ENCUMBRANCES	502,515.05	338.99	0.00		0.00	1,212,896.03	0.00				1,716,150.07	1,847,160.15
RESERVED FOR PREPAID ITEMS											0.00	0.00
RESTRICTED-SPECIAL REVENUE		5,588.70	(2,445.09)								3,143.61	1,543.51
DESIGNATED FOR DEBT SERVICE				79,572.75							79,572.75	166,719.07
UNDESIGNATED	(726,103.69)		0.00		35,189.99	15,799.73	2,672,325.06	3,604.77			2,000,815.86	(1,001,906.90)
TOTAL FUND EQUITY	(223,188.64)	5,927.69	(2,445.09)	79,572.75	35,189.99	1,228,695.76	2,672,325.06	3,604.77	34,923,532.99	0.00	38,723,215.28	35,206,806.82
TOTAL LIABILITIES & FUND EQUITY	27,911.37	5,927.69	0.00	80,140.25	35,189.99	1,228,695.76	2,674,875.06	3,604.77	34,923,532.99	11,729,436.00	50,709,313.88	40,476,177.50

MODIFIED ACCRUAL
UNAUDITED
OCTOBER 89
COMRE109

ALLEN COUNTY PUBLIC LIBRARY
--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED OCTOBER 31, 1989

20-Nov-89

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE		DEBT	CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	SERVICE	LIRF	AUTOMATION	"89"	EXPENDABLE TRUST	YEAR-TO-DATE Oct 31, 1989	YEAR-TO-DATE Oct 31, 1988
REVENUES:										
AUTO EXCISE TAX	1,082,818.84			108,021.29					1,190,840.13	694,617.07
REAL PROPERTY TAX LEVY	3,165,965.32			315,828.30					3,481,793.62	3,221,533.90
INTANGIBLES TAX	58,383.74			5,824.22					64,207.96	57,229.11
USER FEES	215,327.23								215,327.23	189,405.20
INTERGOVERNMENTAL REVENUE	60,005.98		44,174.00						104,179.98	96,067.35
PARKING FEES	131,058.31								131,058.31	121,398.13
GIFTS & DONATIONS	71.90	10,180.61							10,252.51	14,343.29
INTEREST	48,683.45					105,620.43	34,609.10	138.80	189,051.78	138,857.72
OTHER REVENUES & PROCEEDS	42,987.82			7.50			2,988,490.00		3,031,485.32	34,041.59
TOTAL REVENUES	4,805,302.59	10,180.61	44,174.00	429,681.31	0.00	105,620.43	3,023,099.10	138.80	8,418,196.84	4,567,493.36
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	3,592,234.07	0.00	31,660.65						3,623,894.72	3,500,639.11
SUPPLIES	248,461.75	2,868.50	258.33			1,151.19			252,739.77	236,200.22
PROFESSIONAL SERVICES	54,135.18	1,550.62	316.07			58,822.98	250,224.04		365,048.89	75,772.87
COMMUNICATION & TRANSPORTATION	153,175.75		25.60			120.20			153,321.55	152,824.82
INSURANCE	94,388.50								94,388.50	35,321.00
UTILITY SERVICES	347,232.52								347,232.52	330,876.34
REPAIRS & MAINTENANCE	219,174.77					2,381.87			221,556.64	222,456.13
LEASING & MISCELLANEOUS SERVICES	181,201.87	0.00	0.00			68,604.60			249,806.47	503,961.35
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	82,399.09	2,576.00	0.00			336,912.33	98,000.00		519,887.42	406,190.82
LIBRARY MATERIALS	922,127.93	1,063.77	15,961.00			7,187.67			946,340.37	1,050,252.30
EXPENDITURES--DEBT SERVICE:										
PRINCIPAL RETIREMENT				435,000.00					435,000.00	400,000.00
INTEREST CHARGES				253,142.54					253,142.54	272,297.54
TOTAL EXPENDITURES	5,894,531.43	8,058.89	48,221.65	688,142.54	0.00	475,180.84	348,224.04	0.00	7,462,359.39	7,186,702.50
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(1,089,228.84)	2,121.72	(4,047.65)	(258,461.23)	0.00	(369,560.41)	2,674,875.06	138.80	955,837.45	(2,619,209.14)
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0.00
OPERATING TRANSFERS IN	31,596.45			6,143.54	35,189.99	0.00	2,550.00		75,479.98	0.00
OPERATING TRANSFERS OUT	(31,596.45)			(6,143.54)	(35,189.99)	0.00	(2,550.00)		(75,479.98)	0.00
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(1,089,228.84)	2,121.72	(4,047.65)	(258,461.23)	0.00	(369,560.41)	2,674,875.06	138.80	955,837.45	(2,619,209.14)
FUND BALANCES-JANUARY 1,	866,040.20	3,805.97	1,602.56	338,033.98	35,189.99	1,598,256.17	0.00	3,465.97	2,846,394.84	3,632,272.47
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00	0.00			0.00	0.00		0.00	0.00
FUND BALANCES-SEPT 30 '89	(223,188.64)	5,927.69	(2,445.09)	79,572.75	35,189.99	1,228,695.76	2,674,875.06	3,604.77	3,802,232.29	1,013,063.33

FS#602
OCTOBER 1989 unaudited
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ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED OCTOBER 31, 1989

20-Nov-89

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 10/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	BUDGET BASIS CUR YR OPEN ENCUMBRANCES	BUDGET BASIS CARRYOVER ENCUMBRANC	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:															
5101	AUTO EXCISE TAX	783,851	783,851		783851	1,082,818.84				1,082,818.84						
5102	REAL PROPERTY TAX LEVY	6,135,717	6,135,717		6135717	3,165,965.32				3,165,965.32						
5103	INTANGIBLES TAX	104,187	104,187		104187	58,383.74				58,383.74						
	TOTAL LOCAL TAX REVENUES	7,023,755	7,023,755	0.00	7023755	4,307,167.90		0.00	0.00	4,307,167.90			0.00			
5201	PHOTOCOPYING FEES	112,000	112,000		112000	107,398.90				107,398.90						
5202	EXTENDED USE FEES	114,000	114,000		114000	107,578.11		0.00	0.00	107,578.11						
5203	FAX FEES		0		0	350.22				350.22						
	TOTAL USER FEES	226,000	226,000	0.00	226000	215,327.23	0.00	0.00	0.00	215,327.23			0.00			
5301	FEDERAL OPERATING GRANTS	0	0		0	0.00				0.00						
5302	STATE OPERATING GRANTS	0	0		0	49,482.41				49,482.41						
5303	CITY OPERATING GRANTS	52,171	52,171		52171	46,189.57		35,666.00		10,523.57						
	TOTAL GRANTS	52,171	52,171	0.00	52171	95,671.98		35,666.00	0.00	60,005.98			0.00			
5401	PARKING REVENUES-239 W WAYNE	70,000	70,000		70000	63,700.00				63,700.00						
5402	PARKING REVENUES-900 S HARRISON	70,000	70,000		70000	63,700.00				63,700.00						
5403	PARKING REVENUES-236 W WASHINGTON	2,000	2,000		2000	2,558.31				2,558.31						
5404	OTHER PARKING REVENUES	0	0		0	1,100.00		12,000.00	12,000.00	1,100.00						
	TOTAL PARKING REVENUES	142,000	142,000	0.00	142000	131,058.31		12,000.00	12,000.00	131,058.31			0.00			
5501	SERVICE CENTER RENT	9,600	9,600		9600	5,600.00				5,600.00						
5502	OTHER RENTAL INCOME	0	0		0	950.00				950.00						
5601	UNRESTRICTED GIFTS & DONATIONS	1,000	1,000		1000	71.90				71.90						
5650	INTEREST	20,000	20,000		20000	48,683.45				48,683.45						
5701	ACPL PUBLICATIONS	0	0		0	449.30			0.00	449.30						
5702	RESEARCH SERVICES	7,000	7,000		7000	8,829.30				8,829.30						
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		9000	12,512.91				12,512.91						
5704	REFUNDS/DISCOUNTS EARNED	0	0		0	2,857.78				2,857.78						
5705	INSURANCE CLAIM PAYMENTS	0	0		0	2,601.73				2,601.73						
5706	OTHER REVENUES	7,500	7,500		7500	9,186.80				9,186.80						
	TOTAL MISCELLANEOUS REVENUES	23,500	23,500	0.00	23500	36,437.82		0.00	0.00	36,437.82			0.00			
					0											
	TOTAL REVENUES	7,498,026	7,498,026	0.00	7498026	4,840,968.59		47,666.00	12,000.00	4,805,302.59			0.00			

FS#600
OCTOBER 1989 unaudited
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ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED OCTOBER 31, 1989

20-Nov-89

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL @ 10/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	CUR YR OPEN ENCUMBRANCES	CARRYOVER ENCUMBRANC	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	UNENCUMBERED BALANCE	PERCENT REMAINING
	EXPENDITURES:															
**	PERSONAL SERVICES **															
1101	SALARIED TIME WORKED	2,489,200	2,489,200		2489200	2,111,090.02	15.19%	110,879.00	81,874.00	2,082,085.02	16.36%			2,111,090.02	378,109.98	15.19%
1102	SALARIED OVERTIME	3,000	3,000		3000	3,050.53	-1.68%			3,050.53	-1.68%			3,050.53	(50.53)	-1.68%
1103	SALARIED VACATION	160,000	160,000		160000	149,491.54	6.57%			149,491.54	6.57%			149,491.54	10,508.46	6.57%
1104	SALARIED SICK PAY	58,000	58,000		58000	57,965.74	0.06%			57,965.74	0.06%			57,965.74	34.26	0.06%
1105	SALARIED DISABILITY PAY	9,000	9,000		9000	4,324.74	51.95%			4,324.74	51.95%			4,324.74	4,675.26	51.95%
1106	SALARIED HOLIDAY	70,000	70,000		70000	57,698.71	17.57%			57,698.71	17.57%			57,698.71	12,301.29	17.57%
1107	SALARIED JURY DUTY	300	300		300	145.58	51.47%			145.58	51.47%			145.58	154.42	51.47%
1108	SALARIED DEATH-IN-FAMILY	2,500	2,500		2500	3,470.58	-38.82%			3,470.58	-38.82%			3,470.58	(970.58)	-38.82%
1109	SALARIED TRAVEL/MEETINGS	40,000	40,000		40000	37,952.12	5.12%			37,952.12	5.12%			37,952.12	2,047.88	5.12%
1110	SALARIED PREMIUM TIME	14,000	14,000		14000	10,875.11	22.32%			10,875.11	22.32%			10,875.11	3,124.89	22.32%
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0	0.00				0.00				0.00	0.00	
1112	SALARIED RELOCATION	4,000	4,000		4000	1,355.36				1,355.36				1,355.36	2,644.64	66.12%
	TOTAL SALARIES	2,850,000	2,850,000	0.00	2850000	2,437,420.03	14.48%	110,879.00	81,874.00	2,408,415.03	15.49%	0.00	0.00	2,437,420.03	412,579.97	14.48%
1201	HOURLY TIME WORKED	754,400	754,400		754400	578,345.98	23.34%	30,391.00	20,469.00	568,423.98	24.65%			578,345.98	176,054.02	23.34%
1202	HOURLY OVERTIME	1,500	1,500		1500	1,802.01	-20.13%			1,802.01	-20.13%			1,802.01	(302.01)	-20.13%
1203	HOURLY VACATION	28,000	28,000		28000	24,367.10	12.97%			24,367.10	12.97%			24,367.10	3,632.90	12.97%
1204	HOURLY SICK PAY	2,000	2,000		2000	1,850.55	7.47%			1,850.55	7.47%			1,850.55	149.45	7.47%
1205	HOURLY DISABILITY PAY	1,000	1,000		1000	29.58				29.58				29.58	970.42	97.04%
1206	HOURLY HOLIDAY	15,000	15,000		15000	11,587.52	22.75%			11,587.52	22.75%			11,587.52	3,412.48	22.75%
1207	HOURLY JURY DUTY	100	100		100	0.00	100.00%			0.00	100.00%			0.00	100.00	100.00%
1208	HOURLY DEATH-IN-FAMILY	500	500		500	804.10	-60.82%			804.10	-60.82%			804.10	(304.10)	-60.82%
1209	HOURLY TRAVEL/MEETINGS	1,500	1,500		1500	1,586.34	-5.76%			1,586.34	-5.76%			1,586.34	(86.34)	-5.76%
	TOTAL HOURLY WAGES	804,000	804,000	0.00	804000	620,373.18	22.84%	30,391.00	20,469.00	610,451.18	24.07%	0.00	0.00	620,373.18	183,626.82	22.84%
1301	SUMMER EMPLOYEES- TIME WORKED	45,000	45,000		45000	48,400.28	-7.56%			48,400.28	-7.56%			48,400.28	(3,400.28)	-7.56%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0	26.78				26.78				26.78	(26.78)	
1401	SHORT-TERM STAFF TIME WORKED	22,000	22,000		22000	6,656.62	69.74%			6,656.62	69.74%			6,656.62	15,343.38	69.74%
1402	SHORT-TERM STAFF OVERTIME	0	0		0	0.00				0.00				0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	67,000	67,000	0.00	67000	55,083.68	17.79%	0.00	0.00	55,083.68	17.79%	0.00	0.00	55,083.68	11,916.32	17.79%
	TOTAL COMPENSATION	3,721,000	3,721,000	0.00	3721000	3,112,876.89	16.34%	141,270.00	102,343.00	3,073,949.89	17.39%	0.00	0.00	3,112,876.89	608,123.11	16.34%
1501	EMPLOYER FICA	250,000	250,000		250000	230,294.83	17.75%	10,609.00	7,686.00	227,371.83	18.80%			230,294.83	49,705.17	17.75%
1502	UNEMPLOYMENT REIMBURSEMENT	5,400	5,400		5400	677.35	87.46%			677.35	87.46%			677.35	4,722.65	87.46%
1503	EMPLOYER PERF	135,000	135,000		135000	138,551.49	-2.63%	36,190.92	11,180.60	113,541.17	15.90%			138,551.49	(3,551.49)	-2.63%
1504	GROUP INSURANCE	200,000	200,000		200000	176,693.83	11.65%	0.00		176,693.83	11.65%			176,693.83	23,306.17	11.65%
	TOTAL EMPLOYEE BENEFITS	620,400	620,400	0.00	620400	546,217.50	11.96%	46,799.92	18,866.60	518,284.18	16.46%	0.00	0.00	546,217.50	74,182.50	11.96%
	TOTAL PERSONAL SERVICES	4,341,400	4,341,400	0.00	4341400	3,659,094.39	15.72%	188,069.92	121,209.60	3,592,234.07	17.26%	0.00	0.00	3,659,094.39	682,305.61	15.72%

FS#680
OCTOBER 1989 unaudited
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ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED OCTOBER 31, 1989

20-Nov-89

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL @ 10/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	CUR YR OPEN ENCUMBRANCES	CARRYOVER ENCUMBRANC	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	UNENCUMBERED BALANCE	PERCENT REMAINING
** SUPPLIES **																
2101	OFFICE SUPPLIES	48,000	48,000	944.97	48944.97	28,550.05	40.52%	0.00	0.00	28,550.05	40.52%	1,941.90	944.97	31,436.92	17,508.05	36.48%
	TOTAL OFFICE SUPPLIES	48,000	48,000	944.97	48944.97	28,550.05	40.52%	0.00	0.00	28,550.05	40.52%	1,941.90	944.97	31,436.92	17,508.05	36.48%
2201	CLEANING SUPPLIES	16,000	24,000	470.20	24470.2	14,986.67	37.56%	0.00	0.00	14,986.67	37.56%	2,228.23	470.20	17,685.10	6,785.10	28.27%
2202	VEHICLE FUEL	13,000	13,000		13000	9,646.14	25.80%	0.00	0.00	9,646.14	25.80%	0.00		9,646.14	3,353.86	25.80%
2203	HEATING OIL	10,000	7,000		7000	534.66	92.36%		0.00	534.66	92.36%	0.00		534.66	6,465.34	92.36%
2204	COPIER SUPPLIES	32,000	42,000	297.02	42297.02	39,165.49	6.75%	0	0.00	39,165.49	6.75%	3,052.98	297.02	42,515.49	(218.47)	-0.52%
2205	LIBRARY MATERIALS SUPPLIES	34,000	54,000		54000	50,702.12	6.11%		0.00	50,702.12	6.11%	7,658.00		58,360.12	(4,360.12)	-8.07%
2206	MATERIALS ACCESS SUPPLIES	0	0	161.34	161.34	161.34	ERR		0.00	161.34	ERR	(161.34)	161.34	161.34	0.00	
2207	CRAFT SUPPLIES	4,500	4,500		4500	2,604.19	42.13%	0	0.00	2,604.19	42.13%	0.00		2,604.19	1,895.81	42.13%
2208	OTHER OPERATING SUPPLIES	0	0	2,317.21	2317.21	2,316.21	ERR	2,146.00	0.00	170.21	ERR	(2,317.21)	2,317.21	170.21	2,147.00	
2209	PROGRAMMING SUPPLIES	5,000	14,000		14000	11,888.59	15.08%	0	0.00	11,888.59	15.08%	169.83		12,058.42	1,941.58	13.87%
2210	PRINTING SUPPLIES	35,000	32,000		32000	23,017.51	28.07%	0	0.00	23,017.51	28.07%	121.67		23,139.18	8,860.82	27.69%
2211	OTHER OPERATING SUPP N.E.C.	45,000	54,000		54000	49,219.82	8.85%	0	0.00	49,219.82	8.85%	6,815.15		56,034.97	(2,034.97)	-3.77%
	TOTAL OPERATING SUPPLIES	194,500	244,500	3,245.77	247745.7	204,242.74	16.47%	2,146.00	0.00	202,096.74	17.34%	17,567.31	3,245.77	222,909.82	24,835.95	10.16%
2301	MAINTENANCE SUPPLIES	17,500	17,500	135.80	17635.8	15,413.80	11.92%	0	0.00	15,413.80	11.92%	2,088.51	135.80	17,638.11	(2.31)	-0.01%
2302	REPAIR PARTS	10,000	10,000	261.66	10261.66	2,401.16	75.99%	0	0.00	2,401.16	75.99%	427.52	261.66	3,090.34	7,171.32	71.71%
	TOTAL MAINTENANCE SUPPLIES	27,500	27,500	397.46	27897.46	17,814.96	35.22%	0.00	0.00	17,814.96	35.22%	2,516.03	397.46	20,728.45	7,169.01	26.07%
	TOTAL SUPPLIES	270,000	320,000	4,588.20	324588.2	250,607.75	21.69%	2,146.00	0.00	248,461.75	22.36%	22,025.24	4,588.20	275,075.19	49,513.01	15.47%

FS#680
OCTOBER 1989 unaudited
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ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED OCTOBER 31, 1989

20-Nov-89

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL @ 10/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	CUR YR OPEN ENCUMBRANCES	BUDGET BASIS CARRYOVER ENCUMBRANC	SPEND. AUTHORI ENCUMBERED	UNENCUMBERED BALANCE	PERCENT REMAINING
** OTHER SERVICES AND CHARGES **																
3101	CONSULTING	1,000	22,000		22000	19,840.00	9.82%		0.00	19,840.00	9.82%	1,200.00		21,040.00	960.00	4.36%
3102	ENGINEERING & ARCHITECTURAL	2,000	2,000		2000	1,054.80	47.26%	0.00	0.00	1,054.80	47.26%	0.00		1,054.80	945.20	47.26%
3103	LEGAL SERVICES	4,000	7,000		7000	5,948.00	15.03%	289.00	0.00	5,659.00	19.16%	0.00		5,659.00	1,341.00	19.16%
3104	PROGRAM PRESENTERS	4,000	4,000		4000	2,038.10	49.05%	0.00	0.00	2,038.10	49.05%	0.00		2,038.10	1,961.90	49.05%
3105	TEMPORARY HELP SERVICES	35,000	25,000		25000	18,846.65	24.61%	0.00	0.00	18,846.65	24.61%	0.00		18,846.65	6,153.35	24.61%
3106	OTHER PROFESSIONAL SERVICES	8,000	15,000	10.00	15010	6,696.63	55.36%	0.00	0.00	6,696.63	55.36%	397.00	10.00	7,103.63	7,906.37	52.71%
	TOTAL PROFESSIONAL SERVICES	54,000	75,000	10.00	75010	54,424.18	27.43%	289.00	0.00	54,135.18	27.82%	1,597.00	10.00	55,742.18	19,267.82	25.69%
3201	TELEPHONE SERVICE	88,000	88,000		88000	65,110.21	26.01%	0.00	0.00	65,110.21	26.01%	0.00		65,110.21	22,889.79	26.01%
3202	POSTAGE & SHIPPING	64,000	64,000	1.00	64001	50,959.60	20.38%	0.00	0.00	50,959.60	20.38%	7,999.00	1.00	58,959.60	5,041.40	7.88%
3203	TRAVEL & MEETINGS	0	0		0	0.00	ERR		0.00	0.00	ERR	0.00		0.00	0.00	
3204	RECRUITING	4,500	4,500		4500	1,230.96	72.65%		0.00	1,230.96	72.65%	0.00		1,230.96	3,269.04	72.65%
3205	TRAINING & DEVELOPMENT	0	0		0	0.00	ERR		0.00	0.00	ERR	0.00		0.00	0.00	
3206	TRAVEL AND TRAINING	37,000	37,000		37000	31,254.49	15.53%		0.00	31,254.49	15.53%	394.00		31,648.49	5,351.51	14.46%
	COMMUNICATION & TRANSPORTATION	193,500	193,500	1.00	193501	148,555.26	23.23%	0.00	0.00	148,555.26	23.23%	8,393.00	1.00	156,949	36,552	18.89%
3301	PUBLICATION OF LEGAL NOTICES	700	1,700		1700	985.88	42.01%		0.00	985.88	42.01%	0.00		985.88	714.12	42.01%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	39.00	9039	3,634.61	59.62%	0.00	0.00	3,634.61	59.62%	211.00	39.00	3,884.61	5,154.39	57.27%
	TOTAL PUBLICATION & PRINTING	9,700	10,700	39.00	10739	4,620.49	56.82%	0.00	0.00	4,620.49	56.82%	211.00	39.00	4,870.49	5,868.51	54.35%
3401	INSURANCE	115,000	115,000		115000	94,388.50	17.92%	0.00	0.00	94,388.50	17.92%	0.00		94,388.50	20,611.50	17.92%
	TOTAL INSURANCE	115,000	115,000	0.00	115000	94,388.50	17.92%	0.00	0.00	94,388.50	17.92%	0.00	0.00	94,388.50	20,611.50	17.92%
3501	NATURAL GAS	94,000	94,000		94000	77,966.02	17.06%		0.00	77,966.02	17.06%	0.00		77,966.02	16,033.98	17.06%
3502	ELECTRICITY	285,000	310,000		310000	254,600.66	17.87%		0.00	254,600.66	17.87%	0.00		254,600.66	55,399.34	17.87%
3503	WATER & SEWER	9,500	10,500		10500	8,290.84	21.04%		0.00	8,290.84	21.04%	0.00		8,290.84	2,209.16	21.04%
3504	TRASH DISPOSAL	6,600	6,600		6600	6,375.00	3.41%		0.00	6,375.00	3.41%	0.00		6,375.00	225.00	3.41%
	TOTAL UTILITY SERVICES	395,100	421,100	0.00	421100	347,232.52	17.54%	0.00	0.00	347,232.52	17.54%	0.00	0.00	347,232.52	73,867.48	17.54%
3601	BUILDING REPAIR & MAINTENANCE	100,000	75,000	5,470.00	80470	16,838.65	77.55%	1,000.00	0.00	15,838.65	78.00%	(4,195.00)	5,470.00	17,113.65	63,356.35	84.43%
3602	HVAC SERVICE	23,000	20,000	799.50	20799.5	14,789.85	26.05%	0.00	0.00	14,789.85	26.05%	2,228.69	799.50	17,818.24	2,981.26	14.71%
3603	LANDSCAPING SERVICES	17,000	17,000	214.00	17214	16,222.98	4.57%	1,459.00	0.00	14,763.98	13.15%	977.77	214.00	15,955.75	1,258.25	7.40%
3604	COMPUTER MAINTENANCE	135,000	140,000	9,374.50	149374.5	68,527.33	51.05%	0.00	0.00	68,527.33	51.05%	67,166.50	9,374.50	145,088.33	4,306.17	3.08%
3605	COPIER SERVICE	26,000	36,000	1,293.00	37093	29,152.81	19.02%	0.00	0.00	29,152.81	19.02%	1,297.19	1,093.00	31,542.30	5,550.90	15.42%
3606	VEHICLE SERVICE	23,000	23,000	1,445.95	24445.95	17,675.94	23.15%	0.00	0.00	17,675.94	23.15%	1,291.79	1,445.95	20,413.68	4,032.27	17.53%
3607	OTHER EQUIPMENT SERVICE	55,000	75,000	3,923.01	78923.01	58,427.01	22.10%	0.00	0.00	58,427.01	22.10%	5,838.67	3,923.01	68,188.69	10,734.32	14.31%
	TOTAL REPAIRS & MAINTENANCE	456,000	386,000	22,339.96	408339.9	221,633.77	42.58%	2,459.00	0.00	219,174.77	43.22%	74,695.81	22,339.96	316,120.54	92,219.42	23.89%

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ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED OCTOBER 31, 1989

20-Nov-89

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 10/31/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	CUR YR OPEN ENCUMBRANCES	BUDGET BASIS CARRYOVER ENCUMBRANC	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
3701	REAL ESTATE RENTAL/LEASING	3,000	22,000		22000	14,362.49	34.72%		0.00	14,362.49	34.72%	690.00		15,052.49	6,947.51	31.58%
3702	EQUIPMENT RENTAL/LEASING	45,000	50,000	1,381.92	51381.92	29,482.65	41.03%	866.00	0.00	28,616.65	42.77%	1,931.35	1,381.92	31,929.92	19,452.00	38.90%
	LEASING & RENTALS	48,000	72,000	1,381.92	73381.92	43,845.14	39.10%	866.00	0.00	42,979.14	40.31%	2,621.35	1,381.92	46,982.41	26,399.51	36.67%
3901	DUES & MEMBERSHIPS	7,500	7,500		7500	2,096.00	72.05%		0.00	2,096.00	72.05%	0.00		2,096.00	5,404.00	72.05%
3902	INTEREST ON TEMPORARY LOANS	50,000	50,000		50000	11,123.11	77.75%		0.00	11,123.11	77.75%	0.00		11,123.11	38,876.89	77.75%
3903	TAXES & ASSESSMENTS	3,500	3,500		3500	3,165.06	9.57%		0.00	3,165.06	9.57%	0.00		3,165.06	334.94	9.57%
3904	TRANSFER TO LIRF FUND	0	0		0	0.00			0.00	0.00		0.00		0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	30,000	30,000		30000	23,307.15	22.31%	0.00	0.00	23,307.15	22.31%	0.00		23,307.15	6,692.85	22.31%
3906	COMPUTER SERVICES	115,000	130,000	2,246.80	132246.8	101,494.41	21.93%	2,963.00	0.00	98,531.41	24.21%	2,710.47	2,246.80	103,488.68	28,758.12	22.12%
	TOTAL MISCELLANEOUS SERVICES	206,000	221,000	2,246.80	223246.8	141,185.73	36.12%	2,963.00	0.00	138,222.73	37.46%	2,710.47	2,246.80	143,180.00	80,066.80	36.23%
					0											
	TOTAL OTHER SERVICES & CHARGES	1,477,300	1,494,300	26,018.68	1520318.	1,055,885.59	29.34%	6,577.00	0.00	1,049,308.59	29.78%	90,138.63	26,018.68	1,165,465.90	354,852.78	23.75%
	*** CAPITAL OUTLAYS ***															
4401	FURNITURE & EQUIPMENT	100,000	115,000	2,334.00	117334	65,978.87	42.63%	389.00	0.00	65,589.87	42.97%	433.65	2,334.00	68,357.52	48,976.48	42.59%
4403	COMPUTER EQUIPMENT	10,000	28,000		28000	16,174.45	42.23%		0.00	16,174.45	42.23%	5,310.00		21,484.45	6,515.55	23.27%
4405	TELEVISION EQUIPMENT	20,000	146,194		146194	634.77	99.57%		0.00	634.77	99.57%	61,052.05		61,686.82	84,507.18	57.80%
4407	VEHICLES	20,000	15,000		15000	0.00	100.00%		0.00	0.00	100.00%	0.00		0.00	15,000.00	100.00%
4409	BUILDINGS	0	0		0	0.00			0.00	0.00		0.00		0.00	0.00	
4411	LAND	0	0		0	0.00			0.00	0.00		0.00		0.00	0.00	
	GENERAL FIXED ASSETS	150,000	304,194	2,334.00	306528	82,788.09	72.78%	389.00	0.00	82,399.09	72.91%	66,795.70	2,334.00	151,528.79	154,999.21	50.95%
4510	BOOKS	1,296,941	1,196,941	67,937.65	1264878.	744,136.75	37.83%	2,920.00	0.00	741,216.75	38.07%	196,445.53	67,937.65	1,005,599.93	259,278.72	21.66%
4520	PERIODICALS	235,000	225,000	3,052.40	228052.4	82,483.60	63.34%	0.00	0.00	82,483.60	63.34%	6,534.48	3,052.40	92,070.48	135,981.92	60.44%
4530	NON-PRINT MATERIALS	180,000	140,000	13,014.50	153014.5	99,287.58	29.08%	950.00	0.00	98,427.58	29.69%	4,030.04	13,014.50	115,472.12	37,542.38	26.82%
	TOTAL LIBRARY MATERIALS	1,711,941	1,561,941	84,004.55	1645945.	925,907.93	40.72%	3,780.00	0.00	922,127.93	40.96%	207,010.05	84,004.55	1,213,142.53	432,803.02	27.71%
					0											
	TOTAL CAPITAL OUTLAYS	1,861,941	1,866,135	86,338.55	1952473.	1,008,696.02	45.95%	4,169.00	0.00	1,004,527.02	46.17%	273,805.75	86,338.55	1,364,671.32	587,802.23	31.50%
	TOTAL EXPENDITURES	7,950,641	8,021,835	116,945.43	8138780.	5,974,293.75	25.52%	200,961.92	121,269.60	5,894,531.43	26.52%	385,969.62	116,945.4	6,464,306.80	1,674,473.63	20.87%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(452,615)	(523,809)	(116,945.43)	(640,754)	(1,133,315.16)		(153,295.92)	(129,269.60)	(1,089,228.84)		(385,969.62)	(116,945)	(6,464,306.80)	(1,674,473.63)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

November 30, 1989	)	
	)	
RESOLUTION TO APPROVE THE	)	No. 1989-40
AUTHORIZED STAFFING TABLE	)	
FOR 1990.	)	

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the Authorized Staffing Table, consisting of six pages and appended hereto, be and is hereby approved, and that the salaries for individual library employees specified therein are to be effective for the calendar year 1990.

Adopted this 30th day of November, 1989.

Patricia E. Riley
President

C. Shirley Sandaiger
Secretary

Resolution 1989-40

AUTHORIZED STAFFING TABLE Jan-90

DEPARTMENT BRANCH	POS. #	JOB TITLE	EMPLOYEE NAME	GRADE	AUTH. HRS.	FTE	S/PAYROLL	1990 WAGES/SALARY	FICA	PERF	TOTAL WAGES/BENEFITS
ADMINISTRATIVE OFFICE	001	DIRECTOR	Krull, J.	M9	40	1	$2,634.62	$68,500.12	$5,240.26	$3,253.76	$76,994.13
	002	ADMIN ASST	Gaines, R.	6	40	1	740.31	$19,248.06	$1,472.48	914.28	21634.82
SYSTEMS	003	SYSTEMS MGR.	Stanley, L.	M7	40	1	1546.58	40211.08	$3,076.15	1910.03	45197.25
	004	LD SYS OPERATOR	Schlatter, C.	5	40	1	837.73	21780.98	$1,666.24	1034.60	24481.82
	005	CONSOLE OPERATOR	Kaminski, K.	3	20	0.5	5.89	6125.60	$468.61	290.97	6885.17
CIRCULATION SERVICES	440	CIRC SVC MGR	Brooks, R.	M6	40	1	1127.84	29323.84	$2,243.27	1392.88	32960.00
	441	RECORDS SPVSR	Tschannen, S.	M2	40	1	562.40	14622.40	$1,118.61	694.56	16435.58
	445	OVERDUES COLLECT	Barva, A.	5	40	1	588.08	15290.08	$1,169.69	726.28	17186.05
	446	CIR SHIFT LEADER	Garrett, M.	M2	40	1	546.16	14200.16	$1,086.31	674.51	15960.98
	447	CIRC CLERK	Lee, A.	2	40	1	431.54	11220.04	$858.33	532.95	12611.32
	448	CIRC CLERK	Greenwalt, A.	2	40	1	431.54	11220.04	$858.33	532.95	12611.32
	449	CIRC CLERK	May, S.	2	40	1	431.54	11220.04	$858.33	532.95	12611.32
	452	REG CLERK	Brooks, E.	3	40	1	585.35	15219.10	$1,164.26	722.91	17106.27
	457	CIR SHIFT LEADER	Riecke, J.	M2	40	1	546.16	14200.16	$1,086.31	674.51	15960.98
	458	CIR SHIFT LEADER	Topp, G.	M2	16	0.4	6.83	5682.56	$434.72		6117.28
	460	DESK ATTENDANT	Mason, D.	4	33	0.825	6.38	10948.08	$837.53	520.03	12305.64
	460	DESK ATTENDANT	Courval, M.	4	25	0.625	6.38	8294.00	$634.49		8928.49
	460	DESK ATTENDANT	Smith, D.	4	20	0.5	6.38	6635.20	$507.59		7142.79
	460	DESK ATTENDANT	White, M.	4	20	0.5	6.38	6635.20	$507.59		7142.79
	460	DESK ATTENDANT	Goss, B.	4	33	0.825	6.38	10948.08	$837.53	520.03	12305.64
	460	DESK ATTENDANT	Kiwak, B.	4	20	0.5	6.38	6635.20	$507.59		7142.79
	460	DESK ATTENDANT	Lapsley, S.	4	33	0.825	6.38	10948.08	$837.53	520.03	12305.64
	460	DESK ATTENDANT	Kolar, E.	4	20	0.5	6.38	6635.20	$507.59		7142.79
	460	DESK ATTENDANT		4	25	0.625	6.38	8294.00	$634.49		8928.49
	460	DESK ATTENDANT	Rinehart, M.	4	20	0.5	6.38	6635.20	$507.59		7142.79
	460	DESK ATTENDANT	Caldwell, S.	4	20	0.5	6.38	6635.20	$507.59		7142.79
	460	DESK ATTENDANT	Schobert, E.	4	20	0.5	6.38	6635.20	$507.59		7142.79
	460	DESK ATTENDANT		4	5	0.125	6.38	1658.80	$126.90		1785.70
	461	CIRC CLERK		2	20	0.5	5.40	5616.00	$429.62		6045.62
	462	CIRC FILER		2	25	0.625	5.40	7020.00	$537.03		7557.03
	463	CIRC FILER	Imel, M.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	464	CIRC FLOATER	Murray, N.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	467	CIRC CLERK		2	40	1	431.54	11220.04	$858.33	532.95	12611.32
	468	CIRC CLERK	Conrad, W.	2	40	1	431.54	11220.04	$858.33	532.95	12611.32
OPERATIONS-B&B	100	BR OPRATNS MGR	Clegg, M.	M7	40	1	1549.96	40298.96	$3,082.87	1914.20	45296.03
ABOITE	060	LG BR MGR	1	M6	40	1	1065.39	27700.14	$2,119.06	1315.76	31134.96
	061	LG BR ASST MGR	0.75	7	40	1	865.39	16875.11	$1,290.95	801.57	18967.62
	062	BR CHILD SPEC	0.75	7	40	1	865.39	16875.11	$1,290.95	801.57	16967.62
	063	BRANCH ASST	0.67	4	40	1	510.00	8884.20	$679.64	422.00	9985.84
	064	BRANCH ASST	0.67	4	40	1	510.00	8884.20	$679.64	422.00	9985.84
	065	BRANCH ASST	0.67	4	20	0.5	6.38	4445.58	$340.09		4785.67
	066	BRANCH ASST	0.67	4	20	0.5	6.38	4445.58	$340.09		4785.67
	067	BRANCH ASST	0.67	4	20	0.5	6.38	4445.58	$340.09		4785.67
	068	BRANCH ASST	0.67	4	20	0.5	6.38	4445.58	$340.09		4785.67
	069	BR SHELVER	0.5	2	20	0.5	5.40	2808.00	$214.81		3022.81
	070	BR SHELVER	0.5	2	20	0.5	5.40	2808.00	$214.81		3022.81
DUPONT	080	LG BR MGR	Waggoner, S.	M6	40	1	1065.39	27700.14	$2,119.06	1315.76	31134.96
	081	LG BR ASST MGR	0.75	7	40	1	865.39	16875.11	$1,290.95	801.57	18967.62
	082	BR CHILD SPEC	0.75	7	40	1	865.39	16875.11	$1,290.95	801.57	18967.62
	083	BRANCH ASST	0.67	4	40	1	510.00	8884.20	$679.64	422.00	9985.84
	084	BRANCH ASST	0.67	4	40	1	510.00	8884.20	$679.64	422.00	9985.84
	085	BRANCH ASST	0.67	4	20	0.5	6.38	4445.58	$340.09		4785.67
	086	BRANCH ASST	0.67	4	20	0.5	6.38	4445.58	$340.09		4785.67
	087	BRANCH ASST	0.67	4	20	0.5	6.38	4445.58	$340.09		4785.67
	088	BRANCH ASST	0.67	4	20	0.5	6.38	4445.58	$340.09		4785.67
	089	BR SHELVER	0.5	2	20	0.5	5.40	2808.00	$214.81		3022.81
	090	BR SHELVER	0.5	2	20	0.5	5.40	2808.00	$214.81		3022.81
GEORGETOWN	110	GT BR MGR/JUV BIB	Witwer, K.	M6	40	1	1394.55	36258.30	$2,773.76	1722.27	40754.33
	111	LIBRARIAN I - GT	Geistwhite, B.	6	40	1	740.78	19260.28	$1,473.41	914.86	21648.55
	112	BKM LIBRN	Gaunt, W.	5	40	1	848.43	22059.18	$1,687.53	1047.81	24794.52
	114	LIBR. I/ASST. MGR.	Gordon, D.	6	40	1	785.51	20423.26	$1,562.38	970.10	22955.74
	115	BR ASST/CH SP	Lauletta, J.	5	40	1	588.08	15290.08	$1,169.69	726.28	17186.05
	116	BR ASST	Voorhees, E.	4	40	1	510.00	13260.00	$1,014.39	629.85	14904.24
	117	BR ASST	Volrol, M.	4	32	0.8	6.38	10616.32	$812.15	504.28	11932.74
	119	BR ASST	Meehan, R.	4	20	0.5	6.38	6635.20	$507.59		7142.79
	120	CLERK	Takle, E.	4	24	0.6	6.38	7962.24	$609.11		8571.35
	121	BR ASST	Moll, A.	4	20	0.5	6.38	6635.20	$507.59		7142.79
	122	BR ASST	Lyons, P.	4	20	0.5	6.38	6635.20	$507.59		7142.79
	123	BR ASST	Fennell, G.	4	20	0.5	6.47	6728.80	$514.75		7243.55
	124	BR ASST	Kyrou, M.	4	28	0.7	6.38	9289.28	$710.63		9999.91
	125	BR ASST	Brown, C.	4	20	0.5	6.39	6645.60	$508.39		7153.99
	126	CLERK		4	24	0.6	6.38	7962.24	$609.11		8571.35
HARLAN	130	HARLAN BR MGR	Tustison, B.	5	40	1	823.90	21421.40	$1,638.74	1017.52	24077.65
		BR ASST		4	20	0.5	6.38	6635.20	$507.59		7142.79

HESSEN CASSEL	140	HC BR MGR	Meadows, T.	M5	40	1	1151.76	29945.76	$2,290.85	1422.12	33659.03
	141	LG BR ASST MGR	Seim, R.	5	40	1	588.08	15290.08	$1,169.69	726.28	17186.05
	142	BR ASST/CH SP	Monnier, S.	5	40	1	588.08	15290.08	$1,169.69	726.28	17186.05
	143	BR ASST	Howard, M.	4	25	0.625	6.97	9061.00	$693.17		9754.17
	144	CLERK	Bynum, S.	4	20	0.5	6.38	6635.20	$507.59		7142.79
	145	SHELVER	Shrock, D.	2	20	0.5	5.40	5616.00	$429.62		6045.62
		BR ASST	0.5	4	20	0.5	6.38	3317.60	$253.80		3571.40
LITTLE TURTLE	150	LT BR MGR	Hunt, S.	M6	40	1	1187.18	30866.68	$2,361.30	1466.17	34694.15
	151	BKM LIBRN	Linnemeyer, D.	5	40	1	817.71	21260.46	$1,626.43	1009.87	23898.76
		LIBRARIAN II	0.75	7	40	1	865.39	16875.11	$1,290.95	801.57	18967.62
	153	LG BR ASST MGR	Seifert, M.	5	40	1	591.49	15378.74	$1,176.47	730.49	17285.70
	154	BR ASST/CH SP	Witwer, K.	5	40	1	631.91	16429.66	$1,256.87	780.41	18466.94
	155	BR ASST	Tobin, S.	4	20	0.5	6.63	6895.20	$527.48		7422.68
	156	BR ASST	Barrett, B.	4	36	0.9	6.65	12448.80	$952.33	591.32	13992.45
	157	BR ASST	Vakerics, L.	4	20	0.5	6.41	6666.40	$509.98		7176.38
	158	CLERK	Hart, D.	4	20	0.5	6.38	6635.20	$507.59		7142.79
MONROEVILLE	170	MRNVLL BR MGR	Murphy, E.	6	40	1	741.70	19284.20	$1,475.24	916.00	21675.44
	171	BR ASST	Wagner, J.	4	20	0.5	7.55	7852.00	$600.68		8452.68
NEW HAVEN	180	NH BR MGR	Mrozowski, S.	M6	40	1	1126.13	29279.38	$2,239.87	1390.77	32910.02
	181	LG BR ASST MGR	Wissman, R.	5	40	1	658.65	17124.90	$1,310.05	813.43	19248.39
	183	BR ASST/CH SP	Buhr, D.	5	30	0.75	7.48	11668.80	$892.66	554.27	13115.73
	184	CLERK	Evans, S.	4	12	0.3	6.38	3981.12	$304.56		4285.68
		BR ASST	0.75	4	20	0.5	6.38	4976.40	$380.69		5357.09
		BR ASST	0.75	4	20	0.5	6.38	4976.40	$380.69		5357.09
PONTIAC	190	PONTIAC BR MGR	Ridley, C.	6	40	1	796.27	20703.02	$1,583.78	983.39	23270.19
	191	BR ASST/CH SP	Cato, T.	5	40	1	592.90	15415.40	$1,179.28	732.23	17326.91
SHAWNEE	200	SHAWNEE BR MGR	Lauer, K.	M6	40	1	1204.47	31316.22	$2,395.69	1487.52	35199.43
	201	BKM LIBRN	Reynolds, R.	5	40	1	807.65	20998.90	$1,606.42	997.45	23602.76
	203	LG BR ASST MGR	Mertz, S.	5	40	1	802.50	20865.00	$1,596.17	991.09	23452.26
	204	BR ASST	Stuckey, L.	4	40	1	510.00	13260.00	$1,014.39	629.85	14904.24
	205	BR ASST	McKenna, A.	4	25	0.625	6.78	8814.00	$674.27		9488.27
	206	SHELVER	Martinez, A.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	207	CLERK	Nicklaus, B.	4	20	0.5	6.39	6645.60	$508.39		7153.99
	208	CLERK	Schible, T.	4	20	0.5	6.38	6635.20	$507.59		7142.79
TECUMSEH	210	TECUMSEH BR MGR	Garwood, K.	M6	40	1	1111.17	28890.42	$2,210.12	1372.29	32472.83
	211	LG BR ASST MGR	Mustin, H.	5	40	1	658.60	17123.60	$1,309.96	813.37	19246.93
	212	BR ASST/CH SP	Nolot, C.	5	32	0.8	7.36	12247.04	$936.90	581.73	13765.67
		BR ASST	0.75	4	20	0.5	6.38	4976.40	$380.69		5357.09
	213	BR ASST	Lacey, L.	4	20	0.5	6.38	6635.20	$507.59		7142.79
	214	CLERK	Walker, C.	4	20	0.5	6.38	6635.20	$507.59		7142.79
WAYNEDALE	220	WAYNEDALE BR MGR	Fisher, Jr., D.	M6	40	1	1129.75	29373.50	$2,247.07	1395.24	33015.81
	221	LG BR ASST MGR	Hoffman, P.	5	40	1	616.38	16025.88	$1,225.98	761.23	18013.09
	222	BR ASST/CH SP	Stratton, A.	5	40	1	588.08	15290.08	$1,169.69	726.28	17186.05
		BR ASST		4	20	0.5	6.38	6635.20	$507.59		7142.79
	223	BR ASST	Baker, P.	4	24	0.6	6.67	8324.16	$636.80		8960.96
	224	BR ASST	Schneider, E.	4	20	0.5	6.41	6666.40	$509.98		7176.38
	225	SHELVER	Johnson, Y	2	20	0.5	5.40	5616.00	$429.62		6045.62
WOODBURN	230	WOODBURN BR MGR	Stauffer, J.	5	40	1	791.28	20573.28	$1,573.86	977.23	23124.37
		BR ASST		4	20	0.5	6.38	6635.20	$507.59		7142.79
FINANCE OFFICE	240	FINANCIAL MGR.	Reitenour, E.	M7	40	1	1441.23	37471.98	$2,866.61	1779.92	42118.51
	241	FINAN SVCS ASST	Sills, W.	5	40	1	817.51	21255.26	$1,626.03	1009.62	23890.91
	242	FINAN SVCS CLK	Holtzman, R.	3	40	1	470.77	12240.02	$936.36	581.40	13757.78
PERSONNEL OFFICE	250	PERSONNEL MGR.	Holly, C.	M7	40	1	1584.25	41190.50	$3,151.07	1956.55	46298.12
	251	PERSONNEL ASST	Lussier, C.	6	40	1	721.02	18746.52	$1,434.11	890.46	21071.09
	252	VOLUNTEER SVC MGI	Smith, K.	M5	40	1	999.51	25987.26	$1,988.03	1234.39	29209.68
	253	SECRTY/RECPT	McIntosh, J.	4	40	1	535.18	13914.68	$1,064.47	660.95	15640.10
COMM. REL. OFFICE	260	COMM REL MGR	Hackworth, C.	M6	40	1	1113.35	28947.10	$2,214.45	1374.99	32536.54
	261	GRAPHIC ARTIST	Sanders, J.	6	40	1	658.47	17120.22	$1,309.70	813.21	19243.13
	263	COMM RELTNS CLK	Schipper, R.	4	40	1	510.00	13260.00	$1,014.39	629.85	14904.24
	264	COMM RELTNS ASST		6	40	1	630.77	16400.02	$1,254.60	779.00	18433.62
PRINT SVCS.	265	PRINT SHOP MGR	Rust, D.	M4	40	1	1147.76	29841.76	$2,282.89	1417.48	33542.14
	266	PR SHOP SUPERVSR	Dennis, C.	4	40	1	599.65	15590.90	$1,192.70	740.57	17524.17
	267	PR SHOP ASST	Vice, B.	4	40	1	535.05	13911.30	$1,064.21	660.79	15636.30
OPERATIONS-ML	270	ASSOCIATE DIR	Fortriede, S.	M8	40	1	1991.22	51771.72	$3,960.54	2459.16	58191.41
	271	ADMIN ASST/OPRTN	Starkey, S.	5	40	1	588.08	15290.08	$1,169.69	726.28	17186.05
	443	STORAGE SPVSR	Hart, D.	M4	40	1	826.47	21488.22	$1,643.85	1020.69	24152.76
	453	CLRHSE CLERK	Roembke, D.	2	40	1	560.19	14564.94	$1,114.22	691.83	16370.99
	455	STRG SHIFT LEADER	Culbertson, C.	M1	40	1	529.25	13760.50	$1,052.68	653.62	15466.80
	456	STRG SHIFT LEADER	Krajewski, Jr., N.	M1	40	1	544.53	14157.78	$1,083.07	672.49	15913.34
	459	SHELVER	Black, B.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	459	SHELVER	Bates, J.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	459	SHELVER	Bohnstedt, K.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	459	SHELVER	Golden, A.	2	20	0.5	5.41	5626.40	$430.42		6056.82
	459	SHELVER	Wall, K.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	459	SHELVER	Trinh, T.	2	20	0.5	5.40	5616.00	$429.62		6045.62

	459	SHELVER	Favory, K.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	459	SHELVER	Harrison, M.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	459	SHELVER	Creech, C.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	459	SHELVER	Mathews, T.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	459	SHELVER	Sholl, N.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	459	SHELVER	Perkins, C.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	459	SHELVER	Flaugh, M.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	459	SHELVER	Lloyd, T.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	459	SHELVER	Sutton, M.	2	20	0.5	5.40	5616.00	$429.62		6045.62
	459	SHELVER		2	8	0.2	5.40	2246.40	$171.85		2418.25
ART, MUSIC AUDIO-VISUAL SERVICES	280	AMAV DEPT MGR	Brubaker, R.	M6	40	1	1111.17	28890.42	$2,210.12	1372.29	32472.83
	281	AMAV ASST MGR	Cartford, P.	7	40	1	905.40	23540.40	$1,800.84	1118.17	26459.41
	282	LIBRN III/CAT AMAV	Devine, A.	7	20	0.5	452.70	11770.20	$900.42	559.08	13229.70
	283	LIBRN I - AMAV	Braden, M.	6	20	0.5	9.69	10077.60	$770.94		10848.54
	283	LIBRN II - AMAV	Chapman, L.	7	20	0.5	11.45	11908.00	$910.96		12818.96
	284	AMAV DPT ASST MGR	Motsinger, G.	6	40	1	810.37	21069.62	$1,611.83	1000.81	23682.25
	285	FILM INSPEC/CLK	Webber, G.	4	25	0.625	6.39	8307.00	$635.49		8942.49
	288	DESK ATTD - AMAV	Martinez, S.	4	25	0.625	6.38	8294.00	$634.49		8928.49
	288	DESK ATTD - AMAV	Goodhew, B.	4	25	0.625	6.38	8294.00	$634.49		8928.49
	288	DESK ATTD - AMAV	Sosh, M.	4	25	0.625	6.38	8294.00	$634.49		8928.49
	288	DESK ATTD - AMAV	Seabolt, J.	4	25	0.625	6.38	8294.00	$634.49		8928.49
	290	AMAV CLERK	Ford, J.	3	28	0.7	6.41	9332.96	$713.97		10046.93
BUSINESS & TECHNOLOGY DEPARTMENT	300	B & T DEPT MGR		M6	40	1	1065.39	27700.14	$2,119.06	1315.76	31134.96
	301	LIBRN I - B&T	Fredrick, L.	6	40	1	666.52	17329.52	$1,325.71	823.15	19478.38
	302	LIBRN II - B&T	Eckman, C.	7	40	1	947.50	24635.00	$1,884.58	1170.16	27689.74
	303	LIBRN II - B&T	Mungovan, S.	7	40	1	913.77	23758.02	$1,817.49	1128.51	26704.01
	304	GOV DOCS ASST	Conklin, G.	5	40	1	843.07	21919.82	$1,676.87	1041.19	24637.88
	305	B&T ASST MGR	Riehm, S.	M5	40	1	1018.12	26471.12	$2,025.04	1257.38	29753.54
	306	B&T CLERK	Pearson, S.	3	40	1	470.77	12240.02	$936.36	581.40	13757.78
	307	LIBRN II - B&T	Nahrwold, C.	7	40	1	905.40	23540.40	$1,800.84	1118.17	26459.41
	308	PERIOD. ATTD.	Singleton, R.	4	20	0.5	6.38	6635.20	$507.59		7142.79
	309	PERIOD. ATTD.	Young, R.	4	20	0.5	6.46	6718.40	$513.96		7232.36
	310	PERIOD. ATTD.	Lantz, J.	4	20	0.5	6.38	6635.20	$507.59		7142.79
	311	LIBRN II - B&T	Wright, J.	7	40	1	905.40	23540.40	$1,800.84	1118.17	26459.41
		LIBRN II - B&T	0.67	7	40	1	865.39	15075.09	$1,153.24	716.07	16944.41
CHILDREN'S SERVICES	320	CS MGR	Woodruff, C.	M6	40	1	1183.57	30772.82	$2,354.12	1461.71	34588.65
	321	CS ASST MGR	Cardenas, R.	6	40	1	817.08	21244.08	$1,625.17	1009.09	23878.35
	322	LIBRN II - CS	Sherwin, P.	7	40	1	928.36	24137.36	$1,846.51	1146.52	27130.39
	323	CS ASST	Roembke, J.	5	40	1	632.28	16439.28	$1,257.60	780.87	18477.75
	324	CS ASST	Logan, M.	5	20	0.5	7.36	7654.40	$585.56		8239.96
	325	LIBRN I - CS	Voors, M.	6	40	1	685.43	17821.18	$1,363.32	846.51	20031.01
	326	CS ASST	Brunet, K.	5	20	0.5	7.36	7654.40	$585.56		8239.96
		CLERK - CS		4	20	0.5	6.38	6635.20	$507.59		7142.79
		CLERK - CS	0.67	4	20	0.5	6.38	4466.00	$341.65		4807.65
	327	PAGE - CS	Muncey, D.	4	25	0.625	6.38	8294.00	$634.49		8928.49
GENEALOGY DEPARTMENT	340	GC DEPT MGR	Witcher, C.	M6	40	1	1166.66	30333.16	$2,320.49	1440.83	34094.47
	341	GC ASST MGR	Myers, S.	M5	40	1	987.70	25680.20	$1,964.54	1219.81	28864.54
	342	LIBRN II - GC	Beatty, J.	7	40	1	915.54	23804.04	$1,821.01	1130.69	26755.74
	343	LIBRN I - GC	Bourne, D.	6	40	1	827.15	21505.90	$1,645.20	1021.53	24172.63
	344	LIBRN II - GC	Williams, J.	7	40	1	905.40	23540.40	$1,800.84	1118.17	26459.41
	345	GC MICRO ATTND	McCord, P.	4	40	1	596.95	15520.70	$1,187.33	737.23	17445.27
	346	CLERK - GC	Browning, B.	4	40	1	510.00	13260.00	$1,014.39	629.85	14904.24
		CLERK - GC	0.75	4	20	0.5	6.38	4976.40	$380.69		5357.09
	347	PAGE - GC	Hibler, M.	3	40	1	470.77	12240.02	$936.36	581.40	13757.78
	348	PAGE - GC	Springer, L.	3	40	1	470.77	12240.02	$936.36	581.40	13757.78
	349	PAGE - GC	Dougherty, T.	3	20	0.5	5.89	6125.60	$468.61		6594.21
	349	PAGE - GC	Joley, C.	3	20	0.525	5.89	6125.60	$468.61		6594.21
	349	PAGE - GC	Kolde, R.	3	20	0.5	5.89	6125.60	$468.61		6594.21
	349	PAGE - GC	Chronister, G.	3	29	0.725	5.89	8882.12	$679.48		9561.60
	349	PAGE - GC	Fortin, M.	3	20	0.5	5.89	6125.60	$468.61		6594.21
READERS' SERVICES	360	RS DEPT MGR	Misner, J.	M6	40	1	1111.17	28890.42	$2,210.12	1372.29	32472.83
	361	RS DPT ASST MGR	Birdseye, K.	M5	40	1	987.70	25680.20	$1,964.54	1219.81	28864.54
	362	LIBRN I - RS	Sorg, L.	6	40	1	667.50	17355.00	$1,327.66	824.36	19507.02
	363	LIBRN II - RS	McCaffery, L.	7	40	1	954.15	24807.90	$1,897.80	1178.38	27884.08
	364	OUTREACH SPCLST	Ballard, P.	5	40	1	783.04	20359.04	$1,557.47	967.05	22883.56
	365	LIBRN II - RS	Rogers, M.	7	40	1	970.93	25244.18	$1,931.18	1199.10	28374.46
	366	LIBRN II - RS	Cecil, J.	7	40	1	905.40	23540.40	$1,800.84	1118.17	26459.41
	367	CLERK - TB	Allmandinger, M	4	40	1	648.94	16872.44	$1,290.74	801.44	18964.62
	368	LIBRN II - RS	Makris, B.	7	40	1	929.00	24154.00	$1,847.78	1147.32	27149.10
	369	LIBRN I - RS	Zilz, C.	6	40	1	658.47	17120.22	$1,309.70	813.21	19243.13
	371	CLERK - RS	Buschur, S.	4	20	0.5	6.46	6718.40	$513.96		7232.36
	372	RS RESERVES CLK	Hirschy, S.	3	40	1	635.46	16521.96	$1,263.93	784.79	18570.68
TELEVISION SERVICES	380	TV SVCS MGR	Hayes, R.	M6	40	1	1111.17	28890.42	$2,210.12	1372.29	32472.83
	381	ASST MGR	Wise, C.	M4	40	1	749.04	19475.04	$1,489.84	925.06	21889.94
	382	PUB ACC COORD	Mollberg, E.	6	40	1	754.79	19624.54	$1,501.28	932.17	22057.98
	383	PROGRAM DIR	Manning, S.	5	40	1	588.08	15290.08	$1,169.69	726.28	17186.05
	384	PRODTN ASST	Machall, E.	4	40	1	510.00	13260.00	$1,014.39	629.85	14904.24
	385	EDUC. ACC. COORD.	Krill, J.	6	20	0.5	8.24	8569.60	$655.57		9225.17

YOUNG ADULT SERVICES	400	YAS MGR	Henning, B.	M6	40	1	1191.20	30971.20	$2,369.30	1471.13	34811.63
	401	YAS ASST MGR	Parrish, R.	6	40	1	882.71	22950.46	$1,755.71	1090.15	25796.32
	402	LIBRN I - YAS	Collis, E.	6	40	1	807.23	20987.98	$1,605.58	996.93	23590.49
	403	LIBRN I - YAS	Zych, P.	6	40	1	667.45	17353.70	$1,327.56	824.30	19505.56
	404	LIBRN I - YAS	Mansfield, N.	6	20	0.5	8.35	8684.00	$664.33		9348.33
	405	CLERK - YAS	Hadl, F.	3	20	0.5	5.89	6125.60	$468.61		6594.21
PROPERTIES	430	PROPERTY MGR.	Johnson, E.	M7	40	1	1468.13	38171.38	$2,920.11	1813.14	42904.63
	431	PURCHSG AGENT	Andrews, S.	5	40	1	808.92	21031.92	$1,608.94	999.02	23639.88
	432	SUPPLY CLERK	Connin, M.	3	20	0.5	6.01	6250.40	$478.16		6728.56
	433	PROPERTIES ASST.	Bock, N.	M4	40	1	781.93	20330.18	$1,555.26	965.68	22851.12
HOUSEKEEPING SERVICES	470	HSKP SVC MGR	Dawkins, D.	M4	40	1	859.53	22347.78	$1,709.61	1061.52	25118.90
	471	HSKP SUPERVISOR	Moore, B.	M3	40	1	588.47	15300.22	$1,170.47	726.76	17197.45
	473	THIRD SHIFT HKPR	Kelsaw, K.	2	40	1	431.54	11220.04	$858.33	532.95	12611.32
	474	THIRD SHIFT HKPR	Blocher, L.	2	40	1	463.58	12053.08	$922.06	572.52	13547.66
	477	THIRD SHIFT HKPR	Harrow, M.	2	40	1	523.87	13620.62	$1,041.98	646.98	15309.58
	478	THIRD SHIFT HKPR	Ertel, B.	2	25	0.625	5.40	7020.00	$537.03		7557.03
	478	THIRD SHIFT HKPR	Girardot, K.	2	10	0.25	5.80	3016.00	$230.72		3246.72
	478	THIRD SHIFT HKPR		2	10	0.25	5.40	2808.00	$214.81		3022.81
	478	THIRD SHIFT HKPR	Jacquay, A.	2	18	0.45	6.03	5644.08	$431.77		6075.85
	478	THIRD SHIFT HKPR	Jeffery, D.	2	10	0.25	6.22	3234.40	$247.43		3481.83
	478	THIRD SHIFT HKPR	Morris, D.	2	40	1	463.96	12062.96	$922.82	572.99	13558.77
	478	THIRD SHIFT HKPR	McDavid, R.	2	27	0.675	5.80	8143.20	$622.95		8766.15
	478	THIRD SHIFT HKPR	Shatzer, T.	2	40	1	431.54	11220.04	$858.33	532.95	12611.32
	478	THIRD SHIFT HKPR	Snyder, D.	2	18	0.45	5.80	5428.80	$415.30		5844.10
	478	THIRD SHIFT HKPR	Vance, S.	2	12	0.3	6.11	3812.64	$291.67		4104.31
	478	THIRD SHIFT HKPR	Wilkins, J.	2	40	1	431.54	11220.04	$858.33	532.95	12611.32
	478	THIRD SHIFT HKPR		2	16	0.4	5.40	4492.80	$343.70		4836.50
	480	FIRST SHIFT HKPR	Rutherford, C.	3	40	1	463.58	12053.08	$922.06	572.52	13547.66
	481	THIRD SHIFT HKPR	Hummel, B.	2	40	1	463.58	12053.08	$922.06	572.52	13547.66
MAINTENANCE SERVICES	500	MAINTENANCE MGR	Schell, K.	M5	40	1	1178.72	30646.72	$2,344.47	1455.72	34446.91
	501	MAINTENANCE TECH	Crick, D.	4	40	1	647.31	16830.06	$1,287.50	799.43	18916.99
	502	MAINTENANCE TECH	Easley, D.	4	40	1	647.31	16830.06	$1,287.50	799.43	18916.99
		MAINTENANCE TECH		4	40	1	647.31	16830.06	$1,287.50	799.43	18916.99
	503	MAINTENANCE TECH	Vardaman, D.	4	40	1	664.37	17273.62	$1,321.43	820.50	19415.55
SECURITY SERVICES	524	SEC LD OFFICER	Gerard, K.	4	40	1	510.00	13260.00	$1,014.39	629.85	14904.24
	521	SWITCHBOARD OPRT	Barkley, A.	4	40	1	510.00	13260.00	$1,014.39	629.85	14904.24
	522	SWITCHBOARD OPRT	Patterson, A.	4	24	0.6	6.38	7962.24	$609.11		8571.35
	523	SEC OFFICER	Ade, S.	3	25	0.625	5.89	7657.00	$585.76		8242.76
	523	SEC OFFICER		3	20	0.5	5.89	6125.60	$468.61		6594.21
	523	SEC OFFICER	Hesting, C.	3	25	0.625	5.89	7657.00	$585.76		8242.76
	523	SEC OFFICER	Strain, K.	3	40	1	508.47	13220.22	$1,011.35	627.96	14859.53
	523	SEC OFFICER	Wendlandt, C.	3	20	0.5	5.89	6125.60	$468.61		6594.21
	524	SEC OFFICER	Hemsoth, R.	3	40	1	470.77	12240.02	$936.36	581.40	13757.78
	523	SEC OFFICER		3	20	0.5	5.89	6125.60	$468.61		6594.21
	523	SEC OFFICER		3	16.5	0.413	5.89	5053.62	$386.60		5440.22
	444	MAIL CLERK	Williams, C.	3	40	1	536.48	13948.48	$1,067.06	662.55	15678.09
	454	COURIER	Gaines, A.	2	40	1	537.06	13963.56	$1,068.21	663.27	15695.04
TECHNICAL SVC	540	TECH SVC MGR	Hartzell, J.	M7	40	1	1528.78	39748.28	$3,040.74	1888.04	44677.07
		PRESERV TECH	0.5	4	40	1	510.00	6630.00	$507.20	314.93	7452.12
CATALOGING SERVICES	541	CATALOGING MGR	Johnson, N.	M6	40	1	1111.17	28890.42	$2,210.12	1372.29	32472.83
		CATALOGER	Devine, A.	5	20	0.5	452.70	11770.20	$900.42	559.08	13229.70
	542	CATALOGER	Reardon, A.	5	40	1	905.40	23540.40	$1,800.84	1118.17	26459.41
	543	CATALOGER	Hathaway, D.	5	40	1	905.40	23540.40	$1,800.84	1118.17	26459.41
	544	CATALOGER	Williams, H.	5	40	1	941.44	24477.44	$1,872.52	1162.68	27512.64
	545	CATALOGER	DeVault, M.	5	40	1	954.15	24807.90	$1,897.80	1178.38	27884.08

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ACQUISITION SERVICES	550	ACQUIS MGR		M6	40	1	1065.39	27700.14	$2,119.05	1315.76	31134.96
	551	ACQUIS ASST MGR	Rigdon, S.	M4	40	1	818.27	21275.02	$1,627.54	1010.56	23913.12
	552	ACQUIS ASST	Gengo, K.	4	40	1	510.00	13260.00	$1,014.39	629.85	14904.24
	553	ACQUIS ASST	Eisenmann, J.	4	40	1	557.20	14487.20	$1,108.27	688.14	16283.61
	554	ACQUIS ASST	Fleischer, A.	4	20	0.5	6.38	6635.20	$507.59		7142.79
	555	ACQUIS ASST	Pfeiffer, S.	4	30	0.75	6.38	9952.80	$761.39	472.76	11186.95
	556	ACQUIS ASST	Treece, M.	4	40	1	510.00	13260.00	$1,014.39	629.85	14904.24
	557	ACQUIS ASST		4	40	1	510.00	13260.00	$1,014.39	629.85	14904.24
PROCESSING SERVICES	560	PROCESSING MGR	Patten, D.	M5	40	1	1201.07	31227.82	$2,388.93	1483.32	35100.07
	561	DATA ENTRY CLERK	Peterson, R.	3	40	1	514.04	13365.04	$1,022.43	634.84	15022.30
	562	DATA ENTRY CLERK	Boshler, J.	3	40	1	597.85	15544.10	$1,189.12	738.34	17471.57
	563	DATA ENTRY CLERK	Frederick, J.	3	40	1	531.38	13815.88	$1,056.91	656.25	15529.05
	564	DATA ENTRY CLERK	Lowman, M.	3	40	1	498.34	12956.84	$991.20	615.45	14563.49
	565	DATA ENTRY CLERK	Kenagy, W.	3	40	1	560.29	14567.54	$1,114.42	691.96	16373.91
	566	DATA ENTRY CLERK	Timinsky, V.	3	40	1	562.13	14615.38	$1,118.08	694.23	16427.69
	567	DATA ENTRY CLERK	Cain, J.	3	30	0.75	5.89	9188.40	$702.91	436.45	10327.76
	568	DATA ENTRY CLERK	Swank, G.	3	28	0.7	6.82	9929.92	$759.64		10689.56
	569	TECH SVC CLERK	Bandelier, D.	1	40	1	537.07	13963.82	$1,068.23	663.28	15695.33
	570	TECH SVC CLERK	Bender, R.	1	40	1	530.75	13799.50	$1,055.66	655.48	15510.64
	571	DATA ENTRY CLERK	Williams, D.	3	40	1	470.77	12240.02	$936.36	581.40	13757.78
	572	TECH SVC CLERK	Tucker, M.	1	40	1	533.59	13873.34	$1,061.31	658.98	15593.63
	573	DATA ENTRY CLERK	Osborn, S.	3	40	1	470.77	12240.02	$936.36	581.40	13757.78
OPERATIONS ML - B&B	580	BIBLIOGRAPHER	Seagly, R.	8	40	1	1350.21	35105.46	$2,685.57	1667.51	39458.54
	581	INTERDEPT LIBRN	Murray, C.	6	40	1	664.83	17285.58	$1,322.35	821.07	19428.99
		B&T SPECIALIST	Dickmeyer, J.	8	40	1	1184.62	30800.12	$2,356.21	1463.01	34619.33
	601	SUMMER STAFF						0.00	$0.00		0.00
	602	TEMPORARY STAFF/ACPL						0.00	$0.00		0.00
		LSCA						0.00			
		TOTALS			9787	244.7		$4,384,860.09	$335,441.80	$172,741.91	$4,893,043.80

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AGENCY TOTALS:

	HOURS	FTE	WAGES	WAGES/ BENEFITS
ADMIN.SVCS.	80	2.00	87,748.18	98,628.95
SYSTEMS	100	2.50	68,117.66	76,564.25
CIRCULATION	835	20.88	286,043.94	317,036.81
OPERATIONS - B&B	2672	66.80	1,128,922.98	1,256,636.72
ABOITE BR.	320	8	102,617.09	114,230.18
DUPONT BR.	320	8	102,617.09	114,230.18
GEORGETOWN BR.	448	11.20	195,661.18	217,144.71
HARLAN BR.	60	1.50	28,056.60	31,220.45
HESSEN CASSEL BR.	205	5.13	85,155.72	94,545.11
LITTLE TURTLE BR.	296	7.40	133,456.25	149,045.47
MONROEVILLE BR.	60	1.50	27,136.20	30,128.12
NEW HAVEN BR.	162	4.05	72,007.00	80,274.01
PONTIAC BR.	80	2.00	36,118.42	40,597.10
SHAWNEE BR.	245	6.13	114,150.92	126,989.37
TECUMSEH BR.	172	4.30	76,507.86	85,128.11
WAYNEDALE BR.	204	5.10	87,931.22	97,540.71
WOODBURN BR.	60	1.5	27,208.48	30,267.16
FINANCIAL SVCS.	120	3.00	70,967.26	79,767.20
PERSONNEL SVCS.	120	3.00	73,851.70	83,009.31
VOLUNTEER SVCS.	40	1.00	25,987.26	29,209.68
COMM. RELATIONS	160	4.00	75,727.34	85,117.53
PRINT SVCS.	120	3.00	59,343.96	66,702.61
OPERATIONS - ML	3015	75.40	1,432,851.43	1,597,108.65
STORAGE	468	11.70	150,468.24	165,017.70
AMAV SVCS.	333	8.33	158,072.20	174,215.08
B & T DEPT.	460	11.50	236,198.33	264,537.46
CHILDREN'S SVCS.	305	7.63	145,118.72	161,465.00
GENEALOGY DEPT.	489	12.23	216,485.36	241,507.40
READERS' SVCS.	460	11.50	247,264.16	277,605.79
TELEVISION SVCS.	220	5.50	105,109.68	117,736.22
Y.A.S.	200	5.00	107,072.94	119,646.53
PROPERTIES	1276.5	31.91	487,544.20	543,413.22
HKPG. SVCS.	546	13.65	176,750.86	196,596.97
MAINT. SERVICES	200	5.00	98,410.52	110,613.42
SECURITY SERVICES	390.5	9.76	126,598.94	140,078.64
TECHNICAL SERVICES	1128	28.20	504,563.02	566,341.99
CATALOGING SVCS.	220	5.50	137,026.76	154,018.08
ACQUISITION SVCS.	290	7.25	119,830.36	134,374.15
PROCESSING SVCS.	538	13.45	201,327.62	225,820.57
INTERDIVISIONAL	80	2.00	52,391.04	58,887.53

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

November 30, 1989)
)
RESOLUTION TO TRANSFER FUNDS TEMPORARILY) NO. 1989-41
FROM THE BOND AND INTEREST REDEMPTION FUND)
TO THE LIBRARY OPERATING FUND)

WHEREAS, The current cash resources of the Allen County Public Library are insufficient to meet current operating expenses of the library, and

WHEREAS, There will come into the library district on or about December 31, 1989 tax revenues for the current year sufficient to meet all budgeted expenses of the library,

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that:

Section 1. In anticipation of the receipt of tax revenues noted above, a sum of $42,000 be temporarily transferred from the Bond and Interest Redemption Fund to the Operating Fund;

Section 2. The sum specified in Section 1 shall be returned to the Bond and Interest Redemption Fund when it is needed to meet the obligations of that fund, but not later than December 31, 1989.

Adopted this 30th day of November, 1989.

Patricia E. Riley
President

C. Shirley Andaugue
Secretary

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

November 30, 1989)
)
A RESOLUTION TO TRANSFER APPROPRIATIONS) No. 1989-42
WITHIN THE OPERATING FUND)

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library, and

WHEREAS, It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is therefore

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana:

Section 1. That for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
1503 Employer PERF	$ 10,000.00
1504 Group Insurance	15,000.00
2204 Copier Supplies	10,000.00
2205 Library Materials Supplies ...	10,000.00
2211 Other Operating Supplies	15,000.00
2301 Maintenance Supplies	4,000.00
3101 Consulting	1,000.00
3504 Trash Disposal	1,000.00
3603 Landscaping Services	1,000.00
4520 Periodicals	13,000.00
Total	$ 80,000.00

Resolution No. 1989-42

Section 2. That the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND	AMOUNT REDUCED
4405 Television Equipment	$ 75,000.00
2302 Repair Parts	4,000.00
3106 Other Professional Services	1,000.00
Total	$ 80,000.00

Presented to the Allen County Public Library Board, read in full and adopted this 30th day of November, 1989, by the following aye and nay vote.

Aye	Nay
Mary M. Fresenger	
Peggy McMahan	
[illegible]	
[illegible]	
C. Bailey [illegible]	
Patricia E. Riley	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

November 30, 1989)
)
RESOLUTION AUTHORIZING THE) No. 1989-43
ADOPTION AND IMPLEMENTATION)
OF AN EMPLOYEE DEFERRED)
COMPENSATION PLAN)

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the Allen County Public Library hereby establishes a Deferred Compensation Plan for library employees, attached hereto as Appendix "A", and hereby authorizes the director, treasurer, and personnel manager execute all documents necessary to establish said Plan, and to execute all Participation Agreements with eligible participants, an example of which is attached hereto Appendix "B".

Adopted this 30th day of November, 1989.

Patricia E Riley
President

C Shirley Anderson
Secretary

Resolution No. 1989-43

APPENDIX "A"

THE ALLEN COUNTY PUBLIC LIBRARY

Deferred Compensation

Plan Document

ALLEN COUNTY PUBLIC LIBRARY DEFERRED COMPENSATION PLAN

I. INTRODUCTION

In accordance with the provisions of Acts 1975, P.L. 42, SEC.1. (amended), and Acts 1980, P.L.27,SEC.1. of the State of Indiana, and as provided in Section 457 of the Internal Revenue Code of 1954, as amended, the Allen County Public Library establishes its Deferred Compensation Plan, hereinafter referred to as the "Plan." Nothing contained in this Plan shall be deemed to constitute an employment agreement between any Participant and the Employer and nothing contained herein shall be deemed to give a Participant any right to be retained in the employ of the Employer.

II. DEFINITIONS

2.01 "Administrator" shall mean the person, if any, appointed by the Library Committee to administer the Plan.

2.02 "Agreement" shall mean the resolution by which the Employer adopts this Plan.

2.03 "Beneficiary" shall mean the persons or entities designated by a Participant pursuant to Section 6.03.

2.04 "Library Committee" shall mean the Committee established by the Allen County Public Library Board of Library Trustees to oversee the plan. The Library Committee shall consist of the director, treasurer, and personnel manager.

2.05 "Code" shall mean the Internal Revenue Code of 1954, as amended, all rules and regulations thereunder, and any successor provisions thereto.

2.06 "Compensation" shall mean all payments made to a Public Employee by the Employer as remuneration for services rendered, including salaries and fees.

2.07 "Deferred Compensation" shall mean the amount of Compensation not yet earned which the Participant and the Employer mutually agree will be deferred.

2.08 "Employee" or "Public Employee" shall mean any employee or independent contractor (including an elected or appointed official) who performs services for and receives any type of compensation from the Employer (or any agency, department, subdivision or instrumentality of the Employer) for whom services are rendered.

2.09 "Governing Board" shall mean the Allen County Public Library Board of Library Trustees.

2.10 "Includible Compensation" shall mean, for purposes of the limitation set forth in Section 5.02, Compensation for services performed for the Employer that is currently includible in the Participant's gross income for Federal income tax purposes, determined without regard to any community property laws. Includible Compensation thus does not include Compensation excludable from the Participant's gross income under, for example, Sections 105(d), 403(b), 457, 125, 414(h) and 911 of the Code.

2.11 "Normal Retirement Age" shall mean, with respect to each participant, the later of:

(a) The age designated by the participant between

(i) the earliest age at which the Participant has the right to file for and receive benefits from the Employer's basic retirement plan without the Employer's consent and to receive immediate retirement benefits without actuarial or similar reduction because of early retirement, and

(ii) age 70 1/2, or

(b) The age at which the Participant terminates his service with the Employer

Provided, however, that the Participant's election to defer amounts in excess of the maximum deferral allowed by Section 5.02 but within the limited catch-up permitted by Section 5.03 shall constitute a designation of an age pursuant to subsection (a).

2.12 "Participant" shall mean any Employee who executes a Participation Agreement with the Employer assenting to the provisions of this Plan, once the Agreement has been approved by the Employer. Except for purposes of Articles V, IX, and XVI, "Participant" shall include former Participants.

2.13 "Employer" shall mean the Allen County Public Library.

2.14 "Participation Agreement" shall mean the agreement executed and filed by an Employee with the Employer pursuant to Section 5.01, in which the Employee elects to become a Participant in the Plan.

2.15 "Plan Year" shall mean the calender year.

2.16 "Separation of Service" shall mean the Participant's termination from service with the Employer, occurring

other than by reason of death, within the meaning of Section 402(3) (4) (A) (iii) of the Code, or on account of the Participant's death or retirement.

2.17 "Total Amount Deferred" shall mean, with respect to each Participant, the sum of all Compensation deferred under the Plan, plus income thereon calculated in accordance with Section 5.08 by the method designated in the Participant's Participation Agreement(s) under which such Compensation was deferred and in any subsequent election(s) to change methods.

2.18 "Unforeseeable Emergency" shall mean severe financial hardship to a Participant resulting from a sudden and unexpected illness or accident of the Participant or of a dependent (as defined in Section 152(a) of the Code) of the Participant loss of participant's property due to casualty, or other similar extraordinary and unforeseeable circumstances arising as a result of events beyond the control of the Participant. The need to send a Participant's child to college or the desire to purchase a home shall not constitute Unforeseeable Emergencies. The Library Committee shall determine in its sole discretion whether a hardship to a Participant constitutes an Unforeseeable Emergency.

III. ADMINISTRATION

3.01 This Plan shall be administered by the Library Committee, which shall represent the Employer in all matters concerning the administration of this Plan. If an administrator has been appointed pursuant to section 2.01, it shall administer the Plan on behalf of the Library Committee, and all references herein (other than in sections 5.08 and 10.02) to the Library Committee shall be deemed to include such Administrator.

3.02 The Library Committee shall have full power and authority to adopt rules and regulations for the administration of the Plan, and to interpret, alter, amend, or revoke any rules and regulations so adopted.

3.03 Every action taken by the Library Committee shall be presumed to be a fair and reasonable exercise of the authority vested in or the duties imposed upon it. The Library Committee shall be deemed to have exercised reasonable care, diligence and prudence and to have acted impartially as to all persons interested, unless the contrary be proven by affirmative evidence. The Library Committee shall not be liable for amounts of Compensation deferred by Participants or for other amounts payable under the Plan.

3.04 For convenience and to facilitate the orderly administration of the Plan, the Library Committee shall maintain a deferred compensation ledger account with respect to each Employee.

IV. ADOPTION OF THE PLAN

4.01 Adoption:

(a) The Employer has adopted the Allen County Public Library Deferred Compensation Plan.

V. PARTICIPATION IN THE PLAN

5.01 Enrollment in the Plan:

(a) An Employee may become a Participant by executing a Participation Agreement. Compensation will be deferred for any calendar month only if a Participation Agreement providing for such deferral is executed by the Participant and approved by the Committee or its designee before the beginning of such month.

(b) By signing the Participation Agreement, the Participant elects to participate in this Plan and consents to the deferral by the Employer of the amount specified in the Participation Agreement from the Participant's gross compensation for each pay period. The deferred amount must equal at least $5.00 per week, $10.00 biweekly, or $20.00 per month.

5.02 Deferral Limitations: Except as provided in Section 5.03, the maximum that may be deferred under the Plan for any taxable year of a Participant shall not exceed the lesser of (a) $7,500 or (b) 33 1/3% of the Participant's Includible Compensation, each reduced by any amount excludable from the Participant's gross income for that taxable year under Section 403(b) of the Code on account of Employer contributions. In the case of a person who participates in more than one deferred compensation plan governed by Section 457 of the Code, the limitations set forth in Sections 5.02 and 5.03 shall apply to all such plans considered together.

5.03 Limited Catch-up: For one or more of the Participant's last three taxable years ending before attaining Normal Retirement Age under the Plan, the maximum deferral shall be the lesser of

(a) $15,000, reduced by any amount excludable from the Participant's gross income for that taxable year under Section 403(b) of the Code on account of Employer contributions, or

(b) the sum of

(i) the limitations established for purposes of Section 5.02 of the Plan for such taxable year (determined without regard to this Section 5.03), plus

(ii) so much of the limitation established under Section 5.02 for prior taxable years (beginning after December 31, 1978 and during all or any portion of which the Participant was eligible to participate in this Plan) as has not theretofore been used under Sections 5.02 or 5.03, plus

(iii) so much of the limitation established in accordance with Treasury Regulations 1.457-2(e)(1) under an eligible state deferred compensation plan (within the meaning of Section 457 of the Code and the regulations thereunder) sponsored by an entity other than the Employer (beginning after December 31, 1978 and during all or any portion of which the Participant was eligible to participate in such other plan) as has not theretofore been used under any other plan and this Section 5.03; Provided, however, that this Section 5.03 shall not apply with respect to any Participant who has previously utilized in whole or in part the limited catch-up under this Plan or under any other eligible state deferred compensation plan (within the meaning of Section 457 of the Code and the regulations thereunder).

5.04 The Participant acknowledges the right of the Library Committee to disallow deferral of Compensation under the Plan in excess of the limitations stated above. However, the Library Committee shall have no liability to a Participant if the Library Committee fails to disallow a deferral in excess of such limitations, if the Participant's Participation Agreement directed such deferral.

5.05 A Participant may modify the Participation Agreement with respect to future amounts once during each open enrollment period authorized by the Library Committee.

5.06 A Participant may at any time revoke his agreement to defer Compensation by completing a Discontinuance & Payout Request and filing it with the Committee at least 30 days

prior to the effective date of the revocation. However, his Total Amount Deferred shall be distributed only as provided in Articles VI and VII.

5.07 A Participant who has received all of his Total Amount Deferred as set forth in Article VIII or revokes his Participation Agreement as set forth in Section 5.06 above may again become a Participant by executing in an open enrollment period authorized by the Library Committee a new Participation Agreement to defer Compensation not yet earned, provided that no additional amount may be deferred with respect to any Participant who revokes participation as a condition for receiving a lump sum distribution under section 6.8.

5.08 Choice of Investments: Income will be accrued on amounts deferred under the Plan in accordance with the following procedure. The Library Committee will in its sole discretion select certain investment options to be used to determine income to be accrued on deferrals. These investment options may include: (a) a fixed rate of interest, (b) specified mutual fund shares, (c) specified equity or debt securities (for example, specified stocks and bonds), or (e) specified life insurance or annuity contracts.

Each Participant will designate on his Participation Agreement the investment that will be used to determine the income to be accrued on amounts deferred by him. If the investment chosen by the Participant experiences a gain, the Participant's benefits under the Plan likewise will reflect income for that period. If the investment chosen by a Participant experiences a loss, the Participant's benefits under the Plan likewise will reflect a loss for that period.
The Library Committee may from time to time change the investment options under the Plan. If the Library Committee eliminates a certain investment option, all Participants who had chosen that investment will select another option; the Participants will have no right to require the Library Committee to select or retain any investment option. A Participant may from time to time (whether before or after payments have commenced under the Plan) change his choice of investment option. Any change with respect to investment options made by either the Library Committee or a Participant, however, may affect only income to be accrued after that change.

The investment options made available under the Plan are used solely to <u>measure</u> the income to be accrued on amounts deferred. A Participant's benefits payable under the Plan shall be determined as if his deferrals had been invested in his chosen investment. Nothing in this Section 5.08 shall require the Employer actually to invest any amount in the investments chosen by the Participants, however, and if the

Employer should invest in investments selected by the Participants, no Participant shall have any right, title, or interest in the assets so invested.

VI. DISTRIBUTION PROCEDURES

6.1 Upon Retirement--Distributions to a Participant who retires upon or after attaining Normal Retirement Age shall commence on the first day of the third month following his/her retirement, provided, however, that at least 60 days prior to such commencement day, the Participant may irrevocably elect to defer the commencement of benefit payments until a fixed or determinable date subsequent to the commencement date specified in this Section 6.1. In no event shall distribution commence later than the later of (i) 60 days after the close of the Plan Year in which the Participant or former Participant attains (or would have attained) Normal Retirement Age, or (ii) 60 days after the close of the Plan Year in which the Participant separates from service with the Employer. Distribution shall be made in one lump sum or in regularly scheduled payments as specified in the Participant's Participation Agreement or as otherwise specified by the Participant in writing to the Administrator not less than 60 days prior to the commencement of payments. The amount of such lump sum or scheduled payments unless distributed as annuity or insurance contracts, shall equal the value of the Participant's account.

6.2 Upon Death--In the event of a Participant's death prior to the distribution of all amounts credited to his account, such remaining amounts shall be paid to the Participant's Beneficiary commencing on the first day of the third month after the Participant's death. Such distribution shall be in the form of a single lump sum payment or regularly scheduled payments, at the election of the Participant in the Joinder Agreement or (if there is no such election by the Participant) of the Beneficiary after the Participant's death but at least 60 days prior to the commencement of benefit. Each Participant may designate in his Joinder Agreement a Beneficiary or Beneficiaries to receive any amounts which may be distributed in the event of his death prior to the complete distribution of benefits. A Participant may change his designation of Beneficiaries at any time by filing a proper application with the administrator. If no such designation is in effect on a Participant's death, or if the designated Beneficiary does not survive the Participant by 30 days, his Beneficiary shall be his estate.

6.3 Upon Disability--In the event of a Participant's Disability, distributions shall commence as of the first day of the third month following his/her separation from service, provided, however, that at least 60 days prior to such commencement date, the Participant may irrevocably elect to defer the commencement of benefit payments until a fixed or

determinable date subsequent to the commencement date specified in this Section 6.3. In no event shall distribution commence later than the latter of (i) 60 days after the close of the Plan Year in which the Participant or former Participant attains (or would have attained) Normal Retirement Age, or (iii) 60 days after the close of the Plan Year in which the Participant separates from service with the Employer. Distribution shall be made in one lump sum or in regularly scheduled payments as specified in the Participant's Participation Agreement or as otherwise specified by the Participant in writing to the Administrator not less than 60 days prior to the scheduled payments. The amount of such lump sum or scheduled payment, unless distributed as annuity or insurance contracts, shall equal the value of the Participant's account.

6.4 Upon Termination of Service--In the event of a Participant's separation from service in circumstances other than those described in sections 6.1, 6.2 and 6.3 of this Plan, distributions shall commence on the first day of the third month following his/her separation from service, provided, however, that at least 60 days prior to such commencement date, the Participant may irrevocably elect to defer the commencement of benefit payments until a fixed or determinable date subsequent to the commencement date specified in this Section 6.4. In no event shall distribution commence later than the later of (i) 60 days after the close of the Plan year in which the Participant or former Participant attains (or would have attained) Normal Retirement Age, or (ii) 60 days after the close of the Plan Year in which the Participant separates from service with the Employer. Distribution shall be made in one lump sum or in regularly scheduled payments as specified in the Participant's Participation Agreement or as otherwise specified by the Participant in writing to the Administrator not less than 60 days prior to the commencement of payments. The amount of such lump sum or scheduled payments, unless distributed as annuity or insurance contracts shall equal the value of the Participant's Account.

6.5 Independent Contractor--Notwithstanding any other provisions of this Plan, any amount payable under section 6.1, 6.3 or 6.4 of this Plan to a Participant who is or was an independent contractor shall not be paid

(i) before a date at least 12 months after the date on which the contract expires under which services are performed for the Employer (or, in the case of more than one contract, all such contracts expire), and

(ii) on such date if the Participant performs services for the Employer as an independent contractor or employee after the expiration of the contract(s) and before such date.

6.6 Limitations on Distributions--Notwithstanding any other provision of this Plan, distributions shall be subject to the following limitations:

(a) If distribution first commences under section 6.1, 6.3, 6.4 or 6.6, such distribution shall be made in a form under which:

(i) the amount distributed in each year commencing with the required beginning date must be either (A) a level amount determined by applying the Participant's entire interest to the purchase of an annuity contract commencing payments at least annually on or before the required beginning date over a period consistent with section 6.6 or (B) at least equal to the quotient obtained by dividing the Participant's then remaining interest by the life expectancy of the Participant or the joint and last survivor expectancy of the Participant and the Beneficiary, as relevant;

(ii) if provision is made for the payment of a portion of the benefits to a Beneficiary, the amount payable to the Participant actuarially must exceed 2/3 of the maximum amount payable to the Participant had no provision been made for payments to the Beneficiary (determined as of the commencement of the distribution); and

(iii) any amount not distributed to the Participant during his life will be distributed after the death of the Participant at least as being used under section 6.7(a)(ii) as of the date of his death.

(b) If distribution first commences after the Participant's death under section 6.2, the Participant's entire interest must be distributed over a period not to exceed (i) the Beneficiary's life or life expectancy, if the Beneficiary is the Participant's surviving spouse and if distribution commences on or before the date the deceased Participant would have attained age 70 1/2, (ii) the lesser of 15 years or the life expectancy of the Beneficiary, if the Beneficiary is not the Participant's surviving spouse and if distributions commence within one year of the date of the Participant's death in equal or substantially equal payments, or (iii) the lesser of 5 years from the date of the Participant's death or the Beneficiary's life expectancy, if subsections (b)(i) and (b)(ii) are inapplicable. For purposes of this subsection, any amount paid to a child of the Participant will be treated as if it had been paid to the surviving spouse if the remainder of the interest becomes payable to the surviving spouse when the child reaches the age of majority.

(c) For purposes of section 6.6, 6.7(a) and 6.7(b), life expectancies will be computed by use of the expected return multiples in Treasury Regulations 1.72-9 or, if distribution is to be effected through a contract issued by an insurance company, by use of the mortality tables of such company. For purposes of section 6.6, 6.7(a)(i), and 6.7(b)(i), the life expectancy of the Participant and the Participant's surviving spouse (if such spouse is the Beneficiary) may be recalculated annually.

(d) Any distribution hereunder payable over a period in excess of one year can only be made in substantially nonincreasing amounts, paid not less frequently than annually, which includes but is not limited to the methods described in section 6.7(a)(1)(A) and (B).

VII. FORM OF DISTRIBUTIONS

7.01 Distributions of amounts under Articles VI of the Plan shall conform to the requirements of this Article VI.

(a) Subject to the requirements of this Article VI, each Participant may elect the settlement option and payment period for payments to be made with respect to each event described in Articles VI from among any alternatives offered by the Library Committee. Such election may be made or modified until the date 30 days prior to the time that benefit payments are to commence. The settlement options and payment periods available under the Plan shall be:

(1) A lump sum distribution;

(2) Annual or more frequent (but not more frequently than monthly) installments as nearly equal as practicable over a definite period; and

(3) A life annuity provided by a specified insurance company.

(b) If the Total Amount Deferred is less than $1,750, or if a Participant has elected a settlement option for himself or his Beneficiary that requires installment or annuity payments of less than $25 per month, determined as of the date benefit payments are to commence, then notwithstanding any election made pursuant to subsection (a), the Employer shall pay the total Amount Deferred to the Participant or his Beneficiary in a single payment on the date payments are to commence.

(c) Subject to the provisions of this Article VII, if a Participant does not effectively elect a settlement option and payment period for benefits payable under

Section 6.01, then such benefits shall be paid to the Participant in the form of a life and 15-year certain annuity.

If a Participant does not effectively elect a settlement option and payment period for benefits payable under Section 6.02, then such benefits shall be paid, beginning on the first day of the third month following the Participant's death, in the following form:

(1) Benefits payable to the Participant's surviving spouse shall be paid in the form of a life annuity;

(2) Benefits payable to the Participant's estate shall be paid in a lump-sum distribution;

(3) Benefits payable to any other Beneficiary shall be paid in the form of a 15-year certain annuity.

VIII. FINANCIAL HARDSHIP

Notwithstanding any other provision herein, in the event of an Unforeseeable Emergency as defined in Section 2.18 hereof, a Participant may make a request to the Committee that the Employer pay all or a portion of the Total Amount Deferred to the date of payment. If the application for payment is approved by the Library Committee, payment will be made within 60 days following such approval. Payment shall be limited strictly to that amount reasonably necessary to meet the situation constituting the Unforeseeable Emergency, and payments may not be made to the extent that a hardship is or may be relieved through reimbursement or compensation by insurance or otherwise, by liquidation of the Participant's assets (to the extent such liquidation does not itself cause severe financial hardship), or by cessation of deferrals under the Plan. Any remaining amounts shall be paid in accordance with Articles VI and of the Plan.

IX. LEAVE OF ABSENCE

9.01 If a Participant is on an approved leave of absence from the Employer with compensation, or on approved leave of absence without compensation for a period of not more than three months, (which period may be extended by the Employer), his participation in the Plan may continue.

9.02 If a Participant is on an approved leave of absence without compensation and such leave of absence continues beyond the period specified in Section 9.01, said

Participant shall have terminated employment with the Employer, provided, however, that prior to the expiration of the period specified in Section 9.01, said Participant may request the Committee to permit him to leave the funds previously deferred in the Plan. Upon termination of leave without pay and return to active status, the Participant may execute a new Participant Agreement to be effective when permitted by the Plan.

X. AMENDMENT OR TERMINATION OF PLAN

10.01 The Employer may at any time terminate its participation in this Plan. Upon such termination, each Participant in the Plan will be deemed to have revoked his agreement to defer future compensation as provided in Section 5.06 as of the date of such termination. Each Participant's full Compensation on a non-deferred basis will thereupon be restored.

10.02 The Library Committee may also amend the provisions of this Plan (including those provisions with respect to its duties and responsibilities hereunder) at any time; provided, however, that no amendment shall affect the amount of benefits which at the time of such amendment shall have accrued for Participants or Beneficiaries, to the extent of any Compensation deferred before the time of the amendment and income thereon accrued to the date of the amendment, calculated in accordance with Section 5.08.

XI. RELATIONSHIP TO OTHER PLANS

It is intended that, pursuant to Section 457 of the Code, the amount of Deferred Compensation will not be considered current compensation for purposes of Federal income taxation. Such amounts will, however, be included as compensation to the extent required under the Federal Insurance Contributions Act (FICA). Payments under this plan will supplement retirement and death benefits payable under the Employer's group insurance and retirement plans, if any.

XII. TRANSFER IN LIEU OF BENEFITS

Upon the occurrence of any event requiring the payment of amounts under this Plan, the Committee may, in its sole discretion, elect to honor a request from the Participant to substitute the transfer in kind and assignment of any asset which the Employer has acquired, at fair market value.

XIII. NON-ASSIGNABILITY

It is agreed that neither the Participant, nor his Beneficiary, nor any other designee shall have any right to

commute, sell, assign, transfer, or otherwise convey the right to receive any payments hereunder, which payments and right thereto are expressly declared to be non-assignable and non-transferable; and in the event of attempt to assign or transfer, the Employer shall have no further liability hereunder, nor shall any unpaid amounts be subject to attachment, garnishment or execution, or be transferable to operation of law in event of bankruptcy, insolvency, except to the extent otherwise required by law.

XIV. ASSETS

All amounts of Compensation deferred under the Plan, all property and rights purchased with such amounts, and all income attributable to such amounts, property or rights, shall remain (until made available to the Participant or his Beneficiary) solely the property and rights of the Employer and shall be subject only to the claim of general creditors of the Employer.

XV. PARTICIPATION BY LIBRARY COMMITTEE

Members of the Library Committee who are otherwise eligible may participate in the Plan under the same terms and conditions as apply to other Participants but each member shall not have the power to participate in any Library Committee action taken with respect to his participation.

XVI. EMPLOYER PARTICIPATION

Notwithstanding any other provisions of this Plan, the Employer may add to the amounts payable to any Participant under the Plan additional Deferred Compensation for services to be rendered by the Participant to the Employer during a calendar month, provided:

(a) The Participant has elected to have such additional Compensation deferred, invested, and distributed pursuant to this Plan, prior to the calendar month in which the Compensation is earned, and

(b) Such additional Compensation deferred, when added to all other Compensation deferred under the Plan, does not exceed the maximum deferral permitted by Article V.

XVII. DISCLAIMER WITH RESPECT TO INVESTMENTS

The Employer, the Library Committee, the Governing Board and the Administrator, if one has been appointed, make no endorsement, guarantee or any other representation and shall not be liable to the Plan or to any Participant, Beneficiary, or any other person with respect to the financial soundness, investment performance, fitness, or suitability (for meeting a Participant's objectives, future

obligations under the Plan, or any other purpose) of (a) any investment vehicle offered as a standard for measuring income on amounts deferred under the Plan under Section 5.08, or (b) any investment vehicle in which amounts deferred under the Plan are actually invested.

XVIII. PLAN-TO PLAN TRANSFERS

18.01 Transfers to the Plan: If a Participant was formerly a participant in an eligible state deferred compensation plan (within the meaning of Section 457 of the Code and the regulations thereunder) and if such plan permits the direct transfer of the Participant's interest therein to the Plan, then the Plan shall accept assets representing the value of such interest; provided, however, that the Administrator may require in his sole discretion that some or all of such interest be transferred in cash or its equivalent. Such amount shall be held, accounted for, administered and otherwise treated in the same manner as Compensation deferred by the Participant under the Plan (including, without limitation, for purposes of Section 5.01) except that

(a) only the amount, if any, transferred to this Plan which was deferred under the transferror plan in the taxable year when transfer occurs shall be treated as Compensation deferred under the Plan in such year for purposes of sections 5.01 and 5.02 and 5.03 and

(b) such amount shall remain subject to, and shall be administered in accordance with, any irrevocable elections made under the trasferror plan with respect to such amount.

18.02 Transfers from the Plan: The amounts credited to the account of a former Participant in the Plan may be transferred to another eligible state deferred compensation plan (within the meaning of Section 457 of the Code and the regulations thereunder) and in which the former Participant currently participates, and if such plan provides for the acceptance of such amounts; provided, however, that if a Participant terminates his service with the Employer in order to accept employment with the entity sponsoring such plan and is such plan accepts transferred amounts, then payment of benefits under the Plan will not commence, regardless of any other provision of this Plan, and the deferrals will automatically be transferred to such plan.

18.03 Application for Transfer: If the conditions in Section 18 are met and the Participant wishes to transfer his/her account, he/she shall complete any application form and/or other documents as may be required by the Administrator.

18.04 Administrative Rules: The Library Committee shall prescribe such rules consistent with the provisions of Sections 18.01 and 18.02 concerning plan-to-plan transfers as in its sole judgment deems desirable for the orderly administration of the Plan.

XIX. INTERPRETATION

19.01 This Plan shall be construed under the laws of the State of Indiana.

19.02 This Plan is intended to be an eligible state deferred compensation plan within the meaning of Section 457 of the Code, and shall be interpreted so as to be consistent with such Section and all regulations promulgated thereunder.

19.03 Word Usage: Words used herein in the singular shall include the plural and the plural the singular where applicable, and one gender shall include the other genders where appropriate.

19.04 Headings: The headings of articles, sections or other subdivisions hereof are included solely for convenience of reference, and if there is any conflicit between such headings and the text of the Plan, the text shall control.

19.05 Counterparts: This instrument may be executed in several counterparts, each of which shall be deemed an original and said counterparts shall constitute but one and the same instrument, which may be sufficiently evidenced by the counterparts.

PASSED AND ADOPTED THIS 1st day of January 1990.

Allen County Public Library

_____
Director

ATTEST:

_____

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Approval of Claims December 8, 1989

The Board of Library Trustees of the Allen County Public Library approved claims in the amount of $230,915.47 on December 8, 1989. The director certified that the claims, summarized below and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief.

Summary of Claims:

Manual checks:	SUMMIT #2881		$ 13,600.00
Payroll			
12/08/89	gross $142,929.05	net	$103,355.52
12/08/89	Payroll taxes (electronic transfer)		42,085.29
Accounts Payable Check Batches:			
	(see "Vendor Check History" for detail of total)		
Dated 12/08/89			$ 71,874.66
Accounts Payable Check Batches Subtotal:			$ 71,874.66
Grand Total			$ 230,915.47

Mr. Carmean, Mr. Gates, Mrs. Riley and Mr. Andorfer approved and signed the register of claims as presented by the director.

C. Shirley Andorfer
Secretary

AGENDA

Board of Library Trustees
ALLEN COUNTY PUBLIC LIBRARY
December 28, 1989
3:00 p.m. - Room 4, Main Library

1. Roll call.

2. Adoption of the agenda.

3. Approval of the minutes of the regular meeting of November 30, 1989, and approval of claims of December 8, 1989.

4. Financial report for November, 1989.

5. Approval of claims.

6. Report of director.

7. Committee reports.

8. Personnel

9. Resolution No. 1989-44, "Resolution to Amend the Library's Vacation Policy."

10. Appointment of Trustees to ACPL Foundation.

11. Amendments to contract with CLSI, Inc.

12. Resolution No. 1989-45, "Resolution to Transfer Appropriations within the Operating Fund."

13. Resolution No. 1989-46, "Resolution to Borrow Money."

14. Resolution No. 1989-47, "Resolution to Request an Advance on Tax Money Collected for Distribution to the Allen County Public Library."

15. Approval of change orders.

16. Other business.

17. Adjournment.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting of December 28, 1989, in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, December 28, 1989, at 3:00 p.m. in Room 4 of the main library. Those present were Mrs. Riley, presiding, Mrs. Gates, Mr. Andorfer, Mr. Carmean, Mr. Coleman, and Mr. McMahan. Absent: Mrs. Koehlinger.

On motion of Mr. Carmean the agenda was adopted as presented.

APPROVAL OF MINUTES

On motion of Mrs. Gates, the minutes of the regular meeting of November 30, 1989, were unanimously approved. On motion of Mr. Andorfer, the minutes of the meeting for approval of claims of December 8, 1989, were unanimously approved.

FINANCIAL REPORT

Mr. Reitenour presented the monthly financial report for November, 1989. A copy of this report is appended to and made a part of these minutes.

The director certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of his knowledge and belief. Then on motion of Mr. McMahan the claims were unanimously approved for payment.

Manual checks: Summit #2882 thru 2883		$2,000,000.00
Payroll		
12/22/89	gross 144,923.13 net	104,035.16
12/22/89	Payroll taxes (electronic transfer)	42,336.27
Accounts Payable Check Batches (See "Vendor Check History" for detail of total)		
Dated 12/15/89		27,445.38
Dated 12/22/89		5,042.28
Dated 12/28/89		794,054.81
Dated 12/26/89; voids #31822, 31823, 32847, 33093		(215.00)
Accounts Payable Check Batches Subtotal:		826,327.47
Grand Total		$ 2,972,698.90

REPORT OF DIRECTOR

Mr. Fortriede was called upon to present a report on library service statistics through the month of November, 1989, and for the year to date.

The Friends of the Library have agreed to contribute $10,000 toward the purchase of a desk top publishing system for the library's Community Relations department. The system is expected to cost $17,000 to $18,000 and the library will pick up the remainder.

Mr. Clegg gave the following report on the capital improvement project.

Work at Aboite, Dupont, Tecumseh, and New Haven branches will proceed as rapidly as possible to get these sites enclosed so crews can work inside all winter. The congestion around the old Tecumseh site is due to our tapping into the sewer on the south side of the street.

Georgetown branch will be closed on January 2, and hopefully re-opened in its newly remodeled old location on January 15. There is nothing new to report at Shawnee branch, and at Monroeville branch there are still a few minor details to finish. Waynedale Branch is on schedule to re-open on January 2, and according to the contractor, we will be able to move back into Harlan branch on January 2. We hope to re-open on January 8, but at present are about a week behind that schedule.

There is nothing new to report from main library, Pontiac, Woodburn, or Hessen Cassel branches because of the cold weather.

Ms. Stanley gave a progress report on the automation project and noted that a contract amendment proposal would be brought before the board later in the meeting.

The ACPL Foundation has established a Business, Science, and Technology Endowment Fund and a Young People's Endowment Fund to support library acquisitions and programs in those respective fields. No major fund raising campaign is planned at this time, but prospective donors will be contacted on a one-to-one basis in order to start building up these new endowment funds.

Mr. Krull recently served on a panel convened by OCLC, Inc. to consider the current state and future direction of the nation's interlibrary loan system. Other panel members were, Bridgette Lamont, State Librarian, Illinois State Library; Robert Drescher, Head, Library Development Bureau, New Jersey State Library; Barratt Wilkins, State Librarian, State Library of Florida; Patrick O'Brien, Director, Dallas

Public Library, Laurie Tynan, Director, Montgomery County-Norristown Public Library, Pennsylvania; W. David Laird, Director, University of Arizona Library; David S. Ferriero, Humanities Librarian, Massachusetts Institute of Technology Libraries; and Richard Hume Werking, Director, Trinity University Library, Texas.

The Knogo theft detection system has been installed in the Art, Music and Audiovisual department and is working well to deter thefts of materials from that area. In the future, theft detection gates will be installed at the Webster Street entrance and at a new circulation point to be located in the general area of what is now the Wayne Street security desk.

ELECTION OF OFFICERS FOR 1990

Mr. McMahan, reporting for the Nominating Committee, presented the following slate of officers for the Board of Library Trustees for 1990: President, Mr. Carmean; Vice President, Mr. McMahan; Secretary, Mrs. Gates. There being no other nominations, Mr. McMahan moved "that nominations be closed and that the secretary be directed to cast a unanimous ballot for the slate presented." The motion carried unanimously.

PERSONNEL

On motion of Mrs. Gates the following personnel appointments were approved unanimously.

Kim Kelsaw	Housekeeper, Housekeeping Svcs.	#473	$11,220.04
Angela Lee	Clerk, Circulation Svcs.	#447	$11,220.04
Sherill May	Clerk, Circulation Svcs.	#449	$11,220.04
Susan Waggoner	Manager, Dupont Branch.	#080	$28,890.42
Benita Browning	Clerk, Genealogy	#473	$11,220.04

AMENDMENT TO VACATION POLICY

Mr. McMahan moved the adoption of Resolution No. 1989-44, "Resolution to Amend the Library's Vacation Policy." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

APPOINTMENT OF TRUSTEES TO ACPL FOUNDATION

Mr. McMahan moved "that the following individuals be appointed to the Board of Trustees of the Allen County Public Library Foundation for a three-year term ending December 31, 1992: Rev. George R. Mather, John F. Bonsib, William F. McNagny and Aldhelm J. Eckert." The motion carried unanimously.

AMENDMENTS TO CONTRACT WITH CLSI, INC.

Mr. Carmean, chairman of the Automation Committee, Mr. Krull, and Ms. Stanley outlined for the board proposed amendments to the library's contract with CLSI, Inc., the library's automation vendor. CLSI has for some time been moving its software from an outmoded proprietary operating system to UNIX, a standardized operating system that has been adopted by a wide range of industries and applications. If we wish to enable our system to migrate fully to the UNIX environment, we must upgrade some of our hardware. The proposed contract amendments would provide for the replacement of three Digital Equipment Corporation PDP Series computers with two Altos computers allowing the library system to migrate fully to a UNIX environment. The additional cost to acquire this equipment is $29,887.00. The change will result in an annual savings on the maintenance contract of $5,868.00.

After discussion, Mr. McMahan moved "that the proposed amendments to the library's contract with CLSI, Inc. be approved as presented by the chairman of the Automation Committee and the library administration." The motion carried unanimously.

APPROPRIATION TRANSFER

Mr. McMahan moved the adoption of Resolution No. 1989-45, "Resolution to Transfer Appropriations Within the Operating Fund." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

AUTHORIZATION TO BORROW MONEY

Mr. McMahan moved the adoption of Resolution No. 1989-46, "Resolution authorizing Allen County Public Library, Allen County, Indiana, (the "Issuer"), to make temporary loans to meet current running expenses for the use of the Issuer's Operating Fund, in anticipation of and not in excess of current taxes levied in the year 1989, and collectable in the year 1990; authorizing the issuance of temporary loan tax anticipation warrants to evidence such loans and the sale of such warrants to the Indiana Bond Bank; and appropriating and pledging the taxes to be received in such fund to the punctual payment of such warrants including the interest thereon." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

AUTHORIZATION TO REQUEST AN ADVANCE ON TAX DISTRIBUTION

Mr. Carmean moved the adoption of Resolution No. 1989-47, "Resolution to Request an Advance on Tax Money Collected for Distribution to the Allen County Public Library." The motion carried unanimously, and the resolution so adopted is appended to and made a part of these minutes.

APPROVAL OF CHANGE ORDERS - CAPITAL IMPROVEMENT PROJECTS

On motion of Mr. McMahan the following Change Orders were unanimously approved:

Contractor: Kinder Construction, Inc. - Aboite Branch Project

Change Order No. Co-2

Deduct the Hand/Hair Dryer by Bradley from the Contract based upon Proposal Request PR-5

Deduct $700.00

Contractor: Kinder Construction, Inc. - Main Library

Change Order No. 2

Item #1: Delete Alternate Bid No. G-10: Remove existing sealant and foam rod at all precast concrete vertical and horizontal joints and clean and install new foam rod and sealant in existing technical services on second floor. All vertical and horizontal precast concrete joints are referred to all joints on the interior, see Sheet No. 1.3. This Alternate Bid is not to be confused with removal of existing sealant and foam back-up rods of exterior walls which is in the base bid.

Deduct $2,649.00

Item #2: Delete Alternate Bid No. G-16 which reads as follows: Construct and complete three (3) entrance vestibules as shown on Sheet No. 2.3. Additional glass panes, which are specified in the Base bid, in order to insulate the existing single pane entryway glazing in the areas where the new vestibules are located, are no longer required with the acceptance of this Alternate Bid.

Also delete Alternate Bid No.E-16.

Deduct $27,126.00

Item #3: Change parking layout (including lighting) from Alternate Bid #3 to Alternate Bid #2. (Item #7 of Change Bulletin #G-2)

Deduct $13,571.00

Item $4: Delete the 1" asphalt topping on the existing concrete parking lot along with all the work related to this item, such as raising the grates at the catchbasins, etc. Keep the new asphalt parking lot at the elevations shown on the drawings but roll the asphalt down onto the existing concrete lot where the two meet.

Deduct ..... $ 5,044.00

Item #5: Remove existing EPDM and 1" insulation in entire high roof of 1966 building with new ballasted EPDM roof and 1" Dow SE Styrofoam insulation. Unit price to replace wet insulation and original built-up roofing under the new roof is $3.036 per square foot.

Add $89,749.00

Item #6: Delete the reworking of the drapery and the drapery track in Workroom #260. Remove and turn over to the Owner the track and drapery. Patch and repair where track was. (Item #2 of Change Bulletin #G-4.)

Deduct ..... $ 350.00

Item #7: Increase the Carpet Allowance by $31,000.00.

Add $31,000.00

SUM TOTAL OF CHANGES $72,009.00

Contractor: Hamilton Hunter Builders - Tecumseh Branch Project

Change Order No. 02

Extend storm sewer to existing sewer on south side of State Street at elevation 775.

Add ..... $ 7,500.00

4' X 8' project sign.

Add ..... $ 250.00

APPRECIATION OF MRS. RILEY

Mr. McMahan moved "that a resolution be drafted expressing the appreciation of the board for the work of Mrs. Riley during the past year, particularly for her leadership in shepherding the Capital Improvement Project through planning stages to execution." The motion carried unanimously.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 3:50 p.m.

President

Secretary

ALLEN COUNTY PUBLIC LIBRARY
COMBINED BALANCE SHEET--ALL FUND TYPES AND ACCOUNT GROUPS
AT NOVEMBER 30, 1989

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	ACCOUNT GROUPS		TOTALS: (MEMORANDUM ONLY)	
		SPECIAL REVENUE FUNDS			CAPITAL PROJECTS FUNDS							
	GENERAL	GIFT	LSCA GRANTS	DEBT SERVICE	LIRF	AUTOMATION	"89"	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	NOV 30 1989	NOV 30 1988
ASSETS												
CASH ON DEPOSIT	642,994.33	5,831.75	0.00	230,000.75	0.99	152,836.00	640,586.53	3,624.52			1,675,874.87	1,372,291.68
CASH ON HAND	3,437.00										3,437.00	2,189.50
CASH WITH FISCAL AGENT				567.50							567.50	452.50
INVESTMENTS AT COST	1,000,000.00					1,000,000.00	1,700,000.00				3,700,000.00	500,000.00
TAXES DUE FROM COUNTY GOVERNMENT											0.00	0.00
ACCRUED INTEREST	453.70					15,504.99	13,872.46				29,831.15	123.29
DUE FROM OTHER GOVERNMENTS											0.00	0.00
DUE FROM OTHER FUNDS	4,890.18			79,572.00	35,189.00		0.00				119,651.18	220,266.57
ACCOUNTS RECEIVABLE	12,000.00										12,000.00	9,000.00
FIXED ASSETS:											0.00	
LAND									1,427,900.48		1,427,900.48	1,427,900.48
BUILDINGS									7,782,544.69		7,782,544.69	7,782,544.69
LESS ACCUMULATED DEPRECIATION									(2,715,184.07)		(2,715,184.07)	(2,715,184.07)
FURNITURE AND EQUIPMENT									5,251,360.32		5,251,360.32	4,521,118.32
LESS ACCUMULATED DEPRECIATION									(3,125,304.83)		(3,125,304.83)	(3,125,304.83)
ACPL LIBRARY COLLECTION									26,302,216.40		26,302,216.40	26,302,216.40
AVAILABLE IN DEBT SERVICE FUND										309,572.75	309,572.75	146,266.57
AMT TO BE PROVIDED--RET OF DEBT										11,189,863.25	11,189,863.25	3,809,317.43
AMT TO BE PROVIDED--VAC PAY LIAB										230,000.00	230,000.00	224,487.31
TOTAL ASSETS	1,663,775.21	5,831.75	0.00	310,140.25	35,189.99	1,168,340.99	2,354,458.99	3,624.52	34,923,532.99	11,729,436.00	52,194,330.69	40,477,685.84
LIABILITIES & FUND EQUITY												
LIABILITIES:												
ACCOUNTS PAYABLE	3.00		0.00			0.00	0.00				3.00	100,767.14
TEMPORARY LOANS/FINANCING	0.00										0.00	260,000.00
ACCRUED WAGES & BENEFITS	154,229.81									230,000.00	384,229.81	354,408.31
UNREMITTED WITHHOLDINGS	23,353.61										23,353.61	28,147.90
RECORD DEPOSITS PAYABLE	(25.00)										(25.00)	(45.00)
DUE TO OTHER FUNDS	114,761.00		4,890.18								119,651.18	220,266.57
LEASES PAYABLE	0.00									9,436.00	9,436.00	30,584.00
MATURED BONDS PAYABLE	0.00										0.00	0.00
MATURED INTEREST PAYABLE	0.00			567.50							567.50	452.50
GENERAL OBLIGATION BONDS PAYABLE	0.00									11,490,000.00	11,490,000.00	3,925,000.00
TOTAL LIABILITIES	292,322.42	0.00	4,890.18	567.50	0.00	0.00	0.00	0.00	0.00	11,729,436.00	12,027,216.10	4,919,781.42
FUND EQUITY:											0.00	
INVESTMENT IN FIXED ASSETS									34,923,532.99		34,923,532.99	34,193,290.99
FUND BALANCES:											0.00	
RESERVED FOR ENCUMBRANCES	418,271.67	93.41	0.00		0.00	1,114,618.90	90,886.75				1,623,870.73	1,688,597.22
RESERVED FOR PREPAID ITEMS											0.00	0.00
RESTRICTED-SPECIAL REVENUE		5,738.34	(4,890.18)								848.16	2,518.26
DESIGNATED FOR DEBT SERVICE				309,572.75							309,572.75	220,266.57
UNDESIGNATED	953,181.12		0.00		35,189.99	53,722.09	2,263,572.24	3,604.77			3,309,270.21	(546,768.62)
TOTAL FUND EQUITY	1,371,452.79	5,831.75	(4,890.18)	309,572.75	35,189.99	1,168,340.99	2,354,458.99	3,604.77	34,923,532.99	0.00	40,167,094.84	35,557,904.42
TOTAL LIABILITIES & FUND EQUITY	1,663,775.21	5,831.75	0.00	310,140.25	35,189.99	1,168,340.99	2,354,458.99	3,604.77	34,923,532.99	11,729,436.00	52,194,310.94	40,477,685.84

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NOVEMBER 89
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ALLEN COUNTY PUBLIC LIBRARY

20-Dec-89

--COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES--
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR-TO-DATE ENDED NOVEMBER 30, 1989

	GOVERNMENTAL FUND TYPES							FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		SPECIAL REVENUE		DEBT	CAPITAL PROJECTS FUNDS					
	GENERAL	GIFT	LSCA	SERVICE	LIRF	AUTOMATION	"89"	EXPENDABLE TRUST	YEAR-TO-DATE NOV 30, 1989	YEAR-TO-DATE NOV 30, 1988
REVENUES:										
AUTO EXCISE TAX	1,082,818.84			108,021.29					1,190,840.13	694,617.07
REAL PROPERTY TAX LEVY	5,465,965.32			545,828.30					6,011,793.62	4,256,533.90
INTANGIBLES TAX	58,383.74			5,824.22					64,207.96	57,229.11
USER FEES	235,709.08								235,709.08	210,904.17
INTERGOVERNMENTAL REVENUE	60,005.98		44,174.00						104,179.98	100,479.35
PARKING FEES	144,727.56								144,727.56	134,074.84
GIFTS & DONATIONS	74.55	10,560.61							10,635.16	14,481.49
INTEREST	49,735.01					114,393.74	52,598.97	158.55	216,886.27	153,137.23
OTHER REVENUES & PROCEEDS	46,060.18			7.50			2,988,490.00		3,034,557.68	37,625.59
TOTAL REVENUES	7,143,480.26	10,560.61	44,174.00	659,681.31	0.00	114,393.74	3,041,088.97	158.55	11,013,537.44	5,659,082.75
EXPENDITURES--CURRENT:										
COMPENSATION & BENEFITS	3,947,780.38	0.00	34,105.74						3,981,886.12	3,833,561.73
SUPPLIES	274,313.67	3,143.82	258.33			1,697.19			279,413.01	247,701.48
PROFESSIONAL SERVICES	67,241.64	1,550.62	316.07			126,329.75	250,224.04		445,662.12	79,624.31
COMMUNICATION & TRANSPORTATION	168,700.89		25.60			120.20			168,846.69	169,284.86
INSURANCE	94,388.50								94,388.50	35,321.00
UTILITY SERVICES	378,218.25								378,218.25	361,157.87
REPAIRS & MAINTENANCE	240,109.99					2,381.87			242,491.86	259,345.58
LEASING & MISCELLANEOUS SERVICES	205,367.14	0.00	0.00			68,604.60			273,971.74	523,129.51
EXPENDITURES--CAPITAL OUTLAY:										
GENERAL FIXED ASSETS	110,591.09	2,576.00	0.00			337,987.64	436,405.94		887,560.67	453,495.63
LIBRARY MATERIALS	1,156,246.30	1,264.39	15,961.00			7,187.67			1,180,659.36	1,291,822.23
EXPENDITURES--DEBT SERVICE:										
PRINCIPAL RETIREMENT				435,000.00					435,000.00	400,000.00
INTEREST CHARGES				253,142.54					253,142.54	272,297.54
TOTAL EXPENDITURES	6,642,957.85	8,534.83	50,666.74	688,142.54	0.00	544,308.92	686,629.98	0.00	8,621,240.86	7,926,741.79
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	500,522.41	2,025.78	(6,492.74)	(28,461.23)	0.00	(429,915.18)	2,354,458.99	158.55	2,392,296.58	(2,267,659.04)
OTHER FINANCING SOURCES (USES):										
PROCEEDS OF G. O. BONDS									0.00	0.00
OPERATING TRANSFERS IN	31,596.45			6,143.54	35,189.99	0.00	2,550.00		75,479.98	0.00
OPERATING TRANSFERS OUT	(31,596.45)			(6,143.54)	(35,189.99)	0.00	(2,550.00)		(75,479.98)	0.00
TOTAL OTHER FINANCING SOURCES (USES):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	500,522.41	2,025.78	(6,492.74)	(28,461.23)	0.00	(429,915.18)	2,354,458.99	158.55	2,392,296.58	(2,267,659.04)
FUND BALANCES-JANUARY 1,	866,040.20	3,805.97	1,602.56	338,033.98	35,189.99	1,598,256.17	0.00	3,465.97	2,846,394.84	3,632,272.47
FUND BALANCE ADJUSTMENTS FROM JAN 1	0.00	0.00	0.00			0.00	0.00		0.00	0.00
FUND BALANCES-NOV 30 '89	1,366,562.61	5,831.75	(4,890.18)	309,572.75	35,189.99	1,168,340.99	2,354,458.99	3,624.52	5,238,691.42	1,364,613.43

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ALLEN COUNTY PUBLIC LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED NOVEMBER 30, 1989

20-Dec-89

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 11/30/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	CUR YR OPEN ENCUMBRANCES	BUDGET BASIS CARRYOVER ENCUMBRANC	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	REVENUES:															
5101	AUTO EXCISE TAX	783,851	783,851		783851	1,082,818.84				1,082,818.84						
5102	REAL PROPERTY TAX LEVY	6,135,717	6,135,717		6135717	5,465,965.32				5,465,965.32						
5103	INTANGIBLES TAX	104,187	104,187		104187	58,383.74				58,383.74						
	TOTAL LOCAL TAX REVENUES	7,023,755	7,023,755	0.00	7023755	6,607,167.90		0.00	0.00	6,607,167.90			0.00			
5201	PHOTOCOPYING FEES	112,000	112,000		112000	116,740.17				116,740.17						
5202	EXTENDED USE FEES	114,000	114,000		114000	118,494.99		0.00	0.00	118,494.99						
5203	FAX FEES		0		0	387.22				387.22						
	TOTAL USER FEES	226,000	226,000	0.00	226000	235,622.38	0.00	0.00	0.00	235,622.38			0.00			
5301	FEDERAL OPERATING GRANTS	0	0		0	0.00				0.00						
5302	STATE OPERATING GRANTS	0	0		0	49,482.41				49,482.41						
5303	CITY OPERATING GRANTS	52,171	52,171		52171	46,189.57		35,666.00		10,523.57						
	TOTAL GRANTS	52,171	52,171	0.00	52171	95,671.98		35,666.00	0.00	60,005.98			0.00			
5401	PARKING REVENUES-239 W WAYNE	70,000	70,000		70000	70,100.00				70,100.00						
5402	PARKING REVENUES-900 S HARRISON	70,000	70,000		70000	70,100.00				70,100.00						
5403	PARKING REVENUES-236 W WASHINGTON	2,000	2,000		2000	3,427.56				3,427.56						
5404	OTHER PARKING REVENUES	0	0		0	1,100.00		12,000.00	12,000.00	1,100.00						
	TOTAL PARKING REVENUES	142,000	142,000	0.00	142000	144,727.56		12,000.00	12,000.00	144,727.56			0.00			
5501	SERVICE CENTER RENT	9,600	9,600		9600	5,600.00				5,600.00						
5502	OTHER RENTAL INCOME	0	0		0	950.00				950.00						
5601	UNRESTRICTED GIFTS & DONATIONS	1,000	1,000		1000	74.55				74.55						
5650	INTEREST	20,000	20,000		20000	49,735.01				49,735.01						
5701	ACPL PUBLICATIONS	0	0		0	481.05			0.00	481.05						
5702	RESEARCH SERVICES	7,000	7,000		7000	9,716.69				9,716.69						
5703	LOST/DAMAGED LIBRARY MATERIALS	9,000	9,000		9000	13,448.66				13,448.66						
5704	REFUNDS/DISCOUNTS EARNED	0	0		0	3,563.50				3,563.50						
5705	INSURANCE CLAIM PAYMENTS	0	0		0	2,601.73				2,601.73						
5706	OTHER REVENUES	7,500	7,500		7500	9,698.55				9,698.55						
	TOTAL MISCELLANEOUS REVENUES	23,500	23,500	0.00	23500	39,510.18		0.00	0.00	39,510.18			0.00			
					0											
	TOTAL REVENUES	7,498,026	7,498,026	0.00	7498026	7,179,059.56		47,666.00	12,000.00	7,143,393.56			0.00			

ALLEN COUNTY PU[illegible] LIBRARY
INTERNAL BUDGETARY STATEMENT--GENERAL FUND ONLY
FOR THE YEAR-TO-DATE ENDED NOVEMBER 30, 1989

GLA#	CATEGORY	1989 APPROPRIATION SBTC APPROV	1989 APPROPRIATION CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 11/30/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	CUR YR OPEN ENCUMBRANCES	BUDGET BASIS CARRYOVER ENCUMBRANC	BUDGET BASIS SPEND. AUTHORI ENCUMBERED	BUDGET BASIS UNENCUMBERED BALANCE	BUDGET BASIS PERCENT REMAINING
	EXPENDITURES:															
	** PERSONAL SERVICES **															
1101	SALARIED TIME WORKED	2,489,200	2,489,200		2489200	2,321,029.34	6.76%	110,879.00	98,006.00	2,308,156.34	7.27%			2,321,029.34	168,170.66	6.76%
1102	SALARIED OVERTIME	3,000	3,000		3000	3,795.64	-26.52%			3,795.64	-26.52%			3,795.64	(795.64)	-26.52%
1103	SALARIED VACATION	160,000	160,000		160000	158,170.09	1.14%			158,170.09	1.14%			158,170.09	1,829.91	1.14%
1104	SALARIED SICK PAY	58,000	58,000		58000	62,162.63	-7.18%			62,162.63	-7.18%			62,162.63	(4,162.63)	-7.18%
1105	SALARIED DISABILITY PAY	9,000	9,000		9000	5,852.20	34.98%			5,852.20	34.98%			5,852.20	3,147.80	34.98%
1106	SALARIED HOLIDAY	70,000	70,000		70000	57,698.71	17.57%			57,698.71	17.57%			57,698.71	12,301.29	17.57%
1107	SALARIED JURY DUTY	300	300		300	189.11	36.96%			189.11	36.96%			189.11	110.89	36.96%
1108	SALARIED DEATH-IN-FAMILY	2,500	2,500		2500	3,615.21	-44.61%			3,615.21	-44.61%			3,615.21	(1,115.21)	-44.61%
1109	SALARIED TRAVEL/MEETINGS	40,000	40,000		40000	40,279.24	-0.70%			40,279.24	-0.70%			40,279.24	(279.24)	-0.70%
1110	SALARIED PREMIUM TIME	14,000	14,000		14000	12,765.19	8.82%			12,765.19	8.82%			12,765.19	1,234.81	8.82%
1111	SALARIED TAXABLE FRINGE BENEFITS	0	0		0	0.00				0.00				0.00	0.00	
1112	SALARIED RELOCATION	4,000	4,000		4000	1,355.36				1,355.36				1,355.36	2,644.64	66.12%
	TOTAL SALARIES	2,850,000	2,850,000	0.00	2850000	2,666,912.72	6.42%	110,879.00	98,006.00	2,654,039.72	6.88%	0.00	0.00	2,666,912.72	183,087.28	6.42%
1201	HOURLY TIME WORKED	754,400	754,400		754400	627,488.52	16.82%	30,391.00	24,501.00	621,598.52	17.60%			627,488.52	126,911.48	16.82%
1202	HOURLY OVERTIME	1,500	1,500		1500	2,196.94	-46.46%			2,196.94	-46.46%			2,196.94	(696.94)	-46.46%
1203	HOURLY VACATION	28,000	28,000		28000	25,869.24	7.61%			25,869.24	7.61%			25,869.24	2,130.76	7.61%
1204	HOURLY SICK PAY	2,000	2,000		2000	1,932.87	3.36%			1,932.87	3.36%			1,932.87	67.13	3.36%
1205	HOURLY DISABILITY PAY	1,000	1,000		1000	29.58				29.58				29.58	970.42	97.04%
1206	HOURLY HOLIDAY	15,000	15,000		15000	11,587.52	22.75%			11,587.52	22.75%			11,587.52	3,412.48	22.75%
1207	HOURLY JURY DUTY	100	100		100	0.00	100.00%			0.00	100.00%			0.00	100.00	100.00%
1208	HOURLY DEATH-IN-FAMILY	500	500		500	833.10	-66.62%			833.10	-66.62%			833.10	(333.10)	-66.62%
1209	HOURLY TRAVEL/MEETINGS	1,500	1,500		1500	4,096.87	-173.12%			4,096.87	-173.12%			4,096.87	(2,596.87)	-173.12%
	TOTAL HOURLY WAGES	804,000	804,000	0.00	804000	674,034.64	16.16%	30,391.00	24,501.00	668,144.64	16.90%	0.00	0.00	674,034.64	129,965.36	16.16%
1301	SUMMER EMPLOYEES- TIME WORKED	45,000	45,000		45000	48,400.28	-7.56%			48,400.28	-7.56%			48,400.28	(3,400.28)	-7.56%
1302	SUMMER EMPLOYEES-OVERTIME	0	0		0	26.78				26.78				26.78	(26.78)	
1401	SHORT-TERM STAFF TIME WORKED	22,000	22,000		22000	7,712.06	64.95%			7,712.06	64.95%			7,712.06	14,287.94	64.95%
1402	SHORT-TERM STAFF OVERTIME	0	0		0	0.00				0.00				0.00	0.00	
	TOTAL SUMMER & SHORT-TERM STAFF	67,000	67,000	0.00	67000	56,139.12	16.21%	0.00	0.00	56,139.12	16.21%	0.00	0.00	56,139.12	10,860.88	16.21%
	TOTAL COMPENSATION	3,721,000	3,721,000	0.00	3721000	3,397,086.48	8.71%	141,270.00	122,507.00	3,378,323.48	9.21%	0.00	0.00	3,397,086.48	323,913.52	8.71%
1501	EMPLOYER FICA	280,000	280,000		280000	250,989.27	10.36%	10,699.00	9,200.00	249,580.27	10.86%			250,989.27	29,010.73	10.36%
1502	UNEMPLOYMENT REIMBURSEMENT	5,400	5,400		5400	677.35	87.46%			677.35	87.46%			677.35	4,722.65	87.46%
1503	EMPLOYER PERF	135,000	145,000		145000	138,448.03	4.52%	36,190.92	22,522.81	124,779.92	13.94%			138,448.03	6,551.97	4.52%
1504	GROUP INSURANCE	200,000	215,000		215000	194,419.36	9.57%	0.00		194,419.36	9.57%			194,419.36	20,580.64	9.57%
	TOTAL EMPLOYEE BENEFITS	620,400	645,400	0.00	645400	584,534.01	9.43%	46,799.92	31,722.81	569,456.90	11.77%	0.00	0.00	584,534.01	60,865.99	9.43%
	TOTAL PERSONAL SERVICES	4,341,400	4,366,400	0.00	4366400	3,981,620.49	8.81%	188,069.92	154,229.81	3,947,780.38	9.59%	0.00	0.00	3,981,620.49	384,779.51	8.81%

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ALLEN COUNTY P[illegible] LIBRARY
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FOR THE YEAR-TO-DATE ENDED NOVEMBER 30, 1989

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GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL @ 11/30/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	CUR YR OPEN ENCUMBRANCES	BUDGET BASIS CARRYOVER ENCUMBRANC	SPEND. AUTHORI ENCUMBERED	UNENCUMBERED BALANCE	PERCENT REMAINING
** SUPPLIES **																
2101	OFFICE SUPPLIES	48,000	48,000	944.97	48944.97	30,521.36	36.41%	0.00	0.00	30,521.36	36.41%	1,030.37	944.97	32,496.70	16,448.27	34.27%
	TOTAL OFFICE SUPPLIES	48,000	48,000	944.97	48944.97	30,521.36	36.41%	0.00	0.00	30,521.36	36.41%	1,030.37	944.97	32,496.70	16,448.27	34.27%
2201	CLEANING SUPPLIES	16,000	24,000	470.20	24470.2	17,697.61	26.26%	0.00	0.00	17,697.61	26.26%	(470.20)	470.20	17,697.61	6,772.59	28.22%
2202	VEHICLE FUEL	13,000	13,000		13000	10,567.20	18.71%	0.00	0.00	10,567.20	18.71%	0.00		10,567.20	2,432.80	18.71%
2203	HEATING OIL	10,000	7,000		7000	534.66	92.36%		0.00	534.66	92.36%	86.90		621.56	6,378.44	91.12%
2204	COPIER SUPPLIES	32,000	52,000	297.02	52297.02	39,549.49	23.94%	0	0.00	39,549.49	23.94%	6,093.98	297.02	45,940.49	6,356.53	12.22%
2205	LIBRARY MATERIALS SUPPLIES	34,000	64,000		64000	59,445.24	7.12%		0.00	59,445.24	7.12%	681.22		60,126.46	3,873.54	6.05%
2206	MATERIALS ACCESS SUPPLIES	0	0	161.34	161.34	161.34	ERR		0.00	161.34	ERR	(161.34)	161.34	161.34	0.00	
2207	CRAFT SUPPLIES	4,500	4,500		4500	2,617.76	41.83%	0	0.00	2,617.76	41.83%	111.72		2,729.48	1,770.52	39.34%
2208	OTHER OPERATING SUPPLIES	0	0	2,317.21	2317.21	2,316.21	ERR	2,146.00	0.00	170.21	ERR	(2,317.21)	2,317.21	170.21	2,147.00	
2209	PROGRAMMING SUPPLIES	5,000	14,000		14000	12,123.69	13.40%	0	0.00	12,123.69	13.40%	37.75		12,161.44	1,838.56	13.13%
2210	PRINTING SUPPLIES	35,000	32,000		32000	23,161.50	27.62%	0	0.00	23,161.50	27.62%	2,101.17		25,262.67	6,737.33	21.05%
2211	OTHER OPERATING SUPP N.E.C.	45,000	69,000		69000	56,415.74	18.24%	0	0.00	56,415.74	18.24%	2,996.54		59,412.28	9,587.72	13.90%
	TOTAL OPERATING SUPPLIES	194,500	279,500	3,245.77	282745.7	224,590.44	19.65%	2,146.00	0.00	222,444.44	20.41%	9,160.53	3,245.77	234,850.74	47,895.03	17.14%
2301	MAINTENANCE SUPPLIES	17,500	21,500	135.80	21635.8	18,331.22	14.74%	0	0.00	18,331.22	14.74%	1,103.97	135.80	19,570.99	2,064.81	9.60%
2302	REPAIR PARTS	10,000	6,000	261.66	6261.66	3,016.65	49.72%	0	0.00	3,016.65	49.72%	835.69	261.66	4,114.00	2,147.66	35.79%
	TOTAL MAINTENANCE SUPPLIES	27,500	27,500	397.46	27897.46	21,347.87	22.37%	0.00	0.00	21,347.87	22.37%	1,939.66	397.46	23,684.99	4,212.47	15.32%
	TOTAL SUPPLIES	270,000	355,000	4,588.20	359588.2	276,459.67	22.12%	2,146.00	0.00	274,313.67	22.73%	12,130.56	4,588.20	291,032.43	68,555.77	19.31%

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20-Dec-89

GL#	CATEGORY	1989 APPROPRIATION SBTC APPROV	CURRENT	CARRYOVER ENCUMBRANCES FROM 1988	Total Spending Authority	CASH BASIS YEAR-TO-DATE ACTUAL	CASH BASIS PERCENT REMAINING	ACCRUAL TO CASH ADJUSTMT ACCRUAL @ 12/31/88 +	ACCRUAL @ 11/30/89 -	ACCRUAL BASIS YEAR-TO-DATE ACTUAL	ACCRUAL BASIS PERCENT REMAINING	CUR YR OPEN ENCUMBRANCES	BUDGET BASIS CARRYOVER ENCUMBRANC	SPEND. AUTHORI ENCUMBERED	UNENCUMBERED BALANCE	PERCENT REMAINING
**	OTHER SERVICES AND CHARGES **															
3101	CONSULTING	1,000	23,000		23000	21,499.71	6.52%		0.00	21,499.71	6.52%	600.00		22,099.71	900.29	3.91%
3102	ENGINEERING & ARCHITECTURAL	2,000	2,000		2000	1,054.80	47.26%	0.00	0.00	1,054.80	47.26%	0.00		1,054.80	945.20	47.26%
3103	LEGAL SERVICES	4,000	7,000		7000	6,083.00	13.10%	289.00	0.00	5,794.00	17.23%	0.00		5,794.00	1,206.00	17.23%
3104	PROGRAM PRESENTERS	4,000	4,000		4000	2,038.10	49.05%	0.00	0.00	2,038.10	49.05%	50.00		2,088.10	1,911.90	47.80%
3105	TEMPORARY HELP SERVICES	35,000	25,000		25000	29,925.15	-19.70%	0.00	0.00	29,925.15	-19.70%	0.00		29,925.15	(4,925.15)	-19.70%
3106	OTHER PROFESSIONAL SERVICES	8,000	14,000	10.00	14010	6,929.88	50.50%	0.00	0.00	6,929.88	50.50%	99.75	10.00	7,039.63	6,970.37	49.79%
	TOTAL PROFESSIONAL SERVICES	54,000	75,000	10.00	75010	67,530.64	9.96%	289.00	0.00	67,241.64	10.34%	749.75	10.00	68,001.39	7,008.61	9.34%
3201	TELEPHONE SERVICE	88,000	88,000		88000	71,373.65	18.89%	0.00	0.00	71,373.65	18.89%	0.00		71,373.65	16,626.35	18.89%
3202	POSTAGE & SHIPPING	64,000	64,000	1.00	64001	55,987.98	12.52%	0.00	0.00	55,987.98	12.52%	3,999.00	1.00	59,987.98	4,013.02	6.27%
3203	TRAVEL & MEETINGS	0	0		0	0.00	ERR		0.00	0.00	ERR	0.00		0.00	0.00	
3204	RECRUITING	4,500	4,500		4500	1,939.84	56.89%		0.00	1,939.84	56.89%	0.00		1,939.84	2,560.16	56.89%
3205	TRAINING & DEVELOPMENT	0	0		0	0.00	ERR		0.00	0.00	ERR	0.00		0.00	0.00	
3206	TRAVEL AND TRAINING	37,000	37,000		37000	34,766.93	6.04%		0.00	34,766.93	6.04%	394.00		35,160.93	1,839.07	4.97%
	COMMUNICATION & TRANSPORTATION	193,500	193,500	1.00	193501	164,068.40	15.21%	0.00	0.00	164,068.40	15.21%	4,393.00	1.00	168,462	25,039	12.94%
3301	PUBLICATION OF LEGAL NOTICES	700	1,700		1700	985.88	42.01%		0.00	985.88	42.01%	0.00		985.88	714.12	42.01%
3302	OUTSIDE VENDOR PRINTING	9,000	9,000	39.00	9039	3,646.61	59.48%	0.00	0.00	3,646.61	59.48%	337.00	39.00	4,022.61	5,016.39	55.74%
	TOTAL PUBLICATION & PRINTING	9,700	10,700	39.00	10739	4,632.49	56.71%	0.00	0.00	4,632.49	56.71%	337.00	39.00	5,008.49	5,730.51	53.56%
3401	INSURANCE	115,000	115,000		115000	94,388.50	17.92%	0.00	0.00	94,388.50	17.92%	0.00		94,388.50	20,611.50	17.92%
	TOTAL INSURANCE	115,000	115,000	0.00	115000	94,388.50	17.92%	0.00	0.00	94,388.50	17.92%	0.00	0.00	94,388.50	20,611.50	17.92%
3501	NATURAL GAS	94,000	94,000		94000	83,541.17	11.13%		0.00	83,541.17	11.13%	0.00		83,541.17	10,458.83	11.13%
3502	ELECTRICITY	285,000	310,000		310000	278,688.21	10.10%		0.00	278,688.21	10.10%	0.00		278,688.21	31,311.79	10.10%
3503	WATER & SEWER	9,500	10,500		10500	9,031.87	13.98%		0.00	9,031.87	13.98%	0.00		9,031.87	1,468.13	13.98%
3504	TRASH DISPOSAL	6,600	7,600		7600	6,957.00	8.46%		0.00	6,957.00	8.46%	0.00		6,957.00	643.00	8.46%
	TOTAL UTILITY SERVICES	395,100	422,100	0.00	422100	378,218.25	10.40%	0.00	0.00	378,218.25	10.40%	0.00	0.00	378,218.25	43,881.75	10.40%
3601	BUILDING REPAIR & MAINTENANCE	180,000	75,000	5,470.00	80470	18,867.15	74.84%	1,000.00	0.00	17,867.15	76.18%	(4,864.25)	5,470.00	18,472.90	61,997.10	82.66%
3602	HVAC SERVICE	20,000	20,000	799.50	20799.5	16,725.48	16.37%	0.00	0.00	16,725.48	16.37%	1,127.89	799.50	18,652.87	2,146.63	10.73%
3603	LANDSCAPING SERVICES	17,000	18,000	214.00	18214	17,380.75	3.44%	1,459.00	0.00	15,921.75	11.55%	274.00	214.00	16,469.75	1,804.25	10.02%
3604	COMPUTER MAINTENANCE	135,000	140,000	9,394.50	149394.5	68,788.83	50.87%	0.00	0.00	68,788.83	50.87%	66,993.50	9,394.50	145,176.83	4,217.67	3.01%
3605	COPIER SERVICE	26,000	36,000	1,093.00	37093	38,354.78	-6.54%	0.00	0.00	38,354.78	-6.54%	(62.00)	1,093.00	39,385.78	(2,292.78)	-6.37%
3606	VEHICLE SERVICE	23,000	23,000	1,445.95	24445.95	20,007.88	13.01%	0.00	0.00	20,007.88	13.01%	(97.12)	1,445.95	21,356.71	3,089.24	13.43%
3607	OTHER EQUIPMENT SERVICE	55,000	75,000	3,923.01	78923.01	62,444.12	16.74%	0.00	0.00	62,444.12	16.74%	2,806.59	3,923.01	69,173.72	9,749.29	13.00%
	TOTAL REPAIRS & MAINTENANCE	456,000	387,000	22,339.96	409339.9	242,568.99	37.32%	2,459.00	0.00	240,109.99	37.96%	66,178.61	22,339.96	328,628.56	80,711.40	20.06%

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3701	REAL ESTATE RENTAL/LEASING	3,000	22,000		22000	21,259.15	3.37%		0.00	21,259.15	3.37%	460.00		21,719.15	280.85	1.28%
3702	EQUIPMENT RENTAL/LEASING	45,000	50,000	1,381.92	51381.92	31,540.22	36.92%	866.00	0.00	30,674.22	38.65%	1,796.13	1,381.92	33,852.27	17,529.65	35.06%
	LEASING & RENTALS	48,000	72,000	1,381.92	73381.92	52,799.37	26.67%	866.00	0.00	51,933.37	27.87%	2,256.13	1,381.92	55,571.42	17,810.50	24.74%
3901	DUES & MEMBERSHIPS	7,500	7,500		7500	8,222.72	-9.64%		0.00	8,222.72	-9.64%	0.00		8,222.72	(722.72)	-9.64%
3902	INTEREST ON TEMPORARY LOANS	50,000	50,000		50000	11,993.89	76.01%		0.00	11,993.89	76.01%	0.00		11,993.89	38,006.11	76.01%
3903	TAXES & ASSESSMENTS	3,500	3,500		3500	3,165.06	9.57%		0.00	3,165.06	9.57%	0.00		3,165.06	334.94	9.57%
3904	TRANSFER TO LIRF FUND	0	0		0	0.00			0.00	0.00		0.00		0.00	0.00	
3905	MATERIALS CONSERVATION SERVICES	30,000	30,000		30000	23,674.76	21.08%	0.00	0.00	23,674.76	21.08%	0.00		23,674.76	6,325.24	21.08%
3906	COMPUTER SERVICES	115,000	130,000	2,246.80	132246.8	109,340.34	15.89%	2,963.00	0.00	106,377.34	18.17%	2,092.45	2,246.80	110,716.59	21,530.21	16.56%
	TOTAL MISCELLANEOUS SERVICES	206,000	221,000	2,246.80	223246.8	156,396.77	29.23%	2,963.00	0.00	153,433.77	30.57%	2,092.45	2,246.80	157,773.02	65,473.78	29.63%
	TOTAL OTHER SERVICES & CHARGES	1,477,300	1,496,300	26,018.68	1522318.	1,160,603.41	22.44%	6,577.00	0.00	1,154,026.41	22.87%	76,006.94	26,018.68	1,256,052.03	266,266.65	17.80%
	*** CAPITAL OUTLAYS ***															
4401	FURNITURE & EQUIPMENT	100,000	115,000	2,334.00	117334	68,722.44	40.24%	389.00	0.00	68,333.44	40.58%	(751.13)	2,334.00	69,916.31	47,417.69	41.23%
4403	COMPUTER EQUIPMENT	10,000	28,000		28000	16,174.45	42.23%		0.00	16,174.45	42.23%	6,379.00		22,553.45	5,446.55	19.45%
4405	TELEVISION EQUIPMENT	20,000	71,194		71194	26,083.20	63.36%		0.00	26,083.20	63.36%	41,979.62		68,062.82	3,131.18	4.40%
4407	VEHICLES	20,000	15,000		15000	0.00	100.00%		0.00	0.00	100.00%	0.00		0.00	15,000.00	100.00%
4409	BUILDINGS	0	0		0	0.00			0.00	0.00		0.00		0.00	0.00	
4411	LAND	0	0		0	0.00			0.00	0.00		0.00		0.00	0.00	
	GENERAL FIXED ASSETS	150,000	229,194	2,334.00	231528	110,980.09	51.58%	389.00	0.00	110,591.09	51.75%	47,607.49	2,334.00	160,532.58	70,995.42	30.98%
4510	BOOKS	1,296,941	1,196,941	67,937.65	1264878.	854,640.06	28.60%	2,920.00	0.00	851,720.06	28.84%	154,261.48	67,937.65	1,073,919.19	190,959.46	15.95%
4520	PERIODICALS	235,000	238,000	3,052.40	241052.4	201,164.45	15.48%	0.00	0.00	201,164.45	15.48%	4,954.70	3,052.40	209,171.55	31,880.85	13.40%
4530	NON-PRINT MATERIALS	180,000	140,000	13,014.50	153014.5	104,221.79	25.56%	860.00	0.00	103,361.79	26.17%	6,365.07	13,014.50	122,741.36	30,273.14	21.62%
	TOTAL LIBRARY MATERIALS	1,711,941	1,574,941	84,004.55	1658945.	1,160,026.30	26.34%	3,780.00	0.00	1,156,246.30	26.58%	165,581.25	84,004.55	1,405,832.10	253,113.45	16.07%
	TOTAL CAPITAL OUTLAYS	1,861,941	1,804,135	86,338.55	1890473.	1,271,006.39	29.55%	4,169.00	0.00	1,266,837.39	29.78%	213,188.74	86,338.55	1,566,364.68	324,108.87	17.96%
	TOTAL EXPENDITURES	7,950,641	8,021,835	116,945.43	8138780.	6,689,689.96	16.61%	200,961.92	154,229.81	6,642,957.85	17.19%	301,326.24	116,945.4	7,095,069.63	1,043,710.80	13.01%
	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(452,615)	(523,809)	**********	(640,754)	489,369.60		(153,295.92)	(142,229.81)	500,435.71		(301,326.24)	(116,945)	(7,095,069.63)	(1,043,710.80)	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

December 28, 1989)
)
RESOLUTION TO AMEND THE)
LIBRARY'S VACATION POLICY)
)

No. 1989-44

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that the library's policy on vacation be, and is hereby amended to read as follows, effective January 1, 1990.

ACCRUAL OF VACATION TIME

Annual vacation is earned by all full-time and part-time staff. Temporary employees are not eligible for vacation. New employees begin earning vacation time with the first day of the first full pay period after being hired (vacation accrual date), at the rates specified in the following table:

Full-time staff who hold positions requiring the M.L.S. degree and/or positions classified in Grades 7, 8, M6, M7, M8

A.	From Vacation Accrual Date	6.16 hrs. per pay period
B.	From 14th anniversary of V.A.D.	7.70 hrs. per pay period

All other full-time staff

A.	From Vacation Accrual Date	3.08 hrs. per pay period
B.	From 7th anniversary of V.A.D.	4.62 hrs. per pay period
C.	From 14th anniversary of V.A.D.	6.16 hrs. per pay period
D.	From 29th anniversary of V.A.D.	7.70 hrs. per pay period

Part-time staff

Earning of vacation by part-time staff will be governed by the foregoing tables, prorated according to the number of hours worked.

ACCUMULATION OF VACATION TIME

Vacation time may be accumulated to the maximums indicated below:

Full-time staff who hold positions requiring the M.L.S. degree and/or positions classified in Grades 7, 8, M6, M7, M8

A.	From vacations Accrual Date	240 hours
B.	From 15th anniversary of V.A.D.	300 hours

All other full-time staff

A.	From Vacation Accrual Date	120 hours
B.	From 8th anniversary of V.A.D.	180 hours
C.	From 15th anniversary of V.A.D.	240 hours
D.	From 30th anniversary of V.A.D.	300 hours

Part-time staff

Accumulation of vacation by part-time staff will be governed by the foregoing tables, prorated according to number of hours worked.

LENGTH OF SERVICE

For purposes of this policy, length of service will be determined by all full-time and part-time work which has been interrupted by less than one year away from work at the library. The period of interruption will not be counted toward calculating length of service.

USE OF VACATION TIME

New staff members are eligible to use vacation as it is earned with managerial approval.

Full-time staff must take vacations in blocks of five days or more, except for five days which may be taken in one-half increments with managerial approval. Part-time staff take vacation time in similar proportionate amounts.

Staff members who change to a position that has a different vacation accrual rate will begin accruing at the applicable rate effective with the first pay period following the appointment to the new position. Accumulation rules for the new position will be effective at that time.

Earned vacation must be taken. Payment in lieu of time off will not be made, except at termination.

Resolution No. 1989-44

An individual who has accumulated the maximum amount of vacation allowed must either take time off before the next pay period, or "lose" additional vacation accruals until some vacation time is used. Recognized holidays occurring during a scheduled vacation will not be charged against vacation time.

All vacation is scheduled subject to managerial approval. In scheduling vacation, the preferences of staff members will be accommodated when possible, but the needs of the department and the library will take precedence.

Adopted this 28th day of December, 1989.

Patricia E. Riley
President

C. Shirley Anderson
Secretary

4401 Furniture & Equipment	75,000.00
4403 Computer Equipment	42,000.00
4520 Periodicals	30,000.00
Total	$279,000.00

Section 2. That the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND	AMOUNT REDUCED
1201 Hourly Time Worked	$ 50,000.00
1401 Short Time Staff Time Worked ...	5,000.00
2101 Office Supplies	10,000.00
2201 Cleaning Supplies	3,000.00
2203 Heating Oil	1,000.00
2302 Repair Parts	1,000.00
3106 Other Professional Services	5,000.00
3302 Outside Vendor Printing	4,000.00
3401 Insurance	20,000.00
3601 Building Repair & Maintenance ..	50,000.00
3604 Computer Maintenance	15,000.00
3702 Equipment Rental/Leasing	10,000.00
3902 Interest on Temporary Loan	38,000.00
4407 Vehicles	1,000.00
4510 Books	56,000.00
4530 Non-Print Materials	10,000.00
Total	$279,000.00

Presented to the Allen County Public Library Board, read in full and adopted this 28th day of December, 1989, by the following aye and nay vote.

Aye	Nay
[illegible]	
[illegible]	
Patricia E. Riley	
[illegible]	
Charles E. Coleman	
[illegible]	

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

December 28, 1989)
)
A RESOLUTION TO TRANSFER APPROPRIATIONS) No. 1989-45
WITHIN THE OPERATING FUND)

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the various functions of the Allen County Public Library, and

WHEREAS, It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is therefore

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana:

Section 1. That for the expenses of the public library the following sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

LIBRARY OPERATING FUND	AMOUNT APPROPRIATED
1101 Salaried Time Worked	$ 50,000.00
1301 Summer Employe Time Worked ...	5,000.00
2204 Copier Supplies	12,000.00
2205 Library Materials Supplies ...	2,000.00
2301 Maintenance Supplies	1,000.00
3105 Temporary Help Services	30,000.00
3501 Natural Gas	10,000.00
3502 Electricity	10,000.00
3605 Copier Service	5,000.00
3701 Real Estate Rental	1,000.00
3901 Dues & Memberships	1,000.00
3906 Computer Services	5,000.00

No. 1989-46

RESOLUTION

A RESOLUTION authorizing Allen County Public Library, Allen County, Indiana (the "Issuer"), to make temporary loans to meet current running expenses for the use of the Issuer's Operating Fund, in anticipation of and not in excess of current taxes levied in the year 1989, and collectable in the year 1990; authorizing the issuance of temporary loan tax anticipation warrants to evidence such loans and the sale of such warrants to the Indiana Bond Bank; and appropriating and pledging the taxes to be received in such fund to the punctual payment of such warrants including the interest thereon.

WHEREAS, the Treasurer (the "Treasurer") of the Board of Trustees (the "Board") of the Issuer has represented and the Board now finds that there will be an insufficient amounts in the Operating Fund of the Issuer to meet the current running expenses of the Issuer payable from such Fund during the fiscal year ending December 31, 1990, and prior to the respective June and December settlement and distribution of taxes levied for such Fund; and

WHEREAS, the Board now finds that an emergency exists for the borrowing of money to pay current running expenses and that temporary loans for the Operating Fund for such purposes should be made and that temporary loan tax anticipation warrants evidencing such loans should be issued and sold, subject to the terms and conditions set forth herein and in accordance with the provisions of Indiana law; and

WHEREAS, the levy proposed for collection for the Operating Fund in the year 1990 is estimated to produce in the aggregate an amount equal to or in excess of the principal and interest cost of making temporary loans for such Fund for each of

the six-month periods, the first ending June 29, 1990 (the "First Borrowing Period"), and the second ending December 31, 1990 (the "Second Borrowing Period") (the First Borrowing Period and the Second Borrowing Period shall collectively be defined as the "Borrowing Periods"); and

WHEREAS, a necessity exists for the making of temporary loans evidenced by temporary loan tax anticipation warrants for the Operating Fund in anticipation of the receipt of current revenues for such Fund actually levied and in the course of collection for the year 1990 and the Board hereby authorizes the making of temporary loans to procure the amounts necessary, in combination with other available amounts, to meet such current running expenses for such Fund for each Borrowing Period and to pay necessary costs incurred in connection with the issuance and sale of temporary loan tax anticipation warrants to evidence such temporary loans; and

WHEREAS, the Issuer has not previously issued temporary loan tax anticipation warrants payable from 1990 tax revenues with respect to the Operating Fund; and

WHEREAS, the Board seeks to authorize the issuance of such temporary loan tax anticipation warrants with respect to the Operating Fund for each Borrowing Period and the sale of such warrants to the Indiana Bond Bank (the "Bond Bank") pursuant to the provisions of Indiana Code 5-1.5, subject to and dependent upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ALLEN COUNTY PUBLIC LIBRARY, ALLEN COUNTY, INDIANA:

Section 1. It is hereby found and declared that an emergency exists for the borrowing of money and therefore the Issuer is hereby authorized to make temporary loans to meet current running expenses pursuant to the provisions of Indiana Code 20-14-3 for the use and benefit of the Operating Fund of the Issuer for each of the Borrowing Periods in anticipation of current tax revenues actually levied and in the course of collection for such Fund for the year 1990, which loans shall be evidenced by temporary loan tax anticipation warrants of the Issuer (the "Warrants"). A separate Warrant shall be issued for each Borrowing Period and each Warrant shall be dated as of its respective date of delivery. The Warrant issued for the First Borrowing Period shall mature and be payable on June 29, 1990 in a principal amount not to exceed $1,588,295, and the Warrant issued for the Second Borrowing Period shall mature and be payable on December 31, 1990, in a principal amount not to exceed $1,603,150. The Warrants shall bear interest prior to maturity at a rate or rates per annum not to exceed a maximum of four percent (4%), the exact rate or rates to be determined under the terms of an advance funding agreement between the Bond Bank and the Issuer substantially in the form attached to this Resolution as Exhibit A (the "Advance Funding Agreement"), in accordance with the provisions of Indiana Code 5-1.5. Interest shall be computed from the date of each temporary loan made to the Issuer

by the Bond Bank under the Advance Funding Agreement (each an "Advance") to the date of payment, based on the average daily balance of Advances outstanding, all as further set forth under the Advance Funding Agreement. Any Warrant not timely paid will bear interest at a rate or rates not to exceed twelve percent (12%) per annum after maturity. Interest shall be calculated on the basis of a 365-day year and the actual number of borrowing days elapsed.

Section 2. The officers of the Issuer are authorized to deliver a principal amount of the Warrant for a Borrowing Period up to or less than the maximum amount established in Section 1 hereof in order to comply with any requirements of the Bond Bank. The Issuer shall have the option to prepay Advances under the Warrants pursuant to the terms of the Advance Funding Agreement and, to the extent that prior to maturity the Issuer shall have received payment of part or all of the taxes in anticipation of which a Warrant has been issued, the Treasurer is authorized and directed to prepay such Advances pursuant to the terms of the Advance Funding Agreement. The Warrant for each Borrowing Period will be delivered at the time of the first Advance for such Borrowing Period or otherwise as appropriate and in accordance with the terms of the Advance Funding Agreement. All subsequent Advances during such Borrowing Period will be drawn on the Warrant not more frequently than weekly in the amount needed by the Issuer each month based on the Period Allocation and Monthly Allocation (both defined and set forth in the Advance Funding Agreement) for such Borrowing Period as determined by the Bond

Bank and set forth on Schedule A to each Warrant. Each Advance drawn on a Warrant and any prepayment of such an Advance shall be noted on Schedule B attached to the Warrant. The Treasurer is hereby authorized to request such Advances, and the respective officers of the Board are authorized to deliver such certificates as shall be necessary to accompany the Treasurer's request, pursuant to the terms of the Advance Funding Agreement.

Section 3. There is hereby appropriated and pledged to the payment of the Warrant issued with respect to the Operating Fund in each Borrowing Period, including interest and all necessary costs incurred in connection with the issuance and sale of the Warrant, a sufficient amount of the taxes, levied in 1989, and payable in 1990, in each of such Borrowing Periods, for such Fund and in anticipation of which the Warrant has been issued, for the punctual payment of the principal of and interest on the Warrant evidencing such temporary loans, together with such issuance costs, if any. The principal amount of the Warrant issued and maturing on or before June 30, 1990, shall not exceed fifty percent (50%) of the uncollected and anticipated taxes for such Fund as estimated by the County Auditor to be collected during the fiscal year, and the principal amount of the Warrant maturing after June 30, 1990, and on or before December 31, 1990, shall not exceed fifty percent (50%) of the uncollected and anticipated taxes for such Fund as estimated by the County Auditor to be collected at the final December 1990, settlement and distribution of taxes.

Section 4. The Warrants issued hereunder with respect to the Operating Fund shall be executed in the name of the Issuer by the manual signature of the President of the Board (the "President"), and the corporate seal of the Issuer affixed thereto and attested by the manual or facsimile signature of the Secretary of the Board (the "Secretary"). All Warrants shall be payable in lawful money of the United States of America at the principal corporate trust office of INB National Bank in Indianapolis, Indiana, as Trustee under the Note Indenture with the Bond Bank, dated as of April 1, 1989. Further, the Warrants shall not be delivered and no payment shall be made therefor prior to January 1, 1990.

Section 5. The Warrants shall be issued in substantially the following form (all blanks, including the appropriate amounts, dates and other information to be properly completed prior to the execution and delivery thereof):

FORM OF WARRANT

UNITED STATES OF AMERICA

STATE OF INDIANA COUNTY OF ALLEN

Due Date: [June 29 or December 31], 1990 Principal (not to exceed): $_____

ALLEN COUNTY PUBLIC LIBRARY
ALLEN COUNTY, INDIANA
TEMPORARY LOAN TAX ANTICIPATION WARRANT
(Operating Fund)

FOR VALUE RECEIVED, on or before [June 29 or December 31], 1990, Allen County Public Library, Allen County, Indiana (the "Borrower"), shall pay to the Indiana Bond Bank (the "Bond Bank") the amount, not in excess of $_____ outstanding at any one time, equal to the total of all temporary loans made to the Borrower by the Bond Bank (the "Advances") in accordance with the Period

Allocation and the Monthly Allocations as set forth in Schedule A to this Warrant and pursuant to a certain Advance Funding Agreement between the Bond Bank and the Borrower, dated as of January 1, 1990 (the "Agreement"); provided, that part or all of the Advances may be prepaid at the option of the Borrower and, in the event that prior to maturity of this Warrant the Borrower receives payment of part or all of the taxes in anticipation of which this Warrant has been issued, the Borrower shall prepay all or a portion of such Advances to the extent required by and in accordance with the terms of the Agreement. The actual Advances made to the Borrower and any prepayment on such Advances shall be recorded on Schedule B to this Warrant.

In addition, the Borrower on the Due Date hereof shall pay to the Bond Bank interest at the rate of _____% per annum on the average daily balance of Advances outstanding from time to time hereunder, with such interest to be computed from the date of each Advance to the date of payment and calculated on the basis of a 365-day year and the actual number of borrowing days elapsed. Under the Note Indenture dated as of April 1, 1989, INB National Bank, Indianapolis, Indiana, is serving as the Bond Bank's Trustee (the "Trustee"). In the event that the principal of and interest on this Warrant are not paid in full to the Bond Bank at the principal corporate trust office of the Trustee in immediately available funds on or before 12:00 noon (Indianapolis time) on the Due Date, this Warrant shall thereafter bear interest (i) if the next succeeding day following the Due Date is a day on which banking institutions in New York and Indiana are not authorized by law to close or remain closed (a "Business Day"), at the rate of 9.76% per annum until paid and (ii) if the next succeeding day following the Due Date is not a Business Day, at the rate of 6.51% per annum from the Due Date until the next succeeding Business Day, and at the rate of 9.76% per annum thereafter until paid.

This Warrant evidences a temporary loan to provide funds to meet current expenses of the Operating Fund in an aggregate amount not in excess of _____ Dollars ($_____), and has been authorized by a resolution passed and adopted by the Board of Trustees of Allen County Public Library, Allen County, Indiana, on _____, 19__, in accordance with Indiana Code, Title 20, Article 14, Chapter 3, and all other acts amendatory thereof or supplemental thereto.

All payments or prepayments of principal and interest to be made by the Borrower to the Bond Bank shall be made by paying the amount due in funds that are available for immediate transfer or investment on or before 12:00 noon (Indianapolis time) on the payment date to the Trustee in Indianapolis, Indiana.

This Warrant is issued in anticipation of the tax levy which has been made for the Operating Fund in the year 1989, collectable in the year 1990, which tax levy is now in the course of collection. There has been irrevocably appropriated and pledged to the payment in full of the principal of and interest on this Warrant a sufficient amount of the revenues to be derived from the Operating Fund tax levy. The principal amount of all Warrants payable from the Operating Fund [and maturing on or before June 30, 1990 - or - and maturing after June 30, 1990, and on or before December 31, 1990] does not exceed fifty percent (50%) of the uncollected and anticipated taxes for the Operating Fund as estimated by the County Auditor to be collected for and distributed to such fund at the final settlement and distribution of taxes.

It is further hereby certified, recited and declared that all acts, conditions and things required by law precedent to the issuance and execution of

this Warrant have been properly done, have happened and have been performed in the manner required by the constitution and statutes of the State of Indiana relating thereto; that the Operating Fund tax levy from which (together with other amounts in the Operating Fund) this Warrant is payable, is a valid and legal levy; and that the Borrower will reserve a sufficient amount of the proceeds of the Operating Fund tax levy currently in the course of collection for the timely payment of the principal of and interest on this Warrant in accordance with its terms.

IN WITNESS WHEREOF, Allen County Public Library, Allen County, Indiana, has caused this Warrant to be executed in its corporate name by the President of its Board of Trustees, and its corporate seal to be hereunto affixed and attested by the Secretary of its Board of Trustees, all as of the _____ day of _____, 1990.

ALLEN COUNTY PUBLIC LIBRARY
ALLEN COUNTY, INDIANA

By _____

Title: President, Board of Trustees,
Allen County Public Library

ATTEST:

_____,

Title: Secretary, Board of Trustees,
Allen County Public Library

(SEAL)

SCHEDULE A

Month	Monthly Allocations
[January/July]	$_____
[February/August]	$_____
[March/September]	$_____
[April/October]	$_____
[May/November]	$_____
[June/December]	$_____
Period Allocation	$_____

SCHEDULE B

Date of Advance or Prepayment	Amount of Advance	Amount of Prepayment	Month End Balance

(End of Form of Warrant)

Section 6. The Treasurer is hereby authorized and directed to have the Warrant for each Borrowing Period prepared, and the President and the Secretary are hereby authorized and directed to execute the Warrant for each Borrowing Period in the manner and substantially the form provided in this Resolution.

Section 7. The Treasurer, on behalf of the Issuer, is authorized to sell to the Bond Bank the Warrant for each Borrowing Period for the Operating Fund and is also authorized to execute and deliver a Notice of Intention to Sell Warrants (the "Notice") to the Bond Bank, which Notice shall be a commitment of the Issuer to sell its Warrants to the Bond Bank. The Advance Funding Agreement and the Notice shall set forth the definitive terms and conditions for such sale, including the interest rate or rates on the Warrants, not exceeding four percent (4%) per annum, which rate does not exceed the maximum authorized rate of interest for Warrants issued and sold to the Bond Bank pursuant to this Resolution. Warrants sold to the Bond Bank shall be accompanied by all documentation required by the Bond Bank pursuant to the provisions of Indiana Code 5-1.5 and the Advance Funding Agreement, including without limitation an approving opinion of Baker & Daniels, specially designated bond counsel for the Warrants; certification and guarantee of signatures; and certification as to no litigation pending as of the date of delivery of the Warrants to the Bond Bank challenging the validity or issuance of the Warrants. The submission of the Notice to the Bond Bank by the Treasurer, the entry by the Issuer into the Advance Funding Agreement and the execution of the

Advance Funding Agreement on behalf of the Issuer by the President and the Secretary, in accordance with this Resolution, are hereby authorized, approved and ratified.

Section 8. The proper officers of the Issuer are hereby authorized to deliver the Warrant for each Borrowing Period to the Bond Bank, upon receipt from the Bond Bank of the first Advance or otherwise as appropriate and in accordance with the terms of the Advance Funding Agreement.

Section 9. The Treasurer and other appropriate officers of the Issuer are hereby authorized and directed to make such filings and requests, deliver such certifications, execute and deliver such documents and instruments and otherwise take such actions as are necessary or appropriate to carry out the terms and conditions of this Resolution and the actions authorized hereby and thereby.

Section 10. The Issuer hereby covenants that the Issuer and its officers shall not take any action or fail to take any action with respect to the proceeds of any of the Warrants or any investment earnings thereon which would result in constituting any of the Warrants as "arbitrage bonds" under the Internal Revenue Code of 1986, as amended, and any and all final or proposed regulations or rulings applicable thereto, or which would otherwise cause the interest on any of the Warrants to cease to be excludable from gross income for purposes of federal income taxation; and the Treasurer and all other appropriate

officers are hereby authorized and directed to take any and all actions and to make and deliver any and all reports, filings and certifications as may be necessary or appropriate to evidence, establish or ensure such continuing exclusion of the interest on the Warrants.

Section 11. This Resolution shall be in full force and effect from and after the time it has been adopted by the Board.

Section 12. All resolutions and ordinances in conflict herewith are, to extent of such conflict, hereby repealed.

Adopted and approved by the Board of Trustees of Allen County Public Library, Allen County, Indiana, this 28th day of December, 1989.

ALLEN COUNTY PUBLIC LIBRARY

Patricia E. Riley
President, Board of Trustees

Vice President, Board of Trustees

Secretary, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

ALLEN COUNTY:LIBRARY RESOLUTION

EXHIBIT A

ADVANCE FUNDING AGREEMENT

between

INDIANA BOND BANK

and

_____

Relating to

INDIANA BOND BANK
COMPOSITE ADVANCE FUNDING PROGRAM NOTES,
SERIES 1989

ADVANCE FUNDING AGREEMENT
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ADVANCE FUNDING AGREEMENT

THIS ADVANCE FUNDING AGREEMENT has been executed as of this ___ day of _____, 1989, by the INDIANA BOND BANK (the "Bond Bank"), a public body corporate and politic organized under the laws of the State of Indiana, and _____ (the "Qualified Entity"), a political subdivision of the State of Indiana (the "State").

RECITALS

1. The Bond Bank was created by and exists under the provisions of Indiana Code 5-1.5 (the "Act") for the public purposes and for the exercise of powers established and authorized therein, including the power to issue its bonds or notes and to purchase securities of qualified entities, as defined in the Act.

2. The Qualified Entity is a duly existing political subdivision of the State and is a "qualified entity" within the meaning of the Act, lawfully empowered to undertake all transactions and execute all documents mentioned or contemplated herein, including the issuance in accordance with the provisions of Indiana Code _____ of warrants in anticipation of the receipt of ad valorem taxes levied and in the course of collection (the "Warrants").

3. The Bond Bank has established its Composite Advance Funding Program (the "Program") under which the Bond Bank will purchase Warrants of qualified entities participating in the Program, and the Bond Bank has issued its Composite Advance Funding Program Notes, Series 1989 (the "Notes"), for the purpose of providing funds to finance the Program.

4. In connection with the issuance of the Notes, the Bond Bank has entered into a Note Indenture dated as of April 1, 1989 (the "Indenture"), between the Bond Bank and INB National Bank, Indianapolis, Indiana, as Trustee (the "Trustee"), pursuant to which the Notes have been issued and all of the rights of the Bond Bank under this Agreement have been assigned to and assumed by the Trustee to secure the Notes.

5. The Bond Bank and the Qualified Entity desire to set out the terms and conditions governing the purchase of Warrants by the Bond Bank from the Qualified Entity and the making of Advances thereunder.

AGREEMENT

NOW, THEREFORE, in consideration of the premises and the mutual covenants contained herein, the Bond Bank and the Qualified Entity hereby agree as follows:

SECTION 1. Definitions. As used in this Agreement, unless a different meaning is clearly indicated by the context, the following words will have the following definitions:

"Advance" means any payment of funds by the Trustee on behalf of the Bond Bank to the Qualified Entity pursuant to the Bond Bank's purchase of a Warrant.

"Advance Distribution" means, with respect to any fund or funds of a Qualified Entity upon which Warrants have been issued, any receipt by the Qualified Entity of tax collections from its County Auditor in advance of final settlement and distribution of such tax collection for such fund or funds.

"Agreement" means this Advance Funding Agreement between the Bond Bank and the Qualified Entity, as amended or supplemented from time to time.

"Auditor" or "County Auditor" means the authorized officer of the county in which the Qualified Entity is located with jurisdiction and responsibility for the remittance of tax revenues collected for the Qualified Entity.

"Authorized Official" means the duly elected or appointed Treasurer, Controller, Clerk-Treasurer, School Superintendent, School Business Manager or other designated official of the Qualified Entity or, to the extent permitted by law, an authorized deputy thereof.

"Borrowing Period" means (a) the period from July 1, 1989 to December 31, 1989, and each six-month period from January 1 through June 30 and from July 1 through December 31 thereafter during 1990 and 1991 or (b) such other period as may be established by the Bond Bank and approved by Standard & Poor's Corporation under this Agreement.

"Business Day" means any day other than a Saturday, a Sunday, a legal holiday or any other day on which banking institutions in Indiana or New York are authorized by law to close or to remain closed.

"Code" means the Internal Revenue Code of 1986, as amended and in effect on the date of delivery of any Warrants hereunder, together with the applicable judicial decisions and published rulings and any applicable regulations promulgated or proposed thereunder or under the Internal Revenue Code of 1954.

"Cumulative Cash Flow Deficit" means, with respect to any fund of a Qualified Entity upon which Warrants are issued and with respect to a stated period, the amount by which (i) disbursements paid or to be paid that would ordinarily be paid from such fund out of ad valorem property tax revenues and other revenues of such fund exceed (ii) amounts available (exclusive of Warrant proceeds) for the payment of such disbursements during such period.

"Fiscal Year" means, when applied to the Qualified Entity, the fiscal year of the Qualified Entity which commences on the first day of January of a calendar year and terminates on the last day of December of such year and, when applied to the Bond Bank, the fiscal year of the Bond Bank which commences on the first day of July and terminates on the last day of June of the following calendar year.

"Indenture" means the Note Indenture dated as of April 1, 1989, between the Bond Bank and the Trustee, as amended or supplemented from time to time.

"Initial Term" means the remaining portion of the Fiscal Year of the Qualified Entity following the date of this Agreement.

"Monthly Allocation" means that portion of the Period Allocation permitted to be borrowed by a Qualified Entity during any particular month in a Borrowing Period.

"Opinion of Bond Counsel" means a written opinion of a nationally recognized law firm experienced in matters relating to the tax exemption of interest payable on obligations of states and their instrumentalities and political subdivisions, and which is acceptable to the Bond Bank and the Trustee.

"Outstanding," or "outstanding Warrant" means the unpaid amount of any Warrant purchased by the Bond Bank pursuant to this Agreement and not theretofore paid by the Qualified Entity.

"Period Allocation" means the aggregate amount that has been established by the Bond Bank pursuant to Section 3.1 of this Agreement for deposit into the Warrant Purchase Account of the Qualified Entity in order to fund the purchase of Warrants during a Borrowing Period and the making of Advances thereunder during such Borrowing Period in an amount limited to the sum of the Monthly Allocations for such Borrowing Period as determined from time to time pursuant to Section 3.1 of this Agreement.

"Reinvestment Rate I" means the rate of 6.51% per annum.

"Reinvestment Rate II" means the rate of 9.76% per annum.

"Renewal Term" means the 1990 or 1991 Fiscal Year of the Qualified Entity.

"Small Issue Certificate" means, with respect to any Borrowing Period or Tax Period, a certificate of a Qualified Entity, delivered either separately or in connection with any other required certification and satisfactory in form and substance to the Bond Bank, together with such supporting schedules, documentation and data as may be requested by the Bond Bank, to the effect that, for the calendar year in which such Borrowing Period or Tax Period takes place, Warrants issued by the Qualified Entity will be exempt from rebate of any and all arbitrage earnings to the United States government by reason of qualification under the requirements of Section 148(f)(4)(C) of the Code.

"Standard & Poor's" means Standard & Poor's Corporation, a New York corporation, its successors and assigns, and in the event such corporation or its successor no longer performs the function of a securities rating agency, any other nationally recognized rating agency designated by the Bond Bank with notice to the Qualified Entity.

"Tax Period" means the six-month period beginning on the date of issuance of any Warrants under the Program.

"Trustee" means INB National Bank, Indianapolis, Indiana, as Trustee under the Indenture, or any successor trustee thereunder.

"Warrant" means an obligation issued by the Qualified Entity in anticipation of the receipt of ad valorem taxes levied and in the course of collection and sold to the Bond Bank in accordance with the provisions of the Indenture and this Agreement.

"Warrant Purchase Account" means the Warrant Purchase Account established for the Qualified Entity in the Warrant Purchase Fund held by the Trustee under the Indenture.

For the purposes of this Agreement, (i) when reference is made to the purchase of Warrants, such reference shall be deemed also to refer to an Advance to the Qualified Entity thereunder from time to time; and (ii) references to the due date for payment of Warrants shall include the dates specified in such Warrants required for repayments of Advances made pursuant to such Warrant.

Terms defined in the Indenture and not defined in this Agreement shall, for the purposes of this Agreement, have the meanings ascribed to them in the Indenture.

SECTION 2. Representations.

2.1 Representations by the Bond Bank. The Bond Bank hereby represents and warrants to the Qualified Entity that:

a. The Bond Bank is a public body corporate and politic of the State of Indiana established and existing under the Act and has full power and authority to enter into this Agreement and to perform its obligations hereunder;

b. By all required action, this Agreement and the Indenture and their respective execution and delivery have been duly adopted, authorized and approved by the Bond Bank in all respects; and

c. The execution and delivery by the Bond Bank of this Agreement and the performance by the Bond Bank of its obligations hereunder will not violate or result in a breach of any of the terms of, or constitute a default under, the Act, any indenture, mortgage, deed of trust, lease, agreement or other instrument to which the Bond Bank is a party or by which it is bound.

2.2 Representations of the Qualified Entity. The Qualified Entity hereby represents and warrants to the Bond Bank that:

a. The Qualified Entity is a duly organized and existing _____ of the State and constitutes a "qualified entity" within the meaning of the Act;

b. The Qualified Entity has full power and authority to enter into this Agreement and perform its obligations hereunder;

c. By all required action, the Qualified Entity has duly authorized the execution and delivery of this Agreement;

d. The execution and delivery of this Agreement by the Qualified Entity and its performance of its obligations hereunder will not conflict with or result in a breach under or constitute a default under any indenture, mortgage, deed of trust, lease, agreement or other instrument to which the Qualified Entity is a party or by which it is bound;

e. There is no litigation pending or, to the knowledge of the Qualified Entity, threatened that (i) challenges or questions the validity or binding effect of this Agreement or the authority or ability of the Qualified Entity to execute and deliver this Agreement and perform its obligations hereunder or (ii) would, if adversely determined, have a significant adverse effect on the ability of the Qualified Entity to meet its obligations under this Agreement;

f. The Qualified Entity has not, at any time during the last 40 years, failed to pay when due interest or principal on, and is not now in default under, any bond, note, warrant or other evidence of obligation or indebtedness of the Qualified Entity;

g. The Qualified Entity has, during its three most recent Fiscal Years, achieved an ad valorem property tax collection rate of at least 85% of net assessed property taxes;

h. All information furnished by the Qualified Entity to the Bond Bank or any other person in connection with the computation of the Period Allocations and the Monthly Allocations for the Qualified Entity is accurate and complete in all material respects;

i. The Qualified Entity has not purchased and will not purchase, pursuant to any arrangement, formal or informal, the Notes in an amount related to the Warrants;

j. The Qualified Entity has taken or will take all proceedings required by law to enable it to issue and sell the Warrants to the Bond Bank pursuant to this Agreement;

k. Unless the Qualified Entity has delivered to the Bond Bank a Small Issue Certificate in accordance with this Agreement, the maximum anticipated Cumulative Cash Flow Deficit with respect to each fund upon which the Warrants of the Qualified Entity will be issued during any Borrowing Period will be demonstrably expected to exceed ninety percent (90%) of the proceeds of the Warrants issued for such fund during such Borrowing Period; and

l. With respect to Warrants issued during any Borrowing Period, and as a pre-condition to the issuance and sale of such Warrants, there shall be levied and in the course of collection ad valorem taxes in an amount in excess of the amount of the Warrants.

Each of the foregoing representations and warranties will be deemed to have been made by the Qualified Entity as of the date of this Agreement and as of the date of any purchase of or Advance under Warrants made by the Bond Bank hereunder.

SECTION 3. Obligation of Bond Bank to Purchase Warrants.

3.1 Allocation. (a) Prior to the execution and delivery of this Agreement, the Qualified Entity has filed with the Trustee a certificate executed by an Authorized Official of the Qualified Entity setting forth (i) the amount received or estimated to be received into each applicable fund during each month of its 1987, 1988 and 1989 Fiscal Years, (ii) the amount expended or estimated to be expended from each such applicable fund during each month of each such Fiscal Year, and (iii) the amounts representing or estimated to represent the balance in each applicable fund as of the end of each month of each such Fiscal Year. On the basis of such certification and in reliance thereon, the Bond Bank, with the approval of Standard & Poor's, has projected and allocated to the Qualified Entity for each Borrowing Period a Period Allocation and individual Monthly Allocations as set forth in Exhibit A attached hereto and incorporated herein. The Qualified Entity acknowledges and agrees that the Period Allocations and each of the Monthly Allocations set forth in Exhibit A have been prepared by the Bond Bank based solely upon the information and certifications

of the Qualified Entity, and the Qualified Entity, by execution of this Agreement, hereby ratifies and confirms as of the date hereof the information contained therein and approves and agrees to the Period Allocations and Monthly Allocations set forth in Exhibit A.

(b) The Bond Bank may reduce or terminate the Period Allocation or any Monthly Allocation available to the Qualified Entity in any Borrowing Period, and with respect to any and all Borrowing Periods thereafter, in the event that (i) with respect to any Borrowing Period commencing on or after July 1, 1990, the Qualified Entity has not elected to sell Warrants to the Bond Bank hereunder during the then-current or immediately preceding Borrowing Period or (ii) the Bond Bank determines that the previously designated Period Allocations or Monthly Allocations have been underutilized by the Qualified Entity.

(c) Subject to the provisions of Section 4.9 of the Indenture, the Bond Bank may establish and amend Exhibit A to reflect the establishment of new Period Allocations or new Monthly Allocations for the Qualified Entity acceptable to Standard & Poor's for any Borrowing Period or Renewal Term.

3.2 Purchase of Warrants and Advances. During each Borrowing Period of the Initial Term and of any Renewal Term of this Agreement, so long as the Qualified Entity (i) is not in default in the payment of any Warrants purchased by the Bond Bank pursuant to this Agreement or in the performance of any of its other obligations under this Agreement and (ii) the Qualified Entity has filed with the Bond Bank, not later than the first (1st) day of the month immediately preceding the commencement date of the Borrowing Period, the prescribed form of its notice of intention to sell Warrants to the Bond Bank during such Borrowing Period, the Bond Bank shall purchase a Warrant or Warrants tendered by the Qualified Entity and shall make Advances to the Qualified Entity pursuant thereto. The Bond Bank shall make Advances to the Qualified Entity on any Wednesday (or, if Wednesday is not a Business Day, on the next Business Day thereafter) during the Borrowing Period upon receipt by the Trustee from the Qualified Entity of a notice of request for Advance at least seven (7) days prior to the date for which such Advance is requested, unless a shorter notice period is expressly agreed to by the Bond Bank; provided, that the outstanding balance of Advances to the Qualified Entity with respect to Warrants issued on a particular fund for any Borrowing Period shall not exceed at any time either the Period Allocation for the Qualified Entity for such Borrowing Period or the aggregate Monthly Allocations for the Qualified Entity through and including such month in the Borrowing Period, without the prior consent of the Bond Bank.

3.3 Terms of Purchase. The purchase price of each Warrant or each Advance made hereunder shall be par. The Warrants purchased or Advances made thereunder pursuant to the provisions of Section 3.2 hereof shall bear interest prior to their due date or dates at the rate or rates set forth therein, with such rates not to exceed four percent (4.0%) per annum, and with such exact rate or rates to be determined by the Bond Bank as of the first day of January and the first day of July of each year. To the extent permitted by law and in accordance with Section 3.6 of this Agreement or otherwise by the determination of the Bond Bank, any Warrant upon which interest at the stated rate is not paid on or before the due date shall bear interest at Reinvestment Rate I or Reinvestment Rate II thereafter until paid.

3.4 Method of Payment. The Bond Bank shall make payment for the Warrants purchased by it or Advances made by it pursuant to this Agreement by causing the Trustee to make payment therefor to the Qualified Entity from the Warrant

Purchase Account established for the Qualified Entity within the Warrant Purchase Fund under the Indenture.

3.5 Periodic Statements. At the time of each Warrant purchase or Advance, the Bond Bank shall cause the Trustee to prepare and send to the Authorized Official a statement setting forth the amount of the Period Allocation of the Qualified Entity for the then-current Borrowing Period, the outstanding balance of Advances and the available balance in the Qualified Entity's Warrant Purchase Account for the then-current Borrowing Period.

3.6 Payment of Warrants. Prior to the due date of each Warrant, the Trustee will give notice to the Authorized Official that payment is due thereon; provided, that any failure by the Trustee to give such notice shall not relieve the Qualified Entity of its obligation to repay its Warrants, at their stated rate of interest, when due. In any event, the Trustee shall present Warrants for payment on or before their due date, which shall be a Business Day not earlier than the date on which the Qualified Entity expects that it will have received tax collections sufficient to retire such Warrant and not later than the applicable June 30 or December 31 following the receipt by the Qualified Entity of tax collections in anticipation of which such Warrants have been issued. The Qualified Entity agrees to provide for the timely payment of the Warrants in funds that are received by and available for immediate transfer or investment by the Trustee on or before 12:00 noon, Indianapolis time, on the due date. Payments received after 12:00 noon, Indianapolis time, on the due date will bear interest at (i) Reinvestment Rate I, if the next succeeding calendar day is not also a Business Day, and through and until 12:00 noon on the next succeeding calendar day which is also a Business Day, and thereafter at Reinvestment Rate II until paid in full or (ii) Reinvestment Rate II until paid in full, if the next succeeding calendar day is also a Business Day.

3.7 Request for Advance Distributions. During each Borrowing Period in which it is participating in the Program, the Qualified Entity shall, not later than thirty (30) days prior to the due date of its Warrants for such Borrowing Period, submit a request in accordance with Indiana law to the Auditor for an Advance Distribution of not less than ninety-five percent (95%) of tax collections for each fund in anticipation of which its Warrants have been issued and sold to the Bond Bank under the Program.

3.8 Prepayment. The Qualified Entity shall be permitted to prepay, on the first or the fifteenth day or the next applicable Business Day (each a "Prepayment Date") of any month during each Borrowing Period, all or any portion of the principal amount of Outstanding Warrants without any premium for prepayment. The Qualified Entity shall also be permitted to pay the entire amount of principal of and interest accrued on its Warrants on and as of the date of final settlement of tax distributions for the fund or funds in anticipation of which the Warrants have been issued (the "Final Settlement Date"). Unless otherwise provided by the Bond Bank, to the extent that the Qualified Entity receives any Advance Distribution from the County Auditor of tax collections anticipated by the Warrants, the Qualified Entity shall be required to repay to the Bond Bank, on the next succeeding Prepayment Date, the entire amount of such Advance Distribution less (i) the aggregate amount, if any, of the unused Period Allocation for such Qualified Entity remaining for the then-current Borrowing Period and (ii) the aggregate amount, if any, of Advance Distributions projected to be received by the Qualified Entity during the remainder of the then-current Borrowing Period which have been reflected in the financial information previously submitted to the Bond Bank pursuant to

Section 3.1, Section 4.1 or Section 6 of this Agreement. All prepayments required to be made by the Qualified Entity on any Prepayment Date shall be made in funds that are available for immediate transfer or investment by the Trustee on or before 12:00 noon, Indianapolis time, on such Prepayment Date, and any required prepayments received after such date and time due shall bear interest at Reinvestment Rate I, to the extent permitted by law. In the event of any Advance Distribution to the Qualified Entity as described in this Section 3.8, and pending the payment to the Bond Bank of all or a portion of such Advance Distribution to the extent required hereunder, the Qualified Entity shall keep the amount of such Advance Distribution invested in investment securities specified in Section 5.4 of this Agreement from the date of their receipt until the applicable Prepayment Date. In the event of prepayment under this Section 3.8, the Trustee shall send to the Authorized Official a statement of the remaining unused Period Allocation and the individual Monthly Allocations for the balance of the Borrowing Period based upon the principal amount of Warrants still Outstanding (adjusted to reflect such prepayment) and the due date or dates with respect thereto.

SECTION 4. Further Conditions and Limitations.

4.1 Budget and Levy. Prior to the purchase by the Bond Bank of any Warrants, the Qualified Entity shall have filed with the Trustee each of the following:

a. A certificate, executed by the Authorized Official, stating:

i. The amount of the Cumulative Cash Flow Deficit projected to occur in each of the funds of the Qualified Entity for which Advances will be made and Warrants will be purchased during each month of each Borrowing Period;

ii. The amount of taxes estimated by the Auditor or his or her deputy to be collected for and distributed to the Qualified Entity on the date of settlement for each of the funds in anticipation of which the Warrants are to be issued; and

iii. That the Qualified Entity (A) has duly, regularly and properly adopted a budget for the then-current Fiscal Year setting forth expected revenues and probable expenditures, (B) has complied with all statutory and regulatory requirements with respect to the adoption of such budget, and (C) will expend the proceeds of the Warrants for lawful purposes provided for in the budget;

b. A copy of the resolutions or ordinances of the Qualified Entity authorizing the issuance of such Warrants or Advances thereunder and appropriating and pledging funds for their repayment, certified by an authorized officer of the Qualified Entity, or extracts so certified from the minutes of the meeting of the Qualified Entity at which such resolutions or ordinances were adopted, setting forth such resolutions or ordinances in full;

c. An Opinion of Bond Counsel, in form and substance acceptable to the Bond Bank and the Trustee, to the effect that the Warrants bear interest that is excludable from gross income under Section 103 of the Code for purposes of federal income taxation.

d. A signed copy of the opinion of counsel to the Qualified Entity substantially in the form attached hereto as Exhibit C or a certificate of such counsel to such effect;

e. A copy of the transcript of proceedings in which the Qualified Entity has authorized the issuance and sale of the Warrants to the Bond Bank; and

f. All other documents reasonably required by bond counsel for the Bond Bank.

4.2 Advances. Prior to receiving each Advance, the Qualified Entity shall furnish to the Trustee a certificate of an Authorized Official of the Qualified Entity to the following effect: that there has been no material adverse change in the matters set forth in the certificate delivered to the Trustee pursuant to Section 4.1 of this Agreement; that the amount outstanding on the Warrant does not exceed the Period Allocation of the Qualified Entity or the aggregate Monthly Allocations unless the Bond Bank has consented in writing to the excess amount; and that funds for repayment of the Advance have been appropriated and pledged.

4.3 Timing. The Qualified Entity may approve the issuance of Warrants for a Renewal Term prior to January 1 of the Fiscal Year of the Renewal Term, but the Qualified Entity shall not issue and deliver and the Bond Bank shall not be obligated to make payment for such Warrants prior to such January 1.

4.4 Additional Limitation. (a) Notwithstanding any other provision of this Agreement, and unless the Qualified Entity has provided the Bond Bank and the Trustee with a Small Issue Certificate with respect to such Tax Period, the maximum Cumulative Cash Flow Deficit for the Tax Period during which any Warrants are issued and sold hereunder must be reasonably anticipated to exceed ninety percent (90%) of the aggregate amount of proceeds of warrants (including but not limited to Warrants issued under this Agreement) and other obligations issued by the Qualified Entity in any Borrowing Period, pursuant to the provisions of the Indiana Code, in anticipation of the receipt of revenues levied and in the course of collection for the applicable fund. In addition, the aggregate amount of Warrants issued and sold hereunder, with respect to any Borrowing Period, shall not exceed the lesser of either (i) eighty percent (80%) of the tax levy for such Borrowing Period with respect to the fund or funds upon which such Warrants are issued or (ii) such other lower amount as may be required with respect to the Qualified Entity in accordance with Indiana law.

(b) Notwithstanding any other provision of this Agreement, the Bond Bank shall not be obligated to purchase any Warrant of the Qualified Entity if the Bond Bank is then in default or in violation or breach of any covenant or agreement under the Indenture or if such purchase would cause the Bond Bank to be in default, violation or breach of any covenant or agreement under the Indenture.

SECTION 5. Agreements by Qualified Entity.

5.1 Consent by Qualified Entity. The Qualified Entity consents and agrees to the assignment and pledge of Warrants to the Trustee under the provisions of the Indenture to secure the Notes.

5.2 Valid and Binding Obligations. The Qualified Entity shall issue all Warrants to be purchased by the Bond Bank in compliance with the statutes of the State so that such Warrants will be the valid, binding and enforceable obligations of the Qualified Entity for the payment of the sums set forth therein from the funds pledged to their payment.

5.3 Form of Warrants. The Qualified Entity shall issue Warrants which are to be purchased by the Bond Bank in a form which shall be in compliance with the statutes of the State and substantially in the form attached hereto as Exhibit B, with appropriate modifications for the type of political subdivision represented by the Qualified Entity.

5.4 Prompt Payment and Prepayment of Warrants. The Qualified Entity shall cause the Authorized Official to pay the Warrants whenever sufficient funds from any source, including any Advance Distributions to the Qualified Entity by the Auditor, are available to the Qualified Entity for the payment or prepayment of such Warrants and are required to be paid or prepaid pursuant to Section 3.6 and Section 3.8 of this Agreement. The Qualified Entity shall in any event make all payments on Warrants in funds that are received by and available for immediate transfer or investment by the Trustee on or before 12:00 noon, Indianapolis time, on the date or dates that any prepayment or final payment on such Warrants is due. Notwithstanding the foregoing, the Qualified Entity agrees that, should receipts of *ad valorem* property taxes or moneys in lieu thereof be held for payment or prepayment to the Bond Bank by the Qualified Entity at any time prior to such payment or prepayment, whether in accordance with Section 3.8 of this Agreement or otherwise, such receipts shall be invested temporarily in investments which (i) mature no later than the due dates of such Warrants or the next succeeding Prepayment Date, if prepayment is required pursuant to Section 3.8 of this Agreement, and (ii) are limited solely to interest-bearing time deposits or certificates of deposit of any bank, trust company or national banking association which is a member of the Federal Reserve System and which is designated as a depository under and a participant in the Public Deposits Insurance Fund of the State of Indiana.

5.5 Prohibition Against Certain Other Borrowing. Notwithstanding any other provision of this Agreement to the contrary, for so long as any Warrant is Outstanding which has been issued in anticipation of revenues of a fund, the Qualified Entity shall not, without the consent of the Bond Bank, issue any warrant or comparable obligation in anticipation of the revenues budgeted for such fund for the then-current Fiscal Year.

5.6 Reporting. The Qualified Entity shall file with the Bond Bank on or before December 1 of the Initial Term and December 1 of each Renewal Term a certificate, signed by its Authorized Official, to the effect that to the date of such certification there has been no material adverse change in the financial affairs of the Qualified Entity which might adversely affect its ability to perform its obligations under this Agreement in the next ensuing Fiscal Year as contemplated by this Agreement. In addition, the Qualified Entity shall file with the Bond Bank, on or before February 28, 1990 and on or before February 28, 1991, its two Form 9s (in the case of a School Corporation) or its annual report filed with the State Board of Accounts for the preceding calendar year.

5.7 Additional Six-Month Reports Relating to Cumulative Cash Flow Deficit. Unless waived in writing by the Bond Bank, the Qualified Entity shall make available to the Bond Bank, within thirty (30) days after the end of each Borrowing Period and with respect to each fund upon which Warrants have been

issued by the Qualified Entity during such prior Borrowing Period or are anticipated to be issued by the Qualified Entity during the following Borrowing Period, such information relating to the revenues actually realized and funds actually expended within each and every such fund during such prior Borrowing Period by the Qualified Entity as the Bond Bank may require (i) to review the Qualified Entity's Period Allocation and Monthly Allocations for the following Borrowing Period and (ii) unless the Qualified Entity has delivered to the Bond Bank a Small Issue Certificate with respect to such Borrowing Period, to compute the Qualified Entity's maximum anticipated Cumulative Cash Flow Deficit or Deficits during the prior Borrowing Period.

5.8 Tax Covenants. The Qualified Entity hereby covenants that it will not take, or cause or permit to be taken by it or by any party under its control, or fail to take or cause to permit to fail to be taken by it or by any party under its control, any action that would result in the loss of the exclusion from gross income for federal income tax purposes of interest on its Warrants pursuant to Section 103 of the Code. The Qualified Entity further covenants that it will not do any act or thing during any Borrowing Period that any Warrant is outstanding that would cause any Warrant to be a "private activity bond" within the meaning of Section 141 of the Code or an "arbitrage bond" within the meaning of Section 148 of the Code and the regulations applicable thereto. In furtherance and not in limitation of the foregoing, the Qualified Entity shall take all actions necessary and appropriate to comply with the arbitrage rebate requirements under Section 148 of the Code to the extent applicable to the Qualified Entity or the Warrants, including, without limitation, accounting for and making provision for the payment of any and all amounts that may be required to be paid to the United States of America from time to time pursuant to Section 148 of the Code.

5.9 Remedies of the Bond Bank. The Qualified Entity acknowledges and agrees that, in the event of the Qualified Entity's default on any of its obligations hereunder or under any Warrant, the Bond Bank shall have any and all remedies available at law or in equity for the enforcement of such obligation, including without limitation and subject to the condition that the same shall not affect the validity of the Warrants, the remedies set forth in the Act. The Qualified Entity further covenants and agrees that, in the event that any default on the payment of principal of or interest on a Warrant is attributable to or arises from an action or omission by a third party, governmental official or other entity in failing to pay over taxes to or collected by the Qualified Entity, thereby giving rise to a cause of action in law or at equity against such third party, official or entity, the Qualified Entity will diligently prosecute such cause of action in its own name or, at the option of the Bond Bank, and to the extent permitted by law, assign to the Bond Bank the right to pursue such cause of action in the name of the Qualified Entity.

5.10 Additional Costs Imposed on the Qualified Entity. The Qualified Entity acknowledges that the Bond Bank is authorized under the Act to collect from qualified entities certain fees and charges for its services and that qualified entities are empowered under the Act to contract for and to pay such fees and charges. The Qualified Entity agrees to pay to the Bond Bank an amount, if any, equal to all costs and expenses incurred by or on behalf of the Bond Bank from time to time as a result of any failure by the Qualified Entity to comply with any of the provisions of this Agreement.

SECTION 6. Initial Term; Renewal Term. Subject to the provisions of Section 4.9 and Section 5.14 of the Indenture and Section 3.1(b) of this Agreement, the Qualified Entity may by written notice filed with the Bond Bank and the Trustee, not later than December 1 of the Initial Term or of the prior Renewal Term, as the case may be, request that this Agreement be extended for a Renewal Term. The notice shall be accompanied by (a) a certified copy of a resolution of its governing body authorizing the renewal of the term of this Agreement and appropriating and pledging funds for the repayment of Warrants to be issued in the Renewal Term and (b) a certificate executed by the Authorized Official setting forth (i) the amount estimated to be received into each applicable fund during any month of the next succeeding Fiscal Year; (ii) the amount expected to be expended from each such applicable fund during each month of the next succeeding Fiscal Year; and (iii) the amount estimated to represent the balance in each such applicable fund as of the end of each month of the next succeeding Fiscal Year. Upon the filing with the Bond Bank and the Trustee of such resolution and certificate, the Bond Bank shall not later than December 15th notify the Qualified Entity whether it consents to the extension and state in such notice any changes in the Period Allocation or any Monthly Allocation of the Qualified Entity for the Renewal Term. Upon such request and consent by the Qualified Entity and the Bond Bank, respectively, and effective the following January 1, the term of this Agreement shall be automatically renewed for the succeeding Fiscal Year and it shall not be necessary to execute another counterpart of this Agreement or to execute any other instrument or take any other action with respect thereto other than the completion and amendment of Exhibit A pursuant to Section 3.1 for the Renewal Term; provided, that each of the Qualified Entity and the Bond Bank covenants and agrees to execute and deliver or cause to be executed and delivered any such instrument, document or report or to take or cause to be taken any such further action as may be required pursuant to this Agreement or as either the Qualified Entity or the Bond Bank may determine to be necessary or appropriate in connection with the renewal of the term of this Agreement.

SECTION 7. Miscellaneous.

7.1 Effect of Breach. Failure on the part of the Bond Bank in any instance or under any circumstance to observe or perform fully any obligation assumed by or imposed upon the Bond Bank by this Agreement or by law shall not make the Bond Bank liable in damages to the Qualified Entity or relieve the Qualified Entity from paying any Warrant or fully performing any other obligation required of it under this Agreement; provided, however, that the Qualified Entity may have and pursue any and all other remedies provided by law for compelling performance by the Bond Bank of such obligation assumed by or imposed upon the Bond Bank.

7.2 Execution of Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be executed by the Bond Bank and by the Qualified Entity, and all of which shall be regarded for all purposes as one original and shall constitute one and the same instrument.

7.3 Severability of Invalid Provisions. If any one or more of the covenants or agreements provided in this Agreement on the part of the Bond Bank or the Qualified Entity to be performed shall be deemed by a court of competent jurisdiction to be contrary to law, then such covenant or covenants or agreement or agreements shall be deemed severable from the remaining covenants and agreements and shall in no way affect the validity of the other provisions of this Agreement.

7.4 Notices. All notices, filings and other communications shall be sent by first class mail, postage prepaid, addressed as follows:

To the Bond Bank:

Indiana Bond Bank
Capital Center, Suite 970
251 North Illinois Street
Indianapolis, Indiana 46204
Attn: Executive Director

To the Qualified Entity:

_____
_____
_____
_____, Indiana 46___
Attn: _____
Telephone Number: _____

To the Trustee:

INB National Bank
One Indiana Square
Indianapolis, Indiana 46266
Attn: Corporate Trust Department

To Standard & Poor's:

Standard & Poor's Corporation
25 Broadway
New York, New York 10004
Attn: Municipal Finance Department

7.5 Expenses. Except to the extent that the Bond Bank has agreed and arranged to pay any or all of such costs, the Qualified Entity covenants and agrees to pay the costs and expenses of providing the necessary certificates, documents and opinions required to be delivered hereunder, and any and all costs, including attorneys' fees, incurred by the Bond Bank in connection with the enforcement of this Agreement in the event of a breach of or default under this Agreement by the Qualified Entity.

7.6 No Waiver. Any failure by either the Bond Bank or the Qualified Entity to exercise any right or to enforce any provision of this Agreement or of the Warrants, in the event of a breach or default by the other party, shall not be deemed to be a waiver, or to prevent or limit the subsequent exercise, of such right or the enforcement of such provision for the same or any other breach or default unless a written waiver of such right is signed by the party having such right or, in the case of a breach or default, the party to whom the duty is owed.

7.7 Applicable Law. This Agreement shall be construed in accordance with and governed by the applicable laws of the State of Indiana.

7.8 Term. This Agreement shall terminate at such time as the Qualified Entity has fully met and discharged all of its obligations hereunder.

7.9 Entire Agreement. This Agreement constitutes the entire agreement between the Bond Bank and the Qualified Entity with respect to the subject matter herein contained and supersedes any and all other negotiations, understandings or agreements between the parties, oral or written.

IN WITNESS WHEREOF, the Qualified Entity has caused its seal to be hereunto affixed and attested, and the Bond Bank and the Qualified Entity have caused this Agreement to be signed by their respective duly authorized officers, all as of the day and year first above written.

INDIANA BOND BANK
("Bond Bank")

By _____
Marjorie H. O'Laughlin, Chairman

Attest:

_____
James H. Steele, Jr., Executive Director

_____
("Qualified Entity")

By _____
Printed _____
Title _____

Attest:

By _____
Printed _____
Title _____

(SEAL)

AGREEMENT AND ACKNOWLEDGEMENT OF TRUSTEE

INB National Bank, Indianapolis, Indiana, as Trustee, acting under and pursuant to the Note Indenture dated as of April 1, 1989, between the Bond Bank and the Trustee, acknowledges the execution of this Agreement and accepts and agrees to perform its obligations on behalf of the Bond Bank under this Agreement and the Indenture.

INB National Bank, as Trustee

By _____

Printed _____

Title _____

SCHEDULE OF ESTIMATED ALLOCATED MONTHLY BALANCE OF ADVANCES

Fiscal Year, Borrowing Period and Month	Period Allocations	Monthly Allocations
1989 - 2nd Borrowing Period	_____	_____
July		_____
August		_____
September		_____
October		_____
November		_____
December		_____
1990 - 1st Borrowing Period	_____	_____
January		_____
February		_____
March		_____
April		_____
May		_____
June		_____
1990 - 2nd Borrowing Period	_____	_____
July		_____
August		_____
September		_____
October		_____
November		_____
December		_____
1991 - 1st Borrowing Period	_____	_____
January		_____
February		_____
March		_____
April		_____
May		_____
June		_____
1991 - 2nd Borrowing Period	_____	_____
July		_____
August		_____
September		_____
October		_____
November		_____
December		_____

EXHIBIT B
TO ADVANCE FUNDING AGREEMENT

FORM OF WARRANT

UNITED STATES OF AMERICA

STATE OF INDIANA COUNTY OF _____

Due Date: [June __ or
December __], 19__ $_____

_____
_____ COUNTY, INDIANA
TEMPORARY LOAN WARRANT
(_____ FUND)

FOR VALUE RECEIVED, on or before [June __ or December __], 19__, _____ of _____ County, Indiana (the "Borrower"), shall pay to the Indiana Bond Bank (the "Bond Bank") the amount, not in excess of $_____ outstanding at any one time, equal to the total of all temporary loans made to the Borrower by the Bond Bank (the "Advances") in accordance with the Period Allocation and the Monthly Allocations as set forth in Schedule A to this Warrant and pursuant to a certain Advance Funding Agreement between the Bond Bank and the Borrower, dated as of _____, 19__ (the "Agreement"); provided, that part or all of the Advances may be prepaid at the option of the Borrower and, in the event that prior to maturity of this Warrant the Borrower receives payment of part or all of the taxes in anticipation of which this Warrant has been issued, the Borrower shall prepay all or a portion of such Advances to the extent required by and in accordance with the terms of the Agreement. The actual Advances made to the Borrower and any prepayment on such Advances shall be recorded on Schedule B to this Warrant.

In addition, the Borrower on the Due Date hereof shall pay to the Bond Bank interest at the rate of _____% per annum on the average daily balance of Advances outstanding from time to time hereunder, with such interest to be computed from the date of each Advance to the date of payment and calculated on the basis of a 365-day year and the actual number of borrowing days elapsed. Under the Note Indenture dated as of April 1, 1989, INB National Bank, Indianapolis, Indiana, is serving as the Bond Bank's Trustee (the "Trustee"). In the event that the principal of and interest on this Warrant are not paid in full to the Bond Bank at the principal corporate trust office of the Trustee in immediately available funds on or before 12:00 noon (Indianapolis time) on the Due Date, this Warrant shall thereafter bear interest (i) if the next succeeding day following the Due Date is a day on which banking institutions in New York and Indiana are not authorized by law to close or remain closed (a "Business Day"), at the rate of 9.76% per annum until paid and (ii) if the next succeeding day following the Due Date is not a Business Day, at the rate of 6.51% per annum from the Due Date until the next succeeding Business Day, and at the rate of 9.76% per annum thereafter until paid.

All payments or prepayments of principal and interest to be made by the Borrower to the Bond Bank shall be made by paying the amount due in funds that are available for immediate transfer or investment on or before 12:00 noon (Indianapolis time) on the payment date to the Trustee in Indianapolis, Indiana.

This Warrant evidences a temporary loan to [provide funds to meet current expenses of] the _____ Fund in an aggregate amount not in excess of _____ Dollars ($_____), and has been authorized by [an ordinance] [a resolution] passed and adopted by the _____ of _____, _____ County, Indiana, on _____, 19__, in accordance with Indiana Code, Title __, Article __, Chapter __, and all other acts amendatory thereof or supplemental thereto.

This Warrant is issued in anticipation of the tax levy which has been made for the _____ Fund in the year 19__, which tax levy is now in course of collection. There has been irrevocably appropriated and pledged to the payment in full of the principal of and interest on this Warrant a sufficient amount of the revenues to be derived from the _____ Fund tax levy; [provided, that the Borrower reserves the right to pay interest on this Warrant from funds available for that purpose from the Debt Service Fund of the Borrower.] The principal amount of all Warrants payable from the _____ Fund does not exceed _____ percent (__%) of the taxes levied for the _____ Fund as estimated by the County Auditor to be collected for and distributed to such fund at the final [June 30 or December 31], 19__, settlement and distribution of taxes.

It is further hereby certified, recited and declared that all acts, conditions and things required by law precedent to the issuance and execution of this Warrant have been properly done, have happened and have been performed in the manner required by the constitution and statutes of the State of Indiana relating thereto; that the _____ Fund tax levy [and the Debt Service Fund tax levy, respectively,] from which (together with other amounts in the _____ Fund [and the Debt Service Fund, respectively]) this Warrant is payable [is a] [are each] valid and legal [levy] [levies]; and that the Borrower will reserve a sufficient amount of the proceeds of the _____ Fund tax levy [and the Debt Service Fund tax levy, respectively,] currently in the course of collection for the timely payment of the principal of and interest on this Warrant in accordance with its terms.

IN WITNESS WHEREOF, _____, _____ County, Indiana, has caused this Warrant to be executed in its corporate name by the _____, and its corporate seal to be hereunto affixed and attested by the _____, all as of the _____ day of _____, 19__.

_____
_____ COUNTY, INDIANA

By _____

Title: _____

ATTEST:

_____

Title: _____

SCHEDULE A

Month	Monthly Allocations
	January:
	February:
	March:
	April:
	May:
	June:
	Period Allocation:
	July:
	August:
	September:
	October:
	November:
	December:
	Period Allocation:

SCHEDULE B

Date of Advance or Prepayment	Amount of Advance	Amount of Prepayment	Month End Balance

FORM OF OPINION OF COUNSEL TO THE QUALIFIED ENTITY

(i) The Qualified Entity has duly authorized and validly executed and delivered the Advance Funding Agreement.

(ii) The Advance Funding Agreement constitutes a valid and binding agreement of the Qualified Entity, enforceable in accordance with its terms, subject to applicable provisions of bankruptcy laws, insolvency laws, and laws affecting creditors' rights.

(iii) The Warrant has been duly authorized and validly executed and delivered by the Qualified Entity and constitutes a valid and binding agreement of the Qualified Entity, enforceable in accordance with its terms, subject to bankruptcy laws, insolvency laws, and laws affecting creditors' rights.

(iv) There is not pending or, to the best of counsel's knowledge, threatened any action, suit, proceeding or investigation before any court or other public agency contesting the validity, legality or binding effect of the Agreement or the Warrants.

OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

December 28, 1989	)	
	)	
RESOLUTION TO REQUEST AN ADVANCE ON TAX	)	
MONEY COLLECTED FOR DISTRIBUTION TO THE	)	No. 1989-47
ALLEN COUNTY PUBLIC LIBRARY.	)	

WHEREAS, IC 5-12-1-5 gives municipal corporations the power to request an advance on tax money collected for distribution to the various units within the county,

RESOLVED, By the Board of Library Trustees, Allen County Public Library, Allen County, Indiana, that a request is hereby to be made to the Auditor and Treasurer of Allen County for an advance on tax money collected for distribution to the Allen County Public Library.

Adopted this 28th day of December, 1989.

Patricia E. Riley
President

C. Philip Landrum
Secretary

HECKMAN
BINDERY INC.
MAY 91
N. MANCHESTER,
INDIANA 46962